

CONGESTION MANAGEMENT PROGRAM & PLANNING COMMITTEE

Thursday, March 20, 2014

MINUTES

CALL TO ORDER

The Regular Meeting of the Congestion Management Program & Planning Committee (CMPP) was called to order at 10:04 a.m. by Chairperson Pirzynski in VTA Conference Room B-104, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Status
Rose Herrera	Member	Absent
Joe Pirzynski	Chairperson	Present
David Whittum	Member	Present
Ken Yeager	Member	Absent
Dave Cortese	Alternate Member	Absent
Jamie Matthews	Alternate Member	N/A
Jason Baker	Alternate Member	N/A

* Alternates do not serve unless participating as a Member.

A quorum was not present and a Committee of the Whole was declared.

2. ORDERS OF THE DAY

There were no Orders of the Day.

3. PUBLIC PRESENTATIONS

Roland Lebrun, Interested Citizen, commented about the use of leaf blowers at the Civic Center Light Rail Station. The blower was blowing dust, dirt, and fumes into the light rail car. He suggested that VTA consider using electric blowers.

The Agenda was taken out of order.

REGULAR AGENDA

6. **Review and Discuss a Progress Report on the Transportation Impact Analysis (TIA) Guidelines Update**

Ying Smith, Transportation Planning Manager, provided a report on the TIA Guidelines Update, highlighting: 1) goals of the update, including improving the TIA process, emphasizing auto trip reduction, and improving the analysis of alternative modes; 2) benefits of implementing a comprehensive approach to development and congestion; and 3) outreach efforts to-date and schedule of the release of the draft updated TIA Guidelines.

Member Whittum expressed his appreciation to VTA staff for providing specific recommendations for City Councils' consideration when evaluating development projects. He further commented that it is helpful to include other modes of transportation in the analysis. Member Whittum also noted that existing Traffic Impact Fee (TIF) programs are not able to support all transportation improvements, such as the Lawrence Expressway Grade Separation.

John Ristow, Chief Congestion Management Agency (CMA) Officer and Staff Liaison, noted that all Cities are required to use the TIA Guidelines in their development review and analysis, however not all Cities have TIF programs. Staff is currently preparing a matrix of existing TIF programs to be presented to the Committee. General Manager Nuria I. Fernandez noted that staff should include a better definition of the impact fees and its benefits.

Chairperson Pirzynski noted that the North Forty project in Los Gatos is seeing resistance from the public because of the anticipated traffic congestion. He further expressed that the new TIA Guidelines may not be adopted in time to assist this project. Ms. Fernandez suggested that VTA consider piloting some of the best practices from the draft TIA Guidelines before they are adopted.

Public Comments

Mr. Lebrun noted the following: 1) provided suggestions on how to use and monitor impact fees; and 2) provided suggestions on transit connectivity by extending the VTA's BART Silicon Valley Extension from the planned Diridon Station to the City of Cupertino.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole recommended forwarding the item for consideration to the April 3, 2014, VTA Board of Directors Regular Meeting: Review and discuss the progress report on the TIA Guidelines Update.

CONSENT AGENDA

4. Regular Meeting Minutes of February 20, 2014

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole deferred the Regular Meeting Minutes of February 20, 2014.

REGULAR AGENDA (continued)

5. Approve the Programming of FY 2014/15 Transportation Fund for Clean Air Program Manager (TFCA 40%) Funds to Projects

Marcella Rensi, Transportation Planning Manager, provided an overview of the TFCA 40% Program Manager Fund (Program) and reported the following: 1) the Program was dramatically undersubscribed this year; 2) staff reached out to project sponsors who met minimum qualifications and investigated ways to either fully fund the proposed projects or push their grant award to the maximum possible amount; 3) release of supplemental call-for-projects yielded two additional projects, yet the Program remained undersubscribed with a surplus of approximately \$500,000; 4) Program has

strict limits on expending funds and need to be spent within two years; and 5) the Technical Advisory Committee (TAC) and Policy Advisory Committee (PAC) both recommended to do a supplemental call-for-projects.

Ms. Rensi noted that the recommendation is for the Board of Directors to approve the current list of projects. Staff will forward the result of the supplemental call-for-projects to the Committees, and again to the Board for approval, in the near future.

Ms. Fernandez suggested that staff inquire with previous applicants regarding past applications that met minimum qualifications but did not get funded due to insufficient program funds.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole recommended forwarding the item for consideration to the April 3, 2014, VTA Board of Directors Regular Meeting: Approve the Programming of FY 2014/15 Transportation Fund for Clean Air Program Manager (TFCA 40%) funds to projects.

7. Review and Discuss the Report on Pedestrian Access to Transit Plan

Public Comments

Mr. Lebrun commented on the Lennar development near the Cottle Light Rail Station and expressed concern that there is no easy access to the station. He recommended that staff consider a pedestrian overpass to the Cottle Light Rail Station and extend it to connect Kaiser Permanente San Jose Medical Center as there is another development located adjacent to the hospital.

Ms. Smith provided an overview of the Pedestrian Access to Transit Plan (Plan), and noted the following: 1) Plan aims to support one of VTA's 2014 priorities – increasing ridership; 2) Plan can support Member Agencies in developing and delivering pedestrian projects; 3) draft planning area focuses on core corridors/station areas and Priority Development Areas (PDA), but will be refined based on transit ridership information and input from communities/outreach efforts; 4) highlighted goals of the Plan; 5) examples of the types of projects that may be included in the Plan; 6) outreach plan, including formation of Task Force; 7) anticipated schedule leading up to Plan completion in early 2016.

Member Whittum provided some examples of pedestrian deficiencies in Sunnyvale related to VTA Light Rail and the Lawrence Caltrain Station, particularly the lack of American with Disabilities Act (ADA)-compliant curb cuts.

Members of the Committee and staff discussed the importance of supporting ADA improvements, noting that such improvements benefit every aspect of the community.

Chairperson Pirzynski and Ms. Fernandez requested that staff provide periodic updates on the Plan to the Committee.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole recommended forwarding the item for consideration to the April 3, 2014, VTA Board of Directors Regular Meeting: Review and discuss the report on Pedestrian Access to Transit Plan.

8. Review and Discuss the Capitol Expressway Pedestrian Improvements Project

Ms. Smith provided a brief background and overview of the Capitol Expressway Pedestrian Improvements Project (Project), highlighting: 1) community desire for a safer, shorter pedestrian connection between the Eastridge Mall and the VTA Eastridge Transit Center; 2) high pedestrian and bicycle accident rate near project site; 3) VTA staff is coordinating with Santa Clara County staff to develop a pedestrian improvements plan covering signal upgrade, adding a sidewalk and crosswalk, and installing a median fence; 4) Project will be fully funded, pending future VTA Board actions in the next few months; and 5) final project design will be presented to Committees for review and approval.

Chairperson Pirzynski expressed his gratitude to staff for facilitating this important project.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole recommended forwarding the item for consideration to the April 3, 2014, VTA Board of Directors Regular Meeting: Review and discuss the Capitol Expressway Pedestrian Improvements Project.

OTHER ITEMS

9. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

10. Committee Work Plan

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole reviewed the Work Plan.

11. Committee Staff Report

Mr. Ristow provided a written report to the Committee containing information on local events; Metropolitan Transportation Commission (MTC)/Association of Bay Area Governments (ABAG), State & Federal; and VTA CMA.

Mr. Ristow highlighted the following: 1) the Santa Clara Alum Rock Bus Rapid Transit groundbreaking celebration to be held on March 21, 2014, at the Mexican Heritage Plaza in San Jose; and 2) local advocacy group San Francisco Planning and Urban Research (SPUR) San Jose is currently conducting a research on VTA and will release its findings in the Summer of 2014; and 3) due date for the PDA Planning Grant Program has been extended to April 28, 2014.

On order of Chairperson Pirzynski and there being no objection, the Committee of the Whole received the Committee Staff Report.

12. Chairperson's Report

There was no Chairperson's Report.

13. Determine Consent Agenda for the April 3, 2014 Board of Directors Meeting

CONSENT:

Agenda Item #5. Approve the Programming of FY 2014/15 Transportation Fund for Clean Air Program Manager (TFCA 40%) Funds to Projects.

Agenda Item #6. Review and Discuss a Progress Report on the Transportation Impact Analysis (TIA) Guidelines Update.

Agenda Item #7. Review and Discuss the Report on Pedestrian Access to Transit Plan.

Agenda Item #8. Review and Discuss the Capitol Expressway Pedestrian Improvements Project.

14. ANNOUNCEMENTS

There were no Announcements.

15. ADJOURNMENT

On order of Chairperson Pirzynski and there being no objection, the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Michelle Oblena, Board Assistant
VTA Office of the Board Secretary