

Document Header Information

Document Type:	Voucher	Document Name:	VCH20034498
Travel Authorization Number:	101T09604	Trip Name:	Baton Rouge & New Orleans, LA - Site visits and Fisher House Ground Breaking
TA Date:	11/06/19	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	Baton Rouge & New Orleans, LA - Site visits and Fisher House Ground Breaking
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:		Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:	1			
Purpose:	Baton Rouge & New Orleans, LA - Site visits and Fisher House Ground Breaking			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
11/04/19	11/05/19	METAIRIE, LA	SITE VISIT	157.00 / 71.00

Document Totals

Total Expenses:	839.33
Reimbursable Expenses:	263.50
Non-Reimbursable Expenses:	575.83
Advance Applied:	.00
Net to Traveler:	62.98
Net to Government:	575.83
Pay to Charge Card:	200.52

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	561.08	.00
Lodging-Per Diem	157.00	.00
M&IE-Per Diem	106.50	.00
Transxn Fees	14.75	.00
Total Expenses:	839.33	.00

Trip 1 Details

Expenses					
Trip#: 1	Total Non-Per Diem Expenses:		575.83	Total Per Diem Expenses:	263.50
Date	Description	Category	Cost	Pay Method	Per Diem
11/04/2019	Airline Flight	Com. Carrier	561.08	CBA	
11/04/2019	Lodging	Lodging-Per Diem	157.00	IBA	*
11/04/2019	M&IE	M&IE, Per Diem	106.50	OTHER	*

11/05/2019	Government Vehicle	Transportation	.00	OTHER
11/06/2019	TDY Voucher Fee	Transxn Fees	14.75	CBA

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 263.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/04/2019	157.00/ 71.00	157.00	157.00	53.25	53.25	
11/05/2019	157.00/ 71.00	0.00	0.00	53.25	53.25	

Advance of Funds

Cannot print default advance form.
Unable to find an other authorization for cash advance.

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY	Label: VA VACO 101 OSVA	Acct Code: 000000A0011010004 0142A1101 20/2172	839.33
Expense Category: Com. Carrier	Fiscal Year: 2020	Amount: 561.08	
Expense Category: Lodging-Per Diem	Fiscal Year: 2020	Amount: 157.00	
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 106.50	
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75	
Total:			839.33

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	575.83
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	IBA	157.00
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	106.50

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY VA VACO 101 OSVA Total 000000A0011010004 0142A1101 20/2172 839.33

Totals by Payment Method

CBA Total 575.83
IBA Total 157.00
OTHER Total 106.50

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
11/04/19	AIR Airline Flight	\$561.08
11/04/19	Lodging	\$157.00

Audits

Audit Name	Result	Reason
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Document History 11/12/2019 Voucher: VCH20034498

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILKIE, ROBERT L. (b)(6)

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/06/2019	8:17AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6)

11/12/2019

SIGNED DATE

I have reviewed the travel claim and the expenses claimed are true and correct to the best of my knowledge on this copy of the travel voucher.

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

Robert L. Wilkie
Robert L. Wilkie
11/12/19

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FINAL 1
THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
TRAVEL ITINERARY
BATON ROUGE, NEW ORLEANS, LA
NOVEMBER 4-5, 2019

TRAVELING PARTY:

The Honorable Robert Wilkie
Michael Meador, Special Assistant to the Secretary
Traci Scott, Senior Advisor for Strategic Communications
(b)(6) Special Assistant to the President, Domestic Policy Council
Cathy Haverstock, Special Assistant, OCLA (arrives 3 Nov 2019)

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C) Detail Lead
(b)(6); (b)(7)(C) Advance Agent

(b)(6); (b)(7)(C)

EVENT/SITE POCs:

(b)(6), Baton Rouge Cemetery Director
(b)(6) EA to Medical Center Director (New Orleans/Baton Rouge)
Ulysses Frank, Acting Vet Center Director

(b)(6)

SCHEDULING POCs:

Albert Guerrero, Special Assistant, OSVA
(b)(6) Travel Coordinator, OSVA

(b)(6)

Monday, November 4, 2019		Attire: Business
Weather:	Washington, DC	H-58°; L-44° - Sunny
	New Orleans, LA	H-68°; L-58° - Partly Cloudy
	Baton Rouge, LA	H-66°; L-50° - Partly Cloudy

0715-0730 **ERT/ARRIVE WASHINGTON REAGAN NATIONAL AIRPORT (DCA) (15 min)**

0830 **WHEELS UP TO LOUIS ARMSTRONG NEW ORLEANS INTERNATIONAL AIRPORT (MSY)**
AA 4588 DCA-MSY 0830-1039, Total travel time 3h, 9m

1039 **WHEELS DOWN AT LOUIS ARMSTRONG NEW ORLEANS INTERNATIONAL AIRPORT (MSY)**

1055-1225 **ERT / ARRIVE BATON ROUGE NATIONAL CEMETERY (1 hr 30 min)**
220 N 19th St, Baton Rouge, LA
Drive Time: 1 hr 15 min / 72.9 miles

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- **1105-1130 PHONE INTERVIEW (LIVE)**
Location: In Car
Reporter: Newell Normand, WWL Radio 870 AM, New Orleans
- **1200-1215 PHONE INTERVIEW (TAPED)**
Location: In car
Reporter: Karl Lengel, WWNO 89.9 FM (NPR), New Orleans

1230-1255 CEMETERY TOUR (25 min)
Tour Led by: Mr. Maurice Roan, Cemetery Director
Highlighted Areas (windshield tour):

- Soldiers' burial sites
- Other notable burial sites

1300-1315 ERT / ARRIVE VA BATON ROUGE NORTH CLINIC (15 min)
7968 Essen Park Ave, Baton Rouge, LA 70809
Drive Time: 15 min / 7.1 miles
Greeted by:

- Dr. Skye McDougall, VISN 16 Network Director
- Mr. Fernando O. Rivera, Director, Southeast Louisiana Veterans Health Care System (SLVHCS)

1320-1350 FACILITY TOUR (30 min)
Tour Led By:

- Dr. (b)(6) Chief Medical Officer
- Mr. (b)(6) Associate Nurse Executive for CBOCs

Highlighted Areas:

- Dental
- Residents Hallway
- Primary Care / Woman's Clinic
- Optometry
- Audiology
- Pharmacy

1355-1405 COIN RECOGNITION (10 min)
Location: Large Conference Room or on tour route
Recipients (6): *Recipients: 2 RN's 100 Best Nurses in LA*

- Ms. (b)(6) RN
- Ms. (b)(6) RN
- Ms. (b)(6) Au.D
- Ms. (b)(6) LPN
- Ms. (b)(6) Pharmacy Technician
- Dr. (b)(6) Primary Care Physician

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- 1410-1420 ERT / ARRIVE LUNCH – CHICK-FIL-A (10 min)**
3023 College Dr, Baton Rouge, LA 70808
Drive Time: 10 min / 3.4 miles
- 1425-1455 LUNCH (30 min)**
- 1500-1510 ERT / ARRIVE VA BATON ROUGE SOUTH CLINIC (10 min)**
7850 Anselmo Ln, Baton Rouge, LA 70810
Drive Time: 10 min / 1.8 miles
Greeting By:
- Dr. Skye McDougall, VISN 16 Network Director
 - Mr. Fernando O. Rivera, Director, SLVHCS)
- 1515-1545 FACILITY TOUR (30 min)**
Tour Led By:
- Dr. (b)(6) Chief Medical Officer
 - Mr. (b)(6) Associate Nurse Executive for CBOCs
- Highlighted Areas:
- PM&R
 - Prosthetics Lab
 - Pathology and Laboratory
 - MICM
 - Home Based Primary Care
 - Mental Health MICAM
- 1550-1600 COIN RECOGNITION (10 min)**
Location: Large Conference Room or on tour route
Recipients (6): 2 RN's 100 Best Nurses in LA
- Mr. (b)(6) LPN
 - Ms. (b)(6) Lab Supervisor
 - Ms. Nurse Practitioner
 - Ms. RN, Supervisor HBPC
 - Ms. (b)(6) MSA
 - Officer (b)(6); (b)(7)(C) Police Officer
- 1605-1610 ERT / ARRIVE BATON ROUGE VET CENTER (5 min)**
7850 Anselmo Ln, Baton Rouge, Suite B, LA 70810
Walk Time: 5 min / collocated with South Clinic
Greeting By:
- Marva D. Harris, Director
 - Mr. Ulysses Frank, Readjustment Counselor

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1615-1635 FACILITY TOUR (20 min)

Tour Led By:

- Marva D. Harris, Director

Highlighted Areas:

- Communal Rooms
- Work Center

1640-1650 COIN RECOGNITION (10 min)

Location: Conference Room

Recipients (3):

- John Thompson, Veterans Outreach Program Specialist
- Ulysses Frank, Readjustment Counselor
- Maria Cicio, Readjustment Counselor

1655-1815 ERT / ARRIVE NEW ORLEANS MARRIOTT METAIRIE AT LAKEWAY (1 hr 20 min)

3838 N Causeway Blvd, Metairie, LA 70002

Drive Time: 1 hr 20 min / 70.7 miles

- **5-6pm PHONE INTERVIEW**

Location: In the car

Reporter Emily Woodruff - Baton Rouge Advocate (owns Times Picayune)

1840-1900 ERT / ARRIVE GAUTREAU'S RESTAURANT – DINNER (20 min)

1728 Soniat St, New Orleans, LA 70115

Drive Time: 20 min / 10.3 miles

Guests:

- Tania Tetlow, President of Loyola University New Orleans
- Madeleine Landrieu, Dean of Loyola University New Orleans College of Law
- Judge Joy Lobrano, LA Fourth Circuit Court of Appeal, Second District, Division A
- (b)(6) Attorney

TBD ERT / ARRIVE RON LOCATION

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Tuesday, November 5, 2019

Attire: Business

Weather: New Orleans, LA H-71°; L-60° - AM Showers
Washington, DC H-61°; L-49° - AM Showers

0800-1030 EXECUTIVE TIME

1030-1045 ERT / ARRIVE GROUNDBREAKING CEREMONY OF THE NEW ORLEANS FISHER HOUSE (10 min)

2400 Canal St, New Orleans, LA 70119

Drive time: 10 min / 1.6 miles

Greeting By:

- Dr. Skye McDougall, VISN 16 Network Director
- Mr. Fernando O. Rivera, Director, SLVHCS)

1050-1100 TRANSITION TO CEREMONY

Location: Galvez Street Entrance

1100-1200 GROUNDBREAKING CEREMONY OF THE NEW ORLEANS FISHER HOUSE

Attendees: Awaiting final list

Order of Events: Pre-decisional

Attendees:

Congressman Cedric Richmond, 2nd District of Louisiana

Lt-Gen David Bellon, Commander, Marine Forces Reserve & Marine Forces North, New Orleans

