

Stanford | Office of Postdoctoral Affairs



Sixth Training Year Extension Request Form for Postdoctoral Scholars

To be completed by Postdoc

For submission with Faculty Sponsor/PI Request Form

Postdoctoral Scholar name:

Appointment start date:

Student ID number:

Current appointment end date:

Department/Division:

Requested end date:

Faculty Sponsor name:

Total research experience at end of requested date (from research experience calculator):

Postdoctoral Administrator name:

Postdoc's Statement Supporting Extension Request:

Provide a brief summary of training to date. (Include classes, workshops, and other professional development activities.)

How will this additional time support your career track?



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What is your career transition plan? When do you intend to initiate your job search? How will you use this year to support this transition?

What resources will you include in your career transition? (E.g workshops, career counseling, etc. Be specific with names and dates if available)

Are there additional considerations for this request? (e.g. family or medical leave during training, unanticipated training challenges)

Please provide the following documents

- Postdoc's Record of IDP Meeting with PI (Available from Postdoctoral Administrator)
- Postdoc's Updated CV
- Research Experience Calculator (completed by Postdoctoral Administrator)
- Copy of Award Letter (if request is based on a fellowship award)
- Copy of accepted Job Offer Letter (if request is based on job offer; confidential information can be omitted)

_____ Print name: Date:
Postdoc signature

_____ Print name: Date:
Postdoctoral Administrator signature