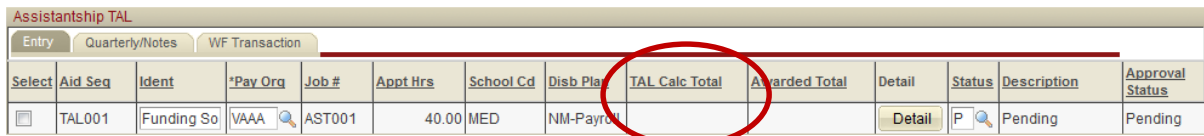


Postdoc Tuition Payments Beginning Autumn 2015 (1162)

Effective the Autumn 2015 quarter and thereafter, tuition is paid on behalf of ALL postdocs by the Provost or SOM Dean, regardless of funding (salary, stipend, outside-funded). As such, payment of quarterly postdoc tuition for terms 1162-on will be automated and no longer be entered in GFS.

Postdocs with Salary payment

1. Enter the Salary and Detail information on the Assist Salary tab
2. Click on the Calc TAL button.
3. On the Assist TAL tab, the TAL Calc Total will be blank. Leave the TAL line in Pending/Pending status.



Select	Aid Seg	Ident	*Pay Org	Job #	Appt Hrs	School Cd	Disb Plan	TAL Calc Total	Awarded Total	Detail	Status	Description	Approval Status
<input type="checkbox"/>	TAL001	Funding So	VAAA	AST001	40.00	MED	NM-Payroll			Detail	P	Pending	Pending

4. Complete the Salary line on the Assist Salary tab and route for Approval clicking on the Save button.

Postdocs with NO Salary payments

1. Enter the stipend or Info-only pay line on the FLSHP Stipend tab.
2. Complete the pay line and route for Approval by clicking on the Save button. No further action is needed.

Postdoc Tuition Payments *Prior* to Autumn 2015

- ◆ The SOM Dean covers the postdoc tuition for all School of Medicine appointed postdocs. The Provost covers the postdoc tuition cost for University (non-SOM) appointed postdocs with salary payments.
- ◆ Postdoc tuition for terms prior to 1162 still require GFS entry.