Mr. (b)(6) Senator John Kennedy Regional Office Director

Secretary Joey Strickland, Louisiana Department of Veteran Affairs

Col (b)(6) Louisiana National Guard

- **Invocation**
 - Mr. (b)(6) SLVHCS Chaplain
- **Presentation of Colors**
 - Marine Forces Reserve Band's Brass Quintet
- **Pledge of Allegiance**
 - Mr. (b)(6) Veteran, MyVA Community Council Chair
- **National Anthem**
 - Marine Forces Reserve Band
- **Welcome**
 - Mr. Fernando Rivera, SLVHCS Medical Center Director
- **Remarks**
 - Mr. Brian Hennessy, Board President, Friends of the Fisher House
 - Ken Fisher, Chairman & CEO, Fisher House Foundation
 - ❖ The Honorable Robert Wilkie, Secretary of Veterans Affairs
- **Ceremonial Groundbreaking**
- **Closing**

1205-1220 MEDIA AVAILABILITY (15 min)

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**1225-1250 ERT / ARRIVE LOUIS ARMSTRONG NEW ORLEANS INTERNATIONAL AIRPORT
(MSY) (25 min)**
900 Airline Dr., Kenner, LA 70062
Drive time: 25 min / 15 mile

1255-1325 EXECUTIVE TIME

1359 WHEELS UP TO REAGAN NATIONAL AIRPORT (DCA)
UA 0512 / 0676 MSY – DCA 1:59pm – 8:45pm (
Layover IAH (1 hr 26 min)
Total travel time 5 hr 46 min

2045 WHEELS DOWN AT REGAN NATIONAL AIRPORT (DCA)

MC

Robert Wilkie – SECVA – TDY to Baton Rouge & New Orleans, LA

Lodging Cost						MBIE			
Date	Location	Nightly Rate	Taxes			Date	Location	MBIE	
IBA 11/4/2019	New Orleans, LA	\$157.00	\$0.00	\$0.00	TNC	11/4/2019	New Orleans, LA	\$53.25	Other
11/5/2019	New Orleans, LA	\$0.00	\$0.00	\$0.00	Tips	11/5/2019	New Orleans, LA	\$53.25	Other
					Airport Parking				
					Terminal Mileage				
					Rental Car				
					Total all lodging				
		\$157.00	\$0.00		Hotel Taxes				
					Total MBIE			\$106.50	
TNC/Tips									
Date	Location	TNC	Tips						
11/4/2019	New Orleans, LA	\$0.00	\$0.00		Total Airfare				
11/5/2019	New Orleans, LA	\$0.00	\$0.00		Voucher Fee	No Terminal or Airport Parking, as the SECVA is driven from home to airport in Govt. Vehicle			
					Travel Fee	Total of expenses on voucher - \$839.33			
					Total Cost	Paid to Other/Traveler - \$106.50			
		\$0.00	\$0.00			Paid to IBA - \$157.00			
						Paid to CBA - \$575.83			
						\$839.33			
						Added Meals to the Pay to Charge Card - \$43.52			
						Paid to Other/Traveler - \$62.98			
						Paid to IBA - \$200.52			
						Paid to CBA - \$575.81			
						\$839.31			



NEW ORLEANS MARRIOTT METAIRIE

GUEST FOLIO

1404 MEADOR/MICHEAL 157.00 11/05/19 12:00 5647
 ROOM NAME RATE DEPART TIME ACCT#
 GENR WILKIE/ROBERT 11/04/19 16:42
 TYPE ARRIVE TIME
 1B
 ROOM VSXXXXXXXXXXXX (b)(6) MBV#: (b)(6)
 CLERK ADDRESS PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
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11/04	GVT 1404, 1	157.00		
11/05	CCARD-VS PAYMENT RECEIVED BY: VISA XXXXXXXXXXXX (b)(6)		157.00	

DESCRIPTION		SUMMARY OF TAXES		TAXED AMOUNT	TAX
G	MISC TAX			.00	.00
	NET CHARGES	TAX		.00	.00
	157.00	.00		157.00	.00

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NEW ORLEANS MARRIOTT METAIRIE
 3838 N CAUSEWAY BLVD
 METAIRIE LA 70002
 PH# 504-838-5253 FAX# 504-848-5258

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The statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are deposit billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X



Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Wednesday, 23OCT 2019 10:58 AM EDT

Passengers: **ROBERT WILKIE (101T09604/ 101T09604)**

Agency Reference Number: LXPIV5

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

AIR	Monday, 4NOV 2019		
American Airlines			
OPERATED BY REPUBLIC AIRWAYS AS AMERICAN EAGLE		Flight Number: 4588	Class: Y-Coach/Economy
From: Washington Reagan Natl DC, USA		Depart: 8:30 AM	
To: New Orleans LA, USA		Arrive: 10:39 AM	
Stops: Nonstop		Duration: 3 hour(s) 9 minute(s)	
Seats: 21F		Status: CONFIRMED	Miles: 956 / 1530 KM
Equipment: EMBRAER EMB 175		MEAL: FOOD FOR PURCHASE	
DEPARTS DCA TERMINAL C			
Frequent Flyer Number: (b)(6)			
AISLE NOT AVAILABLE WINDOW CONFIRMED			
American Airlines Confirmation number is LNSHLC			

HOTEL	Monday, 4NOV 2019		
Marriott Metairie AT Lakeway (MARRIOTT)			
3838 N Causeway Blvd Metairie LA US 70002			
Number of Rooms: 1		Confirmation Number: 98185033	
Phone: 15048365253		Fax: 15048365258	
Rate: USD 157.00		Room GUARANTEED TO VISA	
Check Out: Tuesday, 5NOV 2019		Reserved For: WILKIE ROBERT	
Room Type: GOVA00			

Guaranteed to: VI***** (b)(6)

Hotel cancellation policy: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 179.30 CANCEL FEE PER ROOM.

AIR	Tuesday, 5NOV 2019		
United Airlines			
From: New Orleans LA, USA		Flight Number: 0512	Class: T-Coach/Economy
To: George Bush Intercontinental Houston, TX		Depart: 1:59 PM	
Stops: Nonstop		Arrive: 3:19 PM	
Seats: 22C		Duration: 1 hour(s) 20 minute(s)	
Equipment: Boeing 737-900 Jet		Status: CONFIRMED	Miles: 310 / 496 KM
ARRIVES IAH TERMINAL C			

Frequent Flyer Number: (b)(6)

United Airlines Confirmation number is DC2SD2

AIR Tuesday, 5NOV 2019



United Airlines

Flight Number: 0676

Class: T- Coach/Economy

From: George Bush Intercontinental Houston, TX

Depart: 4:45 PM

To: Washington Reagan Natl DC, USA

Arrive: 8:45 PM

Stops: Nonstop

Duration: 3 hour(s) 0 minute(s)

Seats: 25C

Status: CONFIRMED

Miles: 1203 / 1925 KM

Equipment: Airbus Jet

MEAL: FOOD FOR PURCHASE

DEPARTS IAH TERMINAL C - ARRIVES DCA TERMINAL B

Frequent Flyer Number (b)(6)

United Airlines Confirmation number is DC2SD2

Ticket/Invoice Information

Ticket for: ROBERT WILKIE
Date issued: 10/23/2019 Invoice nbr: 622249
Ticket Nbr: 0167412459269 Electronic Tkt: Yes Amount: (b)(4) JSD
Form of Payment: VI*****0215

Ticket for: ROBERT WILKIE
Date issued: 10/23/2019 Invoice nbr: 622248
Ticket Nbr: 0017412459268 Electronic Tkt: Yes Amount: JSD
Form of Payment: VI*****0215

Service Fee: ROBERT WILKIE
Date issued: 10/23/2019 Invoice Nbr: 622249
Document Nbr: 8900776366150 Amount: SD
Form of Payment: VI*****0215

Service Fee: ROBERT WILKIE
Date issued: 10/23/2019 Invoice Nbr: 622248
Document Nbr: 8900776353949 Amount: SD
Form of Payment: VI*****0215

Base Fare: (b)(4)
Tax: (b)(4)
Air Fare: (b)(4) xxx0215)
Total Air Fare: (b)(4)
Service Fee: (b)(4) /lxxx0215)
Total Invoiced: 561.08

Click here 24 hours in advance to obtain boarding passes:

[American](#)
[UNITED](#)

Click here to review Baggage policies and guidelines:

[American](#)
[UNITED](#)

Check operating carrier website for any policies that may vary.

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017412459268
ZPIZINVOICE NUMBER IS 622248
ZPIZSERVICE FEE*****\$(b)(4)
ZPIZTICKETED FARE*****\$
ZPIZTOTAL CHARGE*****\$325.19

CB/CGEBILLING/ATRS/2019-10-23T15.55.00Z
ZPIZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167412459269
ZPIZINVOICE NUMBER IS 622249
ZPIZSERVICE FEE*****\$ (b)(4)
ZPIZTICKETED FARE*****\$ (b)(4)
ZPIZTOTAL CHARGE*****\$235.89
CB/CGEBILLING/ATRS/2019-10-23T15.55.00Z

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCYS BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T09604
**For travel agent assistance and emergencies, please call 1-877-813-5900.
Your TMC Code is "11T" Duluth Travel

New TSA guidelines
<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Traveler

Passenger Name: WILKIE, ROBERT **e-Ticket Number:** 0167412459269 **Reservation Number:** LXPIV5 **Issue Date:** October 23, 2019 **Invoice Number:** 622249

Total Charges to Date:
USD 561.08

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD	(b)(4)
Taxes and Carrier-imposed fees:	USD	T
	USD	S
	USD	
Total Airfare:	USD	
Service Fee: (MCO Number : 8900776366150)	USD	
Total Invoice:	USD	235.89

Trip Information

Flight - American Airlines (AA) - 4588 - November 04, 2019

Status:
Confirmed

Depart:	Arrive:	Class Of Service:
Ronald Reagan National Arpt (DCA) Washington 8:30 AM	Louis Armstrong Intl Arpt (MSY) New Orleans 10:39 AM	Economy

Flight - United Airlines Inc (UA) - 512 - November 05, 2019

Confirmation Number: C2SD2 **Status:** Confirmed

Depart: **Arrive:** **Class Of Service:**

Expense Receipt

Louis Armstrong Intl Arpt (MSY) Houston George Bush Intercont Economy
New Orleans Arpt (IAH)
1:59 PM Houston
3:19 PM

Flight - United Airlines Inc (UA) - 676 - November 05, 2019

Status:

Confirmed

Depart: Houston George Bush Intercont Arpt (IAH) Houston 4:45 PM
Arrive: Ronald Reagan National Arpt (DCA) Washington 8:45 PM
Class Of Service: Economy

Misc - August 18, 2020

Location Info:

Phone:

Other Info:

Number of Persons: 1
Remark: THIS DATE FOR
ACCOUNTING PURPOSES ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCY'S BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T09604

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017412459268
ZPIZINVOICE NUMBER IS 622248

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** \$ (b)(4)

ZPIZTOTAL CHARGE***** \$325.19

CB/CGEBILLING/ATRS/2019-10-23T15.55.00Z

ZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167412459269
ZPIZINVOICE NUMBER IS 622249

Expense Receipt

ZPIZSERVICE FEE*****	(b)(4)
ZPIZTICKETED FARE*****	
ZPIZTOTAL CHARGE*****	\$235.89
/CGEBILLING/ATRS/2019-10-23T15.55.00Z	

Trip Information

Flight - American Airlines (AA) - 4588 - November 04, 2019

Status:

Confirmed

Depart:

Ronald Reagan National Arpt
(DCA)
Washington
10:30 AM

Arrive:

Louis Armstrong Intl Arpt (MSY)
New Orleans
10:39 AM

Class Of Service:

Economy

Traveler

Passenger Name: ILKIE, ROBERT@	e-Ticket Number: 0017412459268	Reservation Number: LXPIV5	Issue Date: October 23, 2019	Invoice Number: 622248
Total Charges to Date: USD 561.08				

Agency Details

Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD	(b)(4)
Taxes and Carrier-imposed fees:	USD	XT
	USD	US
	USD	P
Total Airfare:	USD	
Service Fee: (MCO Number : 8900776353949)	USD	
Total Invoice:	USD	325.19

Trip Information

Flight - American Airlines (AA) - 4588 - November 04, 2019

Status:
Confirmed

Depart: Ronald Reagan National Arpt (DCA) Washington 8:30 AM	Arrive: Louis Armstrong Intl Arpt (MSY) New Orleans 10:39 AM	Class Of Service: Economy
---	--	-------------------------------------

Flight - United Airlines Inc (UA) - 512 - November 05, 2019

Confirmation Number: S2SD2
Status: Confirmed

Depart: **Arrive:** **Class Of Service:**

Expense Receipt

Louis Armstrong Intl Arpt (MSY) Houston George Bush Intercont Economy
New Orleans Arpt (IAH)
1:59 PM Houston
3:19 PM

Flight - United Airlines Inc (UA) - 676 - November 05, 2019

Status:
Confirmed

Depart: Houston George Bush Intercont Arpt (IAH) Houston 4:45 PM
Arrive: Ronald Reagan National Arpt (DCA) Washington 8:45 PM
Class Of Service: Economy

Misc - August 18, 2020

Location Info: Phone:
Other Info: Number of Persons: 1
Remark: THIS DATE FOR ACCOUNTING PURPOSES ONLY

Agent Comments

DUE TO RECENT CHANGES IN THE GOV CITY PAIR PROGRAM
YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION
BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS
PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL
NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE
WITH YOUR AGENCYS BUSINESS RULE BUT NO LESS THAN 3
BUSINESS DAYS PRIOR TO DEPARTURE. THIS 48 HOUR
CANCELLATION RULE DOES NOT APPLY TO YOUR
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS
DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR
THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T09604
ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215
ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017412459268
ZPIZINVOICE NUMBER IS 622248

ZPIZSERVICE FEE***** (b)(4)
ZPIZTICKETED FARE***** (b)(4)
ZPIZTOTAL CHARGE***** \$325.19

CB/CGEBILLING/ATRS/2019-10-23T15.55.00Z
ZUNITED TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215
ZPIZUNITED ELECTRONIC TICKET NUMBER IS 0167412459269
ZPIZINVOICE NUMBER IS 622249

Expense Receipt

ZPISERVICE FEE***** (b)(4)
ZPIZTICKETED FARE*****
ZPIZTOTAL CHARGE*****\$235.89
3/CGEBILLING/ATRS/2019-10-23T15.55.00Z

Document Header Information

Document Type:	Voucher	Document Name:	VCH20046849
Travel Authorization Number:	101T09625	Trip Name:	Topeka, KS - Site Visit/Townhall
TA Date:	11/26/19	Currency:	USD
Organization:	VAVACO 101 OFFICE OF THE SECRETARY	Current Status:	CREATED
Purpose:	SITE VISIT	Document Detail:	Topeka, KS - Site Visit/Townhall
Type Code:	REGULAR TDY		

Traveler Profile

Name:	WILKIE, ROBERT L	ID:	(b)(6)
TID:	(b)(6)	Organization:	VAVACO 101 OFFICE OF THE SECRETARY
Title:	SECRETARY OF VETERANS	Duty Station:	Washington, DC
Security Cl:		Card:	IBA HLDNR NON EXEMPT
Office Address:	810 Vermont Ave NW Washington, DC 20420	EMAIL:	(b)(6)@va.gov
Office Phone:	(b)(6)	Cell Phone:	
Home Address:		Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
 Purpose: Topeka, KS - Site Visit/Townhall

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/24/19	11/25/19	TOPEKA, KS	SITE VISIT	96.00 / 55.00

Document Totals

Total Expenses:	804.74
Reimbursable Expenses:	68.50
Non-Reimbursable Expenses:	736.24
Advance Applied:	.00
Net to Traveler:	68.50
Net to Government:	736.24
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	630.49	.00
Lodging-CBA	91.00	.00
M&IE-Per Diem	68.50	.00
Transxn Fees	14.75	.00
Total Expenses:	804.74	.00

Trip 1 Details**Expenses**

Trip#: 1	Description	Total Non-Per Diem Expenses:	645.24	Total Per Diem Expenses:	159.50
Date	Description	Category	Cost	Pay Method	Per Diem
11/24/2019	Airline Flight	Com. Carrier	630.49	CBA	
11/24/2019	Lodging - CBA	Lodging-CBA	91.00	CBA	*
11/24/2019	M&IE	M&IE-Per Diem	41.25	OTHER	*
11/24/2019	Government Vehicle	Transportation	.00	OTHER	
11/25/2019	M&IE	M&IE-Per Diem	27.25	OTHER	*
11/25/2019	Government Vehicle	Transportation	.00	OTHER	
11/26/2019	TDY Voucher Fee	Transxn Fees	14.75	CBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 159.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/24/2019	96.00/ 55.00	91.00	91.00	41.25	41.25	
11/25/2019	96.00/ 55.00	0.00	0.00	27.25	27.25	X

