

# Automated Compliance Checking in FastLane of GPG Required Proposal Sections





### **Proposals Not Accepted**

- Formally recognizes a new category of non-award decisions and transactions: Proposal Not Accepted
- Is defined as "FastLane will not permit submission of the proposal"
- This new category currently applies to:
  - Project Summaries
  - Data Management Plans
  - Postdoctoral Mentoring Plans
- Beginning March 18<sup>th</sup> FastLane will begin checking for all GPG required sections of proposals.



#### What FastLane Will / Will Not Check

- FastLane will check for the presence of GPG required sections of the proposal
- If a section is not included, FastLane will not permit submission of the proposal
- FastLane will not check:
  - Formatting
  - Page Length (except for Project Summary)
  - Content



### **GPG Required Sections of the Proposal**

- Project Summary \*
- Project Description
- References Cited
- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment & Other Resources
- Supplementary Documentation
  - Data Management Plan \*
  - Postdoctoral Mentoring Plan (where applicable) \*

<sup>\*</sup> These proposal sections are already being auto-compliance checked.



#### Separately Submitted Collaborative Proposals

## **Lead Organization:** Required Sections

- Project Summary
- Project Description
- References Cited
- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment and Other Resources
- Supplementary Documentation
  - Data Management Plan
  - Postdoctoral Mentoring Plan (if applicable)

# Non-Lead Organization: Required Sections

- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment and Other Resources



### **Auto Compliance Checking**

- Principal Investigators (PI)
  - Will receive warning messages if any of the GPG required sections are missing
  - Will be able to forward proposal to their institution's SPO
- Sponsored Projects Office (SPO)
  - FastLane will prevent submission from the SPO if any of the GPG required sections is missing



## **Auto Compliance Checking**

- Proposal submission instructions that deviate from the GPG will require special attention
  - Conferences, symposia or workshops
  - International travel grants
  - Program solicitations
- If submission instructions do not require one of the sections, proposers will need to insert text or upload a document in that section of the proposal that states, "Not Applicable"
  - This will enable FastLane to accept the proposal.



## **Auto Compliance Checking**

- Biographical Sketches and Current and Pending Support
  - FastLane permits biosketches and current and pending support sections to be uploaded as a single PDF for the PI, co-PI and senior personnel.
  - For FastLane to accept the proposal, proposers must insert text or upload a document that states, "Not Applicable" for any co-PI or senior person











#### **Questions?**

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