

**Document Header Information**

Document Type: Voucher Document Name: VCH20022713  
 Travel Authorization Number: 101T03652 Trip Name: Fargo, ND/Rapid City, SD/Des Moines, IA/Los Angeles, CA - Site visits  
 TA Date: 10/18/19 Currency: USD  
 Organization: VAVACO 101 OFFICE OF THE SECRETARY Current Status: CREATED  
 Purpose: SITE VISIT Document Detail: Fargo, ND/Rapid City, SD/Des Moines, IA/Los Angeles, CA - Site visits TDY Crossing FY19-FY20: TDY reimbursable expenses for FY20 will be entered on subsequent FY20 TA-101T03659. Actual travel dates are: 30 Aug - 5 Oct, 2019  
 Type Code: REGULAR TDY

**Traveler Profile**

Name: WILKIE, ROBERT L ID: (b)(6)  
 TID: (b)(6) Organization: VAVACO 101 OFFICE OF THE SECRETARY  
 Title: SECRETARY OF VETERANS Duty Station: Washington, DC  
 Security Cl: Card: IBA HLDNR NON EXEMPT  
 Office Address: 810 Vermont Ave NW <BR> Washington, DC 20420 EMAIL: (b)(6)@va.gov  
 Office Phone: (b)(6) Cell Phone:  
 Home Address: Home Phone: (b)(6)  
 Alternate Address: Alternate Phone:

**Document Information**

Trip Number: 1  
 Purpose: Fargo, ND/Rapid City, SD/Des Moines, IA/Los Angeles, CA - Site visits TDY Crossing FY19-FY20: TDY reimbursable expenses for FY20 will be entered on subsequent FY20 TA-101T03659. Actual travel dates are: 30 Aug - 5 Oct, 2019

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
09/30/19	09/30/19	FARGO, ND	SITE VISIT	94.00 / 55.00

**Document Totals**

Total Expenses: 578.76  
 Reimbursable Expenses: 175.12  
 Non-Reimbursable Expenses: 403.64  
 Advance Applied: .00  
 Net to Traveler: 41.25  
 Net to Government: 403.64  
 Pay to Charge Card: 133.87

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Ancillary Fees	30.00	.00
Com. Carrier	388.89	.00
Lodging-Per Diem	103.87	.00
M&IE-Per Diem	41.25	.00
Transxn Fees	14.75	.00
Total Expenses:	578.76	.00

**Trip 1 Details****Expenses**

09/30/2019	Baggage Fees	Ancillary Fees	30.00	IBA	
09/30/2019	Airline Flight	Com. Carrier	388.89	CBA	
09/30/2019	Lodging	Lodging-Per Diem	94.00	IBA	*
09/30/2019	Hotel Taxes	Lodging-Per Diem	9.87	IBA	
09/30/2019	M&IE	M&IE-Per Diem	41.25	OTHER	*
09/30/2019	Government Vehicle	Transportation	.00	OTHER	
10/18/2019	TDY Voucher Fee	Transxn Fees	14.75	CBA	

**Per Diem Allowances**

Trip#: 1 Total Per Diem Allowances: 135.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/30/2019	94.00/ 55.00	94.00	94.00	41.25	41.25	

**Account Summary for the Selected Trip**

Org: VAVACO 101 OFFICE OF THE SECRETARY	Label: VAVACO 101 OSVA	Acct Code: 000000A0011010004 0142A1101 19/2172	578.76
Expense Category: Ancillary Fees	Fiscal Year: 2019	Amount: 30.00	
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 388.89	
Expense Category: Lodging-Per Diem	Fiscal Year: 2019	Amount: 103.87	
Expense Category: M&IE-Per Diem	Fiscal Year: 2019	Amount: 41.25	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			578.76

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VAVACO 101 OSVA	000000A0011010004 0142A1101 19/2172	CBA	403.64
VAVACO 101 OFFICE OF THE SECRETARY	VAVACO 101 OSVA	000000A0011010004 0142A1101 19/2172	IBA	133.87
VAVACO 101 OFFICE OF THE SECRETARY	VAVACO 101 OSVA	000000A0011010004 0142A1101 19/2172	OTHER	41.25

**Totals by Label**

VAVACO 101 OFFICE OF THE SECRETARY VAVACO 101 OSVA Total 000000A0011010004 0142A1101 19/2172 578.76

**Totals by Payment Method**

CBA Total 403.64  
 IBA Total 133.87  
 OTHER Total 41.25

**Attachments**

Attachments Exist

**Receipt Checklist**

Date	Description	Cost
09/30/19	Baggage Fees	\$30.00
09/30/19	AIR Airline Flight	\$388.89
09/30/19	Lodging	\$94.00
09/30/19	Hotel Taxes	\$9.87

**Audits**

Audit Name	Result	Reason
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**Document History 10/23/2019 Voucher: VCH20022713**

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/18/2019	4:16AM EST	(b)(6)	

(b)(6)

10/25/2019

SIGNED DATE

I have reviewed the travel claim and the expenses claimed are true and correct to the best of my knowledge on this copy of the travel claim.

**Document Signatures**

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

Robert W. Willie  
*Robert W. Willie*  
10/28/19

**Document Header Information**

Document Type: Voucher Document Name: VCH20022717  
 Travel Authorization Number: 101T03659 Trip Name: Fargo, ND/Rapid City, SD/Des Moines, IA/Los Angeles, CA - Site visits  
 TA Date: 10/18/19 Currency: USD  
 Organization: VAVACO 101 OFFICE OF THE SECRETARY Current Status: CREATED  
 Purpose: SITE VISIT Document Detail: Fargo, ND/Rapid City, SD/Des Moines, IA/Los Angeles, CA - Site visits TDY Crossing FY19-FY20: TDY reimbursable expenses for FY19 will be entered on subsequent FY19 TA-101T03652. Actual travel dates are: 30 Aug - 5 Oct, 2019  
 Type Code: REGULAR TDY

**Traveler Profile**

Name: WILKIE, ROBERT L ID: (b)(6)  
 TID: (b)(6) Organization: VAVACO 101 OFFICE OF THE SECRETARY  
 Title: SECRETARY OF VETERANS Duty Station: Washington, DC  
 Security Cl: Card: IBA HLDR NON EXEMPT  
 Office Address: 810 Vermont Ave NW <BR>Washington, DC 20420 EMAIL: (b)(6)@va.gov  
 Office Phone: (b)(6) Cell Phone:  
 Home Address: Home Phone: (b)(6)  
 Alternate Address: Alternate Phone:

**Document Information**

Trip Number: 1  
 Purpose: Fargo, ND/Rapid City, SD/Des Moines, IA/Los Angeles, CA - Site visits TDY Crossing FY19-FY20: TDY reimbursable expenses for FY19 will be entered on subsequent FY19 TA-101T03652. Actual travel dates are: 30 Aug - 5 Oct, 2019

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
10/01/19	10/01/19	FARGO, ND	SITE VISIT	96.00 / 55.00
10/01/19	10/02/19	RAPID CITY, SD	SITE VISIT	96.00 / 61.00
10/02/19	10/03/19	DES MOINES, IA	SITE VISIT	109.00 / 61.00
10/03/19	10/05/19	LOS ANGELES, CA	SITE VISIT	181.00 / 66.00

**Document Totals**

Total Expenses: 2,140.07  
 Reimbursable Expenses: 894.27  
 Non-Reimbursable Expenses: 1,245.80  
 Advance Applied: .00  
 Net to Traveler: 112.09  
 Net to Government: 1,245.80  
 Pay to Charge Card: 782.18

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Ancillary Fees	30.00	.00
Com. Carrier	1,231.05	.00
Lodging-Per Diem	576.77	.00
M&IE-Per Diem	287.50	.00
Transxn Fees	14.75	.00
Total Expenses:	2,140.07	.00

**Trip 1 Details**

**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:		1,301.58	Total Per Diem Expenses:	838.49
Date	Description	Category	Cost	Pay Method	Per Diem
10/01/2019	Airline Flight	Com. Carrier	1,231.05	CBA	
10/01/2019	Lodging	Lodging-Per Diem	79.99	IBA	*
10/01/2019	Hotel Taxes	Lodging-Per Diem	9.20	IBA	
10/01/2019	M&IE	M&IE-Per Diem	45.00	OTHER	*
10/02/2019	Baggage Fees	Ancillary Fees	30.00	IBA	
10/02/2019	Lodging	Lodging Per Diem	109.00	IBA	*
10/02/2019	Hotel Taxes	Lodging-Per Diem	16.58	IBA	
10/02/2019	M&IE	M&IE-Per Diem	61.00	OTHER	*
10/03/2019	Lodging	Lodging-Per Diem	181.00	IBA	*
10/03/2019	M&IE	M&IE-Per Diem	66.00	OTHER	*
10/04/2019	Lodging	Lodging-Per Diem	181.00	IBA	*
10/04/2019	M&IE	M&IE-Per Diem	66.00	OTHER	*
10/05/2019	M&IE	M&IE-Per Diem	49.50	OTHER	*
10/05/2019	Government Vehicle	Transportation	.00	OTHER	
10/18/2019	TDY Voucher Fee	Transxn Fees	14.75	CBA	

**Per Diem Allowances**

Trip#: 1	Total Per Diem Allowances:		838.49			
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/01/2019	96.00/ 61.00	79.99	79.99	45.00	45.00	X
10/02/2019	109.00/ 61.00	109.00	109.00	61.00	61.00	
10/03/2019	181.00/ 66.00	181.00	181.00	66.00	66.00	
10/04/2019	181.00/ 66.00	181.00	181.00	66.00	66.00	
10/05/2019	181.00/ 66.00	0.00	0.00	49.50	49.50	

**Advance of Funds**

Cannot print default advance form.  
Unable to find an other authorization for cash advance.

