

**Faculty Scholars Program Information**

**2016 Faculty Scholars Competition**

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## A. General Information about the Faculty Scholars Competition Application Process

- Access the application at: <http://www.hhmi.org/research/application/fs2016>
- Application submission deadline is **July 28, 2015 at 3 p.m. (EDT)**.
- Letters of reference must be submitted by **August 4, 2015 at 3 p.m. (EDT)**
- **Applicants are encouraged to complete the eligibility section as early as possible.**
- Semi-finalists will be notified in April, 2016, of their selection to enter the final phase of the competition; other applicants will also receive notice at that time.
- Applicants will not receive any written comments on submitted applications.
- Please do not embed movies in the uploaded documents included in the application.
- More information is available in the Faculty Scholars Competition Frequently Asked Questions (FAQ).
- Address questions to [facultyscholars@hhmi.org](mailto:facultyscholars@hhmi.org).

## B. Eligibility Section

In this section you will answer a series of questions to determine your eligibility to submit an application in this competition. Additionally, this section includes questions to help us understand the nature of your research. Finally, you will be asked to review and accept conditions that are required of Faculty Scholars grant recipients. After completing the section, you will immediately be notified of your eligibility status and, if you appear to be eligible, you may proceed directly to the remainder of the application. We reserve the right to verify any information you provided at any time during the application review process.

## C. Contact Info

In this section you will provide personal information, your institutional address, and answer some brief questions regarding your research program to help us understand the nature of your research. Note that some fields will be pre-populated with responses that you provided in the Eligibility Section of the application.

## D. Uploads

The following required documents must be submitted electronically at the [HHMI competition website](#) through the Uploads page. Formatting guidelines and C.V. instructions will be provided on the website to eligible candidates.

**CURRICULUM VITAE:** Use the 2016 Faculty Scholars C.V. template (not your personal C.V. or NIH Biosketch) to provide details regarding your education and training, professional positions, significant professional activities, peer-reviewed publications, and active grants. Your curriculum vitae must include a bibliography and a list of your current research support. Professional positions and publications should be listed in reverse chronological order. Provide the month and year for the start and end dates of training and professional positions.

**MAJOR RESEARCH ACHIEVEMENTS:** A 250-word overview of your most significant research achievements. In this section, highlight select research achievements that you consider to be your most significant contributions to date.

**RESEARCH APPROACH:** Your ongoing and planned research program (not to exceed 1,500 words), with a list of essential references and with up to one page of figures. Your figures and accompanying legends may be interleaved within the body of the text of your summary. Figures, legends and essential references are not included in the 1,500-word limit.

Note the following:

- Describe future goals, but not at the level of experimental detail that may be expected in a research grant proposal, for example, to a federal agency.
- Background information will likely be necessary to set the stage for the description of your ongoing and planned research program and its significance.
- We are interested in any of your current and planned work, regardless of funding sources.

**UNIQUE CONTRIBUTION TO FIELD:** Within the context of your field, a statement (not to exceed 250 words) of the contribution you are uniquely poised to make to your research field, and, where appropriate, potential to result in new approaches to human health problems that disproportionately affect individuals living in low resource settings.

**DIFFERENTIATING WORK FROM PRIOR MENTORS':** A statement (not to exceed 100 words) of how your current work differs from that of your previous mentors'.

**COLLABORATIVE NETWORK:** A statement (not to exceed 100 words) summarizing your current collaborative efforts, and your role within these collaborations.

**THREE PUBLICATIONS OF NOTE:** Provide three selected peer-reviewed papers that report your most important scientific contributions with a focus on the most recent five years. For each publication, provide a statement that begins with the complete journal citation and then summarizes, in 300 words or less, the significance of the selected publication. Only published papers or papers that have been accepted by July 28, 2015, can be included. Upload only the paper and not supplemental materials, if any, referenced in the paper.

## **E. References**

**REFERENCE LETTERS:** Provide the names and contact information of two references. Click on 'Notify By E-mail' to have the application system send e-mails to each reference requesting that they log into the application website to provide their assessment. References can provide their assessment at any time prior to the reference submission deadline, August 4, 2015. Referees may be at the applicant's current institution or elsewhere; they may be mentors, colleagues or experts in the applicant's field; we do not provide advice on the choice of referees.

## **F. Submit the Application**

When all sections of the application are completed and all documents are uploaded, navigate to the Submit page to submit your application for consideration in this competition. After submitting your application, you will have the opportunity to generate a PDF of the completed application. **Please review the completed application PDF closely.** If the application PDF contains formatting errors (which are occasionally introduced when the PDF is generated), please contact us at [facultyscholars@hhmi.org](mailto:facultyscholars@hhmi.org) no later than August 4, 2015 at 3 p.m. (EDT).

## **G. Application Updates**

If you are selected as a semifinalist, you will be asked to submit a slide presentation with an audio recording, the name and contact information of an institutional official who will confirm your eligibility in this competition, and information about your external grant funding. The external funding information will not be shared with reviewers and will thus not impact their evaluation. You will also have the opportunity to submit a one-page statement updating your application, including any new publications.