

# Stanford University



## SAFETY, SECURITY, AND FIRE REPORT 2018



# SAFETY, SECURITY, & FIRE REPORT

## 2017 | MAIN CAMPUS

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### **Version 3, 10/3/2018**

#### *Revisions:*

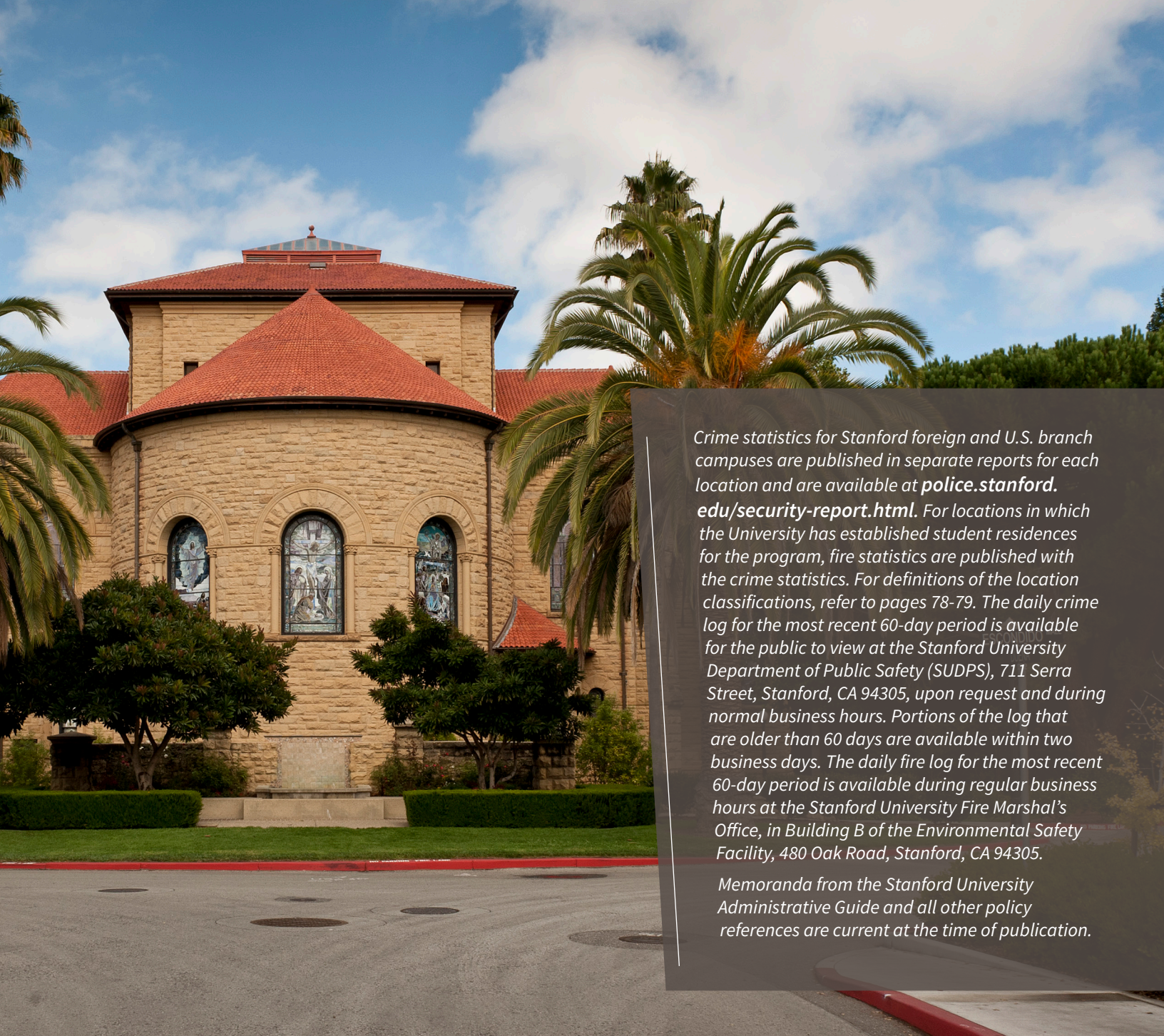
9/28/18 The total sex offense statistics for 2017 were displayed in only one of the two statistical tables on pages 81 and 82.

10/3/18 Student residence geography classification was added to the 2017 hate crimes narrative on page 83.

10/24/18 One rape was found to have been counted only in the Student Residences category. It has been added to the Campus count. See page 82.

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Crime statistics for Stanford foreign and U.S. branch campuses are published in separate reports for each location and are available at [police.stanford.edu/security-report.html](https://police.stanford.edu/security-report.html). For locations in which the University has established student residences for the program, fire statistics are published with the crime statistics. For definitions of the location classifications, refer to pages 78-79. The daily crime log for the most recent 60-day period is available for the public to view at the Stanford University Department of Public Safety (SUDPS), 711 Serra Street, Stanford, CA 94305, upon request and during normal business hours. Portions of the log that are older than 60 days are available within two business days. The daily fire log for the most recent 60-day period is available during regular business hours at the Stanford University Fire Marshal's Office, in Building B of the Environmental Safety Facility, 480 Oak Road, Stanford, CA 94305.

Memoranda from the Stanford University Administrative Guide and all other policy references are current at the time of publication.

**Stanford University Department of Public Safety**

711 Serra Street  
Stanford, CA 94305

Phone: **650-723-9633**

24-Hour non-emergency line: **650-329-2413**







# The Department Of Public Safety



Photo: Linda A. Cicero / Stanford News Service

## **A Message from Chief Laura Wilson**

*I want to thank you for taking the time to read this annual report and encourage you to become involved with the safety of the Stanford community. The Stanford University Department of Public Safety exists to provide a safe, secure environment that respects and encourages freedom of expression, the safe movement of people, and the protection of life and property, while upholding the United States Constitution and federal, state, and local laws and ordinances.*

*The members of the Stanford University Department of Public Safety are committed to providing high quality public safety services with a strong emphasis on customer service.*

### **To accomplish this goal**

- *We pledge to honor the spirit and letter of the laws we are charged to uphold.*
- *We will dedicate our full attention to our duties in order to promote a safe environment while earning and maintaining the public's trust.*
- *We will endeavor to continually enhance our professional skills and knowledge.*
- *We will hold each other accountable for demonstrating professional and ethical behavior.*
- *We will actively identify and pursue opportunities to improve our department and the way we serve the campus community.*

*The hallmark of our service is constant dedication to the principles of **honesty, integrity, fairness, courage, and courtesy.***

**Stanford** | Department of  
Public Safety



## *SUDPS Services*

### **SUDPS Services**

The Stanford University Department of Public Safety (SUDPS) provides safety, security, law enforcement, crime prevention, and emergency response services for Stanford's main campus (in unincorporated Santa Clara County), 24 hours a day, seven days a week. The law enforcement division works closely and cooperatively with federal, state, and local agencies on issues of mutual concern. SUDPS will conduct timely, thorough and impartial investigations of criminal and suspected criminal activity. Any arrests or prosecution efforts stemming from incidents that occur on campus are submitted to the Office of the Santa Clara County District Attorney, which possesses the legal authority to prosecute violations of the law.

### **Investigation of Criminal Activity Occurring Off-Campus**

Stanford University owns or controls property and facilities in California, other states, and other countries. There are no formal written agreements with other law enforcement agencies to monitor for criminal activity at these locations. The law enforcement agency having jurisdictional responsibility at locations owned or controlled by the University which are not on the main campus — including facilities used by student organizations that are officially recognized by the University and off-campus student housing — conducts investigations of crimes in accordance with that city, county, or country's established protocols. SUDPS does not, as a matter of general practice, conduct investigations of incidents occurring off-campus.

In accordance with a 2016 memorandum of understanding<sup>1</sup>, SUDPS will notify Stanford University authorities as soon as practicable when students or employees are identified as victims or suspects of any Part 1 violent crime<sup>2</sup>, sexual assault, or hate crime that occurs within SUDPS jurisdiction, and/or when SUDPS is the first responder.

<sup>1</sup> *Campus Sexual Assault Memorandum of Understanding 2016*

<sup>2</sup> *See pages 79-80 for definitions.*

If the victim of the reportable crime does not consent to the release of the victim's name to the university, SUDPS shall not disclose it or other information that would effectively reveal the identity of the victim.

In compliance with the federal law known as the Clery Act, the University makes annual requests to local law enforcement agencies, in the areas where Stanford University owns or controls facilities and property, for a list of all Clery-reportable crimes for the preceding calendar year.



*Photo: Linda A. Cicero / Stanford News Service*





# The Department of Public Safety

## SUDPS Full Time, Non-Sworn Personnel

The following positions support the safety mission of SUDPS and maintain the arrest authority granted to all individuals in California (Penal Code §§ 834, 837).



**Public Safety Officers (PSO's)** are full-time personnel who patrol the University by foot, bicycle, or motor vehicle to provide a safe and secure campus environment by performing security, parking enforcement, and traffic control.

**Community Service Officers (CSO's)** are full-time personnel who patrol the University by foot, bicycle, or vehicle to provide a safe and secure campus environment, performing security, parking enforcement, and traffic control. The CSO's support the patrol division.



**Civilian Staff** provide administrative services, including assisting walk-in clients at the station; finance and human resources administration; project management; logistical support; community outreach; recruitment and hiring; and a variety of other support functions.

SUDPS supplements full-time staffing with a number of on-call, part-time non-sworn employees.

Special Events Patrol (SEP's) are hourly, part-time personnel whose duties include security, crowd management, and traffic control for special events and emergencies. Student Special Events Patrol (SSEP's) are Stanford student employees who perform similar duties as SEP's.



