



San Mateo County Mosquito and Vector Control District

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MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES, October 14, 2009

President Honan called the meeting to order at 7:00pm

TRUSTEES PRESENT:

Ronald Anderson	Samuel Lerner
Bob Blake	Robert Maynard
Valentina Cogoni	Leon Nicholas
John Curtis	James Ridgeway
Joseph Fil	Robert Bury
Tim Frahm	Robert Riechel
Christine Fuller	Richard Tagg
Raymond Honan	James Metz

TRUSTEES ABSENT:

Bob Bury
Lawrence Peterson
Donna Rutherford
Betsy Schneider

STAFF PRESENT:

Robert B. Gay, District Manager
Jo Ann Dearman, Finance Administrator and Clerk
Richard Chow, Operations Foreman
Chindi Peavey, Vector Ecologist

GUESTS/SPEAKERS PRESENT: Portor Goltz, Deputy County Counsel

Reviewed the Proposition 1A Securitization Program along with the subsequent Resolution M-005-10 Approving the Form of the Authorizing the Execution and Delivery of a Purchase and Sale Agreement and Related Documents with Respect to the Sale of the Seiler's Proposition 1A Receivable from the State ; and Directing and Authorizing Certain other Actions in Connection Therewith.

Swearing in of new Trustee

James J Metz new Trustee for San Mateo At Large was sworn in and administered the Oath of Office by Portor Goltz. Portor also administered the Oath of Office to Christine Fuller, Trustee for Daly City.

Pledge of Allegiance

Public Input on Non Agenized Items

None

District Programs/Staff Reports

Chindi Peavey, PhD., Vector Ecologist reported on activities of the Entomology Staff.

West Nile Virus

One positive bird in San Mateo County. No positive chickens or mosquito pools yet this year.

Mosquitoes – *Cx. Papiens* populations are lower than average for this time of year due to good CB coverage.

Cx. Erythrothorax and *Ae. Dorsalis* likewise are being kept very low through control work

Lab member Angie Nakano is working on colonizing the local *Cx.papiens*. The Entomology report has a picture of Angie's artificial feeding setup.

Update on status NPDES permit for application of mosquito adulticides.

Lab member Theresa Shelton is getting baseline data on invertebrate populations in local creeks.

USFW is producing a Comprehensive Conservation Plan for Don Edwards Refuge (which includes Bair Island). District staff will attend scoping meetings and meet with planners.

Public Education

Lab staff arranged for booths at local fairs, lab and operational staff worked fairs

- Millbrae Art and Wine
- South San Francisco Day in the Park
- Pacifica Fog Fest
- Brisbane Day in the Park
- Anniversary of Insect Zoo at the San Francisco Zoo

Other Vectors

Rats - Lab member Tina Sebay is conducting a survey of Private Pest Control Operators

Pigeons – A call was received regarding pigeons at the South San Francisco BART station

- Lab member Tina Sebay surveyed additional stations for pigeons

Lab staff is working on a district IPM plan on each group of vectors.

Jo Ann Dearman, Finance Administrator reported on the activities of the Administrative Department.

September Reconciliation Financial Documents. Reconciliation and corresponding reports were mailed on October 21, 2009.

Union Bank Accounts. The district has now set up two separate checking accounts with Union Bank, one account for General Fund transactions and another account for Capital Fund transactions.

District Audit C.G. Uhlenberg LLP

All financial statements have been completed and given to the auditors to allow them to complete their formal report.

New Verizon Telephone Equipment

We have completed the transition from Sprint telephone service to Verizon Wireless. Verizon provides a significantly wider area of coverage in addition to offering a detailed employee tracking and monitoring system. The new system was implemented on October 1st with a lower cost and saving of approximately \$400 per month.

Replaced old Fobs

We have replaced all employee fobs, the old fobs have been disabled.

Richard Chow, Operations Foreman reported on the monthly activities for Operations.

