



**San Mateo County**  
**Mosquito and Vector Control District**  
 1351 Rollins Rd  
 Burlingame, CA 94010  
 (650) 344-8592 Fax (650) 344-3843  
 www.smcmad.org

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 11, 2014**

**REVISED AGENDA**

*Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability- related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at [www.smcmad.org](http://www.smcmad.org).*

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**6:00 PM**

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. ROLL CALL.**
  - Secretary of the Board will take roll call.
- 4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**
- 5. SPECIAL PRESENTATIONS**

- A. Review Financial Audit for Fiscal Year 2012- 2013. Auditor Michael O'Connor, Ricciardi, Inc.

**ACTION:** Motion to approve Basic Financial Statement Audit for June 30, 2013 and Management Report for the Year Ended June 30, 2013.

**6. PUBLIC COMMENTS AND ANNOUNCEMENTS.**

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twelve minutes in total. Speaker cards are available for those making a public comment.

**7. CONSENT CALENDAR.**

- A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 1) Minutes for Regular Board Meeting, May 14, 2014.
- 2) Pesticide Requisition dated June 3, 2014.
- 3) Pesticide Requisition dated June 3, 2014.

**ACTION:** Motion to approve Consent Calendar items.

**8. REGULAR AGENDA.**

- A. Resolution M-001-15. District Budget 2014-2015. Finance Committee Chair Rick Wykoff, Finance Director Rodriguez, and Manager Gay.

**ACTION:** Motion to approve Resolution M-001-15. District Budget for Fiscal Year 2014 – 2015.

- B. Grand Jury Report. “Partly Cloudy with a Chance of Information: Investigating the Transparency of Independent Special Districts’ Websites”. Finance Director Rodriguez and Manager Gay.

- C. Ratification of extension to District Manager’s contract until August 31, 2014.

**ACTION:** Motion to approve extension of contract to August 31, 2014.

**9. BOARD COMMITTEE REPORTS**

- A. Environmental and Public Outreach
- B. Finance
- C. Strategic Planning

- D. Policy
- E. Managers Evaluation
- F. Ad-hoc General Counsel

**10. FINANCIAL REPORT**

- A. Review Financial Documents for fiscal year 2013-14; July through April.  
Finance Director, Rosendo Rodriguez

**ACTION:** Motion to approve Financial Documents for Fiscal Year 2013-2014; July through April 2014.

**11. PUBLIC HEARING**

**ACTION:** Motion to open Public Hearing.

- This is the opportunity for any public members to address the Board with questions relevant to the setting of the Special Mosquito Control Tax or Benefit Assessment

**ACTION:** Motion to close Public Hearing.

**12. RESOLUTION M-002-15**

- A. Fixing the amount of the Special Mosquito Control Tax for Mosquito Control Services within the originally designated cities and unincorporated areas for Fiscal Year 2013 - 2014.

**ACTION:** Motion to approve Resolution M-002-15.

**13. RESOLUTION M-003-15**

- A. Authorizing the collection of the Special Mosquito Control Tax for Mosquito Control Services within the originally designated cities and unincorporated areas for Fiscal Year 2013 - 2014.

**ACTION:** Motion to approve Resolution M-003-15.

**14. RESOLUTION M-004-15**

- A. Authorizing the approval of the Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2014-2015.

**ACTION:** Motion to approve Resolution M-004-15.

- 15. **MANAGER'S REPORT**
- 16. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**
- 17. **CLOSED SESSION**

**ACTION:** Motion to move into closed session.

**CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES**

- A. CALL TO ORDER.**
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:  
One case.
- C. CONFERENCE WITH LEGAL COUNSEL – DISTRICT MANAGER PERFORMANCE EVALUATION:** the Board of Trustees of the San Mateo County Mosquito and Vector Control District is reviewing with District Counsel the performance evaluation for the District Manager for the period July 1, 2013 through June 30, 2014. Government Code Section 54957.6.

**Closed Session Note:** The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

**ACTION:** Motion to move out of closed session.

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
CONTINUATION OF AGENDA FOR June 11, 2014**

- 18. **REPORT FROM CLOSED SESSION**
- 19. **ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING**
- 20. **ADJOURNMENT**

**CERTIFICATION OF POSTING AGENDA**

I, **Leon Nickolas, Board Secretary** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for June 11, 2014 was posted and available for review on June 6, 2014, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.