

Document Header Information

Document Type:	Voucher	Document Name:	VCH20022718
Travel Authorization Number:	101T04795	Trip Name:	Loma Linda-Yorba Linda-Palo Alto, CA - Site visits
TA Date:	10/18/19	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	Loma Linda-Yorba Linda-Palo Alto, CA - Site visits
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:		Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
 Purpose: Loma Linda-Yorba Linda-Palo Alto, CA - Site visits

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/08/19	10/10/19	LOMA LINDA, CA	SITE VISIT	107.00 / 61.00
10/10/19	10/12/19	SAN CARLOS, CA	SITE VISIT	231.00 / 66.00

Document Totals

Total Expenses:	1,777.80
Reimbursable Expenses:	947.67
Non-Reimbursable Expenses:	830.13
Advance Applied:	.00
Net to Traveler:	159.30
Net to Government:	830.13
Pay to Charge Card:	788.37

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	815.38	.00
Lodging-Per Diem	676.42	.00
M&IE-Per Diem	271.25	.00
Transxn Fees	14.75	.00
Total Expenses:	1,777.80	.00

Trip 1 Details**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	830.55	Total Per Diem Expenses:	947.25	
Date	Description	Category	Cost	Pay Method	Per Diem
10/08/2019	Airline Flight	Com. Carrier	815.38	CBA	
10/08/2019	Lodging	Lodging-Per Diem	107.00	IBA	*
10/08/2019	Hotel Taxes	Lodging-Per Diem	.21	IBA	
10/08/2019	M&IE	M&IE-Per Diem	45.75	OTHER	*
10/08/2019	Government Vehicle	Transportation	.00	OTHER	
10/09/2019	Lodging	Lodging-Per Diem	107.00	IBA	*

10/10/2019	Lodging	Lodging-Per Diem	231.00	IBA
10/10/2019	M&IE	M&IE-Per Diem	49.00	OTHER
10/11/2019	Lodging	Lodging-Per Diem	231.00	IBA
10/11/2019	M&IE	M&IE-Per Diem	66.00	OTHER
10/12/2019	M&IE	M&IE-Per Diem	49.50	OTHER
10/12/2019	Government Vehicle	Transportation	.00	OTHER
10/18/2019	TDY Voucher Fee	Transxn Fees	14.75	CBA

Per Diem Allowances

Trip# 1 Total Per Diem Allowances: 947.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/08/2019	107.00/ 61.00	107.00	107.00	45.75	45.75	
10/09/2019	107.00/ 61.00	107.00	107.00	61.00	61.00	
10/10/2019	231.00/ 66.00	231.00	231.00	49.00	49.00	X
10/11/2019	231.00/ 66.00	231.00	231.00	66.00	66.00	
10/12/2019	231.00/ 66.00	0.00	0.00	49.50	49.50	

Advance of Funds

Cannot print default advance form.
Unable to find an other authorization for cash advance.

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY Label: VA VACO 101 OSVA Acct Code: 000000A0011010004 0142A1101 20/2172 1,777.80			
Expense Category: Com. Carrier	Fiscal Year: 2020	Amount: 815.38	
Expense Category: Lodging-Per Diem	Fiscal Year: 2020	Amount: 676.42	
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 271.25	
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75	
Total:			1,777.80

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	830.13
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	IBA	676.42
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	271.25

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY VA VACO 101 OSVA Total 000000A0011010004 0142A1101 20/2172 1,777.80

Totals by Payment Method

CBA Total	830.13
IBA Total	676.42
OTHER Total	271.25

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
10/08/19	AIR Airline Flight	\$815.38
10/08/19	Lodging	\$107.00
10/08/19	Hotel Taxes	\$0.21
10/09/19	Lodging	\$107.00
10/09/19	Hotel Taxes	\$0.21
10/10/19	Lodging	\$231.00
10/11/19	Lodging	\$231.00

Document History 10/23/2019 Voucher: VCH20022718

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/18/2019	4:41 AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6) 10/25/2019

SIGNED DATE

I have reviewed the travel claim and the expenses claimed are true and correct to the best of my knowledge on this copy of the travel claim.

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

Robert L. Wilkie
Robert L. Wilkie
28 OCT 19

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THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
TRAVEL ITINERARY
LOMA LINDA, CA – YORBA LINDA, CA – PALO ALTO, CA
OCTOBER 8-12, 2019

TRAVELING PARTY:

The Honorable Robert Wilkie
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C) Special Agent (DL)
(Loma Linda, CA - Adv)
(b)(6); (b)(7)(C) Special Agent (Palo Alto, CA - Adv)

(b)(6); (b)(7)(C)

EVENT / SITE POCs:

(b)(6) Acting EA to the MCD, Loma Linda HCS
John C. Mendoza, Ph.D., San Bernardino Vet Center
Pete Young, Cemetery Director, Riverside National Cemetery
(b)(6) Vice President of External Relations, Nixon Library
(b)(6) Health System Specialist to MCD, Palo Alto HCS
Amy Alderman, M.S.W., LCSW, Peninsula Vet Center Director
(b)(6) Director, Golden Gate National Cemetery

(b)(6)
909-801-5762/
951-653-8417/
(b)(6) c/650-617-4300
650-589-7737 (b)(6) c

SCHEDULING POCs:

Chelsea Childress, Special Assistant, OSVA (Loma Linda, CA - Adv)
Albert Guerrero, Special Assistant, OSVA (Palo Alto, CA - Adv)
(b)(6) Travel Coordinator, OSVA

(b)(6)

Tuesday, October 8, 2019

Attire: Business Casual

Weather: Washington, DC H-65°; L-58° - Showers
Loma Linda, CA H-89°; L-54° - Sunny

0930 ERT / ARRIVE REAGAN NATIONAL AIRPORT (DCA) (15 min)
1 Aviation Circle, Washington, DC 20001
Drive time: 15 min / 16.7 miles

1055 WHEELS UP TO ONTARIO INTERNATIONAL AIRPORT (ONT)
American Airlines 1218 DCA-PHX: 1055-1258, 5 hr 3 min
Layover at PHX: 1 hr 29 min
American Airlines 0580 PHX-ONT: 1427-1540, 1 hr 13 min
Total travel time: 7 hr 45 min

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Mission Operations
10/7/2019 5:34:04 PM

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1540 WHEELS DOWN TO ONTARIO INTERNATIONAL AIRPORT (ONT)
2500 E. Airport Dr., Ontario, CA 91761

1600-1625 ERT / ARRIVE HILTON GARDEN INN SAN BERNARDINO HOTEL
1755 S. Waterman Ave., San Bernardino, CA 92408
Drive time: 25 min / 20 miles

RON

Wednesday, October 9, 2019

Attire: Business

Weather: Loma Linda, CA H-80°; L-51° - Sunny

0845-0900 ERT / ARRIVE VA LOMA LINDA HEALTHCARE SYSTEM (15 min)
11201 Benton Street, Loma Linda, CA 92357
Drive time: 15 min / 4 miles

Greeted by:

- Kenny Sraon, Medical Center Director
- Randy Quinton, Deputy Network Director

0900-1000 LEADERSHIP BRIEFING (1 hr)
Location: 4th Floor Executive Conference Room
Topics:

- Suicide Prevention
- Healthcare Quality
- Environment of Care
- Community Based Outpatient Clinics
- MISSION Act
- Veterans Experience

Attendees:

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Chelsea Childress, Special Assistant, OSVA
- Randy Quinton, Deputy Network Director
- Kenny Sraon, Medical Center Director
- Dr. Kevin Nasser, Acting Chief of Staff
- Shane Elliott, Associate Director for Resources
- Jane McCarthy, Associate Director for Patient Care Services
- Dr. (b)(6) Associate Director for Operations