**Account Summary for the Selected Trip**

Org: VAVACO 101 OFFICE OF THE SECRETARY	Label: VA VACO 101 OSVA	Acct Code: 000000A0011010004 0142A1101 20/2172	2,140.07
Expense Category: Ancillary Fees	Fiscal Year: 2020	Amount: 30.00	
Expense Category: Com. Carrier	Fiscal Year: 2020	Amount: 1,231.05	
Expense Category: Lodging-Per Diem	Fiscal Year: 2020	Amount: 576.77	
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 287.50	
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75	
<b>Total:</b>			<b>2,140.07</b>

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	1,245.80
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	IBA	606.77
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	287.50

**Totals by Label**

VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	Total 000000A0011010004 0142A1101 20/2172	2,140.07
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**Totals by Payment Method**

CBA Total	1,245.80
IBA Total	606.77
OTHER Total	287.50

**Attachments**

Attachments Exist

10/01/19	AIR Airline Flight	\$1,231.05
10/01/19	Lodging	\$79.99
10/01/19	Hotel Taxes	\$9.20
10/02/19	Baggage Fees	\$30.00
10/02/19	Lodging	\$109.00
10/02/19	Hotel Taxes	\$16.58
10/03/19	Lodging	\$181.00
10/04/19	Lodging	\$181.00

**Audits**

Audit Name	Result	Reason
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Document History 10/23/2019 Voucher: VCH20022717

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/18/2019	4:38AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6) 10/25/2019  
**SIGNED DATE**

**I have reviewed the travel claim and the expenses claimed are true and correct to the best of my knowledge on this copy of the travel claim.**

**Document Signatures**

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

*Robert Wilkie*  
*Robert L. Wilkie*  
 28 OCT 19

Approver Name:

Approver Signature:

Date:

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FINAL 3

**THE HONORABLE ROBERT L. WILKIE**  
**SECRETARY OF VETERANS AFFAIRS**  
**TRAVEL ITINERARY**  
**FARGO, ND - FORT MEADE, SD -DES MOINES, IA – LOS ANGELES, CA**  
**SEPTEMBER 30 – OCTOBER 5, 2019**

TRAVELING PARTY:

The Honorable Robert Wilkie  
Brooks Tucker, Assistant Secretary Office of Congressional and Legislative Affairs  
Michael Meador, Special Assistant to the Secretary  
Traci Scott, Senior Advisor for Strategic Communications  
Pamela Powers, Chief of Staff (IA only)

(b)(6)

SECURITY ADVANCE:

(b)(6); (b)(7)(C) Special Agent (DL)  
(b)(6); (b)(7)(C) Special Agent (ND- Adv)  
(b)(6); (b)(7)(C) Special Agent (SD- Adv)  
(b)(6); (b)(7)(C) Special Agent (IA- Adv)  
(b)(6); (b)(7)(C) Special Agent (CA- Adv)

(b)(6); (b)(7)(C)

EVENT / SITE POCs:

Ross Tweten, Public Affairs Officer (Fargo HCS)  
Paula Heitmann, Fargo Veterans Service Center Manager  
Dr. (b)(6) Wound & Hyperbaric Specialist  
Teresa Forbes, Fort Meade HCS  
(b)(6) VA Office of Tribal Govt Relations  
(b)(6) Des Moines VAHCS Admin Asst.  
Katina Mach-Weissenburger, Des Moines Vet Center

(b)(6)

SCHEDULING POCs:

Chelsea Childress, Special Assistant, OSVA (ND- Adv)  
Albert Guerrero, Special Assistant, OSVA (SD- Adv)  
Matt Webb, Special Assistant, OSVA (IA- Adv)  
(b)(6) Travel Coordinator, OSVA

(b)(6)

**Monday, September 30, 2019**

**Attire: Business Casual**

**Weather:** Washington, DC H-79°; L-64° - Mostly Cloudy  
Fargo, ND H-61°; L-42° - AM Thunderstorms

**1129 ERT / ARRIVE REAGAN NATIONAL AIRPORT (DCA) (15 min)**  
1 Aviation Circle Washington, DC 20001  
Drive time: 15 min / 16.7 miles

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

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**1244 WHEELS UP TO HECTOR INTERNATIONAL AIRPORT (FAR)**

United Airlines 3454 DCA-ORD: 1244-1400, 2 hr 16 min  
Layover at ORD: 1 hr 45 min  
United Airlines 5957 ORD-FAR: 1545-1748, 2 hr 3 min  
Total travel time: 6 hr 4 min

**1748 WHEELS DOWN TO HECTOR INTERNATIONAL AIRPORT (FAR)**

2801 32<sup>nd</sup> Avenue N., Fargo, ND 58102

**1808-1811 ERT/ARRIVE HOMEWOOD SUITES BY HILTON FARGO (3 min)**

2021 16<sup>th</sup> Street N., Fargo, ND 58102  
Drive time: 3 min / 1.1 miles

**RON**

**Tuesday, October 1, 2019**

**Attire: Business**

<b>Weather:</b>	Fargo, ND	H-51°; L-36° - Cloudy
	Rapid City, SD	H-46°; L-36° - AM Rain / Snow Showers
	Fort Meade, SD	H-47°; L-35° - AM Rain / Snow Showers

**0740-0745 ERT / ARRIVE FARGO VA HEALTH CARE SYSTEM (6 min)**

2101 Elm Street N., Fargo, ND 58102  
Drive time: 6 min / 1.5 miles

Greeted by:

- Dr. Breton Weintraub, Fargo VA HCS Director
- Dale DeKrey, Fargo VA HCS Associate Director for Operations & Resources
- Rod Gellner, Fargo VA HCS Associate Director for Patient Care

**0750-0800 MEDICAL CENTER DIRECTOR SWEARING IN CEREMONY (10 min)**

Location: 1A-50

**0800-0845 LEADERSHIP BRIEFING (45 min)**

Location: 1A-50

Topics:

- Mission Act, VACC
- Suicide Prevention, Rurality
- Tobacco Free
- Customer/Employee Satisfaction
- Growth, Recent Major Construction
- Whole Health

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM



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**Attendees:**

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Brooks Tucker, Assistant Secretary Office of Congressional and Legislative Affairs
- Chelsea Childress, Special Assistant, OSVA
- Dr. Breton Weintraub, Fargo VA HCS Director
- Dale DeKrey, Fargo VA HCS Associate Director for Operations & Resources
- Rod Gellner, Fargo VA HCS Associate Director for Patient Care
- (b)(6), Fargo VA HCS Chief of Community Care
- Ross Tweten, Fargo VA HCS Public Affairs Officer
- (b)(6) Fargo VA HCS Director's Secretary (taking notes/minutes).

**0845-0855 COIN RECOGNITION (10 min)**

Location: 3<sup>rd</sup> Floor Auditorium

**Recipients: (6)**

- Dr. (b)(6) (VTEL), physician out of the Bemidji CBOC
- Dr. (b)(6) psychologist at the Fargo VA Medical Center
- (b)(6) Certified Nursing Assistant at the Fargo VA Medical Center
- (b)(6) Registered Nurse at the Fargo VA Medical Center
- (b)(6) Housekeeping Aid at the Fargo VA Medical Center
- (b)(6) Engineering Technician at the Fargo VA Medical Center

**0855-0900 EXECUTIVE TIME (5 min)**

**0900-0945 FACILITY TOUR (45 min)**

Tour Led By:

- Dr. Breton Weintraub, New Fargo VA HCS Director
- Dale DeKrey, Fargo VA HCS Associate Director for Operations & Resources
- Rod Gellner, Fargo VA HCS Associate Director for Patient Care

**Highlighted Areas:**

- 9:00 to 9:05 – Dialysis
- 9:05 to 9:15 – Intensive Care Unit
- 9:15 to 9:25 – Community Living Center
- 9:25 to 9:35 – Dental/Primary Care
- 9:35 to 9:45 – Emergency Department

**0945-0950 MEDIA PREP (5 min)**

Location: 1A-50

**0950-1010 MEDIA AVAILABILITY (20 min)**

Location: 3<sup>rd</sup> Floor Auditorium

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**1010-1020 MEDIA INTERVIEW WITH WDAY/TV (30 min)**  
Location: Director's Office

**1020-1025 ERT / ARRIVE FARGO REGIONAL OFFICE (CO-LOCATED) (5 min)**  
\*Walking  
Greeted by: Shawn Bohlen, Regional Office Director

**1025-1055 LEADERSHIP BRIEFING (30 min)**  
Location: Regional Office, Room 106  
Topics:

- Security Upgrades
- Space Utilization & RO Expansion
- Contract Exam Opportunities

Attendees:

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Brooks Tucker, Assistant Secretary Office of Congressional and Legislative Affairs
- Chelsea Childress, Special Assistant, OSVA
- Shawn Bohlen, Regional Office Director
- Paula Heitmann, Veterans Service Center Manager
- Margi Polak, Vocational Rehabilitation Officer
- (b)(6) Management Analyst
- (b)(6) Coach
- (b)(6) Coach
- (b)(6) Assistant Coach

**1055-1105 COIN RECOGNITION (10 min)**  
Location: Regional Office- Room 106

Recipients: (5)

- (b)(6) Program Support Assistant for Vocational Rehabilitation & Employment Services
- (b)(6) Claims Assistant
- (b)(6) Veterans Service Representative
- (b)(6) Veterans Service Representative
- (b)(6) Rating Quality Review Specialist

