

**School of Humanities and Sciences
Faculty Rental Assistance Program
Frequently Asked Questions (FAQ)**

1. Who is eligible for the H&S Faculty Rental Assistance Program?
 - A. Academic Council Faculty (excluding Szego) who make under \$120,000 in either: 1) base salary or 2) base salary plus one ninth, if s/he received a commitment of three or more ninths from the Humanities and Sciences Dean's Office (HSDO).
2. When do I apply?
 - A. Applications are due in the summer after the annual salary notification letters are distributed by the HSDO. Deadlines will be announced each year.
3. How do I apply?
 - A. Complete the application and submit it to Kristi Geerke (see #19 below for contact information), H&S Faculty Housing Coordinator, by the deadline.
4. What is the effective date of the subsidy, if approved?
 - A. The effective date will be September 1st to coincide with the fiscal year. If your application is approved, the first supplement should appear on the September 22nd paycheck.
5. When is the subsidy effective for new faculty?
 - A. If you are newly appointed, you will need to apply to the program. If approved, the subsidy will be effective on your appointment date. You must then re-apply in the summer for the next academic year.
6. What if I have a joint appointment outside of H&S?
 - A. If you have a joint appointment outside of H&S, the rental assistance supplement will be prorated based upon your H&S FTE.
7. What if I am part-time?
 - A. If your appointment is less than 100%, the rental assistance supplement will be prorated based upon your FTE.
8. What if I am a Szego Assistant Professor?
 - A. Szego Assistant Professors are not eligible for this program.
9. What if I am an Acting, Consulting, or Visiting Professor rank?
 - A. "Other Teaching Titles" are not eligible for this program.
10. What if my spouse is a faculty member at Stanford?
 - A. If your spouse is appointed in H&S, only one rental subsidy will be given per household. If your spouse is appointed in another School, you will be eligible for this program as long as your spouse is not receiving any rental assistance.

11. What happens if I don't apply?
 - A. Only those who apply annually will receive the supplement.
12. What if my salary changes on a date other than 9/01?
 - A. If your salary changes midyear, the subsidy will continue through the remainder of the period for which you were approved.
13. What if I am currently receiving rental assistance from the Dean's Office or my department?
 - A. Only one rental subsidy will be given at any time. You will be able to use the one that is more generous.
14. What if I previously received rental assistance from the Dean's Office or my department, but now meet the requirements for this program?
 - A. If you meet the requirements for this program, you may apply.
15. What if I receive rental assistance through Stanford West?
 - A. Stanford West's Assistant Professor program is separate. You may receive the HSDO program at the same time.
16. What if I purchase a home?
 - A. If you purchase a home, the rental subsidy will end. Please contact Kristi Geerke (see #19 below for contact information).
17. What if I take a leave with pay?
 - A. The supplemental payment will continue through the remainder of the period for which you were approved when you are on leave of absence with pay. You must re-apply to continue the program beyond that date.
18. What if I take a leave without pay?
 - A. If you are on unpaid leave of absence, the subsidy will stop. If you return from leave before the end of the period for which you were approved, the subsidy will resume. You must re-apply to continue the program beyond that date.
19. Whom do I contact with questions?
 - A. Kristi Geerke, H&S Faculty Housing Coordinator, can be contacted at 3-7248 or geerke@stanford.edu.