

# San Mateo County Mosquito and Vector Control District

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## MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES, April 14, 2010

### CLOSE SESSION MEETING – 6:30 P.M.

California Government Code 54957.6 (a) Trustee Finance Committee will inform the Board of Trustees the negotiated agreements with the Employee’s salaries and benefits at the next board meeting.

### REGULAR MEETING OF THE BOARD OF TRUSTEES

President Honan called the meeting to order at 7:00pm

#### TRUSTEES PRESENT:

- |                  |                   |
|------------------|-------------------|
| Ronald Anderson  | James Metz        |
| Bob Blake        | Leon Nickolas     |
| Valentina Cogoni | Lawrence Peterson |
| John Curtis      | James Ridgeway    |
| Joseph Fil       | Robert Riechel    |
| Christine Fuller | Donna Rutherford  |
| Raymond Honan    | Betsy Schneider   |
| Samuel Lerner    | Richard Tagg      |
| Maria Martinucci |                   |
| Robert Maynard   |                   |
| Barry Meinerth   |                   |

#### TRUSTEES ABSENT:

Tim Frahm

#### STAFF PRESENT:

- Robert B. Gay, District Manager
- Jo Ann Dearman, Finance Director and Clerk
- James Counts, Operations Director
- Chindi Peavey, Vector Ecologist

#### Pledge of Allegiance

#### Roll Call

#### SPECIAL PRESENTATIONS

None

**Public Input on Non Agenized Items**

None

**District Programs/Staff Reports****Financial Statements:**

March Financial Statements were reconciled and presented during the meeting is as follows:

1021 Current Year Secured Taxes	\$ 75,613.00
1041 Current Year SB 813 Secured Supplemental	\$ 1,223.19
2031 Special Assessments	\$ 74,447.26
2439 Other Special Chgs	\$ 24,122.00
2451 Misc Services to Cities	\$ 11,332.29
2658 All Other Misc Revenue	\$ 17,108.74
<b>Total</b>	<b>\$ 203,846.48</b>

**Controller - Update:**

Jo Ann and Bob met with Portor Goltz to discuss the issues the district is having with the Controller's office, and Portor Goltz is still in negotiating with Kanchan Charan (Deputy Controller). Jo Ann and Bob will meet with Portor following his meeting with Kanchan Charan.

**Staff Replacement:**

Sandra Ky our previous Office Administrator has left the District and we have hired Devina Walker as her replacement.

**Lab** – District Laboratory staff attended an annual meeting of the Lyme Disease Advisory Committee in Sacramento.

**West Nile Virus Update:** As of April 12, 2010, there have been five dead birds tested positive up to now in California; however there haven't been any human cases.

**Increase in Rat Mite calls:** Tropical rat mites and similar type have been spotted in the San Mateo County area, and the lab technicians have been responding to these calls. Our technicians have identified these mites which can only be done under microscope and have advised the residents on how to eliminate them.

**Public Awareness:** Our staff, Angie Nakano gave presentations to Science classes at Carlmont High School in Belmont, and the district will have booths at fairs in 3 cities this spring.

**Operations** – Mosquito control work is still focused on seasonal impounds with the technicians treating mosquito larvae in numerous fresh and saltwater marshes throughout the county.

**Special Project** - The major source reduction project at Daly City is still in process and will be completed within 5 weeks. This project will reduce the amount of larvicide required to control mosquitoes in this area.

**Bair Island** – Mosquito Control Technicians treated 42 acres on outer Bair and 62 acres on middle Bair were treated by foot. No adult mosquitoes are emerging from this property.

**Board Member Comments and Announcements****Trustee Reports AMCA Annual Conference in Kentucky**

Jim Ridgeway – Information presented at the conference was very informative; especially the presentation on adulticiding

Valentina Cogoni – encourages all Trustees to attend this conference, it is very beneficial to gaining knowledge about adulticide & pesticide diseases

Ray Honan – very impressed with the conference especially the presentation given by the state of Delaware regarding their recent drastic budget cuts.

**Agenda Amendments:**

None

**Consent Calendar**

Motion: To approve Minutes from March 10, 2010 Board Meeting.

Motion to approve: Sam Lerner and seconded by Donna Rutherford - Motion Passed

**Financial Business**

- General Fund #02706 – Expenditure Report.