**1105-1125 FACILITY TOUR (20 min)**  
Tour Led By: Shawn Bohn, Regional Office Director  
Highlighted Areas:

- Security Post
- Available Space

**1125-1135 EXECUTIVE TIME (10 min)**

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

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- 1140-1155**    **ERT / ARRIVE LEVEL 2 EATS + DRINKS (15 min)**  
201 5<sup>th</sup> Street N, Fargo, ND 58102  
Drive time: 15 min / 2.4 miles
- 1200-1300**    **LUNCH MEETING WITH GOVERNOR DOUG BURGUM (60 min)**
- 1305-1325**    **ERT / ARRIVE HEALING WITH HYERBARICS OF NORTH DAKOTA (20 min)**  
4487 Calico Dr S, Suite B, Fargo, ND 58104  
Drive time: 20 min / 6.4 miles  
Greeted by:  
• (b)(6) CPL, USMC Ret.  
• (b)(6) Spc. USA Ret.
- 1330-1400**    **FACILITY TOUR (30 min)**
- 1405-1415**    **ERT / ARRIVE HECTOR INTERNATIONAL AIRPORT (FAR) (10 min)**  
2801 32<sup>nd</sup> Avenue N., Fargo, ND 58102  
Drive time: 10 min / 6.8 miles
- 1425-1430**    **MEDIA PREP (5 min)**  
Location: Airport
- 1430-1445**    **INTERVIEW WITH PRARIE PUBLIC RADIO (KDSU) (15 min)**  
\*Interview will begin at 1433  
Reporter: Doug Hamilton  
Phone: 888-755-6377, Alternate: (b)(6)
- 1445-1525**    **EXECUTIVE TIME (40 min)**
- 1655**    **WHEELS UP TO RAPID CITY REGIONAL AIRPORT (RAP)**  
United Airlines 5405 FAR-DEN: 1655-1804  
Layover at DEN: 2 hr 17 min  
United Airlines 3541 DEN-RAP: 2021-2138  
Total travel time: 5 hr 3 min
- 2138**    **WHEELS DOWN TO RAPID CITY REGIONAL AIRPORT (RAP)**
- 2145-2230**    **ERT / ARRIVE AT BAYMONT INN & SUITES (45 min)**  
2721 Lazelle St, Sturgis, SD 57785  
Drive time: 45 min / 41.2 miles

**RON**

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Wednesday, October 2, 2019

Attire: Business

<b>Weather:</b>	Fort Meade, SD	H-50°; L-36° - Rain / Snow Showers
	Rapid City, SD	H-51°; L-35° - Rain / Snow Showers
	Des Moines, IA	H-61°; L-48° - Showers

**0750-0800 ERT / ARRIVE VA BLACK HILLS HEALTH CARE SYSTEM – FORT MEADE CAMPUS (10 min)**

113 Comanche Road, Fort Meade, SD 57741

Drive time: 10 min / 3.7 miles

Greeted by: Ms. Sandra Horsman, VA Black Hills Health Care System Director

**0805-0905 LEADERSHIP BRIEFING (1 hr)**

Location: Building 148, Room A109

Topics:

- MISSION Act
- Access Quality and Efficiency
- Modernizing Systems
- Suicide Prevention
- Rural Health Initiatives
- Serving Native American Veterans

Attendees:

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Brooks Tucker, Assistant Secretary Office of Congressional and Legislative Affairs
- Albert Guerrero, Special Assistant, OSVA
- Governor Kristi Noem
- Senator Mike Rounds
- Ms. Sandra Horsman, Medical Center Director
- Dr. Neil Goodloe, Chief of Staff
- Ms. Donna Schnider, Associate Director for Patient Services/Nurse Executive
- Ms. (b)(6) Associate Director
- Mr. (b)(6) Services Center Manager (VBA Rep)
- Ms. (b)(6) Black Hills National Cemetery Budget Analyst (NCA Rep)
- Ms. (b)(6) Suicide Prevention Manager
- Ms. (b)(6) Telehealth Nurse Manager
- Mr. (b)(6) Healthcare for Homeless Veteran Program Manager

**0905-0915 COIN RECOGNITION (10 min)**

Location: Building 148, Room A109

Recipients: (7)

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

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- (b)(6) Nurse Manager for Integrated Care
- (b)(6) Patient Services Assistant
- (b)(6) Housekeeping Aid
- Peer Support Specialist
- (b)(6) Telehealth Technician
- (b)(6) Patient Services Assistant
- (b)(6) Police Detective

**0915-0920 EXECUTIVE TIME (5 min)**

**0920-1000 FACILITY TOUR (40 min)**

Tour Led By:

- Ms. Sandra Horsman, Medical Center Director
- Dr. (b)(6) Associate Chief of Staff for Extended Care and Rehabilitation
- Dr. (b)(6) Chief of Rehabilitation
- (b)(6) CLC Nurse Manager

Highlighted Areas:

- Community Living Center E and G Wards
- Hospice and Mental Health

**1000-1005 MEDIA PREP (5 min)**

Location: Building 148, Director's Suite and Conference Room

**1005-1025 INTERVIEW WITH MR. JIM HOLLAND, RAPID CITY JOURNAL (20 min)**

Location: Building 148, A106C

**1025-1105 ERT / ARRIVE THE RETIRED ENLISTED ASSOCIATION (TREA) (40 min)**

1981 Centre St, Rapid City, SD 57703

Drive time: 40 min / 33.3 miles

Greeted by: Peter Vicaire, VA Office of Tribal Govt Relations

**1105-1205 LEADERSHIP BRIEF WITH TRIBAL VETERAN SERVICE OFFICERS (TVSOs) (1 hr)**

Topics: initiatives, challenges, and on-going projects

Attendees: (1 coin recognition)

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Brooks Tucker, Assistant Secretary Office of Congressional and Legislative Affairs
- Albert Guerrero, Special Assistant, OSVA
- Governor Kristi Noem
- (b)(6) TVSO – Cheyenne River Sioux
- (b)(6) TVSO – Standing Rock Sioux
- Charles Walker, Councilman, Standing Rock Sioux

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- (b)(6) TVSO, Rosebud Sioux
- (b)(6) Councilman, Rosebud Sioux
- (b)(6) TVSO, Sisseton Wahpeton
- (b)(6) TVSO, Oglala Lakota
- (b)(6) Director, Oglala Lakota Homeless Shelter
- (b)(6) TVSO, Yankton Sioux
- (b)(6) Sisseton Wahpeton, Commander of American Legion Post 314
  - COIN RECOGNITION: Mr. (b)(6) will be recognized for his outstanding work with veterans during the TVSO session

**1205-1235 LUNCH (30 min)**

**1235-1255 ERT / ARRIVE RAPID CITY REGIONAL AIRPORT (RAP) (20 min)**  
4550 Terminal Rd., Rapid City, SD 57703  
Drive time: 20 min / 10.4 miles

**1300-1417 EXECUTIVE TIME (1 hr 17 min)**  
Location: RAP Administration Office Board Room, T214A  
1305-1320, Interview with Lee Strubinger, South Dakota Public Broadcasting  
1325-1345, Interview with Vincent Schilling, Indian Country Today

**1417 WHEELS UP TO DES MOINES INTERNATIONAL AIRPORT (DSM)**  
Delta Airlines 3776 RAP- MSP: 1417-1700, 1 hr 43 min  
Layover at MSP: 2 hr 35 min  
Delta Airlines 5446 MSP-DSM: 1935-2051, 1 hr 16 min  
Total travel time: 6 hr 19 min

**2051 WHEELS DOWN TO DE MOINES INTERNATIONAL AIRPORT (DSM)**

**2111-2131 ERT / ARRIVE HILTON DOWNTOWN DES MOINES (20 min)**  
435 Park St., Des Moines, Iowa 50309  
Drive Time: 18 min / 5.8 mile

**RON**

**Thursday, October 3, 2019**

**Attire: Business**

<b>Weather:</b>	Des Moines, IA	H-°60; L-° -46 – Partly Cloudy
	Los Angeles, CA	H-°84; L-° -64 – Sunny

**0740-0800 ERT / ARRIVE VA CENTRAL IOWA HEALTH CARE SYSTEM (20 min)**  
3600 30<sup>th</sup> Street, Des Moines, IA 50310  
Drive time: 15 min / 3.8 miles  
Greeted By:

- Gail Graham, Medical Center Director
- Robert McDivitt, VISN 23 Network Director

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

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**0805-0905 LEADERSHIP BRIEFING (1 hour)**

Location: Directors Conference Room, Bldg. 3

Topics:

- Customer Service
- Suicide Prevention
- Academic Affiliations
- Tele-Health
- Innovations, Mission Act
- VRE and VSC Accomplishments
- RO Growth and Expansion Opportunities

Attendees:

- Hon. Robert L. Wilkie, Secretary of Veterans Affairs
- Brooks Tucker, Assistant Secretary, Office of Congressional and Legislative Affairs
- Pamela Powers, Veterans Affairs Chief of Staff
- Traci Scott, Senior Advisor for Strategic Communications
- Michael Meador, Special Assistant to the Secretary
- Matt Webb, Special Assistant, OSVA
- Robert McDivitt – VISN 23 Network Director
- Gail Graham – Medical Center Director
- Dr. (b)(6) – COS
- Amy Dawson – AD – Patient Care Services/NE
- (b)(6) – AD Resources/Operations
- Bruce Voigt, Regional Office Director
- Athena Delgado, Regional Office Veteran Service Center Manager
- Kristi Catrenich, Regional Office Public Affairs Officer

**0905-0915 COIN RECOGNITION (10 min)**

Location: Directors Conference Room, Bldg. 3

Recipients: (5)

- (b)(6) Social Worker
- (b)(6) Chief of Sterile Processing Service
- (b)(6) Lead Diagnostic Radiology Technician
- (b)(6) Simulation Training Specialist
- (b)(6) EMS Program Specialist and Trainer

**0915-0920 EXECUTIVE TIME (5 min)**

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- 0920-0950 FACILITY TOUR (30 min)**  
Tour Led By: Gail Graham, Medical Center Director  
Highlighted Areas:
- Main Entrance: Meet Navy Veteran (b)(6) PVA Hospital Rep.
  - Imaging/Radiology Department, meet (b)(6) Army Veteran, DVA Hospital Rep.
  - 3B (Acute Inpatient Ward), Led by Dr. (b)(6) meet (b)(6), USMC Vietnam Veteran, DAV Hospital Rep.
- 1000-1005 MEDIA PREP (5 min)**  
Location: Site A: Bldg. 3, Rm 1950 or Site B: Director Graham's Office
- 1005-1035 KCCI TV (CBS AFFILIATE) (30 min)**  
Location: Site A: Old Smoke Shack Site B: Director's Hallway  
Reporter: Alex Schuman
- 1040-1055 ERT / ARRIVE DES MOINES VET CENTER (15 min)**  
1821 22<sup>nd</sup> Street, West Des Moines, IA 50266  
Drive time: 10 min / 7.2 miles  
Greeted By: Katina Mach-Weissenburger and Michelle Wilson
- 1100-1120 FACILITY BRIEF / TOUR (20 min)**  
Tour Led By: Katina Mach-Weissenburger  
Highlighted Areas:
- Group rooms
  - Conference Rooms
  - Vet Center Expansion
- 1120-1130 COIN RECOGNITION (10 min)**  
Location: Group Room  
Recipients: (6)
- Michael Brown, Social Worker
  - (b)(6), Social Worker
  - Clarence Woolley, Office Manager
  - Michelle Wilson, Social Worker
  - Penny Sax, Social Worker
  - Collin Farley, Social Worker
- 1130-1135 EXECUTIVE TIME (5 min)**
- 1135-1150 CALL W/ GOVERNOR KIMBERLY REYNOLDS (15 min)**  
Location: Director's Conference Room  
Phone: (b)(6) Back-Up: (b)(6)
- 1155-1205 MEDIA PREP (5 min)**  
Location: Director's Conference Room



