

White Plaza Access Agreement

Stanford University

Background: Stanford University's White Plaza has long been a Vehicle Exclusion Zone, serving as an important student activity space with a high volume of pedestrian and bicycle traffic. The presence of vehicles (whether moving or parked) disrupts student activities and can jeopardize the safety of pedestrians and cyclists. **Therefore, vehicle access to White Plaza is restricted.**

Single Point of Entry: The single point of entry for *authorized* vehicle access to White Plaza is a remote-controlled pneumatic bollard near the intersection of Lasuen Mall and Panama Mall to the southeast of the campus Main Quad.

General Rule: Only *authorized* vehicles are permitted to access White Plaza.

Authorized Vehicles:

- emergency service vehicles
- construction (including off-campus maintenance contractor) vehicles – *with prior approval* by Stanford's **Parking & Transportation Services**
- maintenance vehicles (where the vehicle is required for maintenance) – *with prior approval* by Stanford's **Parking & Transportation Services** and **Maintenance Customer Service**
NOTE: WHITE PLAZA IS OFF LIMITS TO MAINTENANCE VEHICLES FROM 11AM-2PM
- vehicles actively supporting set-up/take-down, etc. of student events/activities – *with prior approval* by Stanford's **Office of Student Activities** and **Parking & Transportation Services**

Deliveries: Vehicles making deliveries in the ordinary course of business to buildings around White Plaza are *not* authorized. For deliveries, *loading docks and zones* accessible via public access roads are located at buildings around White Plaza (Tresidder Union, Old Union, Stanford Bookstore, Stanford Post Office and Dinkelspiel Auditorium). See [White Plaza Access & Delivery Map](#) for loading zones.

Emergencies: For immediate access to White Plaza in the event of an emergency –

- during *business* hours (8AM-5PM, Monday-Friday), contact Stanford's Department of Public Safety (650/723-9633).
- during *non-business* hours, contact the City of Palo Alto Dispatch Center (650/329-2413).

* * *

Access Procedures: For authorized, *non-emergency* vehicle access to White Plaza the following steps must be taken –

FIRST

Events:

- Contact the **Office of Student Activities** (650/723-2733) to request approval.
- Contact **Parking & Transportation Services** (650/723-9362) to request a temporary White Plaza vehicle parking permit/identifier.
- Then, with the parking permit/identifier in hand, request a loan of a remote control for opening the Lasuen/Panama pneumatic bollard (*\$50 deposit required*) from the **Office of Student Activities**

Construction (including off-campus maintenance contractors):

- Contact your Stanford project manager to request written approval (the [White Plaza Access Agreement](#) form and a [White Plaza Bollard Remote Application](#)).
- With written approvals in hand, contact **Parking & Transportation Services** (650/723-9362) to request a temporary White Plaza vehicle parking permit/identifier.
- Upon receipt of a parking permit/identifier, request a loan of a remote control for opening the Lasuen/Panama pneumatic bollard (*\$50 deposit required*) from **Parking & Transportation Services** – must provide completed [White Plaza Bollard Remote Application](#).

Maintenance:

- Contact your Stanford shop supervisor to request written approval ([White Plaza Bollard Remote Application](#)).
- With approved application in hand, contact **Parking & Transportation Services** (650/723-9362) to request a temporary White Plaza vehicle parking permit/identifier.
- Then, with parking permit/identifier(s) and an approved [White Plaza Bollard Remote Application](#), request a loan of a remote control for opening the Lasuen/Panama pneumatic bollard from **Maintenance Customer Service** (650/723-2281). *\$50 fee if remote control is lost or returned in a damaged condition.*

SECOND

- Agree to follow the January 14, 2005 update of the “Leland Stanford Junior University Conditions and Regulations for Driving, Operating, Stopping, Standing and Parking of Motor Vehicles on Stanford University Grounds” (especially sections SU-13 on Speed Limits, SU-15 on Pedestrian Zones and SU-22 on Alleys, Fire Lanes and Landscaped Areas).¹

THIRD

- Agree to return both (1) the remote control (*any deposit will be returned, unless the remote control is returned in a damaged condition*) and (2) the parking permit/identifier by the next business day after the final approved day of access to White Plaza.
- **Understand that any remote control that is not returned will be disabled so that it will no longer function.**

* * *

Agreement:

I have read and understood the above White Plaza Access Protocol and hereby agree to adhere to it.

PRINTED NAME: _____

SIGNATURE: _____

PRINTED NAME OF DEPARTMENT/ORGANIZATION/COMPANY: _____

DATE SIGNED: _____

* * *

PRINTED NAME OF
PARKING & TRANSPORTATION SERVICES APPROVER: _____

SIGNATURE OF
PARKING & TRANSPORTATION SERVICES APPROVER: _____

DATE SIGNED: _____

¹ These conditions and regulations can be viewed at: <http://transportation.stanford.edu>