As of March 31, 2010 the cleared balance was \$3,617,100.85

**ACTION:** Motion to approve Reconciliation for March 2010 – Jim Ridgeway and seconded by Dick Tagg- Motion Passed.

- Capital Project Fund #02705 – Expenditure Report

As of March 31, 2010, the cleared balance was \$625,080.06

**ACTION:** Motion to approve Capital Fund Reconciliation for March 2010 – Christine Fuller and seconded by Leon Nickolas – Motion Passed.

**SCI Report**

- Finance Director, Jo Ann Dearman and District Manager, Robert B. Gay.

**ACTION:** Motion to complete and file the District Preliminary Engineer's Report – Larry Peterson and seconded by Joe Fil – Motion Passed.

**Board Committee Reports**

Environmental Public Relations Committee – Chairman John Curtis

- No meeting tonight.

Financial Committee – Chairman Leon Nickolas

- Wednesday, April 28<sup>th</sup> meeting at noon was for reviewing the Fiscal Year 2010-2011 budget provided by Manager Gay.

Manager's Evaluation Committee – Chairman Leon Nickolas

- Manager's evaluation was completed on the April 7<sup>th</sup> meeting.

Policy Committee – Chairman Robert Riechel

- Continuation to work on the Trustee Welcome Packet

Strategic Planning Committee – Chairman Joseph Fil

- Meeting was held on Monday, April 19<sup>th</sup> at noon.

**District Manager's Report**

**Legislative Update**

- MVCAC Legislative Status Report

- Ralph Heim's staff provides a routine status report. I forwarded it to all the Trustees with email. Hard copies were provided at the Board meeting for the Trustees Curtis, Martinucci, and Meinerth.
  
- **AB 288 – (Nestande) “Vector Control” Neutral**
  - ✦ This bill is a rehash of the audit bill. Requires MVCD's to conduct an annual audit, report accounting issues at a Board meeting, and report to appointing authorities when levying special benefit assessments.
  
- **AB 622 – (Swanson) “Pesticides Aerial” Oppose**
  - ✦ This bill has returned. It dealt with the drifting of pesticides applied aerially. Had to be a safety zone of 3.3 miles from the spray zone and residential areas.
  
- **AB 1721 – (Swanson) “Pesticides School Zones” Oppose**
  - ✦ This bill would provide, subject to exceptions, that restricted-use pesticides used for purposes of production agriculture or a state pest eradication or control program may not be applied within ½ mile of a school safety zone, as defined, and that other pesticides, as specified, may not be applied within ¼ mile of a school safety zone, as defined, within 24 hours of when children are or will be present.
  
- **AB 2465 – (Yamada) “Vector Control State Agencies” Sponsored**
  - ✦ Existing law, the Mosquito Abatement and Vector Control District Law, authorizes the establishment of mosquito abatement and vector control districts governed by a board of trustees. Existing law requires the State Department of Public Health to certify government agency employees and pest abatement district employees who handle, apply, or supervise the use of pesticides as vector control technicians. It also requires the department to establish minimum standards for continuing education for any government agency employee so certified. This bill would require the Department of General Services and every state agency that is required to report to the Department of General Services all land that is in excess of its foreseeable needs and that does not request transfer of its jurisdiction to the Department of General Services to, with respect to this excess land that is acquired by the state on and after January 1, 2011, take specified actions with regard to mosquito control on state properties, as described in the June 2008 Best Management Practices for Mosquito Control on California State Properties prepared by the State Department of Public Health. This bill contains other existing laws.
  - ✦ **Passed the Professions and Business Committee on a 11 to 0 vote**
  
- **ACR 135 – (Smyth) “West Nile Virus and Mosquito and Vector Control Awareness Week” Sponsored**
  - ✦ This measure would declare April 26<sup>th</sup> through April 30<sup>th</sup>, 2010 as our West Nile Virus and Mosquito and Vector Control Awareness Week.
  - ✦ **Draft Resolution Declaring April 26-30, 2010 MVC and WNV Awareness Week.**

- Email sent to each trustee on Monday. Included the draft Resolution. Each trustee needs to take this to their City Clerk for action.
- ACR 135 (Smyth) bill was provided as a background.