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- 1210-1225 WHO RADIO INTERVIEW (15 min)**  
Location: Director's Conference Room  
Reporter: Trent Rice
- 1230-1245 ERT / ARRIVE LUNCH LOCATION (15 min)**
- 1245-1330 LUNCH (45 min)**
- 1335-1400 ERT / ARRIVE DES MOINES INTERNATIONAL AIRPORT (DSM) (25 min)**  
5800 Fleur Dr. Des Moines, IA  
Drive time: 25 min / 14 miles
- 1400-1440 EXECUTIVE TIME (40 min)**
- 1520 WHEELS UP TO LOS ANGELES INTERNATIONAL AIRPORT (LAX)**  
United Airlines 1979 DSM-ORD: 1520-1643, 1 hr 23 min  
Layover at ORD: 1 hr 27 min
- 2048 WHEELS DOWN TO LOS ANGELES INTERNATIONAL AIRPORT (LAX)**  
1 World Way, Los Angeles, CA 90045
- 2108-2123 ERT / ARRIVE DOUBLETREE LOS ANGELES WEST SIDE (15 min)**  
6161 West Centinela Ave, Culver City, CA 90230  
Drive time: 15 min / 2.8 miles

**RON**

**Friday, October 4, 2019**

**Attire: Business**

**Weather:** Los Angeles, CA

H-79°; L-59° - Sunny

- 0805-0900 ERT / ARRIVE LOS ANGELES AMBULATORY CARE CENTER (55 min)**  
351 East Temple Street, Los Angeles, CA 90012  
Drive time: 55 min / 16.6 miles  
Greeted by:
- Michael Fisher, VISN 22 Network Director
  - (b)(6) Executive Assistant, VISN 22 Network Director
  - Dr. Steven Braverman, Medical Center Director

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

11

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FINAL 3

**0900-1000 LEADERSHIP BRIEFING (1 hr)**

Location: Conference Room – B256

Topics:

- GLA Overview
- Land Use
- Homeless Program
- MISSION Act at GLA
- Education/Research

Attendees:

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Brooks Tucker, Assistant Secretary Office of Congressional and Legislative Affairs
- Chelsea Childress, Special Assistant, OSVA
- Michael Fisher, VISN 22 Network Director
- (b)(6) Executive Assistant, VISN 22 Network Director
- Dr. Steven Braverman, Medical Center Director
- Robert McKenrick, Executive Director, Office of Care Centers and Clinics in the Community (OC4)
- Meghan Flanz, Executive Director, Master Plan
- Dr. (b)(6) Acting Chief of Staff
- Dr. Marcia Lysaght, Associate Director, Patient Care Services
- Jennifer Worley, Associate Director (Operations)
- Prachi Asher, Associate Director (Resources)
- Dr. (b)(6) Clinical Director/Acting Director, Community Engagement and Reintegration Services
- (b)(6) Chief of Strategic & Facility Planning
- Dr. (b)(6) Chief of Care in the Community (CITC)

**1000-1010 COIN RECOGNITION (10 min)**

Location: Conference Room – B256

Recipients: (6)

- Dr. (b)(6) Physician
- Dr. (b)(6) Physician
- (b)(6) Supervisory Program Specialist
- (b)(6) RN, Employee Health
- (b)(6) Supervisory Social Worker
- (b)(6) Peer Support Specialist

**1010-1015 EXECUTIVE TIME (5 min)**

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

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- 1015-1100 FACILITY TOUR (45 min)**  
Tour Led By: Dr. (b)(6) Lead Physician, Primary and Ambulatory Care  
Highlighted Areas:
- CERS Department (4<sup>th</sup> Floor)
  - PACT Clinics (2<sup>nd</sup> Floor)
- 1100-1105 MEDIA PREP (5 min)**  
Location: B530
- 1105-1115 MEDIA INTERVIEW 89.1 KPCC – SOUTHERN CALIFORNIA (10 min)**  
Location: B530  
Reporter: Libby Denkmann  
Phone: (b)(6)
- 1120-1200 ERT / ARRIVE BJ'S RESTAURANT (40 min)**  
107 S. First Street, Burbank, CA 91502  
Drive time: 40 min / 12.1 miles
- 1200-1300 LUNCH (1 hr)**
- 1300-1330 ERT / ARRIVE SEPULVEDA AMBULATORY CARE CENTER & NURSING HOME (30 min)**  
16111 Plummer St, North Hills, CA 91343  
Drive time: 30 min / 12.6 miles  
Greeted by:
- Michael Fisher, VISN 22 Network Director
  - Beata Chen, Executive Assistant, VISN 22 Network Director
  - Dr. Steven Braverman, Medical Center Director
  - Robert McKenrick, Executive Director, Office of Care Centers and Clinics in the Community (OC4)
  - (b)(6) Acting Site Manager
- 1335-1420 FACILITY TOUR (45 min)**  
Tour Led By:
- (b)(6) Acting Site Manager
- Highlighted Areas:
- Community Living Center (Bldg. 99)
  - Primary Care (Bldg. 200)

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**1420-1430 COIN RECOGNITION (10 min)**

Location: Bldg. 200, Conference Room 2500 (A, B & C)

Recipients: (6)

- (b)(6) Restorative Health Technician; Community Living Center (CLC)
- (b)(6) – Medical Support Assistant (MSA); Imaging
- (b)(6) – Nurse Manager; Community Living Center (CLC)
- (b)(6) Program Manager; Care in the Community (CITC)
- (b)(6) – Licensed Vocational Nurse (LVN); Specialty Care
- (b)(6) – Licensed Vocational Nurse (LVN); Primary Care

**1435-1550 ERT / ARRIVE DOUBLETREE LOS ANGELES WEST SIDE (1 hr 15 min)**

6161 West Centinela Ave, Culver City, CA 90230

Drive time: 1 hr 15 min / 20.8 miles

**1600-1630 EXECUTIVE TIME (30 min)**

Location: President's Boardroom

**RON**

**Saturday, October 5, 2019**

**Attire: Business**

<b>Weather:</b>	Los Angeles, CA	H-81°; L-60° - Sunny
	Washington, DC	H-69°; L-51° - Mostly Sunny

**0845-0900 ERT / ARRIVE AT LOS ANGELES NATIONAL CEMETERY (15 min)**

950 South Sepulveda Blvd, Los Angeles, CA 90049

Drive time: 15 min / 7.1 miles

Greeted by:

- Randy Reeves, Under Secretary for Memorial Affairs
- (b)(6) Director Los Angeles National Cemetery

**0900-0915 VIP BREAKFAST MEET & GREET (15 min)**

Location: VIP Tent

**0915-0930 MEET & GREET WITH GUESTS – MOVEMENT TO GREEN ROOM (15 min)**

**0930-0950 GREEN ROOM PREP (20 min)**

\*Pre-Ceremony Music Begins – The Lindy Sisters

**0950-1000 STAGE GUEST BRIEFING / LINE-UP FOR STAGE ENTRANCE (10 min)**

Updated by: Chelsea Childress  
Mission Operations  
10/3/2019 11:19 AM

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**1000-1100 LA NATIONAL CEMETERY COLUMBARIUM DEDICATION (1 hr)**

Run of Show:

- Master of Ceremonies Remarks – (b)(6)
- Presentation of the Colors – Joint Service Color Guard
- National Anthem – The Lindy Sisters
- Flyover – The Condor Squadron
- Pledge of Allegiance – (b)(6) MD
- Invocation – Father (b)(6)
- Introductions – (b)(6)
- Director's Welcome – (b)(6)
- Congressional Remarks – The Honorable Ted Lieu, US Representative District 33 California
- Presentation of Gifts & Certificates – Supervisor (b)(6) Brig. Gen (Ret.) Ruth Wong
- Special Guest Speaker – Gary Sinise
- Military Branch Medley – 300<sup>th</sup> Army Band
- Featured Speaker – The Honorable Randy Reeves
- Special Presentation – The Honorable Randy Reeves
- Keynote Speaker – The Honorable Robert Wilkie
- Plaque Unveiling – The Honorable Robert Wilkie, The Honorable Randy Reeves, The Honorable Ted Lieu, Gary Sinise, (b)(6)
- Prayer Dedication – Rev. Dr. (b)(6)
- Triple Echo Taps, Honor Pipes
- God Bless the USA – Fleet Easton
- Closing – (b)(6)

**1100-1115 PHOTO-OP (15 min)**

Location: In Front of Stage

**1115-1125 MEDIA INTERVIEW (10 min)**

Location: Behind Stage

**1125-1200 ERT /ARRIVE LOS ANGELES INTERNATIONAL AIRPORT (LAX) (35 min)**

1 World Way, Los Angeles, CA 90045

Drive time: 35 min / 9.5 miles

**1200-1329 EXECUTIVE TIME / LUNCH (1 hr 29 min)**

**1329 WHEELS UP TO REAGAN NATIONAL AIRPORT (DCA)**

American Airlines 2532 LAX-DCA: 1329-2123, 4 hr 54 min

**2123 WHEELS DOWN TO REAGAN NATIONAL AIRPORT (DCA)**

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**2143-2158**    **ERT / ARRIVE AT RESIDENCE** *(15 min)*  
Drive time: 15 min / 16.7 miles

