



**CITIZENS ADVISORY COMMITTEE  
and  
2000 MEASURE A CITIZENS WATCHDOG COMMITTEE**

Wednesday, April 9, 2014

**MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Citizens Advisory Committee (CAC) was called to order at 4:00 p.m. by Vice Chairperson Wadler, in Conference Room B-104, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Stephen Blaylock	Member	Present
Clinton Brownley	Member	Absent
Bena Chang	Member	Present
Chris Elias	Member	Present
Sharon Fredlund	Member	Present
William Hadaya	Chairperson	Absent
Ray Hashimoto	Member	Present
Roberta Hughan	Member	Present
Aaron Morrow	Member	Present
Charlotte Powers	Member	Present
Connie Rogers	Member	Present
Martin Schulter	Member	Present
Noel Tebo	Member	Present
Mike Torres	Member	Absent
Herman Wadler	Vice Chairperson	Present

**A quorum was present.**

**2. ORDERS OF THE DAY**

Vice Chairperson Wadler noted the following changes to the Agenda:

- 1) **Agenda Items #11.** Determine Date and Location of CWC Public Hearing and **#12.** Publication Strategy for Combined Public Hearing Notice and Compliance Audit Results would be removed from the Consent Agenda and placed on the Regular Agenda. Both items would be heard following **Agenda Item#13.** Compliance Audit Report on 2000 Measure A Program Revenues and Expenditures for FY13.
- 2) **Agenda Item #15.** Mountain View Double Track Project Budget Update would be heard following **Agenda Item #12.**

**M/S/C (Powers/Morrow)** to accept the Orders of the Day.

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

**3. PUBLIC PRESENTATIONS**

Member Morrow referenced the street closure at the corner of River Oaks and First Street due to the construction and expressed concern regarding the impact to the visually impaired. He requested that staff contact the Construction Site Manager to have adequate signage put in place for the visually impaired.

Member Blaylock took his seat at 4:04 p.m.

**4. Committee Staff Report**

Scott Haywood, Policy and Community Relations Manager and Staff Liaison, provided a report, highlighting: 1) VTA Public meetings held to discuss projects impacting the North County; and 2) April 11, 2014, VTA 25<sup>th</sup> Anniversary of Light Rail Service Celebration.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received the Committee Staff Report.

**The Agenda was taken out of order.**

**6. Committee for Transit Accessibility (CTA) Report**

Member Morrow reported on the discussions to be held at the May 7, 2014, Committee for Transit Accessibility (CTA) Workshop meeting.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received the CTA Report.

**7. Bicycle and Pedestrian Advisory Committee (BPAC) Report**

Vice Chairperson Wadler reported on the discussions to be held at the April 9, 2014, Bicycle and Pedestrian Advisory Committee (BPAC) meeting.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received the BPAC Report.

**5. Chairperson's Report**

Vice Chairperson Wadler reiterated the April 11, 2014, VTA 25<sup>th</sup> Anniversary of Light Rail Service Celebration.

**COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS**

**M/S/C (Rogers/Hashimoto)** to approve the Consent Agenda, as amended.

**8. Regular Meeting Minutes of March 12, 2014**

**M/S/C (Rogers/Hashimoto)** to approve the Regular Meeting Minutes of March 12, 2014.

9. **Citizens Advisory Committee (CAC) Quarterly Attendance Report**

M/S/C (Rogers/Hashimoto) to receive the Citizens Advisory Committee (CAC) Quarterly Attendance Report.

10. **Legislative History Matrix**

M/S/C (Rogers/Hashimoto) to review the Monthly Legislative History Matrix.

11. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Approve conducting the 2000 Measure A Citizens Watchdog Committee's public hearing on FY 2013 Measure A expenditures on May 7, 2014, commencing time-certain at 6:00 p.m. in the Auditorium at the VTA River Oaks Campus (3331 N. First Street, San Jose, CA).

12. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Approve the combination public notice and publication strategy announcing both the 2000 Measure A Citizens Watchdog Committee's public hearing and the results of the independent compliance audit on FY 2013 Measure A revenues and expenditures.

**2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA**

13. **Compliance Audit Report on 2000 Measure A Program Revenues and Expenditures for FY13**

David Bullock, Certified Public Accountant (CPA) & Macias, Gini & O'Connell (MGO) Partner, provided an overview of the 2000 Measure A Transit Improvement Program Independent Accountant's Report on Compliance Examination and Budgetary Comparison Schedule for the Fiscal Year Ended June 30, 2013.

Members of the Committee thanked Mr. Bullock and Joseph Smith, VTA Chief Financial Officer, for all of their efforts.

M/S/C (Morrow/Powers) to receive and accept the compliance audit report from the Citizens Watchdog Committee's independent compliance auditor, Macias, Gini & O'Connell, for Fiscal Year 2013 (FY13) 2000 Measure A revenues and expenditures.

Member Elias took his seat at 4:16 p.m.

11. **Determine Date and Location of CWC Public Hearing**

Stephen Flynn, Advisory Committee Coordinator, provided the staff report.

The Committee confirmed that the CWC public hearing would be held on May 7, 2014, at 6:00 p.m. in the Auditorium at the VTA River Oaks Campus, with the CAC/CWC general meeting commencing at the conclusion of the CWC public hearing.

**M/S/C (Morrow/Hashimoto)** to approve conducting the 2000 Measure A Citizens Watchdog Committee's public hearing on FY 2013 Measure A expenditures on May 7, 2014, commencing time-certain at 6:00 p.m. in the Auditorium at the VTA River Oaks Campus (3331 N. First Street, San Jose, CA).

Member Chang took her seat at 4:25 p.m.

**12. Publication Strategy for Combined Public Hearing Notice and Compliance Audit Results**

Mr. Flynn and Maria Cambra, Sales and Promotion Supervisor, provided the staff report.

Members of the Committee made the following comments: 1) questioned if there were other methods of advertisement that could be implemented to attract attendees at the public hearing; 2) questioned if there was a way to receive feedback from the public indicating they have received the results of the independent compliance audit on FY 2013 Measure A revenues and expenditures; 3) commented that the Committee Members can inform their respective stakeholders and communities that progress is being made and projects are being delivered; 4) requested that staff send the link regarding the public hearing to the Committee Members to share with their constituents; and 5) questioned if VTA received any public complaints regarding public transportation being too slow and recommended a future discussion be held on the issue.

**M/S/C (Chang/Powers)** to approve the combination public notice and publication strategy announcing both the 2000 Measure A Citizens Watchdog Committee's public hearing and the results of the independent compliance audit on FY 2013 Measure A revenues and expenditures.

**5. Chairperson's Report (continued)**

Member Chang noted that she would be taking a maternity leave of absence beginning mid-June 2014 for approximately four months. Mr. Flynn noted the leave of absence has been approved by Chairperson Hadaya.

**CITIZENS ADVISORY COMMITTEE REGULAR AGENDA**

**15. Mountain View Double Track Project Budget Update**

Joseph Smith, Chief Financial Officer, provided an overview of the Mountain View Double Track Project, noting the project schedule.

Carol Lawson, Fiscal Resources Manager, provided a report on the cost of the Project and how the Project would be funded.

Members of the Committee made the following comments: 1) questioned about the Caltrain South County Capacity Improvements and the funds that had been transferred to Monterey County; 2) questioned about the outreach efforts conducted to notify the public about the Evelyn Station closure and plans for the parking area at the Station; 3) questioned if the construction would have any impact on season one service to Levi's Stadium; and 4) requested that the movement of funds between projects be reflected in the Annual Audit of FY 2015.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee discussed the Mountain View Double Track Project Budget Update.

**14. On Board Passenger Survey Report**

Member Elias left the meeting at 5:05 p.m.

