

TO: HONORABLE CITY COUNCIL

ATTN: POLICY AND SERVICES COMMITTEE

FROM: CITY MANAGER DEPARTMENT: CITY MANAGER'S OFFICE

DATE: MARCH 14, 2006 CMR: 165:06

SUBJECT: COUNCIL RETREAT FOLLOW-UP

RECOMMENDATION

Staff recommends that the Policy and Services Committee review and discuss the list of Council's follow-up items from the 2006 Council Retreat.

BACKGROUND

On January 21, 2006, Council held its annual retreat to discuss setting the City's top priorities and to discuss Council protocols and procedures. During the meeting, Council requested that specific protocols, procedures and policies be further and reviewed by the Policy and Services Committee.

DISCUSSION

Council Members asked to review the following issues:

- Discussion of protocol for items returning to Council from Committee
- Review Consent Calendar Policy
- Review Council gift policy
- Feasibility Council and staff revolving door policy
- Codify Colleagues Memo rule
- Review Council Liaison Policy

Appropriate supporting documentation is attached to this report to assist Council with its review of the above listed protocols and procedures, with relevant sections highlighted as appropriate. The City Attorney has attached a memo about SB8 which creates a state statutory scheme for a revolving door law for Council Members and the City Manager. This may obviate the need for a City revolving door ordinance.

ATTACHMENTS

1. Council Protocols
2. Council Procedures
3. Council–Appointed Board and Commission Communication, Roles and Responsibilities (CMR 289:00)

PREPARED BY

Chris Mogensen, Assistant to the City Manager

CITY MANAGER APPROVAL

Emily Harrison, Assistant City Manager