Armed Security Officers (ASO's) are on-call SUDPS personnel who provide security, crowd management and traffic control for special events and emergencies. As a condition of employment, ASOs must be currently employed as a peace officer in the state of CA and be in good standing with their principal employer. When scheduled to perform duties on behalf of SUDPS as an ASO, the individual will be fulfilling the role of a security officer on behalf of Stanford University. As such, arrests can be made pursuant to Penal code sections 834 and 837 (private person's arrest).

Contract Security - The university maintains contracts with third party vendors for the provision of security services on the main Stanford campus and the Redwood City campus. SUDPS contracts with private security companies to supplement SUDPS personnel to provide security, crowd management and traffic control for special events, specific assignments, and during emergencies. Individual schools and departments contract with private security companies for ongoing security. Currently, the Graduate School of Business, the School of Medicine, the Museums, Residential & Dining Enterprises, and the Redwood City campus have contracts with security companies for ongoing services. The university entity that contracts for the security service is responsible for overseeing the provision of the service.







# The Department of Public Safety

## SUDPS - Sworn Personnel

**Stanford Deputy Sheriffs** derive their peace officer powers through a written memorandum of understanding (MOU) between Stanford University and Santa Clara County. While on duty, Stanford Deputies have full law enforcement powers to make arrests, enforce all applicable laws, and provide any other law enforcement services throughout the state of California pursuant to California Penal Code § 830.6. All initial and follow-up investigations of crimes occurring at Stanford will be conducted by Stanford Deputies, except for cases involving the death of a human being, attempted homicide, and kidnapping and/or the taking of hostages, which will be managed by the Santa Clara County Sheriff's Office.

The Sheriff or a designee may also elect to take full responsibility for investigating any criminal incident that occurs on the Stanford campus that is within unincorporated Santa Clara County. In addition to the Santa Clara County Sheriff's Office, SUDPS also coordinates regularly with other local, state, and federal law enforcement agencies including the Palo Alto Police Department, the California Highway Patrol, the FBI, and the Secret Service.

The training received by Stanford Deputies meets the California Peace Officer Standards and Training (P.O.S.T.) guidelines and includes a 24-week police academy. The academy is followed by a supervised in-field training program and continuous in-service, specialty, and advanced training designed to foster personal and professional growth.







## Professional Standards

As part of SUDPS' ongoing commitment to provide exceptional service, we welcome your feedback. To provide the department with information regarding exceptional or disappointing service, or to file a complaint about the conduct of a member of SUDPS, contact the department through any of the following means:

- **In person** at the Police & Fire Facility at 711 Serra Street, Monday through Friday, 8 a.m. to 5 p.m.
- **Online** via our website [police.stanford.edu](http://police.stanford.edu), on the Contact Us tab
- **By mail** to 711 Serra Street, Stanford, CA 94305.
- **By email** to [publicsafety@lists.stanford.edu](mailto:publicsafety@lists.stanford.edu).
- **By phone** at **650-723-9633**

Service complaints and/or alleged misconduct by employees will be investigated in a timely manner with fairness, neutrality, and impartiality. In the spirit of community partnership, SUDPS encourages mediation to resolve complaints. The Chief/Director of Public Safety will review all completed investigations and determine appropriate corrective measures. Complainants who file a formal complaint will be notified of the outcome in writing.

In addition to being university employees, sworn officers are Reserve Deputy Sheriffs of the Santa Clara County Sheriff's Office (SCCoSO). Complaints about the conduct or service of a sworn officer may be made to SUDPS, or alternatively, to any Santa Clara County Sheriff's Office station or online at [sccgov.org/sites/sheriff/Pages/complaints.aspx](http://sccgov.org/sites/sheriff/Pages/complaints.aspx). You may also call the SCCoSO Operations Desk (408-808-4400) during normal business hours and request to speak with a supervisor or with the Internal Affairs office. If your concern warrants a criminal investigation, you may elect to contact the Santa Clara County Office of the District Attorney.







## Programs & Outreach

Contact SUDPS at **650-723-9633** (M-F, 8 a.m. to 5 p.m.) or [community-outreach@lists.stanford.edu](mailto:community-outreach@lists.stanford.edu) to request an appointment or additional information about our programs.

### SUDPS outreach programs strive to:

- ▶ *Build trust between SUDPS and the community we serve.*
- ▶ *Maintain open lines of communication to identify and resolve issues in a collaborative manner.*
- ▶ *Provide materials and programs to educate and increase awareness about safety and security.*
- ▶ *Assist the community in taking steps to reduce opportunities for crime.*

In 2017, members of SUDPS provided 84 safety and security education events, reaching over 2,300 attendees. Department services offered to our community include:

**Dialogue with a Deputy** - Chat informally with a deputy to learn more about law enforcement and how SUDPS serves the community.

**Ride-Along** - Patrol with a deputy or PSO, by appointment.

**Building and Dorm Liaisons** - Meet the deputy liaison assigned to your on-campus residence.

**Community Police Academy** - Offered annually in the Winter Quarter, this course aims to demystify public safety, build trust, and develop partnerships between the police department and the community it serves. The course is open to all Stanford students, staff, and residents.

**STOP Plates** - Security tracking plates that are tamper-evident can help deter theft and assist in the recovery of University or personal property, such as laptops and tablets.

**Active Threat Preparedness** - Run? Hide? Fight? What would YOU do?

If you're faced with a threat, such as an active shooter, whether you're at work, home, or a public space, you should know your options and have a plan. Learn useful tips and get practical training from SUDPS that can help you and others around you stay safe.

The trained presenters can provide a 30 minute overview of Department of Homeland Security recommended responses. Additionally, we can stay for extended question and answer time or a brief activity to further reinforce the presentation.

Presentations can generally be provided at times to suit your audience, including evening or early morning hours. With additional planning, presentation elements can be designed to suit the needs of your group. Trained SUDPS staff provided 42 presentations to over 1,300 faculty, staff, students, and contract employees in 2017.

**Custom Program Presentation or Talk** - Schedule a presentation or talk designed to address the unique needs and concerns of your individual group or department.

In all programs, students and employees are encouraged to share in the responsibility for their safety and security as well as the safety and security of others.



Community Police Academy



**Bicycle Safety Program<sup>3</sup>** - Join SUDPS in an initiative to create a safer bike culture at Stanford. This one-hour presentation on how to ride defensively and in accordance with University policies and state laws is held roughly twice a month. In 2017, 563 community members attended 15 classes

**Resource Fairs and Community Events** - Invite SUDPS to your next fair or gathering to provide safety and security information and answer questions. Annually, SUDPS participates in the New Student Orientation Parent Resource Fair, Parents Weekend Resource Fair, and other school and department-affiliated fairs throughout the year.

**Safety and Security Presentations** - Learn how to reduce opportunities for crime, protect your property, enhance your personal safety, and guard against bicycle, mobile device, and identity theft. SUDPS provided 23 presentations to over 800 attendees in 2017.

**Home Security Assessments** - Community members in faculty and staff housing may request an assessment by trained SUDPS crime prevention staff. Additionally, residents may also request vacation checks of their home while they are away.

<sup>3</sup> Also referred to as the Bicycle Diversion Program, participation in the program will lead to the dismissal of a citation for a bicycle violation issued on campus. For details, visit [police.stanford.edu/bicycle-safety-class.html](http://police.stanford.edu/bicycle-safety-class.html)



A visit and safety presentation at a campus childcare center

**Stanford Kids Identification Kits** - Parents can record their child's fingerprints, photo, and description on an identification card retained by the family.

**Security Vulnerability Assessments** - Upon request by a school, department, or building management, a facility or building review can be conducted by trained SUDPS crime prevention staff.

**Office Security Education Program (OSEP)** - A department or a building or zone manager may request a security assessment of a university property with the intent of raising staff awareness and reducing potential theft. In 2017, SUDPS staff performed six OSEP assessments.



Graduate student summer BBQ





# Reporting Emergencies and Crimes

Members of the Stanford community are encouraged to immediately and accurately report any criminal offense, suspected criminal activity, or other emergency directly to the Stanford University Department of Public Safety or the law enforcement agency with jurisdiction where the incident is taking place or occurred. If an individual affected by a crime is unable to report, prompt reporting by a member of the community is encouraged. SUDPS will investigate reports in a timely manner, conduct thorough and impartial investigations, and submit cases to the District Attorney for prosecutorial review, when appropriate, for crimes that take place on campus. For detailed information related to the reporting of sexual assault, domestic violence, dating violence, and stalking, see page 49.

Based on their role at the University, certain employees, as well as persons affiliated with the University (e.g., contractors and volunteers), may have legal obligations to report specific crimes pursuant to federal and/or state laws. Some may have reporting obligations to the University separate from or in addition to reporting obligations to law enforcement. University affiliates and employees should review the University’s Administrative Guide and this document for additional information. Employees may also consult with their respective Human Resources Managers or the Office of the General Counsel to determine if they are subject to mandatory or required reporting.

## For Immediate Police, Fire, or Medical Response



Tower activations will be responded to and investigated by a Deputy or other patrol personnel. There are over 190 blue towers and phones throughout the Stanford campus. The towers on the pool decks of the aquatic centers also contain Automatic External Defibrillators (AED).

**Dial 9-1-1** from any non-university phone or cell phone (free from a pay phone), or **Dial 9-9-1-1** from any Stanford University phone.

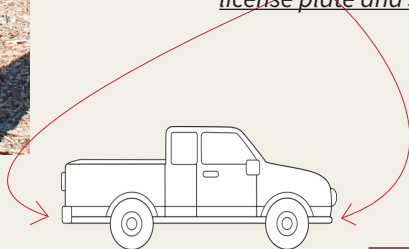
**Press the red button to activate a blue 911 emergency telephone tower** and connect directly with an emergency services dispatcher. Activating a tower will transmit your exact location and also activate a blue strobe light on the top of the tower to alert others, including response personnel, to the tower location.

Provide the dispatcher with a description of the incident or type of emergency, location, time of occurrence, any injuries, weapons involved, description of the suspect (e.g., gender, height, other distinguishing features, attire), associated vehicles (e.g., license plate, make, color), and the direction of travel. See the example below.

Start with the **what** and **where**: “My bike was just stolen from outside (building name or address).” Then **who**:

- Gender, height, hair color/style, eye color, and other features:  
“I saw a male with white hair in a ponytail.”
- Clothing (from top down) and any distinguishing characteristics:  
“He was wearing a blue shirt, black pants, and he was barefoot.”
- Mode & direction of travel, such as car color, make/model, and most importantly license plate and state:

“He put my bike in the back of a white truck and drove West on Main Street. The license plate is California V876ASD.” **OR**  
“He went westbound on Main in a Ford F-150. It was white and had a black bed-liner.” **OR**  
“He is going toward the library on a red mountain bike with black wheels.”





# Bomb Threats and Hazardous Materials

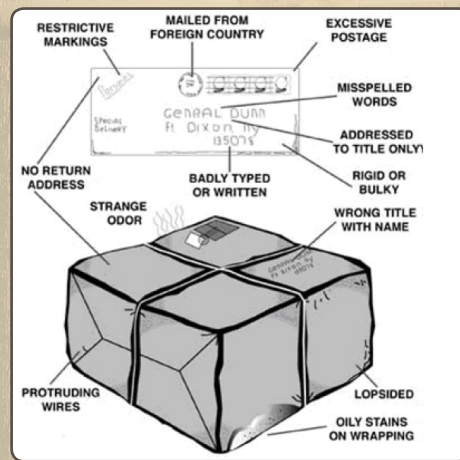
## Responding to a Bomb Threat

**If you receive a telephone bomb threat** ▶ *Try to stay calm and gather information from the caller.*

- Write down the possible gender, age, and unique speech attributes of the caller.
- Note if anything can be heard in the background.
- If they do not tell you, ask the caller where the device is located and when it is set to detonate.
- Call 9-1-1 or 9-9-1-1 from a university phone immediately and provide the details.

**If you receive an email bomb threat or other threatening email** ▶ *Call 9-1-1 or 9-9-1-1 immediately.*

Do not delete the message. Law enforcement personnel will need all the details of for the investigation.



**Hazardous Materials** - In addition to calling 9-1-1 or 9-9-1-1 from a campus phone for serious and life-threatening situations involving hazardous materials, the University has response protocols for less serious incidents. Refer to the Administrative Guide for institutional response and resource information concerning hazardous material spills and other non-police emergencies occurring on campus:

**If you receive a suspicious package** ▶ *Call 9-1-1 or 9-9-1-1 on a campus phone immediately.*

Advise others to move away from the area. Do not handle or move the package. If advised by the police to evacuate, report to your Emergency Assembly Point, (refer to procedures on pages 28-29 for more information), unless otherwise directed by emergency response personnel.

[adminguide.stanford.edu/chapter-7/subchapter-1/policy-7-1-1](http://adminguide.stanford.edu/chapter-7/subchapter-1/policy-7-1-1)

[adminguide.stanford.edu/chapter-7/subchapter-2/policy-7-2-1](http://adminguide.stanford.edu/chapter-7/subchapter-2/policy-7-2-1)

**Non-Emergency Incident Reporting Options:** *For a non-emergency response on campus, dial:*

*650-723-9633 to reach the SUDPS front desk during business hours (Monday - Friday, 8 a.m. to 5 p.m.) or*

*650-329-2413 during evening hours, weekends, and holidays to reach the Palo Alto Communications Center, which provides police, fire, and medical dispatching services to Stanford.*

Additional emergency response information is available in the Emergency Response Guidelines in the StanfordMobile app, downloadable in the Google Play Store or the App Store, or at [ehs.stanford.edu/manuals/emergency-response-guidelines](http://ehs.stanford.edu/manuals/emergency-response-guidelines)





## Reporting Emergencies and Crimes

### Missing Persons & Missing Students

If a person has not returned home, failed to appear for work or for an appointment as anticipated, or if there is a belief that something is suspicious about the individual's absence, report the situation by dialing **9-1-1** or **9-9-1-1** from a campus phone. For a missing student, notify a Residence Assistant, Residence Dean, Academic Director, or other University official. *University officials who become aware of a potentially missing student must report associated information immediately to SUDPS.* For missing staff and faculty, notify a Human Resources Manager.

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**You need not - and should not - wait 24 or more hours to report a person AS MISSING.**

**Anyone can file a missing person report.**

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Stanford is committed to compliance with all relevant laws related to missing student notifications. Pursuant to California Penal Code § 14205(a), a law enforcement agency in California must take a missing person report without delay. When a report is filed with SUDPS, a complete and thorough investigation will be conducted.

In compliance with federal law, all students, including those residing in on-campus housing, must specify at least one contact to be notified in the event that the police determine that a student is missing. This can be done during the University Registrar's annual online check-in procedure, in the Winter Quarter. The webpage is also available in Axxess year-round. This contact information is kept confidential and is only accessible by authorized University officials for disclosure to law enforcement in a missing person investigation.

Federal law also requires the University to inform students that an emergency contact will be notified within 24 hours of the person being determined as missing. For non-emancipated minors, a custodial parent or guardian will be notified within 24 hours, in addition to listed emergency contacts.

### Mandated Reporting

All members of the Stanford community are encouraged to report crimes to local law enforcement. Based on their professional position, some individuals are required or mandated by state or federal law to report certain crimes to law enforcement. For example, in California there are state laws requiring certain employees to report child abuse and elder abuse to local law enforcement. Some healthcare workers are required to report crimes that result in injury, including sexual assault, to local law enforcement. CA State law requires Campus Security Authorities (also referred to as Campus Safety Authorities or CSA's) to immediately or as soon as practicably possible report a violent crime, sexual assault, or hate crime to local law enforcement. Employees are expected to be aware of their reporting obligations and to comply with state and federal reporting obligations. Employees working in states other than California and in other countries are expected to familiarize themselves with mandated reporting laws. For assistance, contact the Office of the General Counsel.

### Child Abuse and Neglect Reporting

Any member of the Stanford community who knows of or reasonably suspects child abuse or neglect should immediately or as soon as practically possible telephone the police or child welfare authorities so that they can investigate and take steps to protect the child. See page 15 for reporting options.

While all members of the Stanford community are encouraged to report known or suspected child abuse or neglect, some members of the Stanford community, due to the nature of their work, are required by law to immediately or as soon as practically possible phone the police or child welfare authorities to report any reasonable suspicion of child abuse or neglect and then follow up with a written report within 36 hours of suspecting the abuse or neglect.

Mandated reporters of child abuse include administrators and employees of camps, teachers, clergy, physicians,



psychologists, and therapists. Mandatory reporters in these categories must report all incidents of suspected child abuse.

Individuals who, in their work for Stanford, have contact with minors on a regular basis are also considered to be mandated reporters, as are their supervisors, even if the supervisors do not have contact with minors. Mandatory reporters in this category must report incidents of suspected child abuse occurring on the Stanford campus or within a Stanford program. For a full list of mandated reporters, please see section 11165.1 of the California Penal Code.

Stanford mandated reporters are encouraged, but not obligated, to inform their supervisor and the Stanford Compliance Helpline ([650-721-2667](tel:650-721-2667)) of mandatory reports.

The required follow-up written report can be made on the form created by the California Attorney General, available with instructions at [oag.ca.gov/childabuse/forms](http://oag.ca.gov/childabuse/forms). The Office of the General Counsel is available to assist with the written report for child abuse occurring on the Stanford campus or in connection with a Stanford program ([650-723-9611](tel:650-723-9611)).

Do not delay making the phone notification and follow-up written reports according to the schedule required by law in order to consult with counsel. Mandated reporters have a personal legal obligation to report child abuse or neglect immediately or as soon as practically possible. Notifying

someone other than the proper authorities does not satisfy this legal obligation. Mandated reporters who fail to report reasonable suspicion of child abuse or neglect to the police or child welfare authorities can face criminal prosecution.

The trigger for calling the authorities is knowledge of or a reasonable suspicion of child abuse or neglect. It is for the authorities to investigate and determine if there is child abuse or neglect. Undertaking an investigation oneself prior to calling the authorities could put a child in further danger.

#### To make a report, call any of the below numbers:

- In an emergency, call **9-1-1** or **9-9-1-1** from a campus phone.
- The Santa Clara County Child Abuse and Neglect Center takes reports 24 hours a day at **650-493-1186**
- The Stanford University Department of Public Safety at **650-723-9633** during business hours or **650-329-2413** after hours.

If the child lives in California, you may call the authorities serving the area where the child lives.

## Elder Abuse

Like children, elder and dependent adults are a protected population. Mandatory reporters are similarly required to report known or suspected abuse, neglect, or exploitation to the local law enforcement authority and fill out the required forms; go to [sccgov.org/sites/ssa/daas/aps/Pages/report.aspx](http://sccgov.org/sites/ssa/daas/aps/Pages/report.aspx) for additional information.

#### To make a report, call any of the below numbers:

- In an emergency, call **9-1-1** or **9-9-1-1** from a campus phone
- The Santa Clara County Social Services Agency 24-hour abuse hotline **800-414-2002** or **408-975-4900**
- The Stanford University Department of Public Safety at **650-723-9633** during business hours or **650-329-2413** after hours.







## Campus Security Authorities

The accurate reporting of crimes helps keep the community informed and ensures institutional compliance with state and federal law. Anyone who experiences Prohibited Conduct<sup>4</sup> is encouraged to make an official report to the police and the University. No personal identifying information will be included in the annual report of crime statistics or any publicly-available record keeping, and the university will endeavor to keep the details of the Prohibited Conduct and the involved parties private.