Account Summary for the Selected Trip

Org: VAVACO 101 OFFICE OF THE SECRETARY	Label: VA VACO 101 OSVA	Acct Code: 000000A0011010004 0142A1101 20/2172	804.74
Expense Category: Com. Carrier	Fiscal Year: 2020	Amount: 630.49	
Expense Category: Lodging-CBA	Fiscal Year: 2020	Amount: 91.00	
Expense Category: M&IE-Per Diem	Fiscal Year: 2020	Amount: 68.50	
Expense Category: Transxn Fees	Fiscal Year: 2020	Amount: 14.75	
Total:			804.74

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	CBA	736.24
VAVACO 101 OFFICE OF THE SECRETARY	VA VACO 101 OSVA	000000A0011010004 0142A1101 20/2172	OTHER	68.50

Totals by Label

VAVACO 101 OFFICE OF THE SECRETARY VA VACO 101 OSVA Total 000000A0011010004 0142A1101 20/2172 804.74

Totals by Payment Method

CBA Total 736.24
OTHER Total 68.50

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
11/24/19	AIR Airline Flight	\$630.49

Audits

Audit Name	Result	Reason

Document History 12/05/2019 Voucher: VCH20046849

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILKIE, ROBERT L. (b)(6)

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/26/2019	5:48AM EST	(b)(6)	

I certify that the electronic signatures listed above are valid and on file

(b)(6)

SIGNED DATE 12/6/2019

I have reviewed the travel claim and the expenses claimed are true and correct to the best of my knowledge on this copy of the travel voucher.

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: *Robert L. Wilkie*

Date: 12/6/2019

Approver Name:

Approver Signature:

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FINAL 1
THE HONORABLE ROBERT L. WILKIE
SECRETARY OF VETERANS AFFAIRS
TRAVEL ITINERARY
TOPEKA, KS & KANSAS CITY, MO
NOVEMBER 24-25, 2019

TRAVELING PARTY:

The Honorable Robert Wilkie
 Michael Meador, Special Assistant to the Secretary
 Traci Scott, Senior Advisor for Strategic Communications
 Chris Anderson, Office of Congressional & Legislative Affairs (OCLA)
 (b)(6) Director of Clinical Innovation & Education

(b)(6)

EXECUTIVE PROTECTION:

(b)(6); (b)(7)(C) Special Agent (DL)
 (b)(6); (b)(7)(C) Special Agent (Adv)

(b)(6); (b)(7)(C)

EVENT/SITE POCs:

Joseph L. Burks, Chief of Comms & Public Relations, Topeka VAMC 785-350-4386 (b)(6) c
 (b)(6) Strategic Planner, Topeka VAMC (b)(6)
 (b)(6) Director of Operations & Scheduling, Gov Kelly (KS)
 Carrie Shoptaw, Special Events, National WW1 Museum and Memorial (KCMO) 816-888-8111
 Chris Wyche, VP of Security, National WW1 Museum and Memorial (KCMO) 816-888-8104 (b)(6)

SCHEDULING POCs:

(b)(6) Special Assistant, OSVA (Adv)
 Travel Coordinator, OSVA

(b)(6)

Sunday, November 24, 2019

Attire: Business

Weather: Washington, DC H-51°; L-35° - Partly Cloudy
 Kansas City, MO H-54°; L-37° - Partly Cloudy
 Topeka, KS H-58°; L-34° - Partly Cloudy

1230-1245 ERT / ARRIVE REAGAN NATIONAL AIRPORT (DCA) (15 min)
 1 Aviation Circle, Washington, DC 20001
 Drive time: 15 min / 16.7 miles

1344 WHEELS UP TO KANSAS CITY, MO INTERNATIONAL AIRPORT (MCI)
 American Airlines 4587 DCA – MCI: 1344 – 1536, 2 hr 52 min

1536 WHEELS DOWN AT KANSAS CITY, MO INTERNATIONAL AIRPORT (MCI)
 Kansas City, MO 64153

1600-1720 ERT / ARRIVE FAIRFIELD INN & SUITES TOPEKA (1 hr 20 min)
 1530 SW Westport Dr, Topeka, KS 66604
 Drive time: 1 hr 20 min / 79.7 miles

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Monday, November 25, 2019		Attire: Business
Weather:	Topeka, KS H-60°; L-37° - Partly Cloudy	
	Kansas City, MO H-57°; L-41° - Partly Cloudy	
	Washington, DC H-52°; L-35° - Partly Cloudy	

**0745-0755 ERT / ARRIVE EASTERN KANSAS HEALTH CARE SYSTEM - COLMERY-O'NEIL
VA MEDICAL CENTER (10 min)**

2200 SW Gage Blvd, Topeka, KS 66622

Drive Time: 10 min / 3.2 mile

Greeted By:

- Dr. William Patterson, VISN 15 Network Director
- Mr. Rudy Klopf, Director, EKHCS

0800-0900 LEADERSHIP BRIEFING (1 hr)

Location: Director's Conference Room, Bldg. 1-A145

Topics:

- Suicide Prevention
- HRO
- Modernization
- Electronic Medical Record

Attendees:

- The Honorable Robert L. Wilkie
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Christopher Anderson, Special Assistant, OCLA
- (b)(6) Director of Clinical Innovation & Education, VACO
- (b)(6) Special Assistant, OSVA
- Dr. William Patterson, VISN 15 Director
- Mr. Rudy Klopfer, Director EKHCS
- OPIA Representative –TBD
- Ms. Lisa Curnes, Associate Director EKHCS
- Dr. (b)(6) Deputy Chief of Staff EKHCS
- Mr. (b)(6) Associate Director, Patient Cares Services EKHCS
- Mr Justin Peters, Assistant Director EKHCS
- (b)(6) HSS to the Director
- Dr. (b)(6) Suicide Prevention Coordinator
- (b)(6) Chief Engineer
- (b)(6) Acting Chief Quality Management
- (b)(6) Patient Safety Manager
- (b)(6) Chief Nurse Care in the Community

0900-0910 COIN RECOGNITION (10 min)

Location: Director's Conference Room, Bldg. 1-A145

Recipients: (6)

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FINAL 1**

- Dr. (b)(6) Suicide Prevention Coordinator
- Dr. (b)(6) Cardiologist
- Dr. (b)(6) Psychologist
- (b)(6) Social Worker - Homeless Program
- (b)(6) Lead MSA
- (b)(6); (b)(7)(C) Security Assistant

0910-0920 EXECUTIVE TIME (10 min)

*Senator Moran arrives at 0900 and will join SECVA at the start of the facility tour.

