

HealthStream Training for Postdoctoral Scholars Involved in Clinical Research

1. Principal Investigator, Lab Manager, or other qualified personnel completes the Qualtrics questionnaire at https://stanforduniversity.qualtrics.com/SE/?SID=SV_9HsvWw62AaX4smx to obtain SoM/SHC/LPCH medical clearance requirements.
2. Postdoctoral Scholar completes HealthStream Training at:
<http://www.healthstream.com/hlc/stanford>

Login Instructions:

Your user name and password are the same. **SMR** plus your last **8 digits** on your Stanford University Employee ID card.

Please note: your SU employee ID # is the number on the left hand side of your SU ID card, right below your name or on your SU paycheck. You may need to omit the first zero.

For Example: Your SU Employee ID is: 001234567 take the last 8-digits of your ID: 01234567 and add the prefix SMR Your HealthStream Login AND Password is: SMR01234567

If you are a newly appointed Postdoctoral Scholar without an ID number, contact your Department Administrator. SU ID # is available 5 business days after the approval of the appointment by the Office of Postdoctoral Affairs.

Training must be completed if you are a SoM (non-faculty) employee or postdoc who:

1. *May be assigned duties with potential for occupational health exposures related to clinical research participants and;*
2. *Performs job duties (including Epic access) within SHC, LPCH, and/or other Stanford affiliated research patient care locations.*

For staff who will participate in any clinical trials/research study, you are required to complete health screening, safety and compliance training administered by Environmental Health & Safety (EH&S) and Stanford University Medical Center (SUMC) HealthStream.

Please direct your HealthStream Training questions to hssc-support@lists.stanford.edu.

Spectrum

My Training Requirements Checklist

Training Name or Topic	Faculty	Research Personnel	Postdocs	Print this Checklist and Record Your Own Training Status / Notes Below
Collaborative IRB Training Initiative (CITI)	REQUIRED	REQUIRED	REQUIRED	
Environmental Health and Safety Training Assessment	REQUIRED	REQUIRED	REQUIRED	
HIPAA Training	REQUIRED	REQUIRED	REQUIRED	
Training for Sponsor Investigator Research (SIR)	REQUIRED	Recommended ³	Not Applicable	
eProtocol Training	Recommended	Recommended	Recommended	
GCP Training through CITI	Recommended ²	Recommended ²	Recommended ²	
Budgeting and Billing Training	Recommended	REQUIRED ¹	Recommended	
Health Screening, Safety & Compliance Training	Not Applicable	REQUIRED	REQUIRED	
Orientation to Clinical Research at Stanford (General Orientation)	Optional	REQUIRED	Recommended	

- 1 Required if involved in budgeting and billing, strongly recommended for personnel who enroll participants
- 2 Required of Cancer Center personnel
- 3 This training is a PI requirement, but research team members are strongly encouraged to attend at the same time