



San Mateo County
Mosquito and Vector Control District
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**MINUTES OF THE TRUSTEE FIELD DAY MEETING OF THE
 BOARD OF TRUSTEES
 DECEMBER 11, 2013
 9:00AM**

A Trustee Field Day meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on December 11, 2013, in the District Office at 1351 Rollins Road, Burlingame, California.

TRUSTEES PRESENT: Christine Fuller Dr. James Ridgeway
 Jason Seifer Barry Meinert
 Kati Martin Steve Hedlund
 Valentina Cogoni Peter DeJarnatt
 Robert Riechel Rick Wykoff
 Dr. Samuel Lerner Donna Rutherford
 Dr. Scott Smith Betsy Schneider
 Robert Maynard Dick Tagg

TRUSTEES ABSENT: Maria Martinucci Christopher Cairo
 Donelle O'Connor Leon Nickolas
 Louis Gotelli

OTHERS PRESENT: District Manager, Robert Gay
 Finance Director, Rosendo Rodriguez
 Assistant Manager, Brian Weber
 Laboratory Director, Dr. Nayer Zahiri
 Accountant, Mary Leong
 Joseph Fil, Prior District Trustee from Portola Valley
 Brigitte Shearer, General Manager, Highland Recreation District
 Joshua Cosgrove, Director, North Coast County Water District
 Brent Ives, BHI Management Consulting

TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES

9:00AM

1. CALL TO ORDER

President Lerner called the meeting to order at 9:00AM and stated that it was being recorded.

2. PLEDGE OF ALLEGIANCE

The Trustee Field Day Meeting of the Board of Trustees was opened with the Pledge of Allegiance.

3. ROLL CALL

The roll call indicated that 16 Trustees were present with Trustees Martinucci, O'Connor, Cairo, and Nickolas with excused absences, and Trustee Martin arriving at 9:05AM, Trustee Seifer arriving at 9:17AM, and Trustee DeJarnatt arriving at 10:06AM. Trustee Gotelli (Colma) was recently appointed to the Board in December 2013 and will attend his first Board Meeting in January 2014.

4. PUBLIC COMMENTS AND ANNOUNCEMENTS:

There were none.

5. REGULAR AGENDA:

- A. Manager Gay introduced the Guest Speaker, Brent Ives, BHI Management Consulting.
- B. Brent Ives, BHI Management Consulting provided a presentation on "Board Best Practices and Good Governance." Overview:
 - a. The basis evolution and obligation of Board Membership.
 - b. Board Member Role
 - c. Ethics
 - d. Governance and Process
 - e. Membership
 - f. Board Team
 - g. Board Performance
 - h. The Board Moving Forward
- C. The presentation was outstanding with excellent questions and discussion.

6. ADJOURNMENT:

- Meeting was adjourned at 12:00 PM.

The Manager directed the Trustee Field Day participants to walk through the Laboratory spaces to view the display and proceed downstairs where the trustees will meet with their Vector Control Technician and hear a presentation on the District services provided to the trustee's cities and county unincorporated areas.

** All presentations that were provided to the trustees at the Trustee Field Day will be available upon request.

Approved:


District Manager


Board President