



Stanford University
Sustainability & Energy Management
Utilities Division
 327 Bonair Siding, 2nd Floor
 Stanford, CA 94305

New Domestic Water Service Activation Checklist

Project: _____

Project manager: _____ General contractor: _____

Service activation shall be completed by Water Shop supervisor.

	<u>Initial</u>	<u>Date</u>
1 Confirm that exterior system piping has been tested and inspected by Stanford	_____	_____
2 Confirm that back flow preventor has been inspected and tested by Water Shop	_____	_____
3 Confirm that interior system has been flushed and tested, and inspected by Plumbing Shop	_____	_____
4 Obtain written bacteriological test report, and attach copy	_____	_____
5 Confirm that system has been inspected and signed off by County	_____	_____
6 Verify meter type and accuracy.	_____	_____
7 Confirm that meter operates correctly upon service activation and 48 hours after activation	_____	_____

Comments:

Service activated: *Date:* _____
 Time: _____
 By: _____

Deliver completed checklist to Utilities Division Manager.

c: Stanford Project Manager
 Energy Analyst
 Water and Environmental Quality Manager