

Fourth Year Committee Meeting Report

Students are required to submit a two page written progress report to their committee at each meeting. It should contain an overview of the information to be presented/discussed at the meeting as well as goals for the next meeting. The 4th year meeting must also establish a timeline to degree completion within 5.5 years as well as discussion of post-graduation plans. Both the report and signed committee meeting form must be submitted to the Student Services Office following the committee meeting.

Student Name: _____

Meeting Date: _____

ACADEMIC PROGRESS

Overall progress:

Exceeding Expectations Meeting Expectations Concerns about Progress Insufficient Progress

Please comment on the following (required):

Progress during the year:

Goals and expectations for the next meeting (research, writing, degree completion):

Timeline to defend and submit dissertation within 5.5 years. Quarter: _____ Year: _____

Post-graduation plans

Publishable manuscript requirement met: Yes No If not, estimated completion date _____

Reminders:

In 5th year a written progress report to committee and SSO is due November 15; committee must confirm/evaluate report. Final committee meeting 6 months prior to defense. Graduation no later than winter quarter of 6th year.

Advisor:

Name Signature

Committee Member:

Name Signature

Committee Member:

Name Signature

Committee Member:

Name Signature