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**LIBRARY ADVISORY COMMISSION (LAC)
AGENDA**

SPECIAL MEETING

Thursday, December 17, 2015
Downtown Library El Camino Real Room
270 Forest Ave.
7:00 p.m.

ROLL CALL	7:00-7:05 PM
ORAL COMMUNICATIONS (Members of the public are invited to address the commission on any subject not on the agenda. A reasonable time restriction may be imposed at the discretion of the Chair.)	7:05-7:10 PM
AGENDA CHANGES, REQUESTS, DELETIONS – Action	7:10-7:15 PM
BUSINESS	
1. Approval of Draft Minutes of Special Meeting on October 22, 2015 - Action	7:15-7:20 PM
2. Presentation on Youth Services Programs: Jenny Jordan, Manager, Youth Services – Information/Discussion	7:20-8:00 PM
3. Report on Integrated Library System Change and Timeline: Diane Lai, Head, Information Technology & Collections – Information/Discussion	8:00-8:15 PM
4. Status Report on Drive-Up Book Drops at Mitchell Park and Rinconada Libraries – Information	8:15-8:30 PM
LIBRARY DIRECTOR'S REPORT	8:30-8:40 PM
OTHER REPORTS	8:40-8:50 PM
• Council Liaison's Report	
• Commissioner Reports and Questions	
COMMENTS AND ANNOUNCEMENTS	8:50-8:55 PM
AGENDA FOR NEXT MEETING - February 25, 2016	8:55-9:00 PM
ADJOURNMENT	

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in Library Administration at Downtown Library, 270 Forest Ave., during normal business hours.

Persons with disabilities who require auxiliary aids or services in using City facilities, services, or programs or who would like information on the city's compliance with the Americans with Disabilities Act (ADA) of 1990, contact: ADA Coordinator, City of Palo Alto (650) 329-2550 (voice), ada@cityofpaloalto.org