

Emergency Information

Important Safety Information for the Mathematics Department

Please read the following safety plan that will be used in the event of a fire, earthquake or other emergency.

If the Fire Alarm Sounds

1. You must evacuate the building but **DO NOT** use the elevator.
2. Leave through the closest exit. Know this ahead of time by [reviewing your nearest exits](#).
3. Go to the **Emergency Assembly Point (EAP)** located at The Oval, adjacent to the Math Building. If you are teaching a class, please lead the students to the EAP.
4. Report to Debbie Lemos and/or any member of the Emergency Team (see below) at the EAP who will check you off on the building roster (so we know that you have safely left the building).

If there is an Earthquake

Follow the same procedures as above. Listen for instructions, which may be given on the bullhorn. Remember to go to the Emergency Assembly Point.

If there is an Emergency on the Weekend or Evening

Facilities: call (650) 723-2281
Emergency: dial **9-911**
Website: <http://math.stanford.edu>

Emergency Team

Brian White (Department Chair), Room: 381-R6, Phone: (650) 723-0952
Debbie Lemos (Department Manager), Room: 381-R2, Phone: (650) 723-2214/(650) 387-2174
Victoria Kwong (Emergency Coordinator), Room: 381-R1, Phone (650) 723-2603
Gretchen Lantz, Room: 381-S, Phone: (650) 723-2601

Math Department Emergency Supply Room Locations

	First Aid Kits	Earthquake Kits (red backpack)	Bullhorn
1 st floor	381-R5 Workroom	381-R2, 381-S	381-R2
2 nd floor	382-T Lounge	382-R Kitchen	
3 rd floor	383-GG Kitchen	383-GG Kitchen	
4 th floor	TBD	TBD	
Basement		380-B Lounge	