

ICO Newsletter

The Lowdown on Visiting Scholars

While visitors and tourists crowd the campus daily, faculty contemplating hosting a “Visiting Scholar” should keep in mind the following:

- Visiting Scholars, who are generally employed elsewhere, should not be confused with “Visiting Researchers,” students who are often paid a stipend by Stanford, or “consulting faculty,” who are on campus to teach.
- Recently updated policies and requirements for visiting scholars are available on the DoResearch website: <https://doresearch.stanford.edu/policies/research-policy-handbook/non-faculty-research-appointments/visiting-scholars>.
- Visitors who are participating in research OR make more than incidental use of Stanford facilities are required to sign a Stanford form SU-18A. The SU-18A addresses potential IP ownership conflicts by specifying that ownership of inventions and other intellectual property conceived or developed by a visitor is shared between Stanford and the visitor, or the visitor’s employer, as applicable.
- When the visitor is on campus at the behest of his/her employer, and may have assigned rights in inventions to the employer, the employer is also notified of the SU-18A.
- Arrangements for a visitor’s schedule, use of lab space, supervision, payment of costs and visa requirements (if applicable) are handled by the department or school. The specifics of such arrangements are typically addressed in a letter prepared by the department.
- If a visitor is named as an inventor on technology arising from a research project that the visitor’s employer sponsored, the SU-18A may override the IP ownership or license terms of the related research agreement.

Detailed information about the SU-18A, otherwise known as the “Patent and Copyright Agreement for Personnel at Stanford Who Have a Prior Existing and Conflicting Intellectual Property Agreement with Another Employer,” and a copy of the form, are available at: <http://otlportal.stanford.edu/su18a>. Questions about the SU18-A should be directed to the Office of Technology Licensing: <http://otl.stanford.edu/>.

New Year Miscellanea

Know Your Rates. While it may be old news to some, Stanford’s FY 2014 Facilities and Administrative (IDC or overhead) rates were finalized last August. Among other rates of general interest, the IDC rate for on-campus Organized Research is now 60.5%. More IDC rate information is available at: <http://doresearch.stanford.edu/research-administration/proposal-preparation-submission/rates>.

Keep SeRA Happy. Before ICO can issue an Award Acceptance Notification (AAN) through SeRA (Stanford’s sponsored projects database), related administrative and operational processes must be finalized, including:

- Budget with correct IDC rates uploaded
- IRB and APLAC protocol(s) approved, biosafety cleared
- Declared conflicts of interest resolved through OPACS

Previous issues: <http://www.stanford.edu/group/ICO/newsletters.html>

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