## **Mosquito and Vector Control Association of California (MVCAC)**

- **MVCAC 79<sup>th</sup> Annual Conference in Indian Wells in 2011**
  - Since Director Gay is the President Elect of MVCAC he has the responsibility of running the conference in Indian Wells so our district will start the preparations.
- **MVCAC Newsletter**
  - Spring 2010 publication is now available.

## **Vector Control Joint Powers Agency (VCJPA)**

- **Board of Directors**
  - As you are aware Director Gay is the 2nd seat Vice President on the VCJPA Board of Directors.
  - We had our Board of Directors meeting and our rate increased by 35% due to previous employee accidents.
- **ERMA**
  - We had Gerry Preciado provide our on-site training on "Conflict Resolution" - March 18<sup>th</sup> at 0900. It was outstanding.
- **Liability Claims**
  - Bennett, Bryan v. San Mateo County MVCD = We are waiting to see if he submits a claim for injuries.
  - Vega, Bosco v. San Mateo County MVCD = Fernandez has filed suit and the VCJPA has requested several times for demand package but not received anything. So waiting.
  - Zheng, Xue v. San Mateo County MVCD = No claim for injuries so closing the file.
- **Actuarial Services for the GASB 45 Trust Program**
  - We are using Ms. Catherine MacLeod, FSA, EA, MAAA to perform our actuarial services for the GASB 45 post retirement benefit review. We have started sending her the pertinent information. The review will take 3-4 months.
  - We have received the engagement Letter for OPEB Actuarial Valuation Services. Copy is provided at your seat tonight.
- **Workers Compensation Claims**
  - One claim is under investigation.

- One claim is under subrogation.
- **Alternate Trustee Representative on the VCJPA Board**

- Applications being accepted.

### **American Mosquito Control Association**

- **Annual AMCA Washington Day Conference in Washington DC on May 10-12, 2010.**
  - **Trustee Samuel Lerner and Dr. Chindi Peavey will be our District Representatives.**
  - The host hotel will be the Westin Alexandria in Alexandria, VA.
  - The meeting allows Trustee Lerner and Dr. Peavey to interact with our local Federal Legislators in Washington DC and to educate them on the issues that affect public health in California and our ability to do the important work with which we have been charged.
  - There are 50 members of the House of Representatives from the State of California. So Sam and Chindi will be busy.
  - We hope to set up meetings with the following Federal Legislators. These meetings will be set up two weeks in advance. We will also stop by their District Offices if possible in late April and early May as a precursor.
    - Senator Barbara Boxer
    - Senator Dianne Feinstein
    - Congresswoman Anna Eshoo
    - Congressman Sam Farr
    - Congresswoman Zoe Lofgren
    - Speaker of the House Nancy Pelosi
    - Congresswoman Jackie Speier
- **AMCA Annual Meeting in Anaheim at the Disneyland Hotel in March 20 to March 24, 2011.**
  - We have established our Local Arrangements Committee. The chair is Tawnia Pett from Orange County VCD. Director Gay is also on this committee.
  - Everything is moving along nicely.

### **California Special District Association**

- **CSDA Legislative Day.**
  - CSDA is having their legislative day on May 11-12<sup>th</sup> in Sacramento. We are not attending due to an already busy schedule.
- **CSDA Special District Leadership Academy.**
  - The Special District Leadership Foundation (SDLF) endorses the CSDA Special District Leadership Academy as the premier program for Special District Directors/Trustees. Dr. James Ridgeway, San Mateo County Mosquito and Vector Control completed the Leadership Academy.
  - Congratulations to Trustee Dr. James Ridgeway!

**Next Regularly Scheduled Board Meeting**

**ACTION:** Motion to approve next meeting for May 12, 2010.  
Motion to approve: John Curtis and seconded by Robert Maynard – Motion Passed

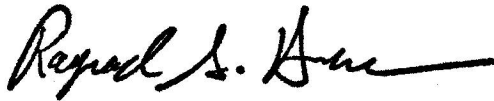
**Adjournment**

**ACTION:** Motion to adjourn.  
Motion to approve: Ron Anderson and seconded by John Curtis – Motion Passed

**Committee Meetings:**

- Environmental Committee Meeting – TBD
- Policy Committee Meeting – TBD
- Finance Committee Meeting – TBD
- Strategic Planning Meeting – TBD

Approved:



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President



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District Manager

5-12-10

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Date