

APPROVED

MINUTES

Library Advisory Commission (LAC)

July 16, 2015

Council Chambers
250 Hamilton Avenue

Commissioners Present: Sheena Chin, Doug Hagan, June Loy,
Bob Moss

Commissioners Absent: Don McDougall

Council Liaison : Cory Wolbach

Staff Present: Monique le Conge Ziesenhenne,
Eric Howard (minutes)

CALL TO ORDER – Chin called the meeting to order at 7:00 p.m.

ORAL COMMUNICATIONS – None

AGENDA CHANGES, REQUESTS, DELETIONS – None

BUSINESS

1. Approval of draft minutes of Regular Meeting on April 23, 2015.

- With corrections, minutes of the Regular Meeting on April 23, 2015 were approved.

2. FY2016 Library Budget.

- Ziesenhenne said the Library's FY2016 budget was approved as proposed: basic requests as a result of new buildings which included additional funding for equipment maintenance and supplies, additional support for training and the LAC, library materials related to eResources, as well as additional staff to accommodate expanding library hours.
- Ziesenhenne added that the Library met with Service Employees International Union (SEIU) to answer questions regarding the proposed change in the schedule that the budget is intended to fund. New hours will be implemented when necessary staff are hired, most likely in late August or early September.
- Members of the LAC gave feedback and asked questions about the Library's current fiscal year's and approved FY2016 budgets, contributions

from the Friends of the Palo Alto Library (FOPAL), and commended staff for the work done on the proposed budget.

- Chin congratulated Palo Alto Library on receiving the California Library Association's (CLA) *PRExcellence* award for the "Grand Opening of the Mitchell Park Library and Community Center."

3. Attendance at the 2015 American Library Association (ALA) Annual Conference.

- McDougall and Moss attended the 2015 American Library Association (ALA) Annual Conference held in San Francisco, June 25-30, 2015, and shared their observations/experiences.
- McDougall sent in his notes about the conference, including the attendees, speaker events, the Exhibit Floor and the various exhibitors; Moss said he wanted to be at more places than he could make and was particularly engaged by a conference on engaging teens and kids, and one addressing the topic on the future of ebooks and paperbacks. Moss said the conference was informative and useful.
- Commissioners asked follow-up questions about the presentations and staff attendance at this year's conference.
- Zieshenne said presentation clips are available through the ALA's website <http://americanlibrariesmagazine.org/tag/alaac15/>

4. LAC Meetings Libraries

- At the last LAC meeting, Commissioners asked if meetings can be held at Mitchell Park or Rinconada Libraries; Zieshenne said staff is open to the suggestion and looked into the pros and cons of moving LAC meetings to libraries.
- Commissioners agreed that meeting at libraries would be a way to promote and engage the community about the new libraries.
- Discussion followed about community outreach to advertise LAC meetings, suggestions as to when to make this happen and a rotation of venues among the five libraries, starting with Mitchell Park Library.
- Zieshenne said staff will review room openings and schedules and bring back the agenda item for discussion at the LAC meeting in August.

LIBRARY DIRECTOR'S REPORT

Ziesenhenne gave a written report on recent library activities of interest in May/June 2015, which included the draft of annual statistics and an update on the Summer Reading Program.

Commissioners asked questions/clarification on the statistical information included in the packet, the maker+ summer program and City salaries and benefits.

COUNCIL LIAISON'S REPORT

Wolbach thanked library staff and the LAC for their great work, and to Ziesenhenne for the Library tour and information session she offered last month. He expressed hope that other Council members will take up her invitation to visit some or all of the library buildings, review programs and services, and answer questions.

Ziesenhenne said Wolbach signed up for Summer Reading.

COMMISSIONER REPORTS AND QUESTIONS

Hagan asked if LAC subcommittees can be kept as standing committees; Ziesenhenne will check with the City Clerk's Office.

Also, for future LAC meetings, Library managers will be invited to attend and make a presentation on projects/services they are currently offering or working on.

AGENDA for meeting on August 27, 2015:

- Presentation on eBooks and Other Collections
- Length of Term for LAC Subcommittees
- LAC Meetings in Libraries

ADJOURNMENT