

# **Galvez Lot Event Parking Guidelines**

**Effective: December 1, 2012**

## **Event parking at the improved Galvez Lot**

- The **Galvez Lot (L-96)** will remain an “event” parking lot, with a maximum parking capacity of 423 cars. There are 414 spaces and 9 disabled spaces.
- Nine (9) newly installed pay machines (Visa, MasterCard, and Discover cards accepted) will allow event attendees and others to park in a numbered space, and then pay for their parking (by space #) on the way to their destination, or park for free when parking is covered by the event sponsor.
- Event parking for the Big 5 events (New Student Orientation (NSO), Reunion/Homecoming, Parents Weekend, Admit Weekend, and Commencement) will continue to be free of charge.
- Event sponsors arrange for use of the Galvez Lot through Parking & Transportation Services. Several options are available\*:
  1. P&TS can provide the event coordinator a “coupon code” (i.e. 4321) that enables the Galvez Lot pay machines to offer the special \$8.00/car “event” parking rate (the normal \$12 daily parking rate will be charged to non-event attendees). Guests can pay for their own parking (at the \$8 “event” rate) or park for free if the event sponsor elects to be billed for their total number of cars parked. There is a minimum fee of \$160.00 (20 cars) to schedule use of a coupon code.
  2. Events can reserve a block of spaces within the lot for \$12.00/space. If desired, the event coordinator can include an “event parking pass” as part of the registration process that can be printed by the registered attendees and placed on the driver’s side dashboard for identification and/or enforcement.
  3. Evening (after 4pm), weekend and holiday parking access will cost \$75.00 night/day.

## **Other Event Parking Options**

1. Daily “Event” scratchers for parking (up to 100 cars) in Varsity lot (L-97) or Parking Structure 5 (until December 2012) at a cost of \$4.00 each.
2. Regular daily Visitor parking (including Track House/Visitor’s Center Lot (L-95) and Memorial Way) at the current cost of \$12.00/car.

**Oversized Vehicles** – Trucks, RVs, buses and other large vehicles may not park in university parking lots (including Galvez Lot) without prior approval from Parking & Transportation Services. No dwelling in vehicles is allowed.

**Disabled Parking** - In addition to disabled parking spaces near campus facilities, Galvez Lot has ADA compliant disabled parking located near the new Lasuen entrance.

**Large Events** - If the number of cars parking in Galvez Lot is expected to exceed capacity (414 cars), the event planner may hire Special Events Personnel (SEP) through Public Safety (SUDPS), or hire a professional parking company to direct overflow parking to the adjacent Eucalyptus Grove. Valet events can also arrange with P&TS to reserve a block of spaces (\$12.00 each) in order to stack cars and maximize their parking capacity.

*\*The per car cost approach has been established for the Galvez Lot to help ensure the lot is used only by event attendees. The flat rental fee used with Galvez Field resulted in many unauthorized vehicles parking (free of charge) along with event attendees.*