### “Campus Security Authority” Defined

As defined by the Clery Act, a federal law codified in 34 CFR § 668.46, a Campus Security Authority (CSA) is: (1) A campus police department or a campus security department of an institution; (2) any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under part (1) of this definition, such as an individual who is responsible for monitoring entrances into institutional property; (3) any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses; (4) an official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor, the official is not considered a campus security authority when acting as a pastoral or professional counselor. If you have questions about whether your position or job functions meet the definition of a CSA, please contact the University’s Clery Compliance Coordinator (see page 17 for contact information).

<sup>4</sup> See page 48 for additional information on Prohibited Conduct.

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When a CSA becomes aware of an incident that involves an ongoing or imminent threat to the community that might require a Timely Warning or Emergency Notification to be distributed, the CSA should call 9-1-1 or 9-9-1-1 from a campus phone, immediately or as soon as practicably possible.<sup>5</sup>

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### Stanford University CSA’s

The following list denotes the positions or organizations at Stanford that have been identified as meeting the federal definition of a Campus Security Authority for the purposes of Timely Warning notifications and the annual statistical disclosure. The list is intended to be comprehensive, but certain positions may not be specifically listed.

- Law enforcement and security officers
- Contract security and access control monitors
- The Vice Provost of Residential and Dining Enterprises
- The Vice Provost for Student Affairs
- The Dean of Students
- The Director of Vaden Health Center
- Residence Deans
- Resident Fellows
- Residence Assistants and Community Assistants
- Athletic Coaches
- Title IX professional staff
- Office of Community Standards staff
- Study Abroad Directors
- Department of Athletics Red Coat staff
- Fraternity and sorority life professional staff
- Community Center Directors
- Student Activities & Leadership professional staff
- The Haas Center professional staff
- The Office of Sexual Assault & Relationship Abuse (SARA) Education & Response professional staff
- Graduate Life Office professional staff
- 5-SURE safety escorts

<sup>5</sup> See pages 22-25 for more information on Emergency Notifications and Timely Warnings.



## Persons Exempt From Reporting Clery-Reportable Crimes

The Clery Act specifically excludes the following persons from Clery reporting requirements when the person is operating in the course and scope of their license:

**Pastoral Counselor** – a person who is associated with a religious order or denomination and is recognized by that religious order or denomination as someone who provides confidential counseling within the scope of their position as a pastoral counselor.

**Professional Counselor** – a person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Pastoral and professional counselors who learn about Clery-reportable crimes in the performance of their official duties are not required to report these crimes to the Clery Compliance Coordinator for inclusion in the annual security report or for the purposes of a Timely Warning. There is no specific University policy requiring pastoral and professional counselors to encourage victims of crimes to make an anonymous report for inclusion in compiling Clery Act statistics.

## CSA Responsibilities

Campus Security Authorities have reporting responsibilities under both federal and state laws. The university expects CSA’s to be familiar with their obligations and to comply with these federal and state laws. The following pages provide greater detail about these legal obligations. CSA’s are encouraged to review the actual laws for additional information and guidance. Resources to assist CSA’s with their reporting obligations can be found at [police.stanford.edu](http://police.stanford.edu) under the heading ‘CSA Resources.’

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Under California Law, CSA’s have an obligation to *immediately or as soon as practicably possible* report violent crimes, sexual assaults (including sexual battery) and hate crimes to the local law enforcement agency where the crime occurred. See [page 18](#) for more information about this requirement.

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## Federal Law – Clery Act (20 U.S.C. Section 1092(f))

Any CSA who becomes aware of a Clery-reportable crime, as noted below, that occurred on the main Stanford campus or property owned or controlled by the University (including off-site facilities and short-term “control” such as the rental of a room during a university sponsored trip) must report the incident to the University’s Clery Compliance Coordinator for the purpose of statistical reporting. The way to notify the Clery Compliance Coordinator is by sending an email with the relevant information (outlined on the following page) to:

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**Vince Bergado**

*Clery Compliance Coordinator*  
[secure-clerycsa@lists.stanford.edu](mailto:secure-clerycsa@lists.stanford.edu)

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# Reporting Emergencies and Crimes

The Clery reportable<sup>6</sup> crimes are:

- Murder/manslaughter
- Rape
- Statutory rape
- Incest
- Fondling
- Robbery
- Aggravated Assault
- Domestic violence
- Dating violence
- Burglary
- Vehicle theft
- Arson
- Stalking
- Hate crimes
- Alcohol laws violations
- Drug laws violations
- Weapons laws violations

Definitions of these crimes can be found on pages 79-80. Comparisons between the federal Clery definitions and the California Penal Code definitions can be found on pages 87-91.

There is no specified time frame for notifying the Clery Compliance Coordinator; however, the University encourages individuals to notify the Clery Compliance

<sup>6</sup> A crime is "reported" when it is brought to the attention of a campus security authority or local law enforcement personnel by a victim, witness, other third party, or even the offender. It does not matter whether or not the individuals involved in the crime or reporting the crime are associated with the institution. What must be disclosed are statistics from reports of alleged criminal incidents. It is not necessary for the crime to have been investigated by the police, nor must a finding of guilt or responsibility be made to disclose the statistic. Unless the CSA has a job function at the university to conduct investigations, the CSA is not expected to investigate to comply with the Clery Act or the California Education code. A CSA should determine if anyone is in immediate danger or in need of medical attention. A CSA's reporting obligation for compliance with the Clery Act and the CA Ed Code sections 67380-383 is limited to: what type of crime occurred, where did it occur, when did it occur, and whether the crime involved violence (in which case notification to law enforcement is required in addition to reporting to the Clery Office). It is also not a CSA's responsibility to convince a victim to contact law enforcement if the victim chooses not to do so.

Coordinator in a timely manner and as soon as practicably possible<sup>7</sup> so that a determination can be made as to whether it will be necessary or advisable to send an Immediate Notification (see page 22) or Timely Warning (see page 24) about the crime.

CSA's – other than those whose university function is to conduct investigations -- are not expected to investigate what has been told to them. For purposes of Clery compliance, a CSA does not need to provide the names of the involved persons to the Clery Compliance Coordinator.

Include the following information when notifying the Clery Office about a Clery-reportable crime.

- Type of crime (preferably with sufficient information to properly classify the incident)
- The location of the incident (as specific as possible)
- The date and time of the incident
- The date and time the incident was reported to the CSA

## CA State Law: Student Safety

### Reporting to the Clery Compliance Coordinator (California Education Code 67380)

Any CSA who becomes aware of any of the crimes or incidents noted on the next page that occurred on the main Stanford campus or property owned or controlled by the University (including off-site facilities and short-term "control" such as a room rental during a university-sponsored trip) must report the incident to the University's

<sup>7</sup> Some organizations, such as Residential Education, have established procedures for employees to report Clery-reportable crimes to specified staff within the department or organization, and those individuals will report incidents to the Clery Compliance Coordinator. For example, Resident Assistants have been instructed to notify the Residence Dean (RD) of a Clery-reportable crime. The RD, in turn, notifies the Clery Compliance Coordinator.

Clery Compliance Coordinator. The way to notify the Clery Compliance Coordinator is by sending an email with the relevant information (outlined in the next column) to:

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**Vince Bergado**

Clery Compliance Coordinator

[secure-clerycsa@lists.stanford.edu](mailto:secure-clerycsa@lists.stanford.edu)

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The crimes that the California Education code requires to be reported to the Clery Compliance Coordinator are:

- Crimes that involve violence
- Hate violence
- Theft
- Destruction of property
- Illegal drugs
- Alcohol intoxication (It is not illegal to be intoxicated inside a private residence; it is illegal to be intoxicated in a public space. Common areas, such as lounges and outdoor spaces, are generally considered to not be private spaces.)

The state also requires that noncriminal acts of hate violence are reported in the same manner.

There is no specified time frame for notifying the Clery Compliance Coordinator of these crimes and incidents; however, the University encourages individuals to notify the Clery Compliance Coordinator in a timely manner and as soon as practicably possible so that a determination can be made as to whether it will be necessary or advisable to send an Immediate Notification (see page 22) or Timely Warning (see page 24) about the crime. (NOTE: there is a time frame for notifying local law enforcement for certain crimes, see the following section.)

CSA's – other than those whose jobs are to conduct investigations – are not expected to investigate what has been told to them. For purposes of complying with the state law, a CSA does not need to provide the names of the

involved persons to the Clery Compliance Coordinator. Include the following information when notifying the Clery Office about a Clery-reportable crime:

- Type of crime (preferably with sufficient information to properly classify the crime)
- The location of the incident (as specific as possible)
- The date and time of the incident
- The date and time the incident was reported to the CSA

Additionally, a noncriminal act of hate violence report must include, but not be limited to, the following:

- A description of the act of hate violence
- Victim characteristics
- Offender characteristics, if known.

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*These institutional procedures do not prohibit an individual, including the victim, from notifying local law enforcement on their own about these or any crime.*

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## Reporting to Law Enforcement (California Education Code 67380-67383)

In addition to the prompt reporting to the Clery Compliance Coordinator described in the previous section, a CSA must also notify local law enforcement when certain crimes occur.<sup>8</sup> Any CSA who becomes aware of any of the crimes noted on the next page that occurred on the main Stanford campus or property owned or controlled by the University (including off-site facilities and short-term “control” such as the rental of a room during a university-sponsored trip) must report the incident to the law enforcement jurisdiction where the crime is believed to have occurred. Notify local law enforcement by calling 9-1-1 (if in the jurisdiction where the crime occurred or if there is

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<sup>8</sup> If the crime occurs at a property owned or controlled by Stanford that is outside the U.S., consult with the Office of International Affairs or iSOS resources before calling law enforcement. See page 37 for international travel assistance information.





## Reporting Emergencies and Crimes

an immediate threat to safety) or by calling the non-emergency phone number for the local law enforcement agency. The Stanford Department of Public Safety will assist with notifying the local law enforcement agency, upon request. A CSA must immediately or as soon as practicably possible report to law enforcement incidents of:

- Homicide
- Robbery
- Aggravated assault
- Sexual assault (including sexual battery) and any threat of sexual assault
- Hate crime (as defined by California Penal Code section 422.55)

The report shall be forwarded to the appropriate law enforcement agency without identifying the victim, unless the victim consents to being identified after the victim

has been informed of his or her right to have his or her personally identifying information withheld.