0920-1020 FACILITY TOUR (1 hr)

Tour Led By: (b)(6) Health System Specialist

Highlighted Areas:

- Optometry Clinic (New Construction)
- CLC (New Construction)
- Dementia Unit

1020-1025 MEDIA PREP (5 min)

Location: Director's Office, Bldg. 1 C122

1025-1040 MEDIA HOLD (20 min)

Location: Outdoor Pavillion, Bldg. 1

1040-1045 EXECUTIVE TIME (5 min)

1045-1130 WORKING LUNCH (45 min)

Location: Director's Conference Room, Bldg. 1-A145

Attendees:

- The Honorable Robert Wilkie
- Senator Jerry Moran, Kansas
- Michael Meador, Special Assistant to the Secretary
- Traci Scott, Senior Advisor for Strategic Communications
- Christopher Anderson, Special Assistant, OCLA
- (b)(6) Director of Clinical Innovation & Education, VACO
- (b)(6) Special Assistant, OSVA
- Dr. William Patterson, VISN 15 Director
- Director A. Rudy Klopfer, Eastern Kansas Health Care System – Colmery-O'Neil VA Medical Center
- Director Rick A. Ament, Robert J. Dole VA Medical Center
- Director David Isaacks, Kansas City VA Medical Center
- Director Donna Meyer-Hickel, Wichita Regional Office

1135-1245 ERT / ARRIVE NATIONAL WWI MUSEUM AND MEMORIAL (1 hr 10 min)

2 Memorial Dr., Kansas City, MO 64108

Drive Time: 1 hr 10 min / 69.2 miles

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FINAL 1**

1250-1300 EXECUTIVE TIME (10 min)

1300-1415 TOWN HALL EVENT WITH SENATOR MORAN (1 hr 15 min)

Location: National WWI Museum and Memorial

Attendees:

- The Honorable Robert Wilkie
- Senator Jerry Moran, Kansas
- Dr. William Patterson, VISN 15 Director
- Director A. Rudy Klopfer, Eastern Kansas Health Care System – Colmery-O’Neil VA Medical Center
- Director Rick A. Ament, Robert J. Dole VA Medical Center
- Director David Isaacks, Kansas City VA Medical Center
- Director Donna Meyer-Hickel, Wichita Regional Office

Order of Events

- 1300-1310: Opening Remarks and Introduction of Secretary Wilkie – Sen Moran
- 1310-1320: Opening Remarks – Secretary Wilkie
- 1320-1400: Comments/Questions from Audience
- 1400-1407: Closing Remarks – Secretary Wilkie
- 1407-1415: Closing Remarks – Senator Moran

1420-1425 MEDIA PREP (5 min)

Location: Classroom 2

1425-1445 MEDIA HOLD (20 min)

Location: Paul Sunderland Glass Bridge

1450-1515 ERT / ARRIVE KANSAS CITY INTERNATIONAL AIRPORT (MCI) (25 min)

Kansas City, MO 64153

Drive Time: 25 min / 21.1 miles

*** TBD: Phone call with Governor Laura Kelly (Kansas)**

Call-in Number: (b)(6) Director of Ops and Scheduling)

1515-1550 EXECUTIVE TIME (35 min)

1617 WHEELS UP TO REAGAN NATIONAL AIRPORT (DCA)

American Airlines 4587 MCI-DCA: 1617 – 1945, 2 hr 28 min

1945 WHEELS DOWN REAGAN NATIONAL AIRPORT (DCA)

2000-2015 ERT / ARRIVE RESIDENCE (15 min)

MC



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 Fairfield.Marriott.com

Robert Wilkie Washington Dc		Room: 218 Room Type: KING Number of Guests: 1 Rate: \$91.00		Clerk: (b)(6)
Arrive: 24Nov19	Time: 12:05PM	Depart: 25Nov19	Time: 07:15AM	Folio Number: 61981

DATE	DESCRIPTION	CHARGES	CREDITS
24Nov19	Room Charge	91.00	
25Nov19	Visa		91.00
Card #: VXXXXXXXXXXXXXXXXX0215XXXXX Amount: 91.00 Auth: 032337 Signature on File			

BALANCE: 0.00

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-Lubab provided by facility on Nov 25th

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Duluth Government
 2860 Peachtree Ind. Blvd., Suite 1000
 Duluth, GA 30097
 Phone: (877) 813-5900

Tuesday, 12NOV 2019 4:06 PM EST

Passengers: ROBERT WILKIE (101T09625/ 101T09625)

Agency Reference Number: MCPY5W

Click here to view your current itinerary or ETicket receipt on-line: viewtrip.travelport.com

[Enjoy parking discounts from Duluth Travel Inc HERE](#)

