



**San Mateo County
Mosquito and Vector Control District**

1351 Rollins Rd
Burlingame CA 94010
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www.smcmad.org

**REGULAR MEETING OF THE BOARD OF
TRUSTEES May 14, 2014**

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmad.org.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. ROLL CALL.**
 - Secretary of the Board will take roll call.
- 4. SPECIAL PRESENTATIONS**
 - A. Engineers Report, Levy Assessments, and Notice of Public Hearing- Resolution M-009-14. John W. Bliss, Engineer (License No. C52091), SCI Consulting Group.

- ACTION:** Motion to open Public Hearing.
- ACTION:** Motion to close Public Hearing.
- ACTION:** Motion to approve Resolution M-009-14.

B. Public Health Education and Outreach Program Proposal. Andrea Sprockett.

- ACTION:** Motion to approve funding of the Public Health Education and Outreach Program for FY 2014-15 - District Budget that would include a new staffing position.

5. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twelve minutes in total. Speaker cards are available for those making a public comment.

6. CONSENT CALENDAR.

- A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - 1) Minutes for Regular Board Meeting, April 9, 2014.
 - 2) Cintas for Uniform Services, June 2014 through June 2017.
 - 3) Contract with RGS for Human Resources Services, May 2014 through June 2015.

- ACTION:** Motion to approve Consent Calendar items.

7. REGULAR AGENDA.

A. Earthquake Insurance.

- ACTION:** Motion to approve moving forward with earthquake insurance.

B. Proposed District Budget 2014-2014. Finance Committee Chair Rick Wykoff, Finance Director Rodriguez, and Manager Gay.

8. BOARD COMMITTEE MEETING REPORTS

- A. Environmental and Public Outreach
- B. Finance
- C. Strategic Planning
- D. Policy
- E. Managers Evaluation

F. Ad-hoc Legal Representation

9. FINANCIAL REPORT

A. Review Financial Documents for fiscal year 2013-14; July through March.
Finance Director, Rosendo Rodriguez

ACTION: Motion to approve Financial Documents for Fiscal Year 2013-2014; July through March 2014.

10. MANAGER’S REPORT

11. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

12. CLOSED SESSION

ACTION: Motion to move into closed session.

CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES

A. CALL TO ORDER.

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:
One case.

Closed Session Note: The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

ACTION: Motion to move out of closed session.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
CONTINUATION OF AGENDA FOR May 14, 2014**

13. REPORT FROM CLOSED SESSION

14. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

15. ADJOURNMENT**CERTIFICATION OF POSTING AGENDA**

I, **Leon Nickolas, Board Secretary** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for May 14, 2014 was posted and available for review on May 9, 2014, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.