

APPROVED

MINUTES

Library Advisory Commission (LAC)

April 2, 2008

Downtown Library

270 Forest Ave.

6:30 p.m.

Commissioners Present: Sanford Forte (Vice Chair), Leonardo Hochberg, ,
Valerie Stinger (Chair), John Stucky, Susan Thom
Commissioners Absent: Karen Dreyfus, Robert Redfern-West
Staff Present: Diane Jennings, Cornelia van Aken, Evelyn Cheng
Council Liaison: Sid Espinosa

CALL TO ORDER – Chair Stinger called the meeting to order at 6:45 p.m.

ORAL COMMUNICATIONS – None

The Library Advisory Commission met in Retreat format.

1. Report on the City's budget and financial picture

- David Ramberg, Assistant Director, Administrative Services Department, gave an overview of the City's 2007-2009 budget process, the current budget situation and City's major priorities, including an update on General Fund infrastructure backlog.
- Key Budget dates:
April 7: Best bets for revenue and expense options to help the General Fund accommodate financing for the Public Safety Building (Council)
May 6 : Budget Kick-Off (Council)
May 8: CIP discussion (Finance Committee)
June 9: Budget Adoption (Council)

2. Review of Proposed Changes to City Naming Policy

- Thom moved
“That the Library Advisory Commission recommends to City Council the adoption of the Policy and Services Committee's proposed revisions to the City Facility Naming Policy.”

Forte seconded. Motion passed unanimously, 5-0 (Dreyfus and Redfern-West absent)

- Thom will represent the LAC at the April 14 Council Meeting and speak to the Motion in support of the proposed changes and explain why this is important for Library.
3. Priority Setting for the LAC's Study Session with City Council on April 14 and Review of LAC priorities for 2008
- Agenda for the April 14, 2008 Study Session with City Council
 - A. Last Year's Accomplishments: schematics, reviewed Auditor's report, Link+, Technology Citizen's Advisory Group, Liaisons to FOPAL and Foundation - strengthened ties, collection budget increased, leased dvds
 - B. LAC Priorities
 - 1. Outreach Plan
 - Communicate library needs
 - Use feedback to improve service to targeted population
 - Build stronger ties to segments such as schools, Avenidas, etc.
 - 2. Technology Development
 - Citizen Advisory Group and the vision
 - Link+ pilot
 - RFID consultant
 - 3. Refining Priorities according to Budget Priorities
 - Needs
 - Connections, partnerships
 - Evolving community needs
 - Civic engagement

THE MEETING WAS ADJOURNED AT 10:45 p.m.