

## MEMORANDUM

**TO:** Policy and Services Committee  
**FROM:** Chris Mogensen  
**DATE:** March 15, 2005  
**SUBJECT:** **Status of Referral Items in Committee**

---

---

The following items have been assigned to staff for additional follow-up or information:

<u>Council Referral Date</u>	<u>Item and Status</u>
2/17/04	<p><b><u>Review Ordinance Amending Palo Alto Municipal Code Section 18.01.060</u></b></p> <ul style="list-style-type: none"><li>• Develop guidelines and check and balances, considering, among other things:<ul style="list-style-type: none"><li>▪ Safeguards to ensure that City’s decision to pursue litigation is based on objective criteria to avoid any appearances of arbitrariness.</li><li>▪ System, recommended by City Attorney’s Office, to prioritize cases.</li><li>▪ Develop criteria for Council review, types of recourse individuals might pursue if their request for filing complaint is turned down.</li><li>▪ Annual (or more frequent) review of complaints – e.g. requested to be filed, taken up, turned down – so adjustments can be made as needed.</li></ul></li></ul>