



Stanford University
Sustainability & Energy Management
Utilities Division
327 Bonair Siding, 2nd Floor
Stanford, CA 94305

New Chilled Water Service Activation Checklist

Project: _____

Project manager: _____ General contractor: _____

Service activation shall be completed by Water Shop supervisor.

	<i><u>Initial</u></i>	<i><u>Date</u></i>
1 Confirm that exterior system piping has been tested and inspected.	_____	_____
2 Confirm that interior system has been flushed and tested, and inspected by Plumbing Shop.	_____	_____
3 Confirm that system has been inspected and signed off by County.	_____	_____
4 Confirm that meter type and calibration have been verified by EMCS.	_____	_____
5 Confirm that system has been filled with domestic water.	_____	_____
6 Confirm that EMCS has verified that meter operates correctly 48 hours after activation.	_____	_____

Comments:

Service activated: *Date:* _____
 Time: _____
 By: _____

Deliver completed checklist to Utilities Division Manager.

c: Stanford Project Manager
Energy Analyst
EMCS