

EMPLOYMENT



OPPORTUNITY

AQUATICS #2214
CASUAL/SEASONAL SUMMER POSITIONS
OPEN UNTIL FILLED (OPENED MARCH 9, 2015)
LIFEGUARD I - \$10.25 - \$10.75/hr (30-40 hrs/wk)
LIFEGUARD II - \$11.25 - \$12.25/hr (30-40 hrs/wk)

THE POSITIONS

The City of Redwood City is looking for people interested in working 30-40 hours per week in one of the following positions:

LIFEGUARD I: Under supervision, performs as a basic swimming instructor teaching basic swim strokes and basic water safety skills and supervises recreation swim periods. Typical duties include, but are not limited to: performing as a swimming instructor and/or pool lifeguard; conducting a great variety of aquatic activities such as recreational swimming supervision, instruction of basic strokes and water safety skills, and enforcement of water safety regulations for various age and skill levels, enforcing policies, rules, regulations and ordinances governing conduct of persons at the swimming pool; maintaining order and discipline at pool facility; and assisting in the preparation and maintenance of necessary records, schedules and reports.

LIFEGUARD II: In addition to the duties of a Lifeguard I, will perform as a swimming instructor teaching intermediate and advanced swim strokes; as well as instructing small groups and interpreting basic to advanced swimming strokes and water safety skills.

These are non-benefited casual positions. A casual employee may not work more than 1000 hours per year.

MINIMUM QUALIFICATIONS

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education & Experience

LIFEGUARD I: Minimum of 16 years of age. Possession of a valid American Red Cross Lifeguard Training certificate and a valid Red Cross CPR for the Professional Rescuer certificate are both required. A valid Red Cross Community First Aid and Safety certificate and a valid Water Safety Instructor certificate (WSI) are both desirable. Must have knowledge of basic swim strokes; and principles and practices of swimming pool hygiene and sanitation. Must also have ability to teach patrons; work well with the public and staff in general; maintain strong skills in swimming and lifesaving techniques; enforce pool rules and regulations; and participate in pre-employment training as well as on-going training.

LIFEGUARD II: In addition to meeting the education and experience requirements as a Lifeguard I, a valid Water Safety Instructor certification (WSI) is required to qualify as a Lifeguard II.

For both positions listed above, must be physically capable of performing the essential job functions of the classification.

APPLICATION PROCESS

Applications may be obtained in one of the following ways:

1. Apply online at www.calopps.org, Member City: Redwood City

Candidates with a disability, which may require special assistance in any phase of the application or selection process, should advise the Department of Human Resources upon submittal of application.

SELECTION PROCESS

All applications will be reviewed for neatness, accuracy, completion, relevant education, experience, training and other job related qualifications. The most appropriately qualified applicants will be asked to participate in the testing process which will consist of an interview with Parks, Recreation and Community Services Department staff. Prior to appointment candidates may be required to pass a physical examination, at no cost to the candidate. Also prior to appointment, candidates will be required to pass a background check and/or a fingerprint check at no cost to the candidate. Final appointment will be made by the Parks, Recreation and Community Services Director. The Immigration Act of 1986 requires proof of identity and eligibility for employment at date of hire.

IMPORTANT DATES TO REMEMBER

April 20th, 2015, staff to begin interviews. If you attend a school out of the area, please indicate on your application (include in the "Education and Training" section) the date(s) you will be in the area and available for an interview. You will receive a phone call or a written notice as to whether or not you have been selected to participate in an oral interview.

June 8 to June 20, 2015, Mandatory In-Service Training week. (8am-5pm each day)

June 22 to August 14, 2015, Summer Recreation Program. You will be expected to work the entire length of the program, and no time off will be granted during this period. Prior to the start of the program there is in-service training that you must attend from June 10 to June 15.

The City of Redwood City is proud to be an Equal Opportunity Employer!

CITY VALUES

We are an exceptional organization and a leader in the Bay Area. The values that guide us are:

- **EXCELLENCE:** Passion to do our best in each moment.
- **INTEGRITY:** Do the right thing, not the easy thing.
- **SERVICE:** We care and it makes a difference.
- **CREATIVITY:** Freedom to imagine and courage to act.

THE CITY OF REDWOOD CITY IS A GREAT PLACE TO WORK!

Note: The provisions of this bulletin do not constitute an expressed or implied contract and any provisions contained in this bulletin may be modified or revoked without notice.