

Application for Exchange Program at UC Santa Cruz

This is only for Stanford graduate students who wish to enroll in University of California, Santa Cruz courses.



Student Services Center

Tresidder Memorial Union, 2nd Floor
Monday - Friday, 9 a.m. - 5 p.m.
<http://helpsu.stanford.edu/?pcat=ssc>

Office of the University Registrar

482 Galvez Mall, Suite 120
Stanford, CA 94305
Fax: (650) 725-7248

Eligible students include:

1. Ph.D. and M.S. students from the Department of Biology
2. Ph.D. and M.S. students from the Department of Civil and Environmental Engineering
3. Ph.D. and M.S. students from the School of Earth Sciences
4. Ph.D. students from the Emmett Interdisciplinary Program in Environment and Resources
5. J.D., J.S.M., J.S.D., and M.L.S. students from Stanford Law School
6. Graduate students who are enrolled in other programs may request an exception to participate in the program. The request is made to the Center for Ocean Solutions Education and Training program.

Application and Registration Process:

1. Completely fill out form and obtain all signatures.
 - a. Course instructors must give permission to enroll in classes by signing the form.
 - b. Discuss plans with your Stanford department and obtain Stanford departmental signature.
 - c. Discuss plans with your academic department at exchange institution and obtain UC Berkeley or UCSF departmental signature.
 - d. Obtain approval and signature from exchange institution's registrar's office (see contact information below).
 - e. International students are required to obtain a signature from Stanford University's Bechtel International Center.
 - f. Submit the application to the Stanford University Office of the University Registrar or to the Stanford Student Services Center for the final approval signature.
 - g. Once processed, your copy of the form is sent to the host institution, and you will receive a confirmation email.
2. A new application is required for each quarter at exchange institution.
3. Stanford students attending exchange program pay all tuition and fees to Stanford.
 - a. UCSC is on the quarter system, and credits typically correspond to Stanford quarter units.
4. Your application must be submitted and approved one month prior to the start of the exchange quarter.

Contact Information for Center for Ocean Solutions:

Education and Training Program, Center for Ocean Solutions
99 Pacific Street, Suite 555E
Monterey, CA 93940
831-333-2077 • <http://centerforoceansolutions.org>

Contact Information for UC Santa Cruz:

UC Santa Cruz Office of the Registrar
1156 High Street
Santa Cruz, CA 95064

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Submit completed form to the Student Services Center, or fax to the Registrar's Office, for the final approval signature.

Last or Family Name _____ First _____ Middle _____ Stanford Student Number (first digit is 0) _____

Country of Citizenship _____ Birthdate _____

Phone (include area code) _____ Email Address _____

Current Stanford Department _____ Current Anticipated Degree _____

Number of units for which you are currently enrolled at Stanford (minimum required is 4 units): _____

Have you ever attended the proposed exchange institution (UC Santa Cruz): If yes, when? _____

If you attended under another name, print name _____

Course(s) for which you are applying at the proposed exchange institution: Term _____ Year _____

Contact UC Santa Cruz for class schedules. You must comply with all enrollment deadlines listed at the proposed exchange institution.

Subject Code	Catalog Number	Class Number	Units	Grading Basis	Course Title	Instructor	Day/Time

Total units of Stanford and UC Santa Cruz enrollment: _____

Approvals and Signatures

Student Signature: By signing below, I certify that the information contained on this petition and all supporting documents is true and accurate. I understand that misrepresentation(s) of fact and/or circumstances may give rise to a complaint being filed with the Office of Community Standards for investigation as possible violation(s) of the Fundamental Standard.

Student Signature _____ Date _____

Academic Adviser Signature (Stanford) _____ Print Name _____ Date _____

Center for Ocean Solutions Education and Training Program Signature _____ Print Name _____ Date _____

Course Instructor Signature _____ Print Name _____ Date _____

Bechtel International Adviser Signature (required for F-1 or J-1 visa holders only) _____ Print Name _____ Date _____

Final Approval Signature: Submit to Student Services Center or fax to Registrar's Office to obtain this signature.

Signature/Title (Stanford Registrar's Office) _____ Print Name _____ Date _____