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- Ryan Mancari, Assistant Director
- (b)(6) Acting Chief of Behavioral Health
- (b)(6) Acting Chief Care in the Community
- (b)(6) Health Systems Specialist to Mr. Sraon
- (b)(6) Health Systems Specialist to Mr. Fisher
- (b)(6) Presidential Management Fellow

1000-1010 COIN RECOGNITION (10 min)

Location: Director's Office Suite

Recipients: (4)

- (b)(6); (b)(7)(C) Police Officer
- (b)(6); (b)(7)(C) Police Officer
- (b)(6); (b)(7)(C) Police Officer
- Dr. (b)(6) Staff Psychologist

1010-1015 EXECUTIVE TIME (5 min)

1015-1100 FACILITY TOUR (45 min)

Tour Led By:

- Dr. (b)(6) Acting Deputy Chief of Staff and Section Chief, SICU
- (b)(6) Associate Chief of Nursing Service, Acute Care
- Dr. (b)(6) Chief of Medicine

Highlighted Areas:

- 4NW/ICU
- 4SE
- 2SW/ICU

1105-1115 ERT / ARRIVE VA AMBULATORY CARE CENTER (ACC) (10 min)

26001 Redlands Blvd., Redlands, CA 92373

Drive time: 10 min / 2.0 miles

Greeted by:

- Kenny Sraon, Medical Center Director
- Randy Quinton, Deputy Network Director

1115-1200 FACILITY TOUR (45 min)

Tour Led By:

- Dr. (b)(6) Associate Chief of Staff for Ambulatory Care
- Dr. (b)(6) Chief of Dental
- Dr. (b)(6) Chief of Physical Medicine and Rehabilitation
- Lisa Roybal, Women Veterans Program Manager
- Dr. (b)(6) Women's Health Director

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Highlighted Areas:

- Physical Medicine and Rehabilitation
- Dental Clinic
- Women's Health Clinic

1200-1210 COIN RECOGNITION (10 min)

Location: 2D101

Recipients: (4)

- (b)(6) Acting Management and Program Analyst
- (b)(6) Surgical Technician for Nursing
- Dr. (b)(6) Chief of Dental
- Dr. Kevin Nasser, Acting Chief of Staff

1210-1215 MEDIA PREP (5 min)

Location: 2D101

1215-1225 INTERVIEW WITH PRESS ENTERPRISE (10 min)

Location: 2D101

Reporter: Ryan Hagen or Jeff Horseman

1230-1240 ERT / ARRIVE EUREKA BURGER (10 min)

345 West Pearl Ave., Redlands, CA 92374

Drive time: 10 min / 3.4 miles

1240-1340 LUNCH (1 hr)

1340-1355 ERT / ARRIVE SAN BERNARDINO VET CENTER (15 min)

356 East Vanderbilt Way, San Bernardino, CA 92408

Drive time: 15 min / 9.5 miles

Greeted by: John Mendoza, Vet Center Director

1400-1420 FACILITY TOUR (20 min)

Tour Led By: John Mendoza, Vet Center Director

Highlighted Areas:

- Conference/Group Room
- Kitchen, Family
- Children Rooms

1420-1430 COIN RECOGNITION (10 min)

Location: Group Room

Recipients: (6)

- Ramiro Northcutt Office Manager
- Max Hernandez Veterans Outreach Program Specialist
- Yesenia Covarrubias Social Worker

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- Hector Capistrano, Readjustment Counselor
- Austin Wampler, Social Worker
- Luis Castellanos, Readjustment Counselor

1430-1500 **ERT / ARRIVE RIVERSIDE NATIONAL CEMETERY (30 min)**
22495 Van Buren Boulevard, Riverside, CA 92518
Drive time: 30 min / 17.5 miles
Greeted by: Pete Young, Riverside National Cemetery Director

1500-1545 **CEMETERY TOUR (45 min)**
Tour Led By: Pete Young, Riverside National Cemetery Director
Highlighted Areas:

- National Medal of Honor Memorial
- National POW/MIA Memorial
- Overview of Progress in Phase V Project

1545-1555 **COIN RECOGNITION (10 min)**
Location: Administration Office

Recipients: (10)

- (b)(6) WG-10 Engineering Equipment Operator
- (b)(6) WL-8 Cemetery Caretaker
- (b)(6) GS-6 Cemetery Representative
- (b)(6) WG-8 Maintenance Worker
- (b)(6) GS-6 Cemetery Representative (also Union Vice President)
- (b)(6) GS-9 Program Specialist
- (b)(6) GS-7 Program Support Assistant
- (b)(6) GS-6 Cemetery Representative
- (b)(6) WG-6 Cemetery Caretaker
- (b)(6) WG-8 Engineering Equipment Operator

1600-1645 **ERT / ARRIVE HILTON GARDEN INN HOTEL (45min)**
1755 S. Waterman Ave., San Bernardino, CA 92408
Drive time: 45 min / 18 miles

RON

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Thursday, October 10, 2019

Attire: Business

Weather:	Loma Linda, CA	H-80°; L-46° - Sunny
	Yorba Linda, CA	H-83°; L-57° - Sunny
	San Francisco, CA	H-71°; L-51° - Sunny

0750-0800 INTERVIEW WITH KTIE-AM 590 “THE ANSWER”

The Morning Answer Show with Brian Whitman and Jennifer Horn
Location: TBD

0900-1000 ERT / ARRIVE NIXON LIBRARY (1 hr)

18001 Yorba Linda Blvd, Yorba Linda, CA 92886
Drive time: 1 hr / 40 miles
Greeted by: TBD

1000-1200 TOUR NIXON LIBRARY (2 hr)

1200-1300 REMARKS AT NIXON LIBRARY (30 min)

Location: Library’s White House East Room

Run of Show:

- 10 mins - Introduction / Posting of Colors
- 20 mins - SECVA Speech
- 15 mins - Q&A
- 10 min - Conclusion

1300-1400 LUNCH (1 hr)

Location: Nixon Library

1405-1515 ERT / ARRIVE AIRPORT ONTARIO INTERNATIONAL AIRPORT (ONT) (1 hr 10 min)

2500 E. Airport Dr., Ontario, CA 91761
Drive time: 1 hr 10 min / 27 min

1520-1702 EXECUTIVE TIME (1 hr 42 min)

1702 WHEELS UP TO SAN FRANCISCO INTERNATIONAL AIRPORT (SFO)

United Airlines 5286 ONT-SFO: 1702-1830, 1 hr 28 min

1830 WHEELS DOWN TO SAN FRANCISCO INTERNATIONAL AIRPORT (SFO)

San Francisco, CA 94128

1850-1925 ERT / ARRIVE FAIRFIELD INN & SUITES MARRIOTT (35 min)

555 Skyway Rd., San Carlos, CA 94070
Drive time: 35 min / 14 miles

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Friday, October 11, 2019

Attire: Business

Weather: San Francisco, CA H-73°; L-50° - Sunny
Palo Alto, CA H-82°; L-52° - Sunny

0825-0900 ERT / ARRIVE VA PALO ALTO HEALTH CARE SYSTEM (35min)

3801 Miranda Avenue, Palo Alto, CA 94304

Drive time: 35 min / 15 miles

Greeted By: Tony Fitzgerald, Director

0905-0950 LEADERSHIP BRIEFING (45 min)

Led By: Tony Fitzgerald, Director

Location: Director's Conference Room, Building 101, 3rd floor, Room B3-120

Topics:

- Strategic Initiatives
- New research lab building project
- Public-private partnerships

Attendees:

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Albert Guerrero, Special Assistant, OSVA
- Tony Fitzgerald, Director
- Dan Kulenich, Deputy Director
- Gary Mendez, Associate Director
- Lawrence Leung, MD, Chief of Staff
- Rina Shah, MD, Deputy Chief of Staff
- Michelle Mountfort, RN, Deputy Nurse Executive
- (b)(6) Executive Assistant to the Director

