

**San Mateo County
Mosquito and Vector Control District**
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www.smcmad.org

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES, March 10, 2010**

President Honan called the meeting to order at 7:00pm

TRUSTEES PRESENT:

- | | |
|------------------|-------------------|
| Ronald Anderson | Barry Meinerth |
| Bob Blake | James Metz |
| Valentina Cogoni | Leon Nickolas |
| John Curtis | Lawrence Peterson |
| Joseph Fil | James Ridgeway |
| Tim Frahm | Robert Riechel |
| Christine Fuller | Donna Rutherford |
| Raymond Honan | Betsy Schneider |
| Samuel Lerner | Richard Tagg |
| Maria Martinucci | |
| Robert Maynard | |

TRUSTEES ABSENT:

STAFF PRESENT:

- Robert B. Gay, District Manager
- Jo Ann Dearman, Finance Director and Clerk
- Vika Sinipata, Accounting Supervisor
- James Counts, Operations Director
- Rich Chow, Operating Supervisor
- Chindi Peavey, Vector Ecologist

Pledge of Allegiance

Roll Call

SPECIAL PRESENTATIONS

Resolution M-010-10 In appreciation of service by Ms. Gail Raabe, who served over twenty years as the Agricultural Commissioner for San Mateo County. Special remembrance and recognition by Tim Frahm.

Motion to approve: Tim Frahm and seconded by Larry Peterson - Motion Passed

Public Input on Non Agenized Items

Trustee Barry Meinerth was not sworn in during this meeting and will be sworn in by county counsel during next month's meeting, trustee abstained all votes.

District Programs/Staff Reports**Financial Statements:**

February 2010 Financial Statements were not received from the Controller until March 9th, therefore the financial statements will be completed and mail within the next week.

The Revenue for January is as follows:

1021 Current Year Secured Taxes	\$143,325.29
1041 Current Year SB 813 Secured Supplemental	\$ 4,332.39
1046 ERAF Rebate	\$207,091.00
1521 Interest Earned	\$ 6,441.58
1831 Homeowners Property Tax	\$ 3,918.88
2031 Special Assessments	\$ 87,269.79
2439 Other Special Chgs	\$ 29,705.93
2451 Misc Services to Cities	\$ 20,090.43
2658 All Other Misc Revenue	<u>\$ 1,318.75</u>
Total	\$403,494.04

Motion to approve: John Curtis seconded by Donna Rutherford - Motion Passed

IT Equipment & Support Review:

We recently experienced interruptions in our email services due to equipment failures. We have replaced the equipment related to the problem and we are currently reviewing our remaining equipment as well as our IT Support Service provider.

Trustee Ethics Training:

The District is currently researching the availability of live training for those Trustees who have not completed their Ethics Training requirements, the training can be completed online at www.localethics.fppc.ca.gov.

Motion to approve: John Curtis and seconded by Donna Rutherford - Motion Passed

Lab – District Laboratory staff and vector control technicians attended a meeting of county code enforcement officers from all cities in the county to hear an informative presentation on compulsive hoarding to learn about some of the resources available to low income residents to assist with home repairs and yard cleanup.

Update on NPDES (National Pollution Discharge Eliminating System)

- The environmental firm URS has completed a proposed monitoring plan
- The MVCAC is waiting for a response from the water board about the inert ingredients in our larvicides and about the monitoring plan

Continuing Education – 9 staff members attended the Vertebrate Pest Control Conference in Sacramento

Operations – Mosquito control work is still focused on seasonal impounds with the technicians treating mosquito larvae in numerous fresh and saltwater marshes throughout the county. The helicopter treatment of Larvae for winter salt marsh mosquitoes on Bair Island will begin next week.

Board Member Comments and Announcements

Trustee Reports MVCAC Annual Meeting (Sacramento 2/8 – 2/10)

Valentina Cogni – personally enjoyed the scientific aspects of the conference

Larry Peterson – has attended many conferences and in comparison this was a very well structured conference that he would recommend to the new Trustee's

James Ridgeway – enjoyed the California Forward Presentation

Ray Honan – Impressed with the conference, overall the conference was very well presented.

Agenda Amendments:

None

Consent Calendar

Motion : To approve Minutes from February 10, 2010 Board Meeting.

Motion to approve: Leon Nickolas and seconded by Dick Tagg.- Motion Passed

Financial Business

- General Fund #02706 – Expenditure Report.
 - Capital Project Fund #02705 – Expenditure Report
- Reports will be mailed next week

ACTION: Motion to approve Reconciliation for January 2010 - Tim Frahm and seconded by Donna Rutherford

Resolution M-011-10

- Finance Director, Jo Ann Dearman and District Manager, Robert B. Gay.

ACTION: Motion to approve Resolution M-011-10 – John Curtis and seconded by Ron Anderson - Motion Passed

Board Committee Reports

Environmental Public Relations Committee – Chairman John Curtis

- Barry Mienerth is new a member on the committee; the committee is maintaining contact with cities regarding standing water.

