

APPROVED MINUTES*
CITY OF SUNNYVALE
SPECIAL MEETING
OF THE COUNCIL SUBCOMMITTEE
ON BOARD AND COMMISSION BYLAWS AMENDMENTS

FRIDAY, MAY 4, 2012, 5:30 P.M.
SUNNYVALE CITY HALL

CALL TO ORDER

Chair Griffith called the meeting to order at 5:35 p.m. in the West Conference Room.

ROLL CALL

PRESENT: Subcommittee Chair Jim Griffith
Subcommittee Member David Whittum

ABSENT: Subcommittee Member Patrick Meyering (excused)

STAFF PRESENT: City Clerk Kathleen Franco Simmons

CONSENT CALENDAR

1. Approval of Draft Minutes of November 28, 2011 Council Subcommittee Meeting.

MOTION: Subcommittee Member Whittum moved and Subcommittee Chair Griffith seconded the motion to approve the Minutes of November 28, 2011 Council Subcommittee Meeting.

VOTE: 2 – 0 (Subcommittee Member Meyering absent)
Motion carried.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

2. Election of Chair and Vice Chair

MOTION: Subcommittee Member Whittum moved and Subcommittee Chair Griffith seconded the motion to appoint Subcommittee Chair Jim Griffith to serve as Subcommittee Chair.

VOTE: 2 – 0 (Subcommittee Member Meyering absent)
Motion carried.

MOTION: Subcommittee Chair Griffith moved and Subcommittee Member Whittum seconded the motion to appoint Subcommittee Member Whittum to serve as Subcommittee Vice Chair.

VOTE: 2 – 0 (Subcommittee Member Meyering absent)
Motion carried.

3. Review of proposed revisions to Council Policy 7.2.19. *Boards and Commissions*:
a. Consideration of Change in Terms for H&HS and BPAC commissioners

The Council Subcommittee reviewed proposed revisions to Council Policy 7.2.19, *Boards and Commissions* relating to Change in Terms for H&HS and BPAC commissioners.

MOTION: Subcommittee Vice Chair Whittum moved and Subcommittee Chair Griffith seconded the motion to approve the recommendation of Chair Griffith to reduce three BPAC appointments to 3-year terms and three Housing and Human Services appointments to 2-year terms; or specifically for the BPAC: one 2012 term would be shortened from 4 years to 3 years, and two 2014 terms would be shortened from 4 years to 3 years; for Housing and Human Services, one 2012 term would be shortened from 4 years to 2 years, and two 2013 terms would be shortened from 4 years to 2 years.

AMENDMENT: Subcommittee Vice Chair Whittum amended the motion to direct staff to notify all applicants to the BPAC and HH&S before May 22, 2012 that they may be appointed to partial terms.

VOTE: 2 - 0 (Subcommittee Member Meyering absent)
Motion carried.

b. Potential Changes to Council Voting Process for Commissioner Appointments

The Council Subcommittee reviewed proposed revisions to Council Policy 7.2.19, *Boards and Commissions* relating to Council Voting Process for Commissioner Appointments. The Subcommittee considered the following methods of voting: the current method of voting on each individual applicant, un-ranked paper ballot method with Yes/No/Abstain, nominations by Councilmembers and ranked choice.

By consensus, the Subcommittee declined to pursue further consideration of the following methods of voting: nomination by Subcommittee and nomination by Council rotation.

By consensus, the Subcommittee stated it recommends adopting and inserting into Council Policy inclusion of an alternative method of voting by the ranked choice method; the method of voting will be at the Mayor's discretion on a commission by commission basis to use the current method or ranked choice; the City Clerk shall determine in advance of the meeting the order of deliberation of the various commissions to facilitate a speedy process and to accommodate applicants who specify multiple preferences; further, based on the number of applicants the Clerk can recommend, subject to Mayor's approval, whether the traditional or paper ballot method is to be used.

MOTION: Subcommittee Vice Chair Whittum moved and Subcommittee Chair Griffith seconded the motion to authorize Chair Griffith to write the RTC to include Council Policy language to incorporate the Subcommittee's recommendations.

VOTE: 2 - 0 (Subcommittee Member Meyering absent)
Motion carried.

ADJOURNMENT

Chair Griffith adjourned the meeting at 7:05 p.m.

Kathleen Franco Simmons, City Clerk

Date