0950-1000 COIN RECOGNITION (10 min)

Location: Director's Conference Room, Building 101, 3rd floor, Room B3-120

Recipients (6):

- (b)(6) Palo Alto Canteen ((b)(6) Chief Canteen Service on behalf)
- (b)(6) IT Department
- (b)(6) VA Call Center
- (b)(6) Informatics and Documentation
- (b)(6) Intensive Outpatient Program
- (b)(6) Medical Team

1000-1005 EXECUTIVE TIME (5 min)

1005-1050 FACILITY TOUR (45 min)

Tour Led By: Tony Fitzgerald, Director

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Highlighted Areas:

- War Room
(Transition to Golf Carts)
- Soldiers' Lodge
- Rehabilitation Center

- 1050-1055 MEDIA PREP (5 min)**
Location: Building 101, 3rd floor, room B3-119
- 1055-1110 MEDIA HOLD (15 min)**
Location: Director's Conference Room, Building 101, 3rd floor, Room B3-120
- 1115-1145 ERT / ARRIVE VA PALO ALTO HCS – MENLO PARK DIVISION (30 min)**
795 Willow Rd, Menlo Park, CA 94025
Drive time: 7.4mil / 30min
Greeted by: Tony Fitzgerald, Director
- 1150–1235 FACILITY TOUR (45 min)**
Tour Led By: Tony Fitzgerald, Director
Highlighted Areas:
 - Welcome Center, Building 400
 - Paws for Purple Hearts (Canine Corner), Building 400
(Transition to Golf Carts)
 - Enhance-Use Lease Veterans Housing Complex (a public-private initiative)
 - Field House
- 1235-1245 COIN RECOGNITION (10 min)**
Location: Welcome Center Library, Building 400
Recipients (6):
 - (b)(6) Volunteer Service Program
 - (b)(6); (b)(7)(C) VA Police Chief
 - (b)(6) Monterey and San Jose CBOC
 - (b)(6) EA to the Director
 - (b)(6) Nurse Recruiter
 - (b)(6) Assistant Chief Rehabilitation Nursing
- 1245-1250 EXECUTIVE TIME (5 min)**
- 1250-1255 MEDIA PREP (5 min)**
Location: Welcome Center Library, Building 400
- 1255-1310 MEDIA HOLD (15 min)**
Location: Welcome Center Library, Building 400

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TBD MEETING WITH STAFF SERGEANT (b)(6)

1315-1325 ERT / ARRIVE LUNCH (10 min)

1330-1415 LUNCH (45 min)
Mardini's Deli Cafe
408 Willow Rd, Menlo Park, CA 94025
Drive time: 0.7 miles / 10 min

1420-1425 ERT / ARRIVE PENINSULA VET CENTER (5 min)
345 Middlefield Road, Building 1, Menlo Park, CA 94025
Drive time: 2mil / 10min
Greeted by: Amy Alderman, Director

1430-1450 FACILITY TOUR (20 min)
Tour Led By: Amy Alderman
Highlighted Areas:

- Work Center
- Counseling rooms
- Group rooms

1450-1500 COIN RECOGNITION (10 min)
Location: Large Group Room
Recipients (6):

- (b)(6) Social Worker
- (b)(6) Native American Chaplain
- (b)(6) Psychologist
- (b)(6) Veterans Center Staff
- (b)(6) Work-Study for Office Manager
- Amy Alderman, Director

1505-1545 ERT / ARRIVE GOLDEN GATE NATIONAL CEMETERY (40 min)
1300 Sneath Ln, San Bruno, CA 94066
Drive time: 21.8mil / 40min
Greeted by: Kathy McCall, Director

1550-1620 CEMETERY TOUR (30 min)
Tour Led By: Kathy McCall (in Limo)
Highlighted Areas: (Windshield Tour)

- Notable burials
- Recent Projects
- Review of Ceremonies

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1625-1635 COIN RECOGNITION (10 min)

Location: Cemetery Chapel

Recipients: (4)

- (b)(6) Work Leader/Engineering Equipment Operator
- (b)(6) Cemetery Caretaker
- (b)(6) Administrative Officer
- (b)(6) Program Support Assistant

1640-1710 ERT / ARRIVE FAIRFIELD INN & SUITES MARRIOTT (30 min)

555 Skyway Rd., San Carlos, CA 94070

Tel: 650-631-0777

Drive time: 14.5mil / 30min

RON

Saturday, October 12, 2019

Attire: Business Casual

Weather:	Palo Alto, CA	H-81°; L-48° - Mostly Sunny
	San Francisco, CA	H-70°; L-50° - Mostly Sunny
	Washington, DC	H-72°; L-53° - Partly Cloudy

0700-0730 ERT / ARRIVE SAN FRANCISCO INTERNATIONAL AIRPORT (20 min)

San Francisco, CA 94128

Drive time: 13mil / 20min

0730-0830 EXECUTIVE TIME (1h 30m)

0830 WHEELS UP TO DULLES INTERNATIONAL AIRPORT (IAD)

United Airlines 1672 SFO-DCA: 0830-1635, 5h 5m

1635 WHEELS DOWN TO REAGAN NATIONAL AIRPORT (DCA)

1700-1745 ERT / ARRIVE AT RESIDENCE

MC

1755 South Waterman Avenue
 San Bernardino, CA 92408
 Phone (909) 806-4040 • Fax (909) 806-4019
 Reservations
 www.HGI.com or 1 877 STAY HGI

Name & Address
 WILKIE, ROBERT
 (b)(6)
 UNITED STATES OF AMERICA

Room 438/K1RZ
 Arrival Date 10/8/2019 8:41:00 AM
 Departure Date 10/10/2019 8:43:00 AM
 Adult/Child 1/0
 Room Rate 107.00

Rate Plan: GV
 HH # (b)(6)
 AL:
 Car:

Confirmation Number: 3152830042



10/10/2019

DATE	DESCRIPTION	ID	REF. NO.	CHARGES	CREDITS	BALANCE
10/8/2019	*PAVILION PANTRY	(b)(6)	1007940	\$8.01		
10/9/2019	*GREAT AMERICAN GRILL	(b)(6)	1008191	\$17.87		
10/9/2019	*PAVILION PANTRY	(b)(6)	1008250	\$4.49		
10/9/2019	*PAVILION PANTRY	(b)(6)	1008288	\$7.01		
10/10/2019	*GREAT AMERICAN GRILL	(b)(6)	1008539	\$17.87		
10/10/2019	VS (b)(6)	(b)(6)	1008541		(\$289.27)	
10/10/2019	GUEST ROOM EXEMPT	(b)(6)	1008542	\$107.00		
10/10/2019	CA TOURISM TAX	(b)(6)	1008542	\$0.21		
10/10/2019	GUEST ROOM EXEMPT	(b)(6)	1008543	\$107.00		
10/10/2019	CA TOURISM TAX	(b)(6)	1008543	\$0.21		
10/10/2019	Direct Bill - Guest Refunds	(b)(6)	1008544	\$21.40		
	BALANCE					\$0.00
EXPENSE REPORT SUMMARY						
		10/8/2019	10/9/2019	10/10/2019	STAY TOTAL	
ROOM AND TAX	\$0.00	\$0.00	\$214.42	\$214.42		
FOOD AND BEVERAGE	\$8.01	\$29.47	\$17.97	\$53.45		
DAILY TOTAL	\$8.01	\$29.47	\$232.39	\$267.87		



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ACCOUNT NO. VS (b)(6)

CARD MEMBER NAME
 WILKIE, ROBERT

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSFER TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
 X

DATE OF CHARGE 10/10/2019 FOLIO NO./CHECK NO. 235005 A

AUTHORIZATION 002702 INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT 21.40

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT



Fairfield by Marriott® San Francisco / San Carlos
555 Skyway Road, San Carlos Ca 94070 P 650.631.0777
Fairfield.Marriott.com

