

Upgrades Coming to AlertSU System- -New Caller ID!

EH&S Emergency Preparedness

As of December 13th, Stanford will have completed an upgrade to the AlertSU system that will lead to new functionality in the near future. The upgrades will be transparent to the campus population as the mass notification messages will continue to be delivered to cell phones, work phones, home phones and email addresses just as before. People will not need to do anything to continue to receive messages as they have in the past.

There will be one change that will be apparent only when messages are delivered. The caller ID for the SMS messages and for phone messages will change. The new caller ID for SMS messages will be 28698. Previously, it was either 23177 or 63079. The caller ID for phone messages will be (877) 676-6633 rather than (650) 725-5555. If people have entered these numbers into their cell phone address book, they will want to update the numbers so they will know when they are receiving a text or a call from the AlertSU system.

The Office of Emergency management recommends that all individuals add these numbers to their cell phone address book so they are immediately aware when they receive an AlertSU message.

The changes are being made to improve the ability to account for staff, faculty and students after an emergency event. In the near future, members of the campus community will have the ability to respond to or simply acknowledge the receipt of an emergency message delivered by the system. This will have two direct effects. First, university responders will know who has acknowledged the message and who is still not accounted for. Secondly, after acknowledging an alert, the system is intelligent enough to discontinue trying to contact that person through additional phone calls. This has the advantage of speeding up the notification process to others who are still trying to be contacted by freeing up phone lines for other calls.

The new functionality of the AlertSU system will be tested during the spring AlertSU test traditionally held in April. More information about that test will be available closer to the test date.

For questions about the system, send an email to preparedness@lists.stanford.edu.

ChemTracker

EH&S ChemTracker Team

Stanford is one of over 30 institutions of higher education in a collaborative consortium using ChemTracker, Stanford-produced-and-maintained software for managing chemical inventory and producing regulatory reports. The complexity of tracking and reporting on hazardous materials used at Stanford can be seen in the numbers: 250,000 individual containers of 15,000 different chemicals distributed across 2,600 rooms in 260 buildings! The logistical task of knowing 'what chemicals are where' for the consortium members and Stanford is particularly challenging.

Kevin Creed has recently joined Stanford EH&S as manager of the ChemTracker Program. Kevin has worked with both large and small universities in the University of California and California State University systems and brings his experience as the former EH&S Director at the University of California, Merced as well as the previous EH&S director at Humboldt State University. Kevin has an MA in Biology with a concentration in Toxicology, experience in industrial hygiene, lab safety, hazardous materials/waste, fire/building codes and extensive campus experience with occupational safety/hazmat/environmental reporting regulations in California.

Kevin is leading the ChemTracker Team's strategic planning for a major revision of ChemTracker that will include a technical architecture upgrade, as well as significant improvements to the user interface and reporting functions. The general goal is to ensure that ChemTracker continues to evolve to meet the ChemTracker Consortium's hazardous materials inventory management needs as well as to respond to changes

in regulatory reporting requirements.

Stanford's ChemTracker users are supported by the Hazardous Materials Management (HMM) Program at EH&S. They help Stanford users add new chemical owners (i.e., Principal Investigators), set up new chemical management accounts for individuals who will maintain inventory, provide training for new users, answer questions and help with problems. Higher level support such as trouble-shooting, technical, or data issues etc., that cannot be solved by the HMM Program are forwarded to the ChemTracker Team for resolution. Stanford's ChemTracker users can go to the webpage <http://tinyurl.com/7cepjpa> for general information, as well as to click the link to complete a support request. It is important to file a ChemTracker support request this way, rather than using a personal email, to ensure the HMM Program can track the request and provide responses if a team member is out of the office.

Both the ChemTracker Team and the HMM Program members encourage ChemTracker users to also submit ideas and improvements you would like to see in the next version of the software, via the "Submit a ChemTracker Help Request to the HMM Program" link on the webpage above.

STARS Learning Administrators EH&S Training and Communications

Stanford staff training records are kept primarily in STARS. An employee's records can be viewed by the employee, the employee's manager, and by a *STARS Learning Administrator*. Each department should have its own STARS Learning Administrator.

STARS Learning Administrators can:

- Define/Set-up Upcoming Training Classes (EHS will perform this step for Safety courses)
- Schedule Training Classes
- Register Learners
- Track Attendance
- Track Program Compliance

In order to become certified as a STARS Learning Administrator--and thereby receive access to the registration and employee record reporting tools--there are

two STARS certification programs to take:

1. The first is STARS v9 Certification for Learning Administrator, (STARS-PROG-0005). The associated activity to complete is STARS v9 Learning Administrator Training (STAR-0009-0002).
2. The second program course to enroll in is STARS v9 Certification for Enrollment Administrator (STAR-PROG-0004). The associated activity to complete is STARS v9 Enrollment Administrator Learning (STAR-0008-0001).

EH&S encourages the person chosen to be Learning Administrator to take the training ASAP. It provides the administrators with the capability of confirming training compliance for their departments. It will also ease setup and scheduling for those departments that participate in Fall New Student Safety Training.

For questions about STARS Learning Administrator training, contact Eric Nakagawa at eric.nakagawa@stanford.edu.

EH&S Launches New Customer Service Site EH&S IT

In early March 2012, EH&S will be introducing a new customer service interface for three of its technical groups including Asbestos, Lead and Construction Safety programs, Environmental Protection Programs and the Stanford University Fire Marshal's Office (SUFMO) programs. The department will launch new service request forms allowing clients to choose the location of work, enter a description and answer a number of questions specific to the type of request. Request types include Asbestos, Lead and Construction Safety, Non-Research Hazardous Waste, Radioactive Waste, Lab Cleanouts, and SUFMO Services such as Fire Alarm, Sprinkler, Extinguisher or Engineering Services (including the California Building Code report). The department's existing WasteTag system for Research Hazardous Waste will remain unchanged for clients. More details will be available just before the implementation date.

EH&S News and Notes is published by the EH&S Training and Communications Group. Send feedback to rbedgar@stanford.edu.