Julia Jones, Sr. Management Analyst, provided a presentation entitled, 2013 On-Board Passenger Survey, highlighting: 1) Survey methodology; 2) Passengers' origin/destination; 3) Getting to and from VTA; 4) How often do VTA passengers ride; 5) How do passengers rate their satisfaction; 6) Personal security/safety; 7) Ethnic identity; 8) English proficiency; 9) Age; 10) Annual household income; 11) Annual household income by mode; 12) Average household income by service type; 13) Age of respondents with income under \$15k; 14) Fare payment; 15) Summary findings; and 16) Next steps.

Members of the Committee made the following comments: 1) referenced the bus on-time performance of 70% and commented upon the difference between the on-board passenger survey results and what the quarterly report states as on-time performance; and 2) questioned how the on-time numbers were calculated. Staff noted that responses to the questions would be provided to the Committee.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee reviewed and discussed the On Board Passenger Survey Report.

**16. Clipper Fare Collection Program Update**

Ali Hudda, Deputy Director of Accounting, reported that the item was presented to the Administration and Finance (A&F) Committee and the Board of Directors. He provided a presentation entitled, Clipper Fare Collection Program Update, highlighting: 1) History; 2) Lessons learned; 3) Opportunity; 4) Foundation for the future; 5) Timeline; 6) Path forward; 7) Summary of feedback from the A&F Committee discussion; and 8) Upcoming VTA and Metropolitan Transportation Commission (MTC) meeting.

Members of the Committee made the following comments: 1) stressed the importance of fare collection standardization; and 2) stressed the importance of making sure that the disabled population has access to Clipper.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received the Clipper Fare Collection Program Update.

**17. Pedestrian Access to Transit Plan - Update**

Lauren Ledbetter, Sr. Transportation Planner, provided a presentation entitled, Overview of VTA's Pedestrian Access to Transit Plan, highlighting: 1) VTA's pedestrian program efforts; 2) Why a pedestrian access to transit plan; 3) Draft planning area; 4) Outcomes of plan; 5) Types of projects that may be included in plan; 6) Process for identifying capital projects; 7) Outreach plan; and 8) Schedule.

Member Morrow left the meeting at 5:44 p.m.

Members of the Committee made the following comments: 1) expressed concern regarding pedestrian safety at four-way intersections; and 2) expressed concern regarding properties in North/South San Jose without sidewalks and the impact to pedestrians.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received a report on Pedestrian Access to Transit Plan.

**18. El Camino Bus Rapid Transit**

Manolo Gonzalez-Estay, Public Communications Specialist II, provided a presentation entitled, El Camino Real Bus Rapid Transit (BRT) Community Outreach Update, highlighting: 1) Why is VTA doing BRT; 2) What is BRT; 3) Importance of community outreach; 4) Noted what VTA's outreach campaign for El Camino BRT will include; 5) El Camino Real BRT public meetings; and 6) Staff contact information; and 7) Schedule for the release of the Draft Environmental Impact Report and public hearings.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received an update on Community Outreach Efforts for El Camino Real Bus Rapid Transit Project.

**19. Silicon Valley Express Lanes Implementation Plan**

Casey Emoto, Deputy Director, Project Development, provided a presentation entitled, Silicon Valley Express Lanes Implementation Plan, highlighting the Express Lanes Program phases.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee received an update on Silicon Valley Express Lanes Program Implementation Plan.

**COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS**

**20. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans**

Members of the Committee made the following comments: 1) expressed concern regarding pedestrian and bicycle access to and from Levi's Stadium; and 2) requested further discussion on VTA's transportation planning pertaining to Levi's Stadium.

**On order of Vice Chairperson Wadler** and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

**OTHER**

**21. ANNOUNCEMENTS**

There were no Announcements.

22. **ADJOURNMENT**

**On order of Vice Chairperson Wadler** and there being no objection, the meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant  
VTA Office of the Board Secretary