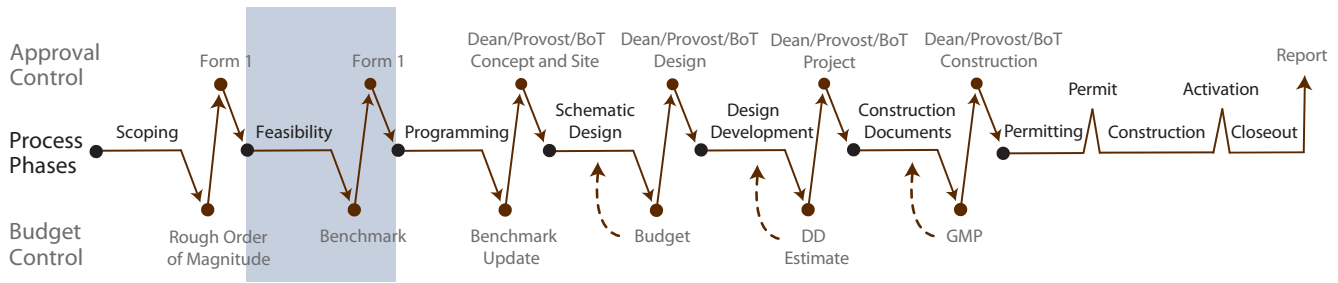


FEASIBILITY



Identify and develop options based on the Project Scoping Document. The Feasibility phase ends with the selection of one option to be further defined in Programming.

DPM leads the school/department user group, technical user group, and consultant group in developing each option to the extent necessary to identify key site, utility, and building relationships; preliminary space programming requirements; sustainability goals and features; building systems needs; and seismic, accessibility, environmental, architectural, and hazardous materials issues. Sustainability activities include clarifying goals and identifying potential strategies. Additional design consultants or studies may be required to meet these goals, and potential impacts on construction costs should be defined at this time.

The project team identifies project risks and contingencies, establishes a benchmark budget and project schedule, and presents a strategy for surge. This phase may be completed in combination with programming. The project manager may select a design team and general contractor in this phase.

Upon approval, the school/department submits a subsequent Form 1 authorizing additional funding to proceed with one selected option to be developed in the Programming phase.

TASKS

Project Controls & Logistics

Budget	Develop benchmark budgets for each option, including construction and soft costs
Funding	Develop draft funding plan for each option
Schedule	Develop project schedule for each option
Internal reviews	Submit feasibility report to internal stakeholders for review
Board of Trustees	Prepare draft Concept Approval presentation, and report if required
Logistics	Identify site logistics concerns
Administration	Identify roles and responsibilities of internal and external teams; determine consultant selection process
Jurisdictional	N/A
Outreach	Outline community outreach goals

Building Program

School/Dept(s)	Itemize program parameters and requirements
Exterior/Site	Identify existing conditions: define site boundaries and utilities scope
O&M/MEP	Identify technical criteria/considerations; confirm applicable guidelines (Site and Design Guidelines, Facilities Design Guidelines [FDG])
Life Safety/ADA	Define fire/ADA access routes
Structural	Determine seismic performance criteria and structural peer review process

Sustainability

Clarify sustainability goals and identify potential strategies

DELIVERABLES

- Feasibility Study (all options)
- Approved Form 1, with funding strategy providing authorization to proceed with Programming phase

APPROVALS

- Dean/Department and/or user representative
- Vice President, LBRE
- President/Provost

>> Resources for the Feasibility phase, including checklists and form templates, are online at: http://lbre.stanford.edu/dpm/PDP_Process