

ARC ANNOUNCEMENT

Attention: All Companies Registered in the NSA Acquisition Resource Center

Subject: Public Advertising and Disclosure of Information

(U) Recently, NSA Prime Contractors, and Subcontractors to NSA Prime Contractors, have published personnel recruiting advertisements/announcements in public sources to include, but not limited to, television, radio, and particularly internet sources such as Craig's List, Facebook, Twitter, and Internet web pages. The publication of these advertisements/announcements make this a good opportunity to remind our industry partners (Prime Contractors and their subcontractors) of their contractual obligation, as noted in the below MPOAS clauses, not to reveal their NSA affiliation without the prior written approval of the Contracting Officer. This obligation applies to both Requests for Proposals (RFP) and Contracts, and regardless of whether the disclosure medium would be verbal, in writing, or posted to a web page/internet site. In accordance with these clauses, the Contractor: a) shall not disclose any information concerning sponsorship of the RFP/Contract, or b) the nature of the Government's interest in and application of the subject matter of such RFP or Contract, unless the type of information is expressly allowed to be disclosed by Agency-specific provisions and clauses, or by written approval of the cognizant Contracting Officer.

(U) Companies shall adhere to the specific requirements outlined in the RFP provisions and Contract clauses regarding ANY Disclosure of Information. Companies should be mindful of the information they post on their corporate websites, articles published, technical internet exchanges, advertising and recruiting material, and any other venue used for releasing and distributing information. **It must be emphasized that prohibition against disclosure includes prohibition against posting to web pages, the Internet and any release of information, other than as provided by these contract clauses and the Contracting Officer.** Contractors shall submit requests for approval for specific information to be released into the public domain, that is, not to another U.S. Government agency, to the Contracting Officer. The request shall include the intended audience and/or publication venue. In the event that approval is granted by the Contracting Officer, the Contractor shall maintain a log of the additional disclosures and submit a copy of the log to the Contracting Officer when each additional disclosure is made.

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(U) Should your management or public affairs offices be contacted by the media, and if a response is suitable and consistent with your contract, you may generally reiterate the important contributions your employees make to our national security. Any further media inquiries should be directed to the Public and Media Affairs Office at 301-688-6524 or by email at nsapao@nsa.gov.

(U) In addition, industry partners are encouraged to complete self assessments of their Counterintelligence (CI) Awareness and Operation Security (OPSEC) programs in light of this increased exposure. This may also be a good time for you to re-evaluate your overall corporate security posture and policies for contact with the media, the handling of unsolicited emails, and recruitment policies. Employees should be cautioned to not confirm or deny information related to NSA, and to be suspicious of any follow-up inquiries for additional information to include email which may contain nefarious code. Any suspicious inquires or incidents should be reported to the NSA Associate Directorate for Security and Counterintelligence via your NSA Industrial Security Officer.

(U) NSA's Office of Counterintelligence Awareness and OPSEC is always available to offer tailored training such as awareness briefings, OPSEC program reviews, specific issue surveys, access to any awareness products in our catalog and much more. NSA's Counterintelligence Awareness and OPSEC organization can be reached on 301-688-6535.

DISCLOSURE OF INFORMATION - RFP (OCT 1993)

(a) The recipient organization of this Request for Proposal shall not, unless authorized elsewhere in this RFP, disclose any information concerning the request or its sponsorship to anyone other than those officers and employees of the recipient organization who require the information in order to prepare and submit a proposal or a response.

(b) The recipient organization may obtain necessary subcontracting and purchasing data from prospective vendors or subcontractors, provided that: sponsorship of this Request for Proposal is not disclosed; and, where required, the appropriate security regulations are observed.

(c) Any disclosure, other than that described in Paragraphs (a) and (b) above, considered necessary by the recipient organization may be made only with the written consent of the Contracting Officer.

(End of Provision)

DISCLOSURE OF INFORMATION - CONTRACT (OCT 2005)

(a) DFARS 252.204-7000 and this clause shall govern any disclosure of information regarding this contract. In using information authorized by this clause, the Contractor (i) shall not disclose any information concerning the sponsorship of this contract, or (ii) the nature of the Government's interest in and application of the subject matter of this contract unless this type of information is expressly allowed to be disclosed by paragraph (b) and/or (c) below, or by written approval of the cognizant Contracting Officer.

(b) The information listed below may be disclosed in proposals to United States Government Agencies in response to requests for past performance assessments, which shall be used ONLY for the subject source selection process. When the following information is completed at time of contract award, the document shall be marked "FOR OFFICIAL USE ONLY." If any of the information that follows changes in your disclosure, the Contracting Officer must be notified in writing of the change.

Contract Number: (complete at award)

Contract Type: (complete at award)

Award Date: (complete at award)

Government Contracting Activity: MARYLAND PROCUREMENT OFFICE
9800 SAVAGE ROAD
FORT GEORGE G MEADE MD 20755-6000

Original Contract Value: (complete at award)

Current or Completed Contract Value:

Period of Performance: from: (complete at award) _____ to: _____

Competitive/Noncompetitive/Follow-on (circle, underline or highlight appropriate description)

Program Title: (complete at award)

Contract Effort Description: (unclassified - as provided in solicitation package and completed as part of the award document)

Place of Performance: (complete at award)

Points of Contact/Phone Number:

Contracting Officer: (complete at award)

Program Manager: (complete at award)

(c) Requests for approval for specific information to be released into the public domain, i.e., not to another U.S. Government agency, shall be submitted in final form, e.g., not in draft, and shall not include "For Official Use Only" information. The Contractor shall indicate the intended audience and/or publication venue in the request, e.g., the information is to be released to attendees at the Federal Acquisition Conference and Exposition on 7 June 2005 and in the Government Executive magazine. In the event that changes are required prior to approval of release of the information, the Contractor shall submit a copy of the revised information prior to approval of the request.

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(d) For additional disclosures once authorization to use any specific information has been approved by the Contracting Officer, the Contractor is authorized to reuse such specific information without obtaining additional authorizations from the Contracting Officer. The Contractor shall maintain a log of the additional uses and submit a copy of the log to the Contracting Officer when each additional disclosure is made.

(End of Clause)

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