

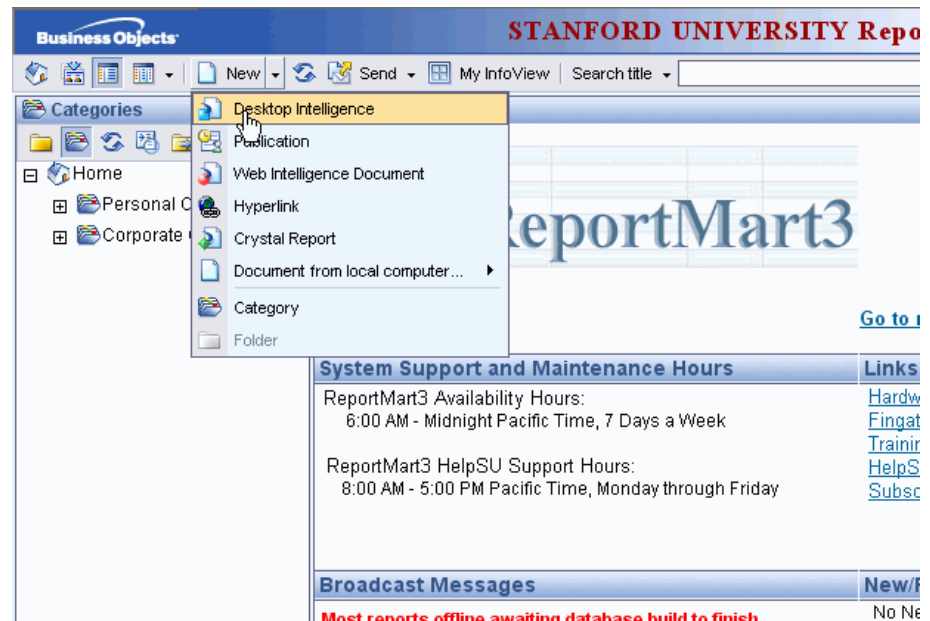
DSS Business Objects Version XI Release 2

Important Reminders:

- Not available for MACS
- Must be an administrator for PC to do installation
- Off Campus users need to run VPN software
- IE7 will now work
- Phased in migration starting January 11, 2010
- Old version will not be turned off until March 1, 2010

Starting Business Objects

- Must go into the Reportmart 3 web site to start Business Objects:
<https://reportmart3.stanford.edu>
- Click on the 'New' button in the upper left corner of your screen
- Click on Desktop Intelligence
- Clicking on a saved report opens application but you can't run report unless above steps are followed

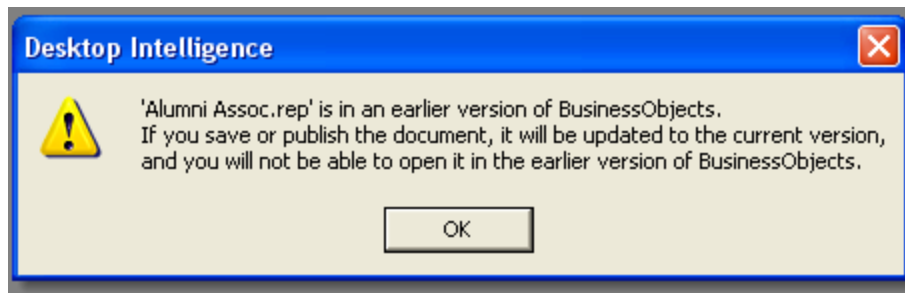


DSS Universes in Business Objects

- You will see a much larger list of universes
- Use only these universes:
 - OF Expenditures
 - OF GL Data
 - OF Transfers Detail
 - OF Variance
 - OF Valid PTA
 - SPON_FIN
 - SPO_Data
 - DMT
 - FIN_EZ
 - FIN_CB
 - FIN_FundAcct
 - FIN_Summary

Opening and Saving Reports

- Reports saved in new version will not work in the old version
- Old version of Business Objects will still be on computer
- Opening an old report will give you this message:



- No changes on how the application works
- Query and report sections looks exactly as before