

Judicial Advisor (JA) Checklist

The Office of Community Standards at Stanford endeavors to ensure that all participants have the information that they need to engage in the judicial process. To that end, this checklist is designed to help ensure that responding students are aware of their rights and the process described in the Student Judicial Charter of 1997.

For the responding student: Each of the checkboxes below corresponds to a topic covered in the “Overview of the Judicial Process for Responding Students” PowerPoint presentation. By checking the boxes below, you confirm that you have reviewed the presentation in its entirety either on your own or with the Judicial Advisor.

- Overview of the Process
- The Honor Code and the Fundamental Standard
- Your Rights in the Judicial Process
- Key Figures in the Judicial Process
- Initial Meetings with Judicial Advisor and Judicial Officer
- The Investigation
- Judicial Panel Hearings
- Early Resolution Option
- Student Conduct Penalty Code
- Sanctions and Sanctioning Factors

Remaining Questions:

For compliance purposes, please respond to the following:

Anticipated quarter of graduation: _____

Are you an international student on a visa? Yes No

Are you a varsity/NCAA athlete? Yes No

Statement of Responsibilities:

Because the Community Standards staff cannot anticipate every participant’s questions or concerns, and because the fair and timely adjudication of matters depends upon the cooperation of all parties, the following responsibilities lie with the responding student at all times:

- Seeking additional information and clarification regarding any uncertainties about the process and possible outcomes
- Scheduling meetings in a timely fashion
- Responding to requests from the Office of Community Standards in a timely fashion

JA Initials:

RS Initials:

Date: