

Graduate Professional & Peer Advising (GP2A) Form Advising Lunch Commitment Form

Instructions/Agreement

You must agree that you will provide advice on courses, internships, graduate school or other professional/academic items before being part of the GP2A program.

Please contact our office **at least 2 weekdays before** to schedule your advising lunch. Submit this form to the Office of Student Affairs, Huang building room 135. If this is a Faculty Club reservation, our staff will confirm your reservation details by email. You should receive a confirmation by the day before.

Questions? Contact Nan Aoki (nanaoki@stanford.edu or 650-498-3890) or Dr. Noé Lozano (noe@stanford.edu or 650-723-7177).

- **Maximum amount per person \$20.00**
- **Use the PCard to pay for the lunch. Order ahead if this is not a Faculty Club reservation.**
- **PCard must be returned immediately after the lunch with original receipt(s).**
- **IF NO receipt, or you or invitee(s) fail to attend, you may be billed for expenses.**

Planned Date and Time of lunch:		
Is this a Faculty Club lunch?	<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, which restaurant? _____)	
Who is organizing this lunch?	Full Name:	Cell number:
	Email address:	
Advisor Position:	<input type="checkbox"/> Professor <input type="checkbox"/> Alumni <input type="checkbox"/> Graduate Student <input type="checkbox"/> Undergraduate upperclassman <input type="checkbox"/> Other: _____	
Advisor Contact Info:	Full Name:	Email address:
Advisee Full Name(s):		
Advisor Signature: <small>(I will advise on courses, internships, grad school or other professional or academic items.)</small>	X	Date:
Dr. Noé Pablo Lozano Authorization Signature:	X	Date: