



Stanford Infrastructure Program

SUMMARY This statement describes University policy on infrastructure projects and programs in general support of the University's environs that are of particular benefit to the general University community.

POLICY STATEMENT

The Stanford Infrastructure Program (SIP) consists of projects and programs proposed and developed for the betterment and general support of the University's academic community and its physical plant. The infrastructure system is in direct support of the academic missions of teaching and research and the overall vitality of the institution. The infrastructure within SIP's physical boundaries will be developed as necessary to improve public safety and service and to promote conservation in land use and resources.

The campus wide infrastructure system includes the conventional physical infrastructure, other than utilities systems, that are part of a typical city or county public works program including: roads, paths, pedestrian malls, campus transit, bicycle facilities, parking, outdoor spaces, outdoor lighting, outdoor art, emergency towers, and outdoor signs, as well as the advance planning efforts that support each of these. This program is organized under two areas of responsibility: Campus Planning System (SIP-C) and Transportation/Parking Systems (SIP-T).

General improvements to Stanford's infrastructure include capital projects and major rehabilitation/life cycle replacement of such elements as roads, parking structures and lots, and trees, but exclude items of normal, deferred or planned maintenance.

Transportation and parking capital projects are both included because transportation facilities and parking operations are interdependent.

The SIP program will also fund the Project Management Resources program.

APPLICABILITY SIP fees will be assessed on all capital projects regardless of size, funding source or management within the Stanford Infrastructure Program boundaries with the exception of software application programs. Additionally, no assessments will be taken on SIP funded or GUP Entitlement Fee funded projects or the portion thereof that is funded by SIP or GUP Fees.

The physical boundary of the Stanford Infrastructure Program includes the campus lands considered in direct support of the academic program and contiguous to the central campus. This includes but is not limited to the Stanford lands bounded by Page Mill Road, Junipero Serra Boulevard, San Francisquito Creek, and El Camino Real as well as the academic portion of the contiguous Foothills. The residential and commercial leaseholds in the Central Campus and foothills are excluded from the SIP policy. Academic tenants on Welch Road are assessed 2.3% SIP and are responsible for funding their own parking.

FINANCIAL STRUCTURE

Unless otherwise noted, a 4.6% SIP assessment will apply to all capital projects (including new buildings, renovations, deferred maintenance projects and the Capital Utilities Program) regardless of size, funding and management.

The SIP assessment will be applied to the total actual cost of applicable projects (excluding the SIP assessment and GUP Entitlement Fees) and will be collected monthly on project expenditures from project inception to project closeout.

The assessment percentage will be re-evaluated periodically and amended accordingly by LBRE Finance and Administration.

PROJECT ELIGIBILITY

Applications for the use of SIP funding should be communicated by submitting a project request to either the University Architect/Campus Planning and Design office (SIP-C) or to Parking & Transportation Services (SIP-T) as appropriate.

Each request must represent a project that will provide benefits to more than a single user, group, or building and each will be evaluated against the following general criteria:

- Improves the overall quality of the Stanford environment
- Satisfies a particular academic or auxiliary program need
- Reduces total capital and operating budget expenses
- Fulfills a safety and/or security need
- Relates to and supports Stanford planning objectives
- Provides a renewal of a deteriorating infrastructure asset(s)
- Responds to governmental agency requirements

EFFECTIVE

This infrastructure program supersedes all previous policy statements and is effective September 1, 2001. The policy applies to capital projects initiated on or after the effective date.

AUTHORITY

The Vice President for Land, Buildings and Real Estate (LBRE) has the authority to change or exempt the application of the SIP assessment on any capital project as appropriate.

This policy is approved by the Provost.