**MC**



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Name & Address  
**WILKIE, ROBERT**  
 (b)(6)  
 UNITED STATES OF AMERICA

Room 410/KSTN  
 Arrival Date 9/30/2019 12:22:00 PM  
 Departure Date 10/1/2019 7:13:00 AM  
 Adult/Child 1/0  
 Room Rate 94.00  
 Rate Plan: GVT  
 HH # (b)(6)  
 AL:  
 Car:

Confirmation Number: 52363636

10/1/2019



DATE	REFERENCE	DESCRIPTION	AMOUNT
9/30/2019	835141	GUEST ROOM	\$94.00
9/30/2019	835141	HOTEL TAX	\$2.82
9/30/2019	835141	STATE/CITY TAX	\$7.05
10/1/2019	835165	VS (b)(6) **BALANCE**	(\$103.87) \$0.00

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ACCOUNT NO.  
 VS (b)(6)

CARD MEMBER NAME  
**WILKIE, ROBERT**

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

DATE OF CHARGE 10/1/2019	FOLIO NO /CHECK NO 235271 A
AUTHORIZATION 078306	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	-103.87

MERCHANDISE AND OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT





Duluth Government  
 2860 Peachtree Ind. Blvd., Suite 1000  
 Duluth, GA 30097  
 Phone: (877) 813-5900

Tuesday, 24SEP 2019 11:39 AM EDT

Passengers: **ROBERT WILKIE (101T03652/ 101T03652)**

Agency Reference Number: 2Y8R7Y

Click here to view your current itinerary or ETicket receipt on-line: [viewtrip.travelport.com](http://viewtrip.travelport.com)

<b>AIR</b>	<b>Monday, 30SEP 2019</b>	
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<b>United Airlines</b> OPERATED BY REPUBLIC AIRLINES DBA UNITED EXPRESS <b>From:</b> Washington Reagan Natl DC, USA <b>To:</b> Chicago O'Hare IL, USA Stops: Nonstop Seats: 16C Equipment: EMBRAER EMB 170 DEPARTS DCA TERMINAL B - ARRIVES ORD TERMINAL 2 Frequent Flyer Number: (b)(6) <b>United Airlines Confirmation number is DK92Q1</b>	<b>Flight Number:</b> 3454  <b>Depart:</b> 12:44 PM <b>Arrive:</b> 02:00 PM Duration: 2 hour(s) 16 minute(s) Status: CONFIRMED MEAL: Food and Bev for Purchase	Class: Y-Coach/Economy       Miles: 594 / 950 KM
--	--	---

<b>AIR</b>	<b>Monday, 30SEP 2019</b>	
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<b>United Airlines</b> OPERATED BY SKYWEST DBA UNITED EXPRESS CHKIN- CHECK IN WITH /UNITED TERM 1 <b>From:</b> Chicago O'Hare IL, USA <b>To:</b> Fargo ND, USA Stops: Nonstop Seats: 03C Equipment: CRJ-Canadair Regional Jet DEPARTS ORD TERMINAL 2 Frequent Flyer Number: (b)(6) SEATS NOT AVAILABLE.AIRPORT CHECK-IN <b>United Airlines Confirmation number is DK92Q1</b>	<b>Flight Number:</b> 5957  <b>Depart:</b> 03:45 PM <b>Arrive:</b> 05:48 PM Duration: 2 hour(s) 3 minute(s) Status: CONFIRMED MEAL: Food and Bev for Purchase	Class: Y-Coach/Economy       Miles: 564 / 902 KM
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<b>HOTEL</b>	<b>Monday, 30SEP 2019</b>	
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<b>Homewood Suites Fargo ND (HOMEWOOD SUITE)</b> 2021 16Th Street North Fargo ND 58102 <b>Number of Rooms:</b> 1 <b>Phone:</b> 1-701-235-3150 <b>Rate:</b> USD 94.00 <b>Check Out:</b> Tuesday, 1OCT 2019	<b>Confirmation Number:</b> 52363636 <b>Fax:</b> 1-701-235-3270 <b>Room GUARANTEED TO VISA</b> <b>Reserved For:</b> WILKIE ROBERT
--	--



Room Type: A05A46

Guaranteed to: VI\*\*\*\*\*(b)(6)  
Hotel cancellation policy: CXL BY 1159P DAY PRIOR ARVL  
Approximate total: TTL-103.87 USD

**Ticket/Invoice Information**

Ticket for: ROBERT WILKIE  
Date issued: 09/23/2019 Invoice nbr: 619637  
Ticket Nbr: 0167411066911 Electronic Tkt: Yes Amount: (b)(4) USD  
Form of Payment: VI\*\*\*\*\*0215

Service Fee: ROBERT WILKIE  
Date issued: 09/23/2019 Invoice Nbr: 619637  
Document Nbr: 8900776022931 Amount: (b)(4) USD  
Form of Payment: VI\*\*\*\*\*0215

Base Fare: (b)(4)  
Tax: (b)(4)  
Air Fare: (b)(4) xxx0215)  
Total Air Fare: (b)(4)  
Service Fee: (b)(4) xxx0215)  
Total Invoiced: 388.89

**Click here 24 hours in advance to obtain boarding passes:**  
[UNITED](#)

**Click here to review Baggage policies and guidelines:**  
[UNITED](#)

Check operating carrier website for any policies that may vary.

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411066911  
ZPIZINVOICE NUMBER IS 619637  
ZPIZSERVICE FEE\*\*\*\*\*(b)(4)  
ZPIZTICKETED FARE\*\*\*\*\*(b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$388.89  
CB/CGEBILLING/ATRS/2019-09-23T18.31.00Z  
\*\*\*\*\*

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM  
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION  
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS  
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL  
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE  
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3  
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR  
CANCELLATION RULE DOES NOT APPLY TO YOUR  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS  
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR  
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.  
\*\*\*\*\*

101T03652  
\*\*For travel agent assistance and emergencies, please call 1-877-813-5900.  
Your TMC Code is "11T" Duluth Travel  
\*\*\*\*\*

New TSA guidelines  
<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>  
\*\*\*\*\*

**Traveler**

**Passenger Name:** ILKIE, ROBERT@      **e-Ticket Number:** 0167411066911      **Reservation Number:** 2Y8R7Y      **Issue Date:** September 23, 2019      **Invoice Number:** 619637

**Total Charges to Date:**  
USD 388.89

**Agency Details**

**Agency Phone:**  
877-813-5900

**Fare Information**

**Form Of Payment:**  
VI XXXX XXXX XXXX 0215

<b>Fare:</b>	USD	(b)(4)
<b>Taxes and Carrier-imposed fees:</b>	USD	
	USD	
	USD	
<b>Total Airfare:</b>	USD	
<b>Service Fee:</b> ( MCO Number : 8900776022931 )	USD	
<b>Total Invoice:</b>	USD	388.89

**Trip Information**

**Flight - United Airlines Inc (UA) - 3454 - September 30, 2019**

**Confirmation Number:** DK92Q1      **Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Washington-National (DCA) DC 12:44 PM	Chicago-Ohare (ORD) IL 2:00 PM	Economy

**Flight - United Airlines Inc (UA) - 5957 - September 30, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Chicago-Ohare (ORD)	Fargo (FAR)	Economy

Expense Receipt

IL ND  
3:45 PM 5:48 PM

Misc - July 19, 2020

Location Info:

Phone:

Other Info:

Number of Persons: 1  
Remark: THIS DATE FOR  
ACCOUNTING PURPOSES ONLY

Agent Comments

\*\*\*\*\*

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM  
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION  
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS  
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL  
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE  
WITH YOUR AGENCYS BUSINESS RULE BUT NO LESS THAN 3  
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR  
CANCELLATION RULE DOES NOT APPLY TO YOUR  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS  
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR  
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

\*\*\*\*\*

101T03652  
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411066911  
ZPIZINVOICE NUMBER IS 619637  
ZPISERVICE FEE\*\*\*\*\* (b)(4)  
ZPIZTICKETED FARE\*\*\*\*\*  
ZPIZTOTAL CHARGE\*\*\*\*\*\$388.89  
CB/CGEBILLING/ATRS/2019-09-23T18.31.00Z

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WILKIE/ROBERT  
\*\*\*NOT VALID FOR\*\*  
\*\*TRANSPORTATION\*\*

DCA UA ORD UA FAR

UA FIRST CHECKED BAG 1X 30.00

USD 30.00

USD 30.00

PASSENGER RECEIPT

30SEP19

MO/DB74C9

/WASHINGTON DC

10F 1

US

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TICKET

THIS IS YOUR RECEIPT

PSGR TICKET

0167411066911

DK92Q1

FOR CONDITIONS OF  
CONTRACT - SEE  
PASSENGER TICKET AN  
BAGGAGE CHECK

NOT VALID FOR TRAVEL

VIXXXXXXXXXXXX

(b)(6)

XXXX/011255

1 016 1538153950 7

A STAR ALLIANCE MEMBER ✪



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 Sturgis, SD. 57785  
 Tel: (605) 347-4140 Fax: (605) 561-2008

10-02-19

<b>Robert Wilkie US</b>	Folio No.	: 13356	Room No.	: 319
	A/R Number	:	Arrival	: 10-01-19
	Group Code	:	Departure	: 10-02-19
	Company	:	Conf. No.	: 88481EC013884
	Wyndham Rewards	:	Rate Code	: RROD
	Invoice No.	:	Page No.	: 1 of 1

Date	Description	Charges	Credits
10-01-19	Room Charge	79.99	
10-01-19	Tourism Tax 1.5%	1.20	
10-01-19	City Tax 2%	1.60	
10-01-19	State Tax 4.5%	3.60	
10-01-19	Gross Receipt Tax 1%	0.80	
10-01-19	Occupancy Fee \$2	2.00	
10-02-19	Visa XXXXXXXXXXXX (b)(6)		89.19
<b>Total</b>		<b>89.19</b>	<b>89.19</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_  
 Please contact the Manager about any issues with your stay. Baymont Inn & Suites or affiliates may contact you about goods and services unless you call 800-870-3936 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Baymont Inn & Suites website about privacy.

**Thank you for staying with us.  
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 W: hilton.com

NAME AND ADDRESS:

WILKIE, ROBERT

(b)(6)

UNITED STATES OF AMERICA

Room: 325/Q2  
 Arrival Date: 10/2/2019 3:51:00 PM  
 Departure Date: 10/3/2019 7:17:00 AM

Adult/Child: 1/0  
 Room Rate: 109.00

Rate Plan: GV  
 HH #: (b)(6)  
 AL:  
 Car:

Confirmation Number: 3150578834



10/3/2019

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
10/2/2019	GRAB & GO	(b)(6)	434132	<del>\$27.29</del>		
10/2/2019	GUEST ROOM	(b)(6)	434217	\$109.00		
10/2/2019	HOTEL TAX	(b)(6)	434217	\$13.08		
10/2/2019	IEC FACILITY FEE	(b)(6)	434217	\$3.27		
10/2/2019	SALES TAX	(b)(6)	434217	\$0.23		
10/3/2019	VS (b)(6)	(b)(6)	435833		(\$152.87)	
	**BALANCE**					\$0.00

EXPENSE REPORT SUMMARY

	10/2/2019	STAY TOTAL
ROOM AND TAX	\$125.58	\$125.58
SHOPS	\$27.29	\$27.29
DAILY TOTAL	\$152.87	\$152.87

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ACCOUNT NO: VS (b)(6)

CARD MEMBER NAME: WILKIE, ROBERT

ESTABLISHMENT NO. & LOCATION: \_\_\_\_\_

DATE OF CHARGE: 10/3/2019

FOLIO NO /CHECK NO: 129833 A

AUTHORIZATION: 082881

PURCHASES & SERVICES: \_\_\_\_\_

TAXES: \_\_\_\_\_

TIPS & MISC: \_\_\_\_\_

TOTAL AMOUNT: -152.87

PAYMENT DUE UPON RECEIPT



MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

6161 W CENTINELA AVE  
CULVER CITY, CA 90230  
TELEPHONE 310-649-1776 • FAX 310-649-4411

WILKIE, ROBERT

901/NK1D  
10/3/2019 1:23:00 PM  
10/5/2019

1/0  
181.00

GVT

Rate Plan:  
HH #  
AL:  
Car:

Confirmation Number: 52353576

10/5/2019

10/4/2019	3521672	<del>SHARE BISTRO - BREAKFAST</del>	<del>331.12</del>
10/5/2019	3522665	GUEST ROOM EXEMPT	\$181.00
10/5/2019	3522666	GUEST ROOM EXEMPT	\$181.00
10/5/2019	3522669	VS (b)(6)	(\$393.12)
		**BALANCE**	\$0.00

VS (b)(6)

10/5/2019

743576 A

WILKIE, ROBERT

062128

-393.12



Duluth Government  
 2860 Peachtree Ind. Blvd., Suite 1000  
 Duluth, GA 30097  
 Phone: (877) 813-5900

Friday, 27SEP 2019 11:16 AM EDT

Passengers: **ROBERT WILKIE (101T03659/ 101T03659)**

Agency Reference Number: 2Y8U60

Click here to view your current itinerary or ETicket receipt on-line: [viewtrip.travelport.com](http://viewtrip.travelport.com)

AIR	Tuesday, 10OCT 2019		
United Airlines OPERATED BY SKYWEST DBA UNITED EXPRESS	Flight Number: 5405	Class: K- Coach/Economy	
From: Fargo ND, USA	Depart: 4:55 PM		
To: Denver CO, USA	Arrive: 6:04 PM		
Stops: Nonstop	Duration: 2 hour(s) 9 minute(s)		
Seats: 10C	Status: CONFIRMED	Miles: 639 / 1022 KM	
Equipment: CRJ-Canadair Regional Jet	MEAL: Food and Bev for Purchase		
Frequent Flyer Number: (b)(6)			
United Airlines Confirmation number is DLB0Q0			

AIR	Tuesday, 10OCT 2019		
United Airlines OPERATED BY REPUBLIC AIRLINES DBA UNITED EXPRESS	Flight Number: 3541	Class: K- Coach/Economy	
From: Denver CO, USA	Depart: 8:21 PM		
To: Rapid City SD, USA	Arrive: 9:38 PM		
Stops: Nonstop	Duration: 1 hour(s) 17 minute(s)		
Seats: 24B	Status: CONFIRMED	Miles: 311 / 498 KM	
Equipment: EMBRAER EMB 170			
Frequent Flyer Number: (b)(6)			
United Airlines Confirmation number is DLB0Q0			

HOTEL	Tuesday, 10OCT 2019		
<u>Baymont INN Suites By Wyndha (BAYMOUNT INN &amp; SUITES)</u>			
2721 Lazelle ST Sturgis SD 57785			
Number of Rooms: 1	Confirmation Number: 88481EC013884		
Phone: 1-605-3474140	Fax: 1-605-5612008		
Rate: USD 79.99	Room GUARANTEED TO VISA		
Check Out: Wednesday, 20OCT 2019	Reserved For: WILKIE ROBERT		
Room Type: C1KGOV			
Guaranteed to: VI***** (b)(6)			
Hotel cancellation policy: CXL 1600 HTL TIME ON 30SEP19-FEE 1 NIGHT-EXCL TAX-FEES-CANCEL			



Approximate total: TTL-89.19 USD

<b>AIR</b>	<b>Wednesday, 2OCT 2019</b>	
<b>Delta Air Lines</b> OPERATED BY SKYWEST DBA DELTA CONNECTION <b>From:</b> Rapid City SD, USA <b>To:</b> Minneapolis St PI MN, USA Stops: Nonstop Seats: 07B Equipment: CRJ-Canadair Regional Jet ARRIVES MSP TERMINAL 1 Frequent Flyer Number: (b)(6) <b>Delta Air Lines Confirmation number is HJZJ6M</b>	<b>Flight Number:</b> 3776 <b>Depart:</b> 2:17 PM <b>Arrive:</b> 5:00 PM Duration: 1 hour(s) 43 minute(s) Status: CONFIRMED	<b>Class:</b> L- Coach/Economy     <b>Miles:</b> 490 / 784 KM

<b>AIR</b>	<b>Wednesday, 2OCT 2019</b>	
<b>Delta Air Lines</b> OPERATED BY ENDEAVOR AIR DBA DELTA CONNECTION <b>From:</b> Minneapolis St PI MN, USA <b>To:</b> Des Moines IA, USA Stops: Nonstop Seats: 18A Equipment: Canadair Regional Jet DEPARTS MSP TERMINAL 1 Frequent Flyer Number: (b)(6) AISLE NOT AVAILABLE WINDOW CONFIRMED <b>Delta Air Lines Confirmation number is HJZJ6M</b>	<b>Flight Number:</b> 5446 <b>Depart:</b> 7:35 PM <b>Arrive:</b> 8:51 PM Duration: 1 hour(s) 16 minute(s) Status: CONFIRMED	<b>Class:</b> L- Coach/Economy     <b>Miles:</b> 233 / 373 KM

<b>HOTEL</b>	<b>Wednesday, 2OCT 2019</b>	
<b>Hilton DES Moines Downtown (HILTON)</b> 435 Park Street Des Moines IA 50309 <b>Number of Rooms:</b> 1 <b>Phone:</b> 1-515-241-1456 <b>Rate:</b> USD 109.00 <b>Check Out:</b> Thursday, 3OCT 2019 Room Type: A00A09  Guaranteed to: VI***** (b)(6) Hotel cancellation policy: CXL 2 DAYS PRIOR TO ARRIVAL Approximate total: TTL-125.74 USD	<b>Confirmation Number:</b> 3150578834 <b>Fax:</b> 1-515-241-1457 Room GUARANTEED TO VISA <b>Reserved For:</b> WILKIE ROBERT	

<b>AIR</b>	<b>Thursday, 3OCT 2019</b>	
<b>United Airlines</b> <b>From:</b> Des Moines IA, USA <b>To:</b> Chicago O'Hare IL, USA Stops: Nonstop Seats: 32A Equipment: Boeing 737-700 Jet ARRIVES ORD TERMINAL 1 Frequent Flyer Number: (b)(6) AISLE NOT AVAILABLE WINDOW CONFIRMED <b>United Airlines Confirmation number is DLB0Q0</b>	<b>Flight Number:</b> 1979 <b>Depart:</b> 3:20 PM <b>Arrive:</b> 4:43 PM Duration: 1 hour(s) 23 minute(s) Status: CONFIRMED	<b>Class:</b> L- Coach/Economy     <b>Miles:</b> 302 / 483 KM

<b>AIR</b>	<b>Thursday, 3OCT 2019</b>	
<b>United Airlines</b>	<b>Flight Number: 0369</b>	<b>Class: L- Coach/Economy</b>
<b>From: Chicago O'Hare IL, USA</b>	<b>Depart: 6:10 PM</b>	
<b>To: Los Angeles CA, USA</b>	<b>Arrive: 8:48 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 4 hour(s) 38 minute(s)</b>	
<b>Seats: 24E</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1723 / 2757 KM</b>
<b>Equipment: Boeing 737-800 Jet</b>	<b>MEAL: FOOD FOR PURCHASE</b>	
<b>DEPARTS ORD TERMINAL 1 - ARRIVES LAX TERMINAL 7</b>		
<b>Frequent Flyer Number (b)(6)</b>		
<b>United Airlines Confirmation number is DLB0Q0</b>		

<b>HOTEL</b>	<b>Thursday, 3OCT 2019</b>	
<b><u>Dbltree LOS Angeles Westside (DOUBLETREE)</u></b>		
6161 West Centinela Avenue Culver City CA 902306306		
<b>Number of Rooms: 1</b>	<b>Confirmation Number: 52353576</b>	
<b>Phone: 1-310-649-1776</b>	<b>Fax: 1-310-649-4411</b>	
<b>Rate: USD 181.00</b>	<b>Room GUARANTEED TO VISA</b>	
<b>Check Out: Saturday, 5OCT 2019</b>	<b>Reserved For: WILKIE ROBERT</b>	
<b>Room Type: A03A1S</b>		
<b>Guaranteed to: VI***** (b)(6)</b>		
<b>Hotel cancellation policy: 48 HR CANCELLATION REQUIRED</b>		
<b>Approximate total: TTL-413.40 USD</b>		