Robert Wilkie Va Gov/ Sec			Room: 227 Room Type: KING Number of Guests: 1 Rate: \$231.00	Clerk: (b)(6)
Arrive: 10Oct19	Time: 12:57PM	Depart: 12Oct19	Time: 06:26AM	Folio Number: 80838

DATE	DESCRIPTION	CHARGES	CREDITS
10Oct19	Market Beverage	2.50	
10Oct19	Market Beverage	3.30	
10Oct19	Room Charge	231.00	
11Oct19	Market Beverage	3.00	
11Oct19	Market Beverage	3.30	
11Oct19	Room Charge	231.00	
12Oct19	Visa		474.50

Card #: VXXXXXXXXXXXXXXXXX (b)(6) XXX
Amount: 474.50 Auth: 032568 Signature on File
This card was electronically swiped on 10Oct19

BALANCE: 0.00

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Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Tuesday, 10OCT 2019 8:57 AM EDT

Passengers: **ROBERT WILKIE (101T04795/ 101T04795)**

Agency Reference Number: 3JVMFU

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

AIR	Tuesday, 8OCT 2019		
American Airlines	Flight Number: 1218	Class: G- Coach/Economy	
From: Washington Reagan Natl DC, USA	Depart: 10:55 AM		
To: Phoenix AZ, USA	Arrive: 12:58 PM		
Stops: Nonstop	Duration: 5 hour(s) 3 minute(s)		
Seats: 29A	Status: CONFIRMED	Miles: 1964 / 3142 KM	
Equipment: Boeing 737-800 Jet	MEAL: Food and Bev for Purchase		
DEPARTS DCA TERMINAL C - ARRIVES PHX TERMINAL 4			
Frequent Flyer Number: (b)(6)			
AISLE NOT AVAILABLE WINDOW CONFIRMED			
American Airlines Confirmation number is WSBPKW			

AIR	Tuesday, 8OCT 2019		
American Airlines	Flight Number: 0580	Class: G- Coach/Economy	
From: Phoenix AZ, USA	Depart: 2:27 PM		
To: Ontario CA, USA	Arrive: 3:40 PM		
Stops: Nonstop	Duration: 1 hour(s) 13 minute(s)		
Seats: 27D	Status: CONFIRMED	Miles: 326 / 522 KM	
Equipment: Boeing 737-800 Jet			
DEPARTS PHX TERMINAL 4 - ARRIVES ONT TERMINAL 4			
Frequent Flyer Number: (b)(6)			
American Airlines Confirmation number is WSBPKW			

HOTEL	Tuesday, 8OCT 2019		
Hilton Garden INN SAN Bernardi (HILTON GARDEN INN)			
1755 S Waterman AVE San Bernardino CA 92408			
Number of Rooms: 1	Confirmation Number: 3152830042		
Phone: 1-909-806-4040	Fax: 1-909-806-4019		
Rate: USD 107.00	Room GUARANTEED TO VISA		
Check Out: Thursday, 10OCT 2019	Reserved For: WILKIE ROBERT		
Room Type: A01A0I			
Guaranteed to: VJ***** (b)(6)			
Hotel cancellation policy: CXL 2 DAYS PRIOR TO ARRIVAL			

Approximate total: TTL-235.83 USD

AIR Thursday, 10OCT 2019 

United Airlines OPERATED BY SKYWEST DBA UNITED EXPRESS	Flight Number: 5286	Class: V-Coach/Economy
From: Ontario CA, USA	Depart: 5:02 PM	
To: San Francisco CA, USA	Arrive: 6:30 PM	
Stops: Nonstop	Duration: 1 hour(s) 28 minute(s)	
Seats: 11B	Status: CONFIRMED	Miles: 364 / 582 KM
Equipment: E7W/AIR		
DEPARTS ONT TERMINAL 2 - ARRIVES SFO TERMINAL 3		
Frequent Flyer Number: (b)(6)		
United Airlines Confirmation number is OX2BKM		

HOTEL Thursday, 10OCT 2019 

Fairfield INN N Stes Marriott (FAIRFIELD)
555 Skyway Road San Carlos CA US 94070

Number of Rooms: 1	Confirmation Number: 75833657
Phone: 16506310777	Fax: 16506319610
Rate: USD 231.00	Room GUARANTEED TO VISA
Check Out: Saturday, 12OCT 2019	Reserved For: WILKIE ROBERT
Room Type: GOVB00	

Guaranteed to: VI***** (b)(6)
Hotel cancellation policy: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 259.07 CANCEL FEE PER ROOM.

AIR Saturday, 12OCT 2019 

United Airlines	Flight Number: 1672	Class: S-Coach/Economy
From: San Francisco CA, USA	Depart: 8:30 AM	
To: Washington Reagan Natl DC, USA	Arrive: 4:35 PM	
Stops: Nonstop	Duration: 5 hour(s) 5 minute(s)	
Seats: 15E	Status: CONFIRMED	Miles: 2426 / 3882 KM
Equipment: Boeing 757 300 Jet	MEAL: FOOD FOR PURCHASE	
DEPARTS SFO TERMINAL 3 - ARRIVES DCA TERMINAL B		
Frequent Flyer Number: (b)(6)		
AISLE/WINDOW NOT AVAILABLE. MIDDLE CONFIRMED		
United Airlines Confirmation number is OX2BKM		

Ticket/Invoice Information

Ticket for: ROBERT WILKIE
Date issued: 09/30/2019 Invoice nbr: 620302
Ticket Nbr: 0167411341761 Electronic Tkt: Yes Amount: (b)(4) USD
Form of Payment: VI*****0215

Ticket for: ROBERT WILKIE
Date issued: 09/30/2019 Invoice nbr: 620301
Ticket Nbr: 0017411341760 Electronic Tkt: Yes Amount: USD
Form of Payment: VI*****0215

Service Fee: ROBERT WILKIE
Date issued: 09/30/2019 Invoice Nbr: 620302
Document Nbr: 8900776100246 Amount: SD
Form of Payment: VI*****0215

Service Fee: ROBERT WILKIE

Date issued: 09/30/2019 Invoice Nbr: 620301
Document Nbr: 8900776100245 Amount: (b)(4) JSD
Form of Payment: VI*****0215

Base Fare: (b)(4)
Tax: (b)(4)
Air Fare: (b)(4) (xxxx0215)
Total Air Fare: (b)(4)
Service Fee: (b)(4) (VIxxxx0215)
Total Invoiced: 815.38

Click here 24 hours in advance to obtain boarding passes:

[American
UNITED](#)

Click here to review Baggage policies and guidelines:

[American
UNITED](#)

Check operating carrier website for any policies that may vary.

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411341760
ZPIZINVOICE NUMBER IS 620301

ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****

ZPIZTOTAL CHARGE*****\$335.89

CB/CGEBILLING/ATRS/2019-09-30T21.42.00Z

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215

ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411341761

ZPIZINVOICE NUMBER IS 620302

ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****

ZPIZTOTAL CHARGE*****\$479.49

CB/CGEBILLING/ATRS/2019-09-30T21.43.00Z

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T04795

**For travel agent assistance and emergencies, please call 1-877-813-5900.

Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Traveler

Passenger Name:	e-Ticket Number:	Reservation Number:	Issue Date:	Invoice Number:
WILKIE, ROBERT@	0167411341761	3JVMFU	September 30, 2019	620302

Total Charges to Date:
USD 815.38

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare: USD (b)(4)

Taxes and Carrier-imposed fees:

USD
USD
USD

Total Airfare: USD

Service Fee: (MCO Number : 8900776100246) USD

Total Invoice: USD 479.49

Trip Information**Flight - American Airlines (AA) - 1218 - October 08, 2019**

Confirmation Number: WSBPKW
Status: Confirmed

Depart:	Arrive:	Class Of Service:
Washington Ronald Reagan Natl Airport (DCA)	Phoenix Sky Harbor Int'l Airport (PHX)	Economy
Washington	Phoenix	
10:55 AM	12:58 PM	

Flight - American Airlines (AA) - 580 - October 08, 2019

Confirmation Number: WSBPKW
Status: Confirmed

Depart: **Arrive:** **Class Of Service:**

Expense Receipt

Phoenix Sky Harbor Int'l Airport (PHX)	Ontario Int'l Airport (ONT)	Economy
Phoenix	Ontario	
27 PM	3:40 PM	

Flight - United Airlines Inc (UA) - 5286 - October 10, 2019

Confirmation Number:	Status:
OX2BKM	Confirmed

Depart:	Arrive:	Class Of Service:
Ontario Int'l Airport (ONT)	San Francisco Int'l Airport (SFO)	Economy
Ontario	San Francisco	
5:02 PM	6:30 PM	

Flight - United Airlines Inc (UA) - 1672 - October 12, 2019

Confirmation Number:	Status:
OX2BKM	Confirmed

Depart:	Arrive:	Class Of Service:
San Francisco Int'l Airport (SFO)	Washington Ronald Reagan Natl Airport (DCA)	Economy
San Francisco	Washington	
8:30 AM	4:35 PM	

Misc - July 26, 2020

Location Info:	Other Info:
Phone:	Number of Persons: 1
	Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO YOUR INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T04795
 ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

Expense Receipt

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411341760
ZPIZINVOICE NUMBER IS 620301
ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****
ZPIZTOTAL CHARGE*****\$335.89
CB/CGEBILLING/ATRS/2019-09-30T21.42.00Z
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411341761
ZPIZINVOICE NUMBER IS 620302
ZPIZSERVICE FEE***** (b)(4) *****
ZPIZTICKETED FARE***** (b)(4) *****
ZPIZTOTAL CHARGE*****\$479.49
CB/CGEBILLING/ATRS/2019-09-30T21.43.00Z

Trip Information

Flight - American Airlines (AA) - 1218 - October 08, 2019

Traveler

Passenger Name: WILKIE, ROBERT@	e-Ticket Number: 0017411341760	Reservation Number: 3JVMFU	Issue Date: September 30, 2019	Invoice Number: 620301
Total Charges to Date: USD 815.38				

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD (b)(4)
Taxes and Carrier-imposed fees:	USD
	USD
	USD
Total Airfare:	USD
Service Fee: (MCO Number : 8900776100245)	USD
Total Invoice:	USD 335.89

Trip Information

Flight - American Airlines (AA) - 1218 - October 08, 2019

Confirmation Number: WSBPKW	Status: Confirmed	
Depart: Washington Ronald Reagan Natl Airport (DCA) Washington 10:55 AM	Arrive: Phoenix Sky Harbor Int'l Airport (PHX) Phoenix 12:58 PM	Class Of Service: Economy

Flight - American Airlines (AA) - 580 - October 08, 2019

Confirmation Number: WSBPKW	Status: Confirmed	
Depart:	Arrive:	Class Of Service:

Expense Receipt

Phoenix Sky Harbor Int'l Airport (PHX)	Ontario Int'l Airport (ONT)	Economy
Phoenix	Ontario	
27 PM	3:40 PM	

Flight - United Airlines Inc (UA) - 5286 - October 10, 2019

Confirmation Number:	Status:	
OX2BKM	Confirmed	
Depart:	Arrive:	Class Of Service:
Ontario Int'l Airport (ONT)	San Francisco Int'l Airport (SFO)	Economy
Ontario	San Francisco	
5:02 PM	6:30 PM	

Flight - United Airlines Inc (UA) - 1672 - October 12, 2019

Confirmation Number:	Status:	
OX2BKM	Confirmed	
Depart:	Arrive:	Class Of Service:
San Francisco Int'l Airport (SFO)	Washington Ronald Reagan Natl Airport (DCA)	Economy
San Francisco	Washington	
8:30 AM	4:35 PM	

Disc - July 26, 2020

Location Info:	Other Info:
Phone:	Number of Persons: 1
	Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO YOUR INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T04795
 ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

Expense Receipt

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411341760

ZPIZINVOICE NUMBER IS 620301

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$335.89

CB/CGEBILLING/ATRS/2019-09-30T21.42.00Z

ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167411341761

ZPIZINVOICE NUMBER IS 620302

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE*****\$ (b)(4)

ZPIZTOTAL CHARGE*****\$479.49

CB/CGEBILLING/ATRS/2019-09-30T21.43.00Z

Document Header Information

Document Type:	Voucher	Document Name:	VCH20025489
Travel Authorization Number:	101T06528	Trip Name:	Philadelphia & Pittsburgh, PA - Site visits
TA Date:	10/23/19	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	Philadelphia & Pittsburgh, PA - Site visits
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:		Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
 Purpose: Philadelphia & Pittsburgh, PA - Site visits

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/17/19	10/17/19	PHILADELPHIA, PA	SITE VISIT	196.00 / 61.00
10/17/19	10/18/19	PITTSBURGH, PA	SITE VISIT	126.00 / 56.00

Document Totals

Total Expenses:	1,295.83
Reimbursable Expenses:	210.00
Non-Reimbursable Expenses:	1,085.83
Advance Applied:	.00
Net to Traveler:	84.00
Net to Government:	1,085.83
Pay to Charge Card:	126.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,071.08	.00
Lodging-Per Diem	126.00	.00
M&IE Per Diem	84.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,295.83	.00

Trip 1 Details**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	1,085.83	Total Per Diem Expenses:	210.00	
Date	Description	Category	Cost	Pay Method	Per Diem
10/17/2019	Airline Flight	Com. Carrier	1,071.08	CBA	
10/17/2019	Lodging	Lodging-Per Diem	126.00	IBA	*
Comment:	See airline expense				
10/17/2019	M&IE	M&IE-Per Diem	42.00	OTHER	*
10/17/2019	Government Vehicle	Transportation	.00	OTHER	
10/18/2019	M&IE	M&IE-Per Diem	42.00	OTHER	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 210.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/17/2019	126.00/ 56.00	126.00	126.00	42.00	42.00	
10/18/2019	126.00/ 56.00	0.00	0.00	42.00	42.00	

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY Label: VA VACO 101 OSVA Acct Code: 000000A0011010004 0142A1101 20/2172 1,295.83

Expense Category: Com. Carrier	Fiscal Year: 2020	Amount: 1,071.08
Expense Category: Lodging-Per Diem	Fiscal Year: 2020	Amount: 126.00
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 84.00
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75
Total:		1,295.83

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	1,085.83
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	IBA	126.00
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	84.00

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY VA VACO 101 OSVA Total 000000A0011010004 0142A1101 20/2172 1,295.83

Totals by Payment Method

CBA Total	1,085.83
IBA Total	126.00
OTHER Total	84.00

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
10/17/19	AIR Airline Flight	\$1,071.08
10/17/19	Lodging	\$126.00

Audits

Audit Name	Result	Reason
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Document History 10/23/2019 Voucher: VCH20025489

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/23/2019	12:09PMEST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6) 10/25/2019
SIGNED DATE

I have reviewed the travel claim and the expenses claimed are true and correct to the best of my knowledge on this copy of the travel claim.

Document Signatures

Traveler/Preparer Name:

Robert Wilke

Traveler/Preparer Signature:

Robert L. Wilke

Date:

28 Oct 19

Approver Name:

Approver Signature:

Date:

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FINAL 2

THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
TRAVEL ITINERARY
PHILADELPHIA, PITTSBURGH, PA
OCTOBER 17-18, 2019

TRAVELING PARTY:

The Honorable Robert Wilkie
Christopher Syrek, Deputy Chief of Staff
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications

(b)(6)

SECURITY ADVANCE:

(b)(6); (b)(7)(C) Special Agent (DL)
(b)(6); (b)(7)(C) Special Agent ((Philadelphia - Adv)
(b)(6); (b)(7)(C) Special Agent (Pittsburgh - Adv)

(b)(6); (b)(7)(C)

POCs:

Rashetta Smith, Assistant Director, Philadelphia Regional Office
(b)(6) EA, Philadelphia VAMC / West Philadelphia Clinic
(b)(6) Pittsburgh HCS (University/Heinz Campuses)
(b)(6) Pittsburgh HCS (University/Heinz Campuses)
(b)(6) Acting Director, Allegheny Cemetery
(b)(6) Pittsburgh Regional Office

(b)(6)

SCHEDULING POCs:

Albert Guerrero, Special Assistant, OSVA (Pittsburgh, Adv)
Edward "Ted" Diaz, Special Assistant, OSVA (Philadelphia, Adv)
(b)(6) Travel Coordinator, OSVA

(b)(6)

Thursday, October 17, 2019

Attire: Business

Weather:	Washington, DC	H-60°; L-47° - Partly Cloudy/Windy
	Philadelphia, PA	H-58°; L-47° - Partly Cloudy/Windy
	Pittsburgh, PA	H-50°; L-41° - Cloudy

0645-0700 ERT / ARRIVE REAGAN NATIONAL AIRPORT (DCA) (15 min)
1 Aviation Circle, Washington, DC 20001
Drive time: 15 min / 16.7 miles

0759 WHEELS UP TO PHILADELPHIA INTERNATIONAL AIRPORT (PHL)
AA 1787 DCA – PHL 0759 – 0904
Total travel time: 1 hr 5 min

0904 WHEELS DOWN TO PHILADELPHIA INTERNATIONAL AIRPORT (PHL)
8000 Essington Ave, Philadelphia, PA 19153

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FINAL 2

0925-1005 ERT / ARRIVE PHILADELPHIA REGIONAL OFFICE (40 min)

5000 Wissahickon Ave, Philadelphia, PA 19144

Drive Time: 40 min / 19.7 miles

Greeted By:

- Thomas Murphy, Director, Northeast District
- RADM Willie “Clyde” Marsh (Ret), Executive Director, NCA-North Atlantic District
- Vincent Markey, Director VA Insurance Center
- Lillie Nuble, Director (Acting);
- Jennifer Parkin, Assistant Director (Acting);
- Rshetta Smith, Assistant Director

0945-1000 LIVE INTERVIEW W/DOM GIORDANO – WPHT RADIO 1210AM

Location: In the car

Call in number: (b)(6) or (b)(6)

1010-1040 LEADERSHIP BRIEFING (30 min)

Led By: Lillie Nuble, Director (Acting)

Location: Director’s Conference Room, 4th Floor

Topics:

- RO Operations overview
- Accomplishments

Attendees:

- Thomas Murphy, Northeast District Director;
- RADM Clyde Marsh (Ret), Executive Director, NCA-North Atlantic District
- Lillie Nuble, RO Director (Acting);
- Vincent Markey, IC Director; Rshetta Smith, RO Assistant Director;
- Jennifer Parkin, RO Assistant Director;
- (b)(6) IC Assistant Director;
- James Brewer Veterans Service Center Manager;
- Dan Newpher Pension Center Manager;
- (b)(6) Vocational Rehabilitation and Employment Office (VR&E);
- (b)(6) Call Center Manager;
- (b)(6) Assistant Veterans Service Center Manager;
- (b)(6) Northeast District Management Analyst

1040-1050 COIN RECOGNITION (10 min)

Location: Director’s Conference Room, 4th Floor

Recipients (7):

- (b)(6)
-
-
-
-
-
-

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FINAL 2**

1050-1115 FACILITY TOUR (25 min)

Tour Led By:

- Jennifer Parkin;
- Rashetta Smith

Highlighted Areas:

- National Call Center,
- Vocational Rehabilitation and Employment, Pension Management Center
- Veterans Service Center

1120-1140 ERT / LUNCH ON THE ROAD (20 min)

Northside Dining Terrace, 203N 34th St., Philadelphia, PA 19104

Drive Time: 14 min / 5.6 miles

1140-1210 LUNCH (30 min)

1215-1225 ERT / ARRIVE CORPORAL MICHAEL J. CRESCENZ VA MEDICAL CENTER (PHILADELPHIA) (10 min)

3900 Woodland Ave, Philadelphia, PA 19104

Drive time: 10 min / 1.2 miles

Greeted By:

- Karen Flaherty-Oxler, Medical Center Director;
- Timothy Liezert, VISN 4 Network Director

1230-1330 LEADERSHIP BRIEFING (1 hr)

Led By: : Karen Flaherty-Oxler, Medical Center Director

Location: Executive Boardroom, Room A177

Topics:

- MISSION Act implementation
- Suicide Prevention
- Whole Health
- Research

Attendees:

- Timothy Liezert, VISN 4 Network Director
- Karen Flaherty-Oxler, Medical Center Director
- Patricia O’Kane, Associate Director for Finance & Operations
- Dr. John Kelly, Chief of Staff
- Dr. Coy Smith, Associate Director for Patient Care Services
- Dr. (b)(6) Deputy Chief of Staff for Quality and Safety
- Dr. (b)(6) Deputy Chief of Staff for Clinical Operations
- (b)(6) Executive Assistant, Medical Center Director
- Dr. (b)(6) ACOS, Research
- Dr. (b)(6) ACOS, Medicine
- (b)(6) Chief of Facilities
- Dr. (b)(6) ACOS, Behavioral Health

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FINAL 2

1330-1340 COIN RECOGNITION (10 min)

Location: Director's Office, A174D

Recipients (6):

- (b)(6) Associate Chief, Pharmacy
- (b)(6) Pharmacist
- (b)(6) Nurse Manager, Medicine Specialty Clinics
- Dr. (b)(6) Neurologist
- Dr. (b)(6) Chief of Anesthesiology
- Dr. (b)(6) Neurologist

1345-1415 FACILITY TOUR (30 min)

Tour Led By: Karen Flaherty-Oxler, Medical Center Director

Highlighted Areas:

- PACU/SPU,
- Cardiac Cath Lab,
- Women's Health

1420-1425 MEDIA PREP (5 min)

Location: Room A157

1425-1440 INTERVIEW W/NINA FELDMAN – WHY Y RADIO 90.0FM(15 min)

Location: Room A157

Call in number: 215-351-3349

1445-1500 ERT / ARRIVE WEST PHILADELPHIA VA CLINIC (20 min)

6232 Market St, Philadelphia, PA 19139

Drive Time: 20 min / 3.2 miles

Greeted By:

- Timothy Liezert, VISN 4 Network Director
- Karen Flaherty-Oxler, Medical Center Director
- (b)(6) Executive Assistant, Medical Center Director

1505-1540 LEADERSHIP BRIEFING / WALKING TOUR (35 min)

Location: Conference Room 115

Topics:

- Services
- Access

Attendees:

- Timothy Liezert, VISN 4 Network Director
- Karen Flaherty-Oxler, Medical Center Director
- (b)(6) Executive Assistant, Medical Center Director
- (b)(6) Nurse Manager, West Philadelphia CBOC
- (b)(6) ACNS, Primary Care

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FINAL 2**

Tour Led By: (b)(6) Executive Assistant, Medical Center Director
Highlighted Areas:

- Primary Care
- Behavioral Health

1540-1550 COIN RECOGNITION (10 min)

Location: Clinic Lobby

Recipients (4):

- (b)(6) Supervisory Social Worker, Office of Community Care
- (b)(6) Assistant Chief, Office of Community Care
- (b)(6) Nurse Manager, West Philadelphia CBOC
- Dr (b)(6) Psychologist & Tobacco Program Director

1555-1615 ERT / ARRIVE PHILADELPHIA INTERNATIONAL AIRPORT (PHL) (20 min)