Financial Committee – Chairman Leon Nickolas

- Salary review meeting was held March 12th.

Manager's Evaluation Committee – Chairman Leon Nickolas

- Manager's Evaluation forms collected and will be used by the Evaluation Committee for the current salary review that is under way.

Policy Committee – Chairman Robert Riechel

- Distributed a summary of the progress made for Trustee Welcome Packet

Strategic Planning Committee – Chairman Joseph Fil

- Next meeting will be held at the beginning of April.

District Manager's Report

Legislative Update

- MVCAC Legislative Status Report
 - Ralph Heim's staff provides a routine status report. I forwarded it to all the Trustees with email. Hard copies were provided at the Board meeting for the Trustees Curtis, Martinucci, and Meinerth.

- **AB 288 – (Nestande) “Vector Control” Neutral**
 - ✦ This bill is a rehash of the audit bill. Requires MVCD’s to conduct an annual audit, report accounting issues at a Board meeting, and report to appointing authorities when levying special benefit assessments.

- **AB 622 – (Swanson) “Pesticides Aerial” Oppose**
 - ✦ This bill has returned. It dealt with the drifting of pesticides applied aerially. Had to be a safety zone of 3.3 miles from the spray zone and residential areas.

- **AB 1721 – (Swanson) “Pesticides School Zones” Oppose**
 - ✦ This bill would provide, subject to exceptions, that restricted-use pesticides used for purposes of production agriculture or a state pest eradication or control program may not be applied within ½ mile of a school safety zone, as defined, and that other pesticides, as specified, may not be applied within ¼ mile of a school safety zone, as defined, within 24 hours of when children are or will be present.

- **AB 2465 – (Yamada) “Vector Control State Agencies” Sponsored**
 - ✦ Existing law, the Mosquito Abatement and Vector Control District Law, authorizes the establishment of mosquito abatement and vector control districts governed by a board of trustees. Existing law requires the State Department of Public Health to certify government agency employees and pest abatement district employees who handle, apply, or supervise the use of pesticides as vector control technicians. It also requires the department to establish minimum standards for continuing education for any government agency employee so certified. This bill would require the Department of General Services and every state agency that is required to report to the Department of General Services all land that is in excess of its foreseeable needs and that does not request transfer of its jurisdiction to the Department of General Services to, with respect to this excess land that is acquired by the state on and after January 1, 2011, take specified actions with regard to mosquito control on state properties, as described in the June 2008 Best Management Practices for Mosquito Control on California State Properties prepared by the State Department of Public Health. This bill contains other existing laws.

- **ACR 135 – (Smyth) “West Nile Virus and Mosquito and Vector Control Awareness Week” Sponsored**
 - ✦ This measure would declare April 26th through April 30th, 2010 as our West Nile Virus and Mosquito and Vector Control Awareness Week.
 - ✦ **Draft Resolution Declaring April 26-30, 2010 MVC and WNV Awareness Week.**
 - Email sent to each trustee on Monday. Included the draft Resolution. Each trustee needs to take this to their City Clerk for action.
 - ACR 135 (Smyth) bill was provided as a background.

- **SB 85 – (Cogdill) “Local Government Finance”**

- ✦ Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined. Existing property tax law also reduces the amounts of ad valorem property tax revenue that would otherwise be annually allocated to the county, cities, and special districts pursuant to these general allocation requirements by requiring, for purposes of determining property tax revenue allocations in each county for the 1992-93 and 1993-94 fiscal years, that the amounts of property tax revenue deemed allocated in the prior fiscal year to the county, cities, and special districts be reduced in accordance with certain formulas. It requires that the revenues not allocated to the county, cities, and special districts as a result of these reductions be transferred to the Educational Revenue Augmentation Fund in that county for allocation to school districts, community college districts, and the county office of education. This bill would, for purposes of property tax revenue allocations for the 2011-12 and 2012-13 fiscal years, require the county auditor for a county for which a negative sum was calculated pursuant to a specified former statute, in reducing the amount of property tax revenue otherwise allocated to the county by an amount attributable to that negative sum, to apply a reduction amount equal to the reduction amount determined for specified fiscal years. This bill contains other related provisions and other existing laws.

○ **MVCAC Legislative Day – April 6, 2010**

- ✦ This year our MVCAC Legislative Day will be on April 6th.
- ✦ I will need two trustees to go with me on this event. You may spend the night before to save driving in the early morning hours.
- ✦ We will have the morning registration and bill review at the Sheraton Grand, Sacramento located at 1230 J Street in Sacramento.
- ✦ Legislative Day Agenda
 - Registration/Continental Breakfast 0830-0900.
 - Legislative Bills & Talking Points Overview 0900-0945.
 - Discussion on Legislative Visits 0945-1015.
 - Adjourn for Appointments 1015.