If the victim does not consent to being identified, the alleged assailant shall not be identified in the information disclosed to the local law enforcement agency, unless the institution determines both of the following, in which case the institution shall disclose the identity of the alleged assailant to the local law enforcement agency and shall immediately inform the victim of that disclosure:

- The alleged assailant represents a serious or ongoing threat to the safety of students, employees, or the institution.
- The immediate assistance of the local law enforcement agency is necessary to contact or detain the assailant.





## **Complying with Education Code Sections 67380 and 67383 - Frequently Asked Questions**

### *May I report anonymously?*

Clery Compliance reporting does not require the names of involved persons; however, the name and contact information of the CSA making the report is required so that the Clery Compliance Coordinator can conduct follow up, if needed, to minimize the potential for an incident to be counted more than once.

### *What happens to the information provided to the Clery Compliance Coordinator?*

The Clery Compliance Coordinator evaluates the information provided and determines 1) if a timely warning recommendation is warranted; 2) how to categorize the crime and location for statistical reporting purposes.

### *What happens to the information provided the police?*

Depending on the jurisdiction, the type of crime, and the information provided to the police, some agencies may conduct a criminal investigation. It is more likely that the agency will make note of the crime without conducting an investigation, especially if the victim does not want to be identified (which means the name of the alleged perpetrator cannot be shared). A victim who wants a criminal investigation to be conducted is encouraged to notify local law enforcement in the jurisdiction where the crime occurred and file a police report.

### *Do I have to report a sexual assault to the police, the Clery Compliance Coordinator and Title IX?*

Yes. There are different reporting requirements as well as some limitations as to what can be shared between the police and non-law enforcement.







# Emergency Notifications



As required by federal law (20 U.S.C. § 1092(f)), the University will immediately create and issue an Emergency Notification to the University community (or a subset of the community) upon confirmation by a first responder<sup>9</sup> of any significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. The University calls its mass notification system AlertSU. Multiple methods may be used to send an Emergency Notification and any follow-up messages; any of the following methods may be used, and the means may change as the situation progresses:

- **AlertSU mass notification system** via phone, email and/or text message
- **AlertSU outdoor warning system** consists of 7 sirens positioned throughout the main campus that emit alert tones and verbal instructions
- **Stanford Emergency website** [emergency.stanford.edu](http://emergency.stanford.edu) and the information hotline [650-725-5555](tel:650-725-5555)
- **SUDPS website** [police.stanford.edu](http://police.stanford.edu)
- **Radio station KZSU 90.1 FM**
- **Campus & local newspapers**
- **Twitter @Stanford**
- **Department Operations Centers (DOC's) and Department email lists**



An AlertSU message will be sent unless issuance of the notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency. The content of the message will vary depending on the situation. The nature and location of the incident can determine the division or unit that develops the content, which typically includes the incident time, location, type, and recommended actions for safety.

If the telephone notification system is activated, an automated voice message will be sent to the telephone number that Stanford faculty, staff, and students have registered in the Stanford directory (via **StanfordYou** or **Axess**).

If the SMS (text) and email notification system is activated, the message will be sent to mobile phones and Stanford email accounts or other accounts as indicated by the settings in one's personal profile entered into **StanfordYou** or **Axess**.

As of 2018, AlertSU has the capability to request responses from community members. If this polling feature is activated in an emergency, you may be requested to check in as a part of the university's accounting for members of the community. Follow the instructions and/or links in the SMS message or email to provide requested information about your personal safety status.

If the siren alert system is activated, a tone will be emitted from one or all of the seven emergency towers located on campus. That tone indicates that there is an emergency; listen for further instructions and seek information from official sources.

AlertSU does not currently have the capability to limit messages to specific areas of the campus. As needed, first responders can determine the appropriate segment of the campus community, based on available information, to specify recipient groups such as faculty and staff or students. Members of other local communities can access the Stanford Emergency Website at [emergency.stanford.edu](http://emergency.stanford.edu) and the information hotline at [650-725-5555](tel:650-725-5555).

<sup>9</sup> First responders may include staff from SUDPS, Palo Alto Fire Department, EH&S, or other professional emergency and first responders.

## Individuals Authorized to Initiate & Send Campus-Wide Emergency Notifications

Persons authorized to compose and initiate the sending of an Emergency Notification to the entire campus or a subset of the campus, will evaluate available verified information, determine appropriate message content, and initiate the message via appropriate means through the university's mass notification system. Authorized persons include: the University President and the Provost (or designee), the General Counsel, the Chief of the Department of Public Safety (or on-scene SUDPS Incident Commander or designee), the Associate Vice Provost for Environmental Health & Safety, the Vice President for Public Affairs, the University Emergency Manager, the Associate Vice President of University Communications, the Sr. Director for Strategic Communications, and the Executive Director of UIT Services. Members of SUDPS, UIT, University Communications, and EH&S are authorized to send approved messages. Individual Department Operations Centers are authorized to send messages to their respective communities about localized emergencies.

## Pre-Planning for Emergency Communications

After an emergency – such as an earthquake – local telephone lines may have reduced capacity. Do not make calls immediately after an emergency, unless it is to report a life-safety situation, so that lines remain available for emergency services.

One way to stay in contact with your relatives after an emergency is to call an out-of-area telephone contact. Ask the out-of-area contact to call your relatives and friends to let them know your status. Concerned parents, relatives, and friends can also call the information hotline numbers listed below for more information about emergencies in the Stanford area.

- The Stanford out-of-area information hotline can be reached at **1-844-ALERTSU (1-844-253-7878)** or **01-602-241-6769** (from abroad).
- The Stanford Hospital Emergency Information Hotline can be reached at **650-498-8888**.

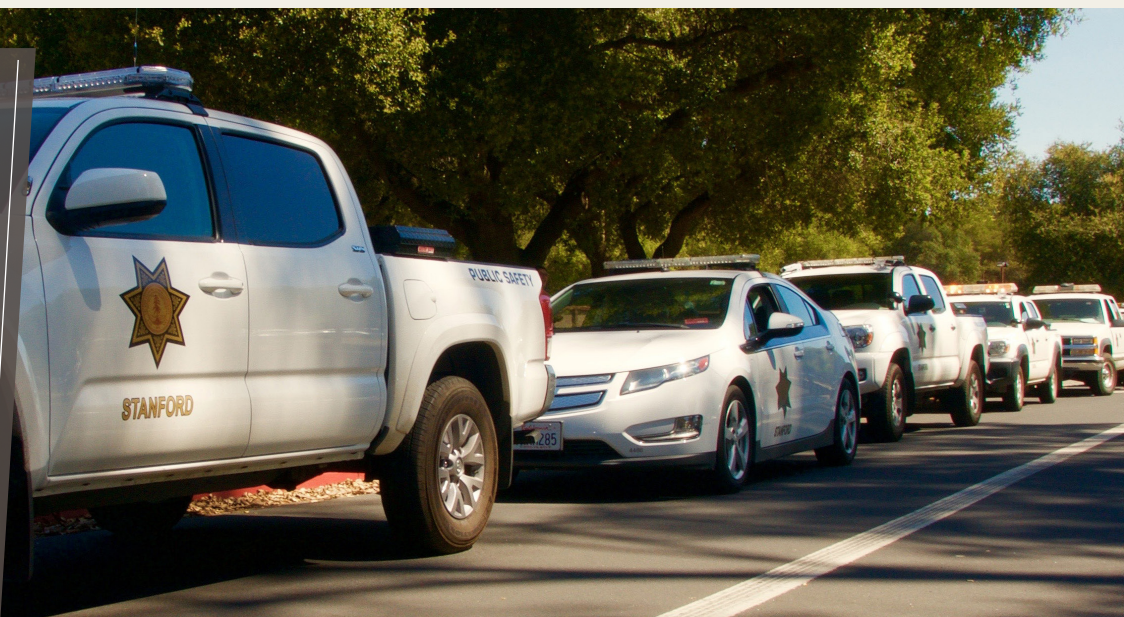
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### Keep your information current

*It is important to periodically review and update your contact information to ensure that you receive critical safety messages. When needed, students can make changes at [axess.stanford.edu](http://axess.stanford.edu) and staff can make changes at [stanfordyou.stanford.edu](http://stanfordyou.stanford.edu)*

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**Follow the directions of AlertSU messages** unless doing so will place you in greater danger. AlertSU warnings are intended to assist you in making informed decisions about your personal safety. When you become aware of a warning, take action and make sure others around you are also aware of the potential danger. As a general rule, it is a best practice to follow the instructions of police, fire, and medical first responders, AlertSU messages, and knowledgeable University officials, unless you know that doing so will place you in imminent danger.







# Timely Warnings

As required by federal law (20 U.S.C. § 1092(f)), the University will issue a Timely Warning to the entire University community when a Clery-reportable crime<sup>10</sup> occurs on campus or in an area surrounding the campus, and the Chief of the Department of Public Safety (or designee), other designated officials as outlined on page 23, or the Senior Associate Vice Provost for Institutional Equity and Access (or designee) determines that the situation represents a serious or continuing threat to the campus community. The decision to issue a Timely Warning will be made on a case-by-case basis. Persons authorized to initiate and send Timely Warnings will do so in a timely manner.