The last day for all summer hires will be October 16, 2009 2 summer hires have already left and there are 6 remaining that are currently treating catch basins.

Cordgrass treatment – Friday October 9th was the last day of treatment this year. James will give an overview of the Cordgrass program in November.

The last helicopter treatment for the season occurred on October 5th at Tule areas at Searsville Lake, Sharp Park and Mills Field.

The district acquired 2 new Ranger pickups in September and expects delivery of 4 more in October. These vehicles will be replacing older trucks currently used by some of the technicians. The new trucks will be set up with winches, bed liners, lift kits, tanks and sprayers during October.

Operations staff removed a log jam from Los Trancos Creek for the City of Portola Valley. Staff members sectioned and removed over 10 large tree trunks that were completely blocking the channel, preventing water flow and access.

Consent Calendar

MOTION: To approve Resolution M-005-10. Riechel/Fil, carried unanimously.

Board Member Comments and Announcements

- Board Officer Election – Nominations accepted.
- Trustees' reports from attending recent CSDA Meeting
- Trustee Field Day Announcement – scheduled for Wednesday December 9th.
- No December meeting will be held, Trustees will be paid.

Agenda Amendments (none)

Consent Calendar

If the Board would like to discuss any item listed; it may be pulled from the Consent Calendar.

- A) Minutes from September 9, 2009 Regular Board Meeting.

ACTION: Motion to approve Consent Calendar.

Financial Business

General Fund #2706 – Expenditure and Reconciliation Reports

Jo Ann Dearman, Finance Administrator reviewed the check listing and reconciliation documents for July generated from the District's Accounting Program (QuickBooks).

ACTION: Motion to approve Reconciliation for September 2009 Expenditures. Nickolas/Curtis, motion carried.

MOTION: To approve Reconciliation for September 2009 Expenditures. Curtis/Nickolas, motion carried. James Metz abstained.

Capital Project Fund #2705 – Expenditure and Reconciliation Reports

MOTION: To approve Reconciliation for September 2009 Expenditures. Curtis/Nickolas, motion carried. James Metz abstained.

Board Committee Reports

Environmental Public Relations Committee – Chairman John Curtis

Financial Committee – Chairman Leon Nickolas

- First meeting will be January 2010.

Manager’s Evaluation Committee – Chairman Leon Nickolas

- Will be attending meeting in Lake Tahoe 10/27 – 10/30/09

Policy Committee – Chairman Robert Riechel

- Resolution M006-10 No cost to the District

ACTION: Motion to approve Resolution approving Workers Compensation for certain volunteers. Fuller/Maynard. 15 Agree 0 Disagree 4 Absent

Strategic Planning Committee – Chairman Joseph Fil.

District Manager’s Report

Legislative Update.

Mosquito and Vector Control Association of California (MVCAC).

Vector Control Joint Powers Agency (VCJPA).

American Mosquito Control Association (AMCA).

California Special District Association (CSDA).

Staff Announcements.

New Staff Job Titles

General Announcements.

Next Regularly Scheduled Board Meeting

ACTION: Motion to approve next meeting for November 11, 2009. Ridgeway/Riechel, motion carried.

Adjournment

ACTION: Motion to adjourn. Anderson/Riechel

Committee Meetings:

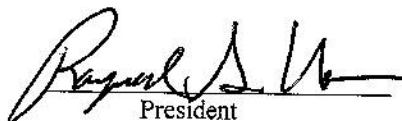
Environmental Committee Meeting – October 14, 2009 at 6:00 p.m.

Policy Committee Meeting – October 22, 2009 at 12:00 p.m.

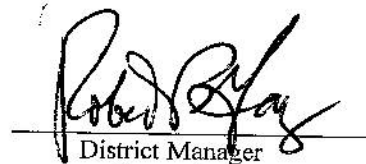
Finance Committee Meeting – TBD

Strategic Planning Meeting – October 20, 2009 at 12:00 p.m.

Approved:



 President



 District Manager

11/13/10

 Date