

FRANCES C. ARRILLAGA ALUMNI CENTER USAGE FEES
University Departments and Schools

****Effective September 1, 2015 to August 31, 2016***

The Frances C. Arrillaga Alumni Center is available for event rental: Monday through Sunday

FISHER CONFERENCE CENTER

Half is either Barnes/McDowell/Cranston (BMC) or Lane/Lyons/Lodato (LLL).	All	**Half
Day rate: 8 AM - 5 PM	\$780	\$390
Evening rate: 5 PM - 10 PM	\$780	\$390
All-day rate: 8 AM - 10 PM	\$1,260	\$630
Individual Room Rate:		
<i>Day or Evening Rate per room from 8 AM–5 PM/5 PM–10 PM</i>	\$130	
<i>All-Day Rate per room from 8 AM-10 PM</i>	\$210	
McColl Plaza <i>(must be booked with at least 3 rooms in Fisher)</i>	\$130	

McCaw Hall*

Day rate: 8 AM - 5 PM	\$1,425	
Evening rate: 5 PM - 10 PM	\$1,725	
All-day rate: 8 AM - 10 PM	\$2,525	
*McCaw Hall includes Dwight Living Room after 5pm		
Ford Gardens <i>(must be booked in conjunction with McCaw Hall)</i>	\$315	
Dwight Family Living Room* <i>(Available Monday - Friday after 5pm, Sat/Sun, All-Day)</i> *includes McCaw Hall; on weekends, if event is before 5pm, All-Day rate applies.	\$1,725	

PALM COURT

Available for rental 3 PM - 10 PM <i>(can be booked 30-days or less in advance of the event)</i>	\$475	
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CLEANING FEES

McCaw Hall per day	\$300	
Dwight Living Room	\$150	
Fisher Conference Center, per room, per day	\$25	
Palm Court	\$50	
McColl Plaza	\$50	

FEES & SURCHARGES

Entrance to the building before 8 AM, per hour	\$125	
Saturday day event surcharge (8 AM-5 PM)	\$250	
Saturday evening event surcharge (5 PM-10 PM)	\$350	
Use of building after 10 PM, per hour	\$250	
Sunday event surcharge	\$750	
Any Alumni Center Services (ACS) Sets	\$50	

CANCELLATION POLICY

<p align="center">McCaw Hall/Ford Gardens</p> <p>91 or more days before event - no cancellation fee. 90-61 days out: 50% of the room rental fee. 60-days or less: 100% of the room rental fee.</p>	<p align="center">Fisher Conference Center/McColl Plaza</p> <p>61 or more days before event - no cancellation fee. 60-days or less: 100% of the room rental fee.</p>
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******Only written cancellations will be honored.******