<b>AIR</b>	<b>Saturday, 5OCT 2019</b>	
<b>American Airlines</b>	<b>Flight Number: 2532</b>	<b>Class: G- Coach/Economy</b>
<b>From: Los Angeles CA, USA</b>	<b>Depart: 1:29 PM</b>	
<b>To: Washington Reagan Natl DC, USA</b>	<b>Arrive: 9:23 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 4 hour(s) 54 minute(s)</b>	
<b>Seats: 35A</b>	<b>Status: CONFIRMED</b>	<b>Miles: 2272 / 3635 KM</b>
<b>Equipment: Airbus A321 Jet</b>	<b>MEAL: Food and Bev for Purchase</b>	
<b>ARRIVES DCA TERMINAL C</b>		
<b>Frequent Flyer Number (b)(6)</b>		
<b>AISLE/WINDOW NOT AVAILABLE. MIDDLE CONFIRMED</b>		
<b>American Airlines Confirmation number is KJIUGU</b>		

**Ticket/Invoice Information**

Ticket for: ROBERT WILKIE  
Date issued: 09/27/2019 Invoice nbr: 620145  
Ticket Nbr: 0017411226160 Electronic Tkt: Yes Amount: (b)(4) SD  
Form of Payment: VI\*\*\*\*\*0215

Service Fee: ROBERT WILKIE  
Date issued: 09/27/2019 Invoice Nbr: 620145  
Document Nbr: 8900776075589 Amount: D  
Form of Payment: VI\*\*\*\*\*0215

Service Fee: ROBERT WILKIE  
Date issued: 09/27/2019 Invoice Nbr: 620137  
Document Nbr: 8900776075581 Amount: D  
Form of Payment: VI\*\*\*\*\*0215

Base Fare: (b)(4)

Tax: (b)(4)  
Air Fare: (b)(4) /lxxx0215)  
Total Air Fare: (b)(4)  
Service Fee: (b)(4) /lxxx0215)  
Total Invoiced: 338.08

Click here 24 hours in advance to obtain boarding passes:

[UNITED](#)  
[DELTA](#)  
[American](#)

Click here to review Baggage policies and guidelines:

[UNITED](#)  
[DELTA](#)  
[American](#)

Check operating carrier website for any policies that may vary.

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411066917  
ZPIZINVOICE NUMBER IS 18 I61

ZPIZSERVICE FEE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTOTAL CHARGE\*\*\*\*\*\$382.89

CB/CGEBILLING/ATRS/2019-09-23T19.18.00Z  
ZPIZDELTA TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZDELTA ELECTRONIC TICKET NUMBER IS 0067411066919  
ZPIZINVOICE NUMBER IS 619644

ZPIZSERVICE FEE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTOTAL CHARGE\*\*\*\*\*\$226.89

CB/CGEBILLING/ATRS/2019-09-23T19.19.00Z  
ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411066920  
ZPIZINVOICE NUMBER IS 619645

ZPIZSERVICE FEE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19

CB/CGEBILLING/ATRS/2019-09-23T19.20.00Z  
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411226152  
ZPIZINVOICE NUMBER IS 620137

ZPIZSERVICE FEE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTOTAL CHARGE\*\*\*\*\*\$259.19

CB/CGEBILLING/ATRS/2019-09-27T15.10.00Z  
ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411226160  
ZPIZINVOICE NUMBER IS 620145

ZPIZSERVICE FEE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4) \*\*\*\*\*  
ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19

CB/CGEBILLING/ATRS/2019-09-27T16.14.00Z  
\*\*\*\*\*

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM  
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION  
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS  
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL  
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE  
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3  
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR  
CANCELLATION RULE DOES NOT APPLY TO YOUR  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS

**Traveler**

**Passenger Name:** WILKIE, ROBERT      **e-Ticket Number:** 0067411066919      **Reservation Number:** 2Y8U60      **Issue Date:** September 23, 2019      **Invoice Number:** 619644

**Total Charges to Date:**  
USD 1231.05

**Agency Details**

**Agency Phone:**  
877-813-5900

**Fare Information**

**Form Of Payment:**  
VI XXXX XXXX XXXX 0215

<b>Fare:</b>	USD	(b)(4)
<b>Taxes and Carrier-imposed fees:</b>	USD	
	USD	
	USD	
<b>Total Airfare:</b>	USD	
<b>Service Fee:</b> ( MCO Number : 8900776022938 )	USD	
<b>Total Invoice:</b>	USD	226.89

**Trip Information**

**Flight - United Airlines Inc (UA) - 5405 - October 01, 2019**

**Confirmation Number:** DLBOQ0      **Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Fargo Hector Field Airport (FAR)	Denver Int'l Airport (DEN)	Economy
Fargo	Denver	
4:55 PM	6:04 PM	

**Flight - United Airlines Inc (UA) - 3541 - October 01, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Denver Int'l Airport (DEN)	Rapid City Regional Arpt (RAP)	First Class

Expense Receipt

Denver Rapid City  
8:21 PM 9:38 PM

**Flight - United Airlines Inc (UA) - 3541 - October 01, 2019**

**Status:**  
Cancelled

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Denver Int'l Airport (DEN)	Rapid City Regional Arpt (RAP)	Economy
Denver	Rapid City	
8:21 PM	9:38 PM	

**Flight - Delta Air Lines (DL) - 3776 - October 02, 2019**

**Confirmation Number:** HJZJ6M  
**Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Rapid City Regional Arpt (RAP)	Minneapolis St Paul	Economy
Rapid City	International Arpt (MSP)	
2:17 PM	Minneapolis	
	5:00 PM	

**Flight - Delta Air Lines (DL) - 5446 - October 02, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Minneapolis St Paul	Des Moines Municipal Airport	Economy
International Arpt (MSP)	(DSM)	
Minneapolis	Des Moines	
7:35 PM	8:51 PM	

**Flight - United Airlines Inc (UA) - 1979 - October 03, 2019**

**Confirmation Number:** DL80Q0  
**Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Des Moines Municipal Airport	Chicago O'Hare Int'l Airport	Economy
(DSM)	(ORD)	
Des Moines	Chicago	
3:20 PM	4:43 PM	

**Flight - United Airlines Inc (UA) - 369 - October 03, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Chicago O'Hare Int'l Airport	Los Angeles Int'l Airport (LAX)	Economy

Expense Receipt

(ORD) Los Angeles  
Chicago 8:48 PM  
6:10 PM

**Flight - American Airlines (AA) - 2532 - October 05, 2019**

**Confirmation Number:** KJIUGU  
**Status:** Confirmed

**Depart:** Los Angeles Int'l Airport (LAX)  
Los Angeles  
1:29 PM  
**Arrive:** Washington Ronald Reagan Natl Airport (DCA)  
Washington  
9:23 PM  
**Class Of Service:** Economy

**Misc - July 19, 2020**

**Location Info:** Phone:  
**Other Info:** Number of Persons: 1  
Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

**Agent Comments**

\*\*\*\*\*  
DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM  
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION  
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS  
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL  
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE  
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3  
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR  
CANCELLATION RULE DOES NOT APPLY TO YOUR  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS  
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR  
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.  
\*\*\*\*\*

101T03659  
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411066917  
ZPIZINVOICE NUMBER IS 18 I61  
ZPISERVICE FEE \*\*\*\*\* (b)(4)  
ZPIZTICKETED FARE \*\*\*\*\* \$ (b)(4)  
ZPIZTOTAL CHARGE \*\*\*\*\* \$382.89

CB/CGEBILLING/ATRS/2019-09-23T19.18.00Z  
ZPIZDELTA TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215  
ZDELTA ELECTRONIC TICKET NUMBER IS 0067411066919  
ZPIZINVOICE NUMBER IS 619644  
ZPISERVICE FEE \*\*\*\*\* (b)(4)

Expense Receipt

ZPIZTICKETED FARE\*\*\*\*\* (b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$226.89  
CB/CGEBILLING/ATRS/2019-09-23T19.19.00Z  
ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215  
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411066920  
ZPIZINVOICE NUMBER IS 619645  
ZPIZSERVICE FEE\*\*\*\*\* (b)(4)  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19  
CB/CGEBILLING/ATRS/2019-09-23T19.20.00Z  
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411226152  
ZPIZINVOICE NUMBER IS 620137  
ZPIZSERVICE FEE\*\*\*\*\* (b)(4)  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$259.19  
CB/CGEBILLING/ATRS/2019-09-27T15.10.00Z  
ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215  
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411226160  
ZPIZINVOICE NUMBER IS 620145  
ZPIZSERVICE FEE\*\*\*\*\* (b)(4)  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19  
CB/CGEBILLING/ATRS/2019-09-27T16.14.00Z

**Traveler**

<b>Passenger Name:</b> WILKIE, ROBERT@	<b>e-Ticket Number:</b> 0017411226160	<b>Reservation Number:</b> 2Y8U60	<b>Issue Date:</b> September 27, 2019	<b>Invoice Number:</b> 620145
---	--	--------------------------------------	--	----------------------------------

**Total Charges to Date:**

USD 1231.05

**Agency Details**

**Agency Phone:**  
877-813-5900

**Fare Information****Form Of Payment:**

VI XXXX XXXX XXXX 0215

**Fare:**

USD (b)(4)

**Taxes and Carrier-imposed fees:**

USD

USD

USD

**Total Airfare:**

USD

**Service Fee: ( MCO Number : 8900776075589 )**

USD

**Total Invoice:**

USD 283.19

**Trip Information****Flight - United Airlines Inc (UA) - 5405 - October 01, 2019**

<b>Confirmation Number:</b> DLBOQ0	<b>Status:</b> Confirmed
---------------------------------------	-----------------------------

