



San Mateo County
Mosquito and Vector Control District
 1351 Rollins Rd
 Burlingame CA 94010
 (650) 344-8592 Fax (650) 344-3843
 www.smcmad.org

TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES
December 11, 2013

AGENDA

Trustee Field Day Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a Trustee Field Day meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmad.org.

TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES
9:00 a.m.

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. ROLL CALL.**
 - Secretary of the Board will take roll call.
- 4. PUBLIC COMMENTS AND ANNOUNCEMENTS.**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to two minutes per person and ten minutes in total. Speaker cards are available for those making a public comment.

5. REGULAR AGENDA

- Manager, Robert Gay provides opening remarks.
- Brent Ives, BHI Management Consulting presentation:

“Board Best Practices and Good Governance”

6. ADJOURNMENT

ACTION: Motion to adjourn.

- Trustees visiting the Technicians to review operations within their cities and unincorporated areas.

CERTIFICATION OF POSTING AGENDA

I, **Leon Nickolas, Board Secretary** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Trustee Field Day Meeting of the SMCMVCD Board of Trustees for December 11, 2013 was posted and available for review on December 6, 2013, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also advertised on November 21, 2013 in the San Mateo County Times.