



CONTRACTOR PARKING PERMIT

Revised 7/15

2015-16 CONTRACTOR PARKING PERMIT SPONSORSHIP/APPLICATION
(For construction projects only)

Please complete a separate application for each project.

THIS SECTION MUST BE COMPLETED BY THE SPONSORING DEPARTMENT ONLY

Contractors: DO NOT complete any part of this section or the entire application will be rejected.

Sponsoring SU department	SU Project Manager	Sponsor's campus phone (required) ()
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I am sponsoring applicant through (no later than 8/31/16)	Sponsor's email
Month _____ Day _____ Year _____	

WHOM ARE YOU SPONSORING?

Contractor's company name	Name of person <u>responsible</u> for permit(s)	Contractor's daytime phone (required) ()
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CONTRACTOR INFORMATION

Contractor's business address [street, city, state, zip] (required)			
Vehicle 1 license plate #	Vehicle 2 license plate #	Vehicle 3 license plate #	Vehicle 4 license plate #

PROJECT DESCRIPTION

Project name _____
Location _____ Start date _____ End date _____

TYPE OF PERMIT

Vendor service vehicle: Annual (Expires 8/31/16) Quantity _____

Vendor service vehicle: Short-term

Start date _____ Number of months (Not to exceed 8/31/16) _____ Quantity _____

Parking identifiers

Start date _____ End date (Not to exceed 8/31/16) _____ Quantity _____

OFFICE USE ONLY

Valid (P&TS approved) location _____

PAYMENT METHOD

Cash (do not mail)

Check (make payable to "Transportation")

Credit Card (Visa/MasterCard ONLY)
Do NOT fax or mail credit card information. Submit the application, and P&TS will call you for the information.

DEPARTMENT ONLY

SU13 (attach form)

P-Card

PLEASE READ AND SIGN:

I certify the above information is true. I agree to the terms stated in the Stanford University Traffic and Parking Code and Contractor Parking Policy. I understand that transferring, falsifying, or any misuse of the permit may result in revocation of my parking privileges. I understand that if my permit is lost or stolen, I will be charged a replacement fee, and may be responsible for paying for the full value of the permit. (There is no charge for replacement with a police report.) I also agree to return an unexpired permit if I no longer need it.

X _____
PRIMARY SU PROJECT MANAGER PRINT NAME DATE

X _____
PRIMARY PROJECT CONTRACTOR PRINT NAME DATE

X _____
P&TS APPROVAL DATE



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IMPORTANT: Using university funds for parking permits

University funds may be used exclusively for department business and for permits used by contractors, consultants, and auditors who bill their costs to the department or project. University funds may not be used to pay for permits needed as a part of any employee's or student's commute.

“University funds” mean any funds that flow through the university, including but not limited to general funds, income that supports a school or program, gifts, grants, and contracts. Other organizations on campus, such as Stanford Health Care, have their own policies on this matter. Consult your financial manager for more information.

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LONG-TERM PERMIT PRICES	
Purchase price during the month of:	VENDOR Service Vehicle
	Annual 12-MO. (thru 8/31/16)
SEPTEMBER 2015	\$2,844
OCTOBER	\$2,607
NOVEMBER	\$2,370
DECEMBER	\$2,133
JANUARY 2016	\$1,896
FEBRUARY	\$1,659
MARCH	\$1,422
APRIL	\$1,185
MAY	\$948
JUNE	\$711
JULY	\$474
AUGUST	\$237

SHORT-TERM PERMIT PRICES	
PER MONTH	VENDOR Service Vehicle

Long-term prices are prorated monthly starting in October and apply to purchases and exchanges only.

For permits returned before expiration, the prorated refund value is calculated at monthly rates.