<b>Depart:</b> Fargo Hector Field Airport (FAR) Fargo 4:55 PM	<b>Arrive:</b> Denver Int'l Airport (DEN) Denver 6:04 PM	<b>Class Of Service:</b> Economy
--	---	-------------------------------------

**Flight - United Airlines Inc (UA) - 3541 - October 01, 2019**

**Status:**  
Confirmed

<b>Depart:</b> Denver Int'l Airport (DEN)	<b>Arrive:</b> Rapid City Regional Arpt (RAP)	<b>Class Of Service:</b> First Class
--	--	---



Expense Receipt

Denver Rapid City  
8:21 PM 9:38 PM

**Flight - United Airlines Inc (UA) - 3541 - October 01, 2019**

**Status:**  
Cancelled

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Denver Int'l Airport (DEN)	Rapid City Regional Arpt (RAP)	Economy
Denver	Rapid City	
8:21 PM	9:38 PM	

**Flight - Delta Air Lines (DL) - 3776 - October 02, 2019**

**Confirmation Number:** HJZJ6M  
**Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Rapid City Regional Arpt (RAP)	Minneapolis St Paul	Economy
Rapid City	International Arpt (MSP)	
2:17 PM	Minneapolis	
	5:00 PM	

**Flight - Delta Air Lines (DL) - 5446 - October 02, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Minneapolis St Paul	Des Moines Municipal Airport	Economy
International Arpt (MSP)	(DSM)	
Minneapolis	Des Moines	
7:35 PM	8:51 PM	

**Flight - United Airlines Inc (UA) - 1979 - October 03, 2019**

**Confirmation Number:** DLBOQ0  
**Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Des Moines Municipal Airport	Chicago O'Hare Int'l Airport	Economy
(DSM)	(ORD)	
Des Moines	Chicago	
3:20 PM	4:43 PM	

**Flight - United Airlines Inc (UA) - 369 - October 03, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Chicago O'Hare Int'l Airport	Los Angeles Int'l Airport (LAX)	Economy

Expense Receipt

(ORD) Los Angeles  
Chicago 8:48 PM  
6:10 PM

**Flight - American Airlines (AA) - 2532 - October 05, 2019**

**Confirmation Number:** KJIUGU  
**Status:** Confirmed

**Depart:** Los Angeles Int'l Airport (LAX) 1:29 PM  
**Arrive:** Washington Ronald Reagan Natl Airport (DCA) 9:23 PM  
**Class Of Service:** Economy

**Misc - July 19, 2020**

**Location Info:** Phone:  
**Other Info:** Number of Persons: 1  
Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

**Agent Comments**

\*\*\*\*\*  
DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM  
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION  
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS  
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL  
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE  
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3  
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR  
CANCELLATION RULE DOES NOT APPLY TO YOUR  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS  
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR  
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.  
\*\*\*\*\*

101T03659  
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215  
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411066917  
ZPIZINVOICE NUMBER IS 18 I61  
ZPISERVICE FEE\*\*\*\*\* (b)(4)  
ZPIZTICKETED FARE\*\*\*\*\* (b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$382.89  
CB/CGEBILLING/ATRS/2019-09-23T19.18.00Z  
ZPIZDELTA TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215  
ZPIZDELTA ELECTRONIC TICKET NUMBER IS 0067411066919  
ZPIZINVOICE NUMBER IS 619644  
ZPISERVICE FEE\*\*\*\*\* (b)(4)

Expense Receipt

ZPIZTICKETED FARE\*\*\*\*\* (b)(4)

ZPIZTOTAL CHARGE\*\*\*\*\*\$226.89

CB/CGEBILLING/ATRS/2019-09-23T19.19.00Z

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411066920

ZPIZINVOICE NUMBER IS 619645

ZPIZSERVICE FEE\*\*\*\*\* (b)(4)

ZPIZTICKETED FARE\*\*\*\*\* (b)(4)

ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19

CB/CGEBILLING/ATRS/2019-09-23T19.20.00Z

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215

ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411226152

ZPIZINVOICE NUMBER IS 620137

ZPIZSERVICE FEE\*\*\*\*\* (b)(4)

ZPIZTICKETED FARE\*\*\*\*\*\$ (b)(4)

ZPIZTOTAL CHARGE\*\*\*\*\*\$259.19

CB/CGEBILLING/ATRS/2019-09-27T15.10.00Z

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411226160

ZPIZINVOICE NUMBER IS 620145

ZPIZSERVICE FEE\*\*\*\*\* (b)(4)

ZPIZTICKETED FARE\*\*\*\*\* (b)(4)

ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19

CB/CGEBILLING/ATRS/2019-09-27T16.14.00Z

**Traveler**

<b>Passenger Name:</b> WILKIE, ROBERT@	<b>e-Ticket Number:</b> 0167411066917-918	<b>Reservation Number:</b> 2Y8U60	<b>Issue Date:</b> September 23, 2019	<b>Invoice Number:</b> 619643
<b>Total Charges to Date:</b> USD 1231.05				

**Agency Details**

**Agency Phone:**  
877-813-5900

**Fare Information**

**Form Of Payment:**  
VI XXXX XXXX XXXX 0215

<b>Fare:</b>	USD (b)(4)
<b>Taxes and Carrier-imposed fees:</b>	USD
	USD
	USD
<b>Total Airfare:</b>	USD
<b>Service Fee:</b> ( MCO Number : 8900776022937 )	USD
<b>Total Invoice:</b>	USD 382.89

**Trip Information**

**Flight - United Airlines Inc (UA) - 5405 - October 01, 2019**

<b>Confirmation Number:</b> DLB0Q0	<b>Status:</b> Confirmed	
<b>Depart:</b> Fargo Hector Field Airport (FAR) Fargo 4:55 PM	<b>Arrive:</b> Denver Int'l Airport (DEN) Denver 6:04 PM	<b>Class Of Service:</b> Economy

**Flight - United Airlines Inc (UA) - 3541 - October 01, 2019**

<b>Status:</b> Confirmed		
<b>Depart:</b> Denver Int'l Airport (DEN)	<b>Arrive:</b> Rapid City Regional Arpt (RAP)	<b>Class Of Service:</b> First Class

Expense Receipt

Denver Rapid City  
8:21 PM 9:38 PM

**Flight - United Airlines Inc (UA) - 3541 - October 01, 2019**

**Status:**  
Cancelled

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Denver Int'l Airport (DEN)	Rapid City Regional Arpt (RAP)	Economy
Denver	Rapid City	
8:21 PM	9:38 PM	

**Flight - Delta Air Lines (DL) - 3776 - October 02, 2019**

**Confirmation Number:** HJZJ6M  
**Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Rapid City Regional Arpt (RAP)	Minneapolis St Paul	Economy
Rapid City	International Arpt (MSP)	
2:17 PM	Minneapolis	
	5:00 PM	

**Flight - Delta Air Lines (DL) - 5446 - October 02, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Minneapolis St Paul	Des Moines Municipal Airport	Economy
International Arpt (MSP)	(DSM)	
Minneapolis	Des Moines	
7:35 PM	8:51 PM	

**Flight - United Airlines Inc (UA) - 1979 - October 03, 2019**

**Confirmation Number:** DLBOQQ  
**Status:** Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Des Moines Municipal Airport	Chicago O'Hare Int'l Airport	Economy
(DSM)	(ORD)	
Des Moines	Chicago	
3:20 PM	4:43 PM	

**Flight - United Airlines Inc (UA) - 369 - October 03, 2019**

**Status:**  
Confirmed

<b>Depart:</b>	<b>Arrive:</b>	<b>Class Of Service:</b>
Chicago O'Hare Int'l Airport	Los Angeles Int'l Airport (LAX)	Economy

Expense Receipt

(ORD) Los Angeles  
Chicago 8:48 PM  
6:10 PM

**Flight - American Airlines (AA) - 2532 - October 05, 2019**

**Confirmation Number:** KJIUGU  
**Status:** Confirmed

**Depart:** Los Angeles Int'l Airport (LAX) 1:29 PM  
**Arrive:** Washington Ronald Reagan Natl Airport (DCA) Washington 9:23 PM  
**Class Of Service:** Economy

**Misc - July 19, 2020**

**Location Info:** Phone:  
**Other Info:** Number of Persons: 1  
Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

**Agent Comments**

\*\*\*\*\*  
DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO YOUR INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.  
\*\*\*\*\*

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ZPIZSERVICE FEE\*\*\*\*\* (b)(4)

Expense Receipt

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ZPIZTICKETED FARE\*\*\*\*\*\$ (b)(4)  
ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19  
CB/CGEBILLING/ATRS/2019-09-27T16.14.00Z

Agent Comments

\*\*\*\*\*

**Traveler**

**Passenger Name:** WILKIE, ROBERT@      **Reservation Number:** 2Y8U60      **Issue Date:** September 27, 2019      **Invoice Number:** 620137

**Total Charges to Date:**  
USD 1231.05

**Agency Details**

**Agency Phone:**  
877-813-5900

**Fare Information**

**Service Fee:** ( MCO Number : 8900776075581 )      USD (b)(4)

**Total Invoice:**      USD

**Agent Comments**

\*\*\*\*\*  
DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM  
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION  
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NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE  
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3  
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR  
CANCELLATION RULE DOES NOT APPLY TO YOUR  
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Expense Receipt

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ZPIZTOTAL CHARGE\*\*\*\*\*\$283.19  
CB/CGEBILLING/ATRS/2019-09-27T16.14.00Z



WILKIE/ROBERT  
\*\*NOT VALID FOR\*\*  
\*\*TRANSPORTATION\*

RAP DL MSP DL DSM  
PIECE 30.00  
EBC 30.00

USD 30.00

USD30.00

PASSENGER RECEIPT 00 EXCESS BAGGAGE  
02OCT19 0066 US TICKET  
DL/AT RAP FTO

THIS IS YOUR RECEIPT

PSGR TICKET 0067411066919

NON REFUNDABLE/  
NO CHANGES/NON TR  
ANSFERABLE/NOT  
VALID FOR TRAVEL

11/27/08 /DL

VIXXXXXXXXXX (b)(6) 090719

NOT VALID FOR TRAVEL

0 006 8291089557 5 0 006 8291089557 5