



**San Mateo County**  
**Mosquito and Vector Control District**  
 1351 Rollins Rd  
 Burlingame CA 94010  
 (650) 344-8592 Fax (650) 344-3843  
 www.smcmad.org

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
 7:00 P.M., March 10, 2010

**AGENDA**

*Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Jo Ann Dearman, Board Clerk at least five working days before the meeting at (650) 344-8592.. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at [www.smcmad.org](http://www.smcmad.org).*

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**CLOSED SESSION – 6:30 P.M.**

**California Government Code 54957.6 (a) Board of Trustees will discuss with the Trustee Finance Committee the Employee's salaries and benefits including the County Retirement Plan. The purpose is reviewing the District's position and instructing the Trustee Finance Committee. No final action will be taken.**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**7:00 P.M.**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. ROLL CALL.**
  - Clerk of the Board will take roll call.
- 4. SPECIAL PRESENTATIONS**

- **Resolution M-010-10.** In appreciation of service by Ms. Gail Raabe, who served over twenty years as the Agricultural Commissioner for San Mateo County.

**ACTION:** Motion to approve Resolution M-010-10.

#### **5. PUBLIC COMMENTS AND ANNOUNCEMENTS.**

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

#### **6. DISTRICT STAFF REPORTS**

- Finance Director, Jo Ann Dearman.
- Laboratory Director, Dr. Chindi Peavey.
- Operations Director, James Counts.

#### **7. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

- City of Burlingame has appointed Mr. Barry Meinerth as their Burlingame Representative Trustee to our Board for a two-year term to February 16, 2012.
- Trustees attending the MVCAC Sacramento Meeting comments.

#### **8. AGENDA AMENDMENTS (if any)**

#### **9. CONSENT CALENDAR.**

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
  - Minutes from February 10, 2010, Regular Board Meeting.

**ACTION:** Motion to approve Consent Calendar.

#### **10. FINANCIAL BUSINESS**

- **General Fund #02706 - Expenditure Report.**
  - Finance Director, Jo Ann Dearman.

**ACTION:** Motion to approve Reconciliation for January 2010 and Expenditures for February 2010.

- **Capital Project Fund # 02705 - Expenditure Report.**

- Finance Director, Jo Ann Dearman.

**ACTION:** Motion to approve Reconciliation for January 2010 and Expenditures for February 2010.

- **Resolution M-011-10**

- Finance Director, Jo Ann Dearman and District Manager, Robert B. Gay.

**ACTION:** Motion to approve Resolution M-011-10.

**11. BOARD COMMITTEE REPORTS**

- Environmental Committee – Chairman John Curtis.
- Financial Committee – Chairman Leon Nickolas.
- Manager’s Evaluation Committee – Chairman Leon Nickolas.
- Policy Committee – Chairman Robert Riechel.
- Strategic Planning Committee – Chairman Joseph Fil.

**12. DISTRICT MANAGER’S REPORT**

- Legislative Update.
- Mosquito and Vector Control Association of California (MVCAC).
- Vector Control Joint Powers Agency (VCJPA).
- American Mosquito Control Association (AMCA).
- California Special District Association (CSDA).
- Staff and General Announcements.

**13. NEXT REGULARLY SCHEDULED BOARD MEETING**

**ACTION:** Motion to approve next meeting for April 14, 2010.

**14. ADJOURNMENT**

**ACTION:** Motion to adjourn.

**Committee Meetings:**

Environmental Committee Meeting	March 10, 2010 at 6:00 p.m.
Policy Committee Meeting	March 16, 2010 at noon
Finance Committee Meeting	March 8 and 12, 2010 at noon
Strategic Planning Meeting	TBD
Managers Evaluation Meeting	TBD