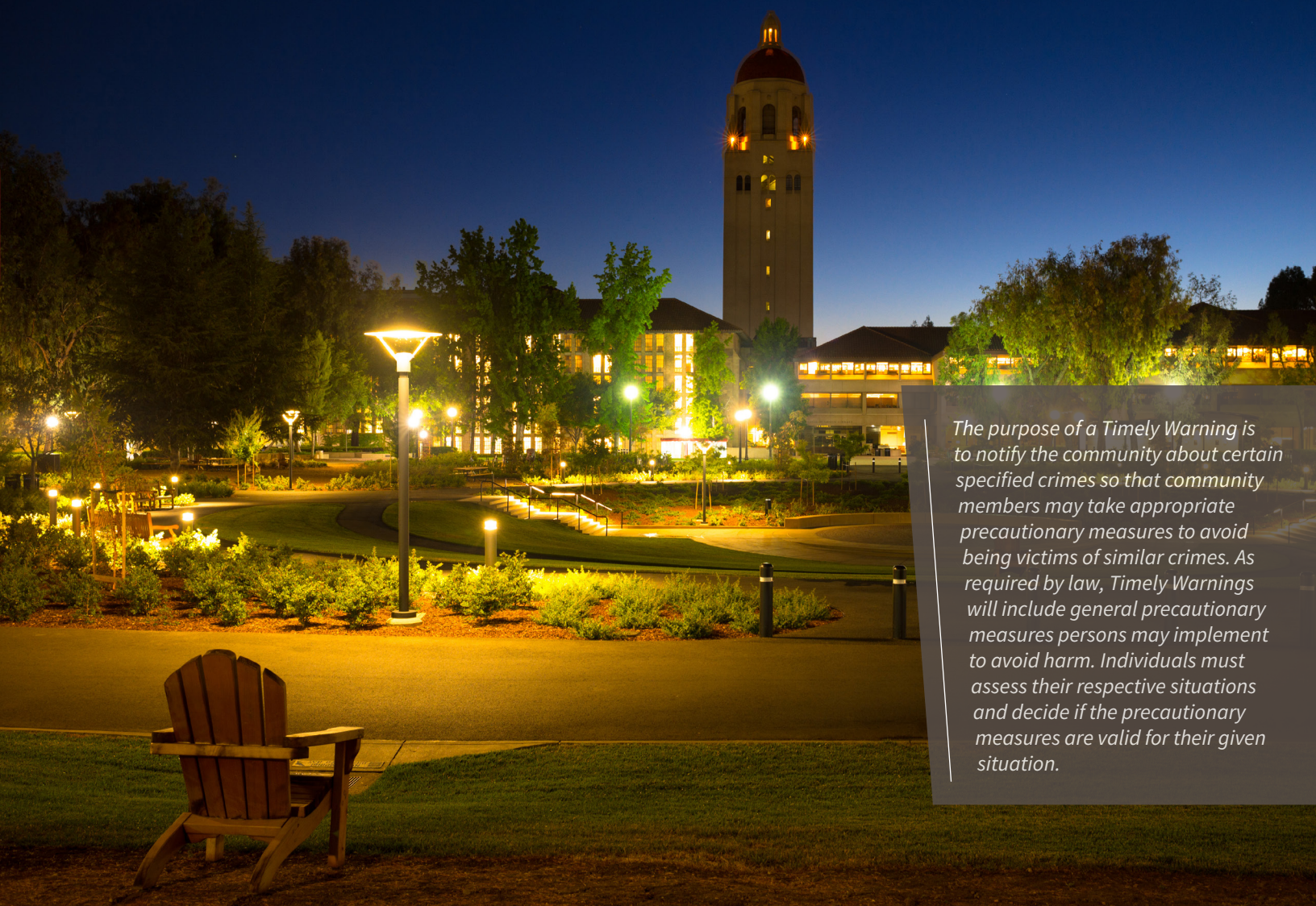
The level of detail included in a Timely Warning will vary depending on the type of crime. The message will include information to aid in the prevention of similar occurrences. The name(s) of a victim(s) will not be published in the Timely Warning. Where possible, information that might identify the victim will also be excluded. Other details may be excluded from a Timely Warning if, in the professional judgment of responsible authorities, the information would

compromise law enforcement’s efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency. Timely Warnings will most often be distributed via email; however, additional messaging methods may be employed. Timely warnings may also be distributed via the Emergency Notifications methods listed on page 22.

The decision to issue a Timely Warning for sex offenses involving persons who are acquaintances will be made on a case-by-case basis. Factors which will be considered when making this decision include: the level of force and violence used to commit the crime, the potential use of a drug to commit the crime, and the existence of multiple crimes of a similar nature occurring in close proximity, either in time or location. The Stanford Chief of the Department of Public Safety and the Senior Associate Vice Provost for Institutional Equity and Access (or their designees) are responsible for determining if a Timely Warning will be issued for non-stranger sexual assaults; either official or their designees may make this determination. Consultation with other University staff persons may occur on a need-to-know basis.

<b>Mass Notifications: Emergency Notification or Timely Warning?</b>		
	Emergency Notification	Timely Warning
Recipients	The entire campus or a subset	The entire campus
Triggering incident	Any situation thought to pose an immediate threat to the safety and security of the campus community	Clery-reportable crimes believed to present an ongoing threat to the community
Timeline for sending a message	As soon as first-responders confirm a significant emergency or dangerous situation	As soon as pertinent information is available
Follow-up message required?	Yes	No

<sup>10</sup> A list of Clery-reportable crimes is listed on pages 79-80.



*The purpose of a Timely Warning is to notify the community about certain specified crimes so that community members may take appropriate precautionary measures to avoid being victims of similar crimes. As required by law, Timely Warnings will include general precautionary measures persons may implement to avoid harm. Individuals must assess their respective situations and decide if the precautionary measures are valid for their given situation.*

Photo: Aaron Kehoe / Stanford University Communications

## Frequently Asked Questions

### ***Why do I get messages at 3 A.M.?***

Crimes and other emergencies occur at all hours. Federal legislation requires the University to send Emergency Notifications *immediately* and Timely Warnings *promptly*, when pertinent information becomes available. The intent of the law is to ensure members of the community are informed so they may take appropriate measures for their safety.

### ***Can I choose to get emails only?***

You cannot choose a particular delivery method as your preference. The method(s) by which the notifications are distributed depends upon the nature of the emergency or criminal activity. The University Official who authorizes the message will select the delivery method(s) appropriate for the content of the message and the immediacy of any suggested safety precautions.

### ***Can I opt out of receiving messages?***

Students are required to maintain contact information in **Axess**. Students may opt out of receiving text messages. Faculty and staff are required to maintain their work phone number, Stanford-provided email, and any university-reimbursed or provided cell phone information in their **StanfordYou** account. *We encourage students, faculty, and staff to not opt out of receiving text messages. Opting out will decrease the likelihood you will receive important information during an emergency.*

For additional FAQ's, visit  
[police.stanford.edu/alertsu-faq.html](https://police.stanford.edu/alertsu-faq.html)





# General Campus Safety

## Personal Accountability

Students, faculty, and staff are responsible for their individual safety and the security of their property. Acting collectively, with others in mind, helps promote safety and security for the entire campus. Be an active community member — help and support someone whom you sense may be at risk. Refer to page 74 and Administrative Guide 1.7.3 for information on bystander intervention strategies specific to sexual assault. The Threat Assessment and Management Team is also a resource for reporting any concerning behavior; see pages 34-35 for details or contact [TAM4Safety@stanford.edu](mailto:TAM4Safety@stanford.edu).

## Violence on Campus & in the Workplace

Stanford University will not tolerate violence or threats of violence on campus or in connection with University events. Persons who violate the law are subject to arrest.

In addition to laws prohibiting violence, the Stanford University Administrative Guide has a policy specific to violence in the workplace. Employees who violate the University policy on violence (or who bring false charges) will be subject to corrective action, up to and including termination. Students who violate the University's policy could be found to be in violation of the Fundamental Standard and subject to disciplinary action, ranging from a formal warning and community service to expulsion.

More information can be found in the Stanford University Administrative Guide, section 2.2.11, at [adminguide.stanford.edu/chapter-2/subchapter-2/policy2-2-11](http://adminguide.stanford.edu/chapter-2/subchapter-2/policy2-2-11)

## Sex Offender Registry

California law requires sex offenders who are employed, volunteer, are a resident of, or enrolled as a student at an institution of higher education to register with the campus police. California's Megan's Law provides the public with certain information on the whereabouts of sex offenders. Go to [meganslaw.ca.gov](http://meganslaw.ca.gov) for more info. The existing provisions of Megan's Law address the requirements of the federal law known as the Adam Walsh Child Protection and Safety Act.

## Prohibition of Weapons on Campus



Stanford University prohibits the possession of any of the following weapons on the Stanford campus: firearm, dirk, dagger, ice pick, knife having a blade longer than 2 1/2 inches (except for lawful use in food preparation or consumption), folding knife with a blade that locks into place, razor with an unguarded blade, taser, stun gun, instrument that expels a metallic projectile (such as a BB or a pellet), spot marker (paintball) gun, or any other weapons prohibited by California Penal Code Sections 626.10 and 626.9.

For purposes of this policy, the term "Stanford campus" shall include all the lands, buildings, and facilities of Leland Stanford Junior University, whether owned, leased, and controlled, and whether located in the United States or abroad (excluding the privately owned, managed, or leased residences of faculty or staff that are located on the main Stanford campus in unincorporated Santa Clara County). In addition to the prohibited weapons, ammunition is not allowed to be stored or possessed in university owned, leased, and controlled buildings (excluding the privately owned, managed, or leased residences of faculty or staff that are located on the main Stanford campus in unincorporated Santa Clara County). In the event a federal or state law or a county ordinance is more restrictive than this policy, federal or state law or the county ordinance shall apply.

Requests for an exemption from this policy for academic purposes may be requested in writing to the Director of the Stanford University Department of Public Safety. Each request will be considered on a case-by-case basis and be evaluated by the Office of Risk Management and the Department of Public Safety. A written letter will be provided by the Director of the Department of Public Safety in the event an exemption is granted.

The Stanford University Department of Public Safety does not provide facilities for the storage of firearms.