8000 Essington Ave, Philadelphia, PA 19153

Drive Time: 20 min / 4.6 miles

1625-1725 EXECUTIVE TIME (1 hr)

1756 WHEELS UP TO PITTSBURGH INTERNATIONAL AIRPORT (PIT)

AA 289 PHL – PIT 1756 – 1925

Total travel time: 1 hr 29 min

1925 WHEELS DOWN AT PITTSBURGH INTERNATIONAL AIRPORT (PIT)

1000 Airport Blvd, Pittsburgh, PA 15231

1945 ERT / ARRIVE RESIDENCE INN PITTSBURGH OAKLAND/UNIVERSITY (25 min)

3341 Forbes Ave, Pittsburgh, PA 15213

Drive Time: 25 min / 21.1 miles

RON

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Friday, October 18, 2019

Attire: Business Casual

Weather: Pittsburgh, PA H-57°; L-36° - Partly Cloudy
Washington, DC H-64°; L-41° - Sunny

0825-0830 MEDIA PREP

Location: TBD

0830-0845 LIVE INTERVIEW W/JOHN SHUMWAY – KDKA (CBS) MORNING SHOW

Location: Hotel

Call in number: (b)(6)

0920-0930 ERT / ARRIVE VA PITTSBURGH HEALTHCARE SYSTEM, UNIVERSITY CAMPUS

4100 Allequippa St, Pittsburgh, PA 15213

Drive time: 10 min / 1.2 miles

Greeted By:

- Mr. Donald Koenig, Medical Center Director VA Pittsburgh
- Dr. Ali Sonel, Chief of Staff VA Pittsburgh
- Mr. Timothy Liezert, VISN 4 Network Director

0935-1035 LEADERSHIP BRIEFING (1 hr)

Led by: Mr. Donald Koenig, Medical Center Director VA Pittsburgh

Location: UD-Lincoln Conference Room 1W104

Topics:

- MISSION Act implementation
- Tele-health
- Educational programs
- Research

Attendees:

- The Honorable Robert L. Wilkie
- Christopher Syrek, Deputy Chief of Staff of the VA
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Albert Guerrero, Special Assistant, OSVA
- Mr. Timothy Liezert, VISN 4 Network Director
- Mr. Donald Koenig, Director, VA Pittsburgh Healthcare System
- Ms. Barbara Forsha, Deputy Director, VA Pittsburgh Healthcare System
- Ms. Lovetta Ford, Associate Director VA Pittsburgh Healthcare System
- Mr. Alan Petrazzi, Assistant Director, VA Pittsburgh Healthcare System
- Dr. Ali Sonel, Chief of Staff, VA Pittsburgh Healthcare System
- Dr. Sachin Yende, Acting Chief of Staff, VA Pittsburgh Healthcare System
- Mr. (b)(6) Acting Associate Director Patient Care Services
- Dr. (b)(6) Executive Assistant to the Director
- Dr. (b)(6) Group Practice Manager

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1035-1045 COIN RECOGNITION (10 min)

Location: UD-Lincoln Conference Room 1W104

Recipients (6):

- (b)(6) Lab Technician
- (b)(6) MD, Tele-Oncology
- (b)(6) Community Care Manager
- (b)(6) Medical Support Assistant
- Dr. (b)(6), Staff Psychiatrist
- Dr. (b)(6) Cataract surgery program

1045-1050 EXECUTIVE TIME

1050-1135 FACILITY TOUR (45 min)

Tour Led By: Donald Koenig, Director

Highlighted Areas:

- Veteran Court Graduation-Building 29
- SIM Center-Education-Building 29
- 5A Inpatient Unit

1135-1140 MEDIA PREP (5 min)

Location: UD, Room 9E117

1140-1155 INTERVIEW W/MEGAN HARRIS – WESA 90.5 NPR (15 min)

Location: UD, Room 9E125

1200-1215 ERT / ARRIVE ALLEGHENY CEMETERY SOLDIERS' LOT (15 min)

4734 Butler Street, Pittsburgh, PA 15201

Drive Time: 15 min / 2.5 miles

Greeted by:

- (b)(6) Acting Director
- Sam DeMarco, Councilman At-Large, Allegheny County Council

1220-1250 CEMETERY TOUR (30 min)

Tour Led by: (b)(6) Acting Director

Highlighted Areas: (Windshield tour)

- Soldiers' Plot
- Notable burials

1250-1305 ERT / ARRIVE PRIMANTI BROS (LUNCH) (15 min)

5491 Penn Ave, Pittsburgh, PA 15206

Drive Time: 15 min / 1.9 miles

1305-1415 LUNCH (1 hr 10 min)

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1420-1440 ERT / ARRIVE VA HOSPITAL HJ HEINZ CAMPUS (20 min)

1010 Delafield Rd, Pittsburgh, PA 15215

Drive Time: 20 min / 4.8 miles

Greeted By:

- Mr. Donald Koenig, Medical Center Director VA Pittsburgh
- Dr. Ali Sonel, Chief of Staff VA Pittsburgh
- Mr. Timothy Liezert, VISN 4 Network Director

1445-1530 FACILITY TOUR (45 min)

Tour Led By: Donald Koenig, Director

Highlighted Areas:

- Ambulatory Care Center, Building 71
- MyHome-Heinz, Building 50
- Community Living Center-3B-Inpatient Unit

1535-1545 COIN RECOGNITION (10 min)

Location: Heinz-Building 51-Room 1A109

Recipients (6):

- (b)(6) Transplant Team
- (b)(6) Interim Assoc. Director, Patient Care Services
- (b)(6) Chief Logistics Officer
- (b)(6) Supervisory Environmental Engineer, Water Program
- (b)(6) RN, Nurse Manager
- (b)(6) Volunteer (94 year old, WWII Veteran)

1550-1610 ERT / ARRIVE PITTSBURGH REGIONAL OFFICE (20 min)

1000 Liberty Ave, Pittsburgh, PA 15222

Drive time: 20 min / 8.6 miles

Greeted By:

- Jennifer Vandermolen, Director
- (b)(6) Director's Office Administrative Assistant

1615-1625 COIN RECOGNITION (10 min)

Location: Work Center, 17th Floor

Recipients (6):

- (b)(6) Employment Coordinator (VR&E)
- (b)(6) (VSC), Rating Quality Review Specialist (RQRS)
- (b)(6) (VSC), Authorization Quality Review Specialist (AQRS)
- (b)(6) (VSC), Coach
- (b)(6) (SSD), Accountant
- (b)(6) (VSC), Rating Veterans Service Representative (RVSR)

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FINAL 2**

1630-1650 FACILITY TOUR (20 min)

Tour Led By:

- Jennifer Vandermolen, Director
- Cynthia McJunkin, Veterans Service Center Manager

Highlighted Areas:

- Work Center (17th Floor)

1655-1720 LEADERSHIP BRIEFING (25 min)

Location: Director's Office Conference Room (1815.1)

Topics:

- Veterans Service Center (VSC)
- Vocational Rehabilitation and Employment (VR&E)
- Customer Service – National Translation Contract
- Utilization of GovDelivery

Attendees:

- The Honorable Robert L. Wilkie
- Christopher Syrek, Deputy Chief of Staff of the VA
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Albert Guerrero, Special Assistant, OSVA
- Jennifer Vandermolen, Director
- Cynthia McJunkin, Veterans Service Center Manager
- (b)(6) Assistant Veterans Service Center Manager
- Elizabeth Lucas, Vocational Rehabilitation and Employment Officer
- (b)(6) Acting Support Services Chief
- (b)(6) Director's Office Management Analyst

1725-1815 ERT / ARRIVE PITTSBURGH INTERNATIONAL AIRPORT (PIT) (50 min)

8000 Essington Ave, Philadelphia, PA 19153

Drive Time: 50 min / 17.9 miles

1820-1940 EXECUTIVE TIME (1 hr 30 min)

2006 WHEELS UP TO REAGAN NATIONAL AIRPORT (DCA)

AA 2188 PIT - DCA 8:06pm – 9:16pm

Total travel time: 1 hr 10 min

2116 WHEELS DOWN AT REAGAN NATIONAL AIRPORT (DCA)

1 Aviation Circle, Washington, DC 20001

MC

Residence INN.

BY MARRIOTT

Residence Inn

3341 Forbes Ave, Pittsburgh, PA 15213 P 412.621.5600

Marriott.com/PITRD

Robert Wilkie Federal		Room: 523 Room Type: STKT Number of Guests: 1 Rate: \$126.00		Clerk: (b)(6)
Arrive: 17Oct19	Time: 01:45PM	Depart: 18Oct19	Time: 08:52AM	Folio Number: 50813

DATE	DESCRIPTION	CHARGES	CREDITS
17Oct19	Visa		143.64
		Card #: VXXXXXXXXXXXX(b)(6)X Amount: 143.64 Auth: 058813 Signature on File	
17Oct19	Room Charge	126.00	
18Oct19	Visa		17.64
		Card #: VXXXXXXXXXXXX(b)(6)XX Amount: 17.64- Signature on File	
		BALANCE:	0.00

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SERVICE DISABLED VETERAN OWNED BUSINESS




Duluth Government
2860 Peachtree Ind. Blvd., Suite 1000
Duluth, GA 30097
Phone: (877) 813-5900

Monday, 7OCT 2019 4:05 PM EDT

Passengers: ROBERT WILKIE (101T06528/ 101T06528)

Agency Reference Number: N75GNJ

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

AIR	Thursday, 17OCT 2019	
American Airlines From: Washington Reagan Natl DC, USA To: Philadelphia PA, USA Stops: Nonstop Seats: 22D Equipment: EMBRAER EMB DEPARTS DCA TERMINAL C Frequent Flyer Number: (b)(6) American Airlines Confirmation number is IRXHAR		Flight Number: 1787 Class: G- Coach/Economy Depart: 7:59 AM Arrive: 9:04 AM Duration: 1 hour(s) 5 minute(s) Status: CONFIRMED Miles: 127 / 203 KM
AIR	Thursday, 17OCT 2019	
American Airlines From: Philadelphia PA, USA To: Pittsburgh PA, USA Stops: Nonstop Seats: 21D Equipment: EMBRAER EMB DEPARTS PHL TERMINAL A Frequent Flyer Number: (b)(6) American Airlines Confirmation number is IRXHAR		Flight Number: 0289 Class: Y- Coach/Economy Depart: 5:56 PM Arrive: 7:25 PM Duration: 1 hour(s) 29 minute(s) Status: CONFIRMED Miles: 268 / 429 KM
HOTEL	Thursday, 17OCT 2019	
Residence INN Oakland Marriott (RESIDENCE INN) 3341 Forbes AVE Pittsburgh PA US 15213 Number of Rooms: 1 Phone: 14126215600 Rate: USD 126.00 Check Out: Friday, 18OCT 2019 Room Type: GOVA00		Confirmation Number: 89046128 Fax: 14126215700 Room GUARANTEED TO VISA Reserved For: WILKIE ROBERT
Guaranteed to: VJ***** (b)(6) Hotel cancellation policy: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 143.64 CANCEL FEE PER ROOM.		

AIR Friday, 18OCT 2019



American Airlines
From: Pittsburgh PA, USA
To: Washington Reagan Natl DC, USA
Stops: Nonstop
Seats: 19D
Equipment: EMBRAER EMB
ARRIVES DCA TERMINAL C
Frequent Flyer Number: (b)(6)
American Airlines Confirmation number is IRXHAR

Flight Number: 2188
Class: G- Coach/Economy
Depart: 8:06 PM
Arrive: 9:16 PM
Duration: 1 hour(s) 10 minute(s)
Status: CONFIRMED
Miles: 194 / 310 KM

Ticket/Invoice Information

Ticket for: ROBERT WILKIE
Date issued: 10/07/2019 Invoice nbr: 620971
Ticket Nbr: 0017411844427 Electronic Tkt: Yes Amount: (b)(4) USD
Form of Payment: VI*****0215

Service Fee: ROBERT WILKIE
Date issued: 10/07/2019 Invoice Nbr: 620971
Document Nbr: 8900776183764 Amount: SD
Form of Payment: VI*****0215

Base Fare: (b)(4)
Tax: (b)(4)
Air Fare: (b)(4) (xxxx0215)
Total Air Fare: (b)(4)
Service Fee: (b)(4) (xxxx0215)
Total Invoiced: 1016.19

Click here 24 hours in advance to obtain boarding passes:

[American](#)

Click here to review Baggage policies and guidelines:

[American](#)

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411844425
ZPIZINVOICE NUMBER IS 620969
ZPIZSERVICE FEE***** (b)(4)
ZPIZTICKETED FARE***** (b)(4)
ZPIZTOTAL CHARGE*****\$731.49

CB/CGEBILLING/ATRS/2019-10-07T20.58.00Z
ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017411844427
ZPIZINVOICE NUMBER IS 620971
ZPIZSERVICE FEE***** (b)(4)
ZPIZTICKETED FARE***** (b)(4)
ZPIZTOTAL CHARGE*****\$1016.19

CB/CGEBILLING/ATRS/2019-10-07T21.02.00Z

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR

CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T06528

**For travel agent assistance and emergencies, please call 1-877-813-5900.

Your TMC Code is "11T" Duluth Travel

New TSA guidelines

<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Traveler

Passenger Name: WILKIE, ROBERT	e-Ticket Number: 0017411844427	Reservation Number: N75GNJ	Issue Date: October 07, 2019	Invoice Number: 620971
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Total Charges to Date:
USD 1071.08

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD	(b)(4)
Taxes and Carrier-imposed fees:	USD	
	USD	
	USD	
Total Airfare:	USD	
Service Fee: (MCO Number : 8900776183764)	USD	
Total Invoice:	USD	1016.19

Trip Information**Flight - American Airlines (AA) - 1787 - October 17, 2019**

Status:
Confirmed

Depart: Ronald Reagan National Arpt (DCA) DC 7:59 AM	Arrive: Philadelphia Int'l Arpt (PHL) PA 9:04 AM	Class Of Service: Economy
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Flight - American Airlines (AA) - 289 - October 17, 2019

Status:
Confirmed

Depart:	Arrive:	Class Of Service:
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Expense Receipt

Philadelphia Intl Arpt (PHL)	Pittsburgh Intl Arpt (PIT)	Economy
PA	PA	
5:56 PM	7:25 PM	

Flight - American Airlines (AA) - 2188 - October 18, 2019

Confirmation Number:	Status:
IRXHAR	Confirmed

Depart:	Arrive:	Class Of Service:
Pittsburgh Intl Arpt (PIT)	Ronald Reagan National Arpt	Economy
PA	(DCA)	
8:06 PM	DC	
	9:16 PM	

Misc - August 02, 2020

Location Info:	Other Info:
Phone:	Number of Persons: 1
	Remark: THIS DATE FOR
	ACCOUNTING PURPOSES ONLY

Agent Comments

PLEASE BE AWARE OF RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
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 ZPIZTICKETED FARE***** (b)(4)
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Traveler

Passenger Name:
WILKIE, ROBERT@

Reservation Number:
N75GNJ

Issue Date:
October 07, 2019

Invoice Number:
620969

Total Charges to Date:
USD 1071.08

Agency Details

Agency Phone:
877-813-5900

Fare Information

Service Fee: (MCO Number : 8900776183762)

USD (b)(4)

Total Invoice:

USD

Agent Comments

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CB/CGEBILLING/ATRS/2019-10-07T21.02.00Z