Application for Auditor or Permit to Attend (PTA) Status

Submit in person to:
Student Services Center
Tresidder Memorial Union, Second Floor
Monday-Friday
9 a.m. - 5 p.m.
http://helpsu.stanford.edu/?pcat=ssc

Mail or fax to:
Graduate Admissions, Office of the University Registrar
Stanford University
482 Galvez Mall, Suite 120
Stanford, CA 94305-6032
(866) 432-7472 • fax (650) 723-8371

- This form must be submitted before the final study list deadline. See the academic calendar for details: http://studentaffairs.stanford.edu/registrar/academic-calendar
- This status applies to lecture courses only. No labs, seminars, case study, language, or activity courses may be audited. See ExploreCourses to determine the component (i.e., type) of any course: http://explorecourses.stanford.edu.
- Courses are not recorded on an academic transcript; no official records are maintained for auditors.
- Obtain department administrator and professor signature of approval before this Permit to Attend application is submitted to the Office of the University Registrar.
- All requests are subject to the final approval of the Office of the University Registrar.
- Auditing status is not available in the Summer term. See the Summer Sessions Office at: http://summersession.stanford.edu/.
- Attach a copy of government-issued form of identification.
- The Permit to Attend fee is charged; see http://studentaffairs.stanford.edu/registrar/students/tuition-fees.

☐ Mr.
☐ Ms.

Last or Family Name	First	Middle	Stanford Student/Employee Number

Current MAILING Address _____ Phone (include area code) _____

Current HOME Address _____ Email Address _____

Birthdate	Birthplace	Country of Citizenship	Social Security Number

I am applying for: ☐ Auditor status (Stanford faculty or staff member only; no fee)

☐ Permit to Attend (PTA) status (fee; see above)

Check one of the following criteria for the status indicated above:

Auditor: ☐ faculty/staff member

PTA: ☐ Stanford alumnus/a or spouse of Stanford alumnus/a

☐ spouse or domestic partner of a Stanford University faculty/staff member

☐ other _____

Quarter/Year: ☐ Autumn   ☐ Winter   ☐ Spring   Year: _____   (Auditing status is not available in the Summer term.)

Have you attended Stanford before?   ☐ Yes   ☐ No   If yes, in what year? _____

Course Information:

_____
Course (Subject/Catalog Number/Title)

_____
Instructor Signature   Printed Name   Date

_____
Department Administrator Signature   Printed Name   Date

_____
Student Signature   Date

REGISTRAR USE ONLY

_____
Registrar Office Approval Signature   Printed Name   Stanford ID: Date

09/2014