Mosquito and Vector Control Association of California (MVCAC)

- **MVCAC 79th Annual Conference in Indian Wells in 2011**
 - Since I am the President Elect of MVCAC I have the responsibility of running the conference in Indian Wells so we are starting the preparations.
- **CDPH approves MVCAC for REHS Certification**

- CDPH CEU Coordinator approved MVCAC to be an Accreditation Agency for CEU courses provided for REHS certified individuals.
- **Publication of Significance for MVCAC**
 - Economic Cost Analysis of West Nile Virus Outbreak, Sacramento County, California, USA, 2005 by Loren M. Barber, Jerome Schleier III, and Robert K.D. Peterson.
 - In 2005, an outbreak of West Nile virus disease occurred in Sacramento County, California; 163 human cases were reported. In response to WNV surveillance indicated increased WNV activity; the Sac-Yolo MVCD conducted an emergency aerial spray. We determined the economic impact of the outbreak, including the vector control event and the medical cost to treat WNV disease. WNV disease in Sacramento County cost >\$2.28 million for medical treatment and patients' productivity loss for both West Nile fever and West Nile neuroinvasive disease. Vector control cost > \$701,790, including spray procedures and overtime hours. The total economic impact of WNV was \$2.98 million. A cost-benefit analysis indicated that only 15 cases of West Nile neuroinvasive disease would need to be prevented to make the emergency spray cost effective.
 - We are now looking at our MVCAC Public Relation Committee and Vector Borne Disease Committee to move forward with a PR campaign on this issue.

Vector Control Joint Powers Agency (VCJPA)

- **Board of Directors**
 - As you are aware I am the 2nd seat Vice President on the VCJPA Board of Directors.
 - I will provide an update on the Annual Conference that starts tomorrow for the final version of this Managers Report available next week.
- **ERMA**
 - We have scheduled for Gerry Preciado to provide our on-site training on "Conflict Resolution" - March 18th at 0900.
- **Liability Claims**
 - Bennett, Bryan v. San Mateo County MVCD = nothing to report at this time.
 - Vega, Bosco v. San Mateo County MVCD = nothing to report at this time.
 - Zheng, Xue v. San Mateo County MVCD = nothing to report at this time.
- **Actuarial Services for the GASB 45 Trust Program**
 - We are using Ms. Catherine MacLeod, FSA, EA, MAAA to perform our actuarial services for the GASB 45 post retirement benefit review. We have started sending her the pertinent information. The review will take 3-4 months.

- We have received the engagement Letter for OPEB Actuarial Valuation Services. Copy is provided at your seat tonight.

American Mosquito Control Association

- **Annual AMCA Washington Day Conference in Washington DC on May 10-12, 2010.**
 - **Trustee Samuel Lerner** will be our **District Representative**.
 - The host hotel will be the Westin Alexandria in Alexandria, VA.
 - The meeting allows Trustee Lerner to interact with our local Federal Legislators in Washington DC and to educate them on the issues that affect public health in California and our ability to do the important work with which we have been charged.
 - There are 50 members of the House of Representatives from the State of California. So Sam is going to be busy.
 - We hope to set up meetings with the following Federal Legislators
 - Senator Barbara Boxer
 - Senator Dianne Feinstein
 - Congresswoman Anna Eshoo
 - Congressman Sam Farr
 - Congresswoman Zoe Lofgren
 - Speaker of the House Nancy Pelosi
 - Congresswoman Jackie Speier

- **AMCA Annual Meeting in Lexington Kentucky is on March 28 – 31, 2010.**
 - Staff attending will be Chindi Peavey, Angie Nakano, and I.
 - Trustees attending will be President Ray Honan Secretary Valentina Cogoni and James and Diane Ridgeway.

- **AMCA Annual Meeting in Anaheim at the Disneyland Hotel in 2011.**
 - We have established our Local Arrangements Committee. The chair is Tawnia Pett from Orange County VCD. I am also on this committee.
 - We will set up a booth at the Lexington Conference to promote our Anaheim Conference the following year.
 - Tawnia Pett is from Orange County VCD is coordinating a fun design on tee-shirts, sunglasses as a giveaway and other promotional items from the Anaheim area.
 - Everything is moving along nicely.

California Special District Association

- **CSDA Board of Directors Call for Nominations Seat B.**

For those Trustees interested there is a seat on the CSDA Board that is available. Anybody interested

Staff Announcements

One of our Vector Control Technicians Stephanie Busam is expecting a baby in May.

General Announcements

April 6th is Legislative Day.

Next Regularly Scheduled Board Meeting

ACTION: Motion to approve next meeting for April 14, 2010.
 Motion to approve: John Curtis and seconded by Richard Tagg

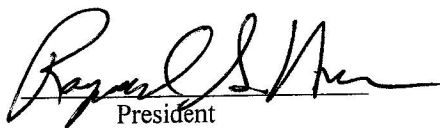
Adjournment

ACTION: Motion to adjourn.
 Motion to approve: Christine Fuller and seconded by Ron Anderson


Committee Meetings:

- Environmental Committee Meeting – TBD
- Policy Committee Meeting – TBD
- Finance Committee Meeting – TBD
- Strategic Planning Meeting – TBD

Approved:



 President



 District Manager



 Date