

NSF Graduate Research Fellowship (NSF GRF) Stanford Fellows on Tenure Report of Supplemental Pay

Instructions to Student: Complete this form and obtain advisor signoff at least one week before any paid teaching, similar activity or research effort during an NSF Tenure year. Submit the completed form to your department's Student Services office. It is advisable to retain a copy for your NSF GRF records (e.g. annual NSF Activity Reports, communications and other forms).

Student Name: _____ ID: _____

Degree Department: _____ Advisor: _____

NSF GRF Stipend Supplementation Guidelines

“Each Fellow is expected to devote full time to advanced scientific study or work during tenure. However, because it is generally accepted that teaching or similar activity constitutes a valuable part of the education and training of many graduate students, a Fellow may undertake a reasonable amount of such activities, without NSF approval. It is expected that furtherance of the Fellow's educational objectives and the gain of substantive teaching or other experience, not service to the institution as such, will govern these activities. Compensation for such activities is determined by the GRFP institution and is based on the institution's general employment policies. Fellows are required to check with their GRFP institution about specific policies pertaining to GRFP fellowship and paid activities.”

-NSF GFRP Administrative Guide for Fellows and Coordinating Officials, NSF13-085, 2013, p.13

For Stanford policy regarding supplemental pay, see <http://gap.stanford.edu/7-1.html> Section 1.1.2 Fellowships

2015-16 Quarter(s) with supplemental pay:	Autumn	Winter	Spring	Summer
Type & Amount	_____ %RA	_____ %TA	or	_____ hours/week of hourly pay

Briefly describe the teaching, similar activity or research for which you will receive supplemental pay while on Tenure status; then explain how it meets the guidelines of the NSF fellowship program:

Signature indicates agreement that this activity meets the 2015-16 NSF Fellowship Program guidelines, as well as Stanford and department policies.

Student signature: _____ Date: _____

Advisor signature: _____ Date: _____

Department Instructions:

- 1) Save the completed form with Subject and pdf name of:
NSF.DegreeDept.StudentLastname. (e.g. NSF.Chemistry.Smith)

- 2) EMAIL SIGNED FORM TO: nsf_fellows@stanford.edu
(Financial Aid Office and Stanford Coordinating Official for NSF GRF)

AND Engineering department: cc: Engr_grad_OSA@lists.stanford.edu (SoE Student Affairs)
OR Humanities and Sciences departments: cc: mfchatte@stanford.edu (H&S Dean's Office)