AIR	Sunday, 24NOV 2019		
American Airlines OPERATED BY REPUBLIC AIRWAYS AS AMERICAN EAGLE From: Washington Reagan Natl DC, USA To: Kansas City Intl MO, USA Stops: Nonstop Equipment: EMBRAER EMB 175 DEPARTS DCA TERMINAL C - ARRIVES MCI TERMINAL C Frequent Flyer Number: (b)(6) SEATS NOT AVAILABLE. AIRPORT CHECK-IN American Airlines Confirmation number is GMEMUV		Flight Number: 4587 Depart: 1:44 PM Arrive: 3:36 PM Duration: 2 hour(s) 52 minute(s) Status: CONFIRMED MEAL: FOOD FOR PURCHASE	Class: M- Coach/Economy Miles: 937 / 1499 KM

HOTEL	Sunday, 24NOV 2019		
Fairfield INN Topeka Marriott (FAIRFIELD) 1530 Sw Westport Dr Topeka KS US 66604 Number of Rooms: 1 Phone: 17852736800 Rate: USD 91.00 Check Out: Monday, 25NOV 2019 Room Type: GOVC00		Confirmation Number: 84312656 Fax: 17852736800 Room GUARANTEED TO VISA Reserved For: WILKIE ROBERT	
Guaranteed to: VI***** (b)(6) Hotel cancellation policy: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 106.70 CANCEL FEE PER ROOM.			

AIR	Monday, 25NOV 2019		
American Airlines OPERATED BY REPUBLIC AIRWAYS AS AMERICAN EAGLE From: Kansas City Intl MO, USA To: Washington Reagan Natl DC, USA		Flight Number: 4587 Depart: 4:17 PM Arrive: 7:45 PM	Class: O- Coach/Economy

Stops: Nonstop
 Seats: 16C
 Equipment: EMBRAER EMB 175
 DEPARTS MCI TERMINAL C - ARRIVES DCA TERMINAL C
 Frequent Flyer Number: (b)(6)
 American Airlines Confirmation number is GMEMUV

Duration: 2 hour(s) 28 minute(s)
 Status: CONFIRMED
 MEAL: FOOD FOR PURCHASE
 Miles: 937 / 1499 KM

Ticket/Invoice Information

Ticket for: ROBERT WILKIE
 Date issued: 10/30/2019 Invoice nbr: 622946
 Ticket Nbr: 0017412729853 Electronic Tkt: Yes Amount: (b)(4) USD
 Form of Payment: VI*****0215

Service Fee: ROBERT WILKIE
 Date issued: 10/30/2019 Invoice Nbr: 622946
 Document Nbr: 8900776433597 Amount: USD
 Form of Payment: VI*****0215

Base Fare: (b)(4)
 Tax: (b)(4)
 Air Fare: (b)(4) (xxxx0215)
 Total Air Fare: (b)(4)
 Service Fee: (b)(4) (xxxx0215)
 Total Invoiced: 630.49

Click here 24 hours in advance to obtain boarding passes:
[American](#)

Click here to review Baggage policies and guidelines:
[American](#)

Check operating carrier website for any policies that may vary.

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXXX0215
 ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017412729853
 ZPIZINVOICE NUMBER IS 622946
 ZPIZSERVICE FEE***** (b)(4)
 ZPIZTICKETED FARE***** (b)(4)
 ZPIZTOTAL CHARGE*****\$630.49
 CB/CGEBILLING/ATRS/2019-10-30T16.32.00Z

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 THESE RESERVATIONS WILL REQUIRE SEPARATE TICKETS.

101T09625
 **For travel agent assistance and emergencies, please call 1-877-813-5900.
 Your TMC Code is "11T" Duluth Travel

New TSA guidelines
<https://www.tsa.gov/news/releases/2019/04/04/tsa-reminds-travelers-real-id-identification-requirements>

Expense Receipt

Traveler

Passenger Name: WILKIE, ROBERT	e-Ticket Number: 0017412729853	Reservation Number: MCPY5W	Issue Date: October 30, 2019
Invoice Number: 622946	Total Charges to Date: USD 630.49		

Agency Details



Agency Phone:
877-813-5900

Fare Information

Form Of Payment:
VI XXXX XXXX XXXX 0215

Fare:	USD	(b)(4)
Taxes and Carrier-imposed fees:	USD	
	USD	
	USD	
Total Airfare:	USD	
Service Fee: (MCO Number : 8900776433597)	USD	
Total Invoice:	USD	630.49

Trip Information

Flight - American Airlines (AA) - 4587 - November 24, 2019

Confirmation Number: GMEMUV **Status:** Confirmed

Depart: Ronald Reagan National Arpt (DCA) Washington 1:44 PM	Arrive: Kansas City Intl (MCI) Kansas City 3:36 PM	Class Of Service: Economy
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Flight - American Airlines (AA) - 4587 - November 25, 2019

Confirmation Number: **Status:**

Expense Receipt

GMEMUV	Confirmed	
Depart:	Arrive:	Class Of Service:
Kansas City Intl (MCI)	Ronald Reagan National Arpt	Economy
Kansas City	(DCA)	
Terminal C	Washington	
4:17 PM	Terminal C	
	7:45 PM	

Misc - August 25, 2020

Location Info:	Other Info:
Phone:	Number of Persons: 1
	Remark: THIS DATE FOR
	ACCOUNTING PURPOSES ONLY

Agent Comments

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101T09625

ZPIZAMERICAN AIR TICKET WAS CHARGED TO VI XXXXXXXXXXXX0215

ZPIZAMERICAN AIR ELECTRONIC TICKET NUMBER IS 0017412729853

ZPIZINVOICE NUMBER IS 622946

ZPIZSERVICE FEE***** (b)(4)

ZPIZTICKETED FARE***** (b)(4)

ZPIZTOTAL CHARGE*****\$630.49

CB/CGEBILLING/ATRS/2019-10-30T16.32.00Z