## Facilities Maintenance

All members of the campus community are encouraged to promptly report facilities and equipment issues to Buildings and Grounds Maintenance at **650-723-2281** (24 hours/7 days). To request a security assessment or the attention of nightly security patrols, contact SUDPS at **650-723-9633** (Monday - Friday, 8 AM - 5 PM), or email [police@stanford.edu](mailto:police@stanford.edu)

## University Emergency Response

Stanford University will respond to reports of crimes and emergencies with the resources to best achieve the overarching emergency response goals: to protect life safety, secure critical infrastructure, resume the teaching and research program, and provide timely information and communications. The University's Emergency Operations Center (EOC) will coordinate the institutional response to crises. Department Operations Centers (DOC's) — located in the administrative headquarters of a number of Deans, Vice Provosts, and Vice Presidents — will manage the response at the local level. DOC's transmit emergency impact reports to the EOC and forward emergency information and instructions to their department or school constituents.

## Preparedness Resources

Emergencies and disasters can happen at any moment and usually occur without warning. Community members are encouraged to familiarize themselves with the Stanford University Department-level emergency plans.

At Stanford, Department Emergency Plans are written by individual departments or schools, and these plans provide fundamental support to the general Campus Emergency Plan. During a major emergency or disaster, the University Emergency Management Team (EMT) will rely on effective communication between University officials and campus departments or schools.

Emergency Evacuation maps are posted in main entries, staircase landings, elevator landings, and lobbies within every building on campus. Additional plans/maps are posted inside student bedrooms. The evacuation plan provides a floor plan identifying the locations of all exits,

fire extinguishers, fire alarm pull stations, Emergency Assembly Points (EAPs), and a list of instructions for response to a fire or an earthquake.

## Tests and Drills

Activities and exercises designed to assess and evaluate emergency plans and capabilities are conducted both at the department and institutional levels. These tests may be announced or unannounced. The Stanford University Fire Marshal's Office conducts evacuation drills quarterly for Student Housing, monthly for campus childcare centers, and annually for Hoover Tower. For further information on evacuation drills conducted in 2017, see pages 110-117.

On May 3, 2017, the University conducted a pre-publicized annual test of the AlertSU mass notification system, including the outdoor siren, text message, VoIP phones, and email systems; emergency procedures and evacuation plans were publicized in conjunction with this test. An AlertSU test was conducted a second time on October 19, 2017, widely announced, to involve all members of campus and test the effectiveness of the newly implemented polling feature in the Everbridge system. The polling feature provides for individual accountability in an emergency, and SUDPS tracked responses in order to evaluate how to best leverage the feature in an actual emergency.

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*For more info about Stanford's Emergency Operations plan, go to [ehs.stanford.edu/manual/university-emergency-plan](https://ehs.stanford.edu/manual/university-emergency-plan)*

*For info about how to respond to specific emergencies, see the SU Emergency Response Guidelines at [ehs.stanford.edu/manual/emergency-response-guidelines](https://ehs.stanford.edu/manual/emergency-response-guidelines)*

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# Emergency Evacuation Procedures

## General Evacuation Procedures

Upon activation of the fire alarm system or upon receiving an AlertSU emergency notification advising to evacuate, all persons shall immediately evacuate the building and meet at the predetermined **Emergency Assembly Point (EAP)**, unless directed to another location or unless it is apparent that the EAP is not a safe place to gather. At large outdoor venues, such as Frost Amphitheater and the Stanford Stadium, proceed towards the nearest exit and follow any directions provided by safety personnel or event management staff. While evacuating, remain vigilant for dangerous or criminal activity, and report such observations to the police, as soon as possible.

Familiarize yourself with the evacuation procedures for any building; also locate the nearest exit and fire extinguishers.

## Fire Evacuation Procedures

### *Student Housing and Other Campus Facilities*

- ▶ **Report a fire or smoke** - even if the fire has been extinguished.
  - Use fire alarm pull stations (a horn will sound and a strobe will flash) AND
  - Call **9-1-1** on a cell phone, or **9-9-1-1** from a university phone.
- ▶ **Evacuate** - Leave the building as soon as you hear the sound of an alarm in a campus building or receive evacuation instructions via the AlertSU system (drills are not an exception).
- ▶ **Choose a safe exit**
  - **Before opening a door**, check the door for warmth with the back of your hand:
    - **If warm**, leave the door closed, stuff towels or clothes in the cracks, and open a window.



*For more information about fire safety and evacuation procedures, visit Environmental Health and Safety's Emergency Preparedness page at [ehs.stanford.edu/manual/emergency-response-guidelines](https://ehs.stanford.edu/manual/emergency-response-guidelines)*





– *If not warm*, open the door slowly (CAUTION: the doorknob may be hot) but be prepared to close it quickly, if necessary.

- Close doors as you leave to confine a fire.
- If you see or smell smoke in a hall or stairway, use another exit.
- Never use elevators; always use the stairs.

▶ **Help others evacuate**

- Knock on doors, and check bathrooms as you leave.
- Offer assistance to individuals with physical disabilities.



▶ **Report to the Emergency Assembly Point (EAP) for your building**

- Stanford EAP's are denoted by a symbol of a blue triangle enclosed in a white circle. Every building on campus has at least one assigned EAP.
- Upon arrival, check in with your Resident Advisor (for student housing) or a building manager or response team leader. Also report any missing individuals. Faculty are responsible for accounting for individuals attending their classes.
- A map of all campus EAP's can be found at [ehs.stanford.edu/reference/emergency-assembly-points-campus](https://ehs.stanford.edu/reference/emergency-assembly-points-campus)

▶ **Be alert of suspicious persons or activity** - Immediately report any vandalism or tampering with an alarm.

▶ **If it is not safe to evacuate**

- Close the door to the corridor and seal up cracks with wet towels.
- Go to the window and open it a few inches.
- Hang out a bed sheet or other large item to signal for help.





# Campus Security and Access

## Academic Facilities

### Operating Hours and Access

Most academic and administrative buildings and facilities are open from 8:00 a.m. to 5:00 p.m., Monday through Friday, and closed on weekends and University holidays. Some buildings, labs, and libraries are open for extended hours to accommodate evening classes, research, or other special events and programs. Select buildings are open to the public, but most are open only to those with University business and proper credentials for access.

### Facility Security and Maintenance

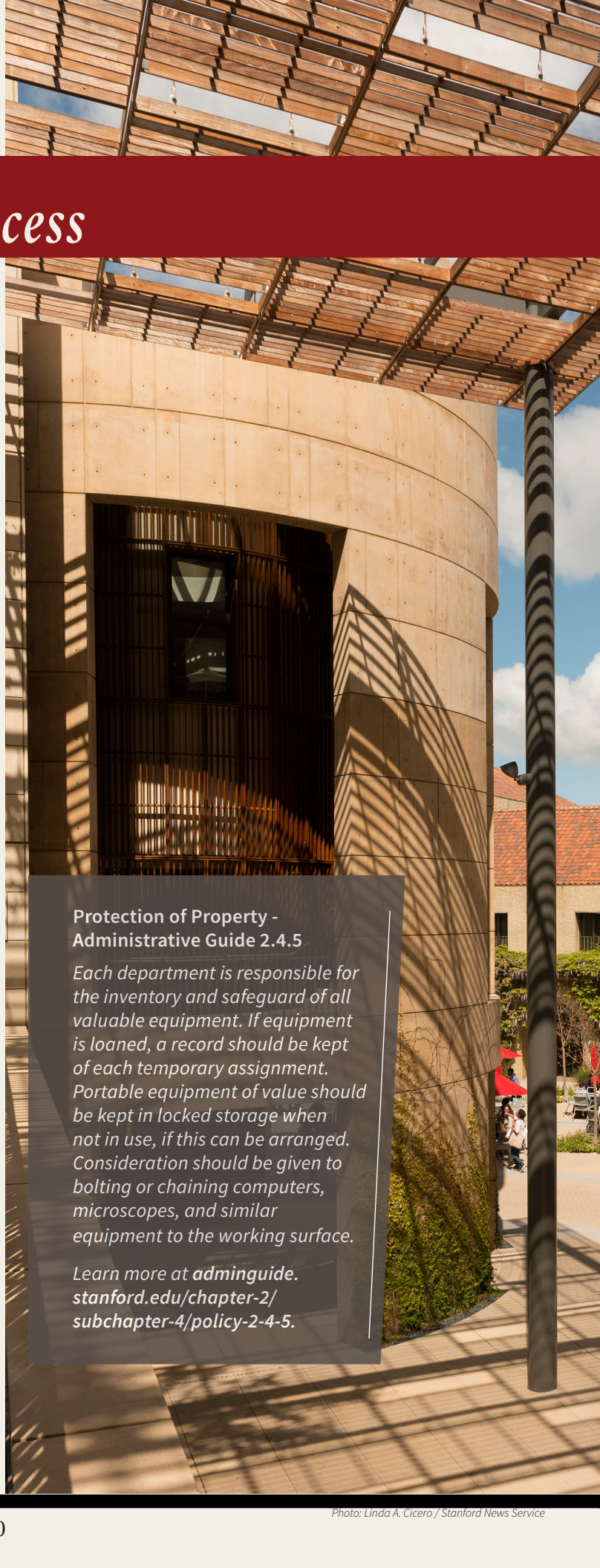
All members of the campus community are encouraged to promptly report facilities and equipment issues to Buildings and Grounds Maintenance at [650-723-2281](tel:650-723-2281).

Upon request, in an effort to reduce or prevent crime and minimize hazards on campus property, SUDPS performs security assessments using a strategy known as Crime Prevention Through Environmental Design (CPTED). CPTED-trained staff will evaluate windows and doors, lighting, access control and video surveillance systems, and landscaping conditions, at no charge to the requestor. Reports generated from assessments and information from security patrols are forwarded to the appropriate department. To request a security assessment, email [community-outreach@lists.stanford.edu](mailto:community-outreach@lists.stanford.edu). For security patrol checks, email [police@stanford.edu](mailto:police@stanford.edu).

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*Everyone shares in the responsibility of protecting the community, the University, and its assets.*

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#### Protection of Property - Administrative Guide 2.4.5

*Each department is responsible for the inventory and safeguard of all valuable equipment. If equipment is loaned, a record should be kept of each temporary assignment. Portable equipment of value should be kept in locked storage when not in use, if this can be arranged. Consideration should be given to bolting or chaining computers, microscopes, and similar equipment to the working surface.*

*Learn more at [adminguide.stanford.edu/chapter-2/subchapter-4/policy-2-4-5](http://adminguide.stanford.edu/chapter-2/subchapter-4/policy-2-4-5).*



## *Residential Facilities*

Residences are secured 24 hours a day, 7 days a week, and can be accessed with an issued room key and/or Stanford ID card. Guests may request entrance through a phone entry system. Residents are strongly encouraged to:

- Keep bedroom and apartment doors secured, at all times.
- Keep accessible windows secured when the residence is unoccupied and at night.
- Ensure doors lock securely when entering or exiting a residence.
- Do not allow unknown persons into locked student residences or academic facilities.
- Never prop doors open.
- Notify police immediately of any crime or suspicious activity or behavior.

To ensure security is maintained, malfunctioning or broken lock hardware, card readers, doors, and windows, including in buildings with card and/or key access, must be reported as soon as possible to the Housing Front Desk, Housing Supervisor, or Housing Maintenance 24-hour Hotline at **650-725-1602**.

Student Housing performs preventive maintenance and responds to reported issues at student residences.

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*Student Housing and student residents share the responsibility for the security of student residences, per the Stanford Residential & Dining Enterprises Residence Agreement. View the full text at [web.stanford.edu/dept/rde/cgi-bin/drupal/housing/apply/residence-agreement](http://web.stanford.edu/dept/rde/cgi-bin/drupal/housing/apply/residence-agreement)*

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# Crime Prevention

## See Something, Say Something!

Report crimes, suspicious activity or behavior to the police immediately, including:

- ANY activity or behavior that poses an imminent threat to persons or property.
- Peeping or prowling.
- Solicitors (prohibited inside student residences, per the Student Housing Residence Agreement).

## Lock It or Lose It

- Lock your doors and windows anytime you leave your office, residence, or room, especially on the first floor.
- Never prop open a locked door.
- Don't allow "piggybacking" (when someone unknown to you tries to enter a secured building behind you).
- Immediately report broken or malfunctioning locks and card readers to a building/house manager.
- Lock your vehicle and remove valuables.
- Avoid becoming a target of thieves by securing items commonly stolen on campus:
  - Secure laptops in a closet or drawer, or secure them to a fixed object with a cable lock.
  - Never leave laptops or other mobile devices unattended.
  - Secure bicycles by the frame to a bicycle rack with a U-lock.

## Prevent Identity Theft

- Protect your Social Security number and card.
- Inspect your credit report and financial statements regularly, and shred anything with your personal information on it before disposal.
- Never click on links in unsolicited emails.
- Utilize Federal Trade Commission and IRS resources at [ftc.gov/bcp/edu/microsites/idtheft](https://ftc.gov/bcp/edu/microsites/idtheft).
- If you have been the victim of identity theft, report it to your local law enforcement agency and seek assistance at [identitytheftcouncil.org](https://identitytheftcouncil.org).

## Online Security

Notify the Stanford Information Security Office if a computer containing any sensitive or confidential information has been lost, stolen, or compromised (Administrative Guide 6.6.1). Incidents involving theft of property or information should also be reported to the police. Information and account security for Stanford University systems is also regulated by the *Computer and Network Usage Policy*, Administrative Guide 6.2.1. Report policy violations to the Information Security Office at **650-723-2911** during normal business hours or to the Office of General Counsel after-hours phone line at **650-736-7808** outside of business hours.

To help prevent hacking and learn more about best practices, see [uit.stanford.edu/security](https://uit.stanford.edu/security).

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## Developments in Campus Safety

In the last 18 months, 2 new emergency phone towers have been installed. Other safety improvements include the installation of 2 roundabouts to improve traffic safety, and an expansion of access control (card readers) to existing and new buildings, and outdoor lighting improvements. Additional features in the AlertSU system were implemented to provide VoIP phone broadcasting and individual polling responses. In the next 24 months, additional emergency phone towers, access control, and outdoor lighting improvements are planned. SUDPS also coordinated the distribution of 50 public access medical stations across campus. The aforementioned projects will continue concurrent with the growth and changing needs of the campus.

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Photo: Linda A. Cicero / Stanford News Service

## Safe Transportation

**Parking & Transportation Services (P&TS)** serves University transportation needs including parking; bike registration, lockers, and safety education; the free Marguerite shuttle; and alternative commute options. Visit the office at 340 Bonair Siding, Monday - Friday, 7:30 a.m. to 5:00 p.m.; call [650-723-9362](tel:650-723-9362); or go to [transportation.stanford.edu](https://transportation.stanford.edu).

**Marguerite Shuttles** traverse the campus and connect to nearby transit, shopping, dining, and entertainment. All buses are free to the public, wheelchair-accessible, and have bike racks. For shuttle schedule information, go to [transportation.stanford.edu/marguerite](https://transportation.stanford.edu/marguerite).

**5-SURE, Students United for Risk Elimination** operates nightly from 9:00 p.m. to 1:45 a.m. during the academic year to escort community members to their campus destinations, by vehicle or golf cart. For an escort, dial **5-SURE** from a campus phone or [650-725-SURE \(7873\)](tel:650-725-SURE). Learn more at [alcohol.stanford.edu/5-sure-students-united-risk-elimination](https://alcohol.stanford.edu/5-sure-students-united-risk-elimination). **5-SURE on Foot** provides assistance to students on Friday and Saturday nights, offering safety escorts on foot to campus residences, water, and food in areas of high pedestrian traffic.

**The Freshman Emergency Ride Home Program** provides taxi service back to campus for freshmen who are caught without a ride or are in an emergency situation (within eight miles of campus).

Freshmen must pre-register at [transportation.stanford.edu/maps-resources-access/sustainable-transportation/freshman-erh](https://transportation.stanford.edu/maps-resources-access/sustainable-transportation/freshman-erh) and use Yellow Checker Rainbow Cab of Palo Alto, account # 300-350. Call for a cab at [650-999-9999](tel:650-999-9999).





# Violence Prevention

The University will not tolerate violence or threats of violence anywhere on campus or in connection with University-sponsored events. Persons who become aware of situations which pose an imminent threat to the safety of the community or one of its members, including self-harm, should call 9-1-1 or 9-9-1-1 from a campus phone immediately. Persons who become aware of situations which might pose a threat to the safety of the community or one of its members are encouraged to consult with a member of the Threat Assessment and Management Team or other appropriate University official in a timely manner. See page 35 for additional information about such consultations.

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Stanford University Administrative Guide policy 2.2.11, *Violence in the Workplace*, sets forth guidelines that govern workplace interactions and processes.

[adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-11](http://adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-11).

In addition, the Fundamental Standard sets forth behavioral expectations for students:

[communitystandards.stanford.edu/student-conduct-process/honor-code-and-fundamental-standard](http://communitystandards.stanford.edu/student-conduct-process/honor-code-and-fundamental-standard)

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## Behavioral Expectations

Behaviors do not have to violate the law or University policies to be worrisome. Violence may be preceded by behaviors that indicate an increasingly negative emotional state.

The behaviors listed on the right have been associated with a heightened risk for violence<sup>11</sup> and should prompt a

<sup>11</sup> These behaviors have been adapted from a variety of sources including:

Deisinger, G., et al. *The Handbook for Campus Threat Assessment Teams*. Stoneham: Applied Risk Management, LLC, 2008. Print.

Work Trauma Services, Inc. *Warning Signs*. Web. 2012. <<http://wtsglobal.com/warning-signs>>

Curiale Hirschfeld Kramer LLP. "Managing Within the Law Workshop for Stanford University." Santa Monica. 2012. Print.

community member to notify a supervisor, a member of the Threat Assessment Team, or law enforcement by calling 9-1-1 or 9-9-1-1 from a campus phone. These lists are not intended to be comprehensive.

### Imminently Dangerous ► Call 9-1-1 or 9-9-1-1

- Statements, written or verbalized, about harming oneself or others, especially if specific plans are mentioned
- Acquisition of weapons in the context of concerning or alarming behaviors listed below

### Alarming Behavior ► Notify a supervisor or contact the Threat Assessment Team via email at [tam4safety@stanford.edu](mailto:tam4safety@stanford.edu)

- Verbally abusive of peers; disruptive or bizarre behavior
- Defiant of authority
- Belief that rules do not or should not apply to them
- Sense of victimization or paranoia
- Change in appearance, declining hygiene
- Sending disturbing messages (e.g., texts, emails, or letters)
- Coursework content that is disturbing
- Statements supporting the use of violence to resolve issues
- General obsession with violence or guns
- Distancing oneself from family, friends, or peers (suddenly or gradually)
- Vandalism of property out of revenge
- Stalking

## Concerning Behavior ► *Notify a supervisor*

- Consistent interpersonal conflict
- Irritability or moodiness
- An inability or unwillingness to abide by policies or rules
- Increase in alcohol or drug use
- Social isolation and unexplained absenteeism
- Anger, intimidation, and bullying, especially without personal accountability or remorse
- Inappropriate reasoning, impaired judgment

## The Stanford University Threat Assessment and Management Team

The University's Threat Assessment Team is comprised of professional staff who meet regularly to review best practices and current trends in behavioral threat assessment and to consult about matters of immediate concern. The Threat Assessment and Management team is committed to maintaining an environment where people feel safe to carry out the University's mission. Education, communication, collaboration, coordination of resources, and early intervention are the cornerstones of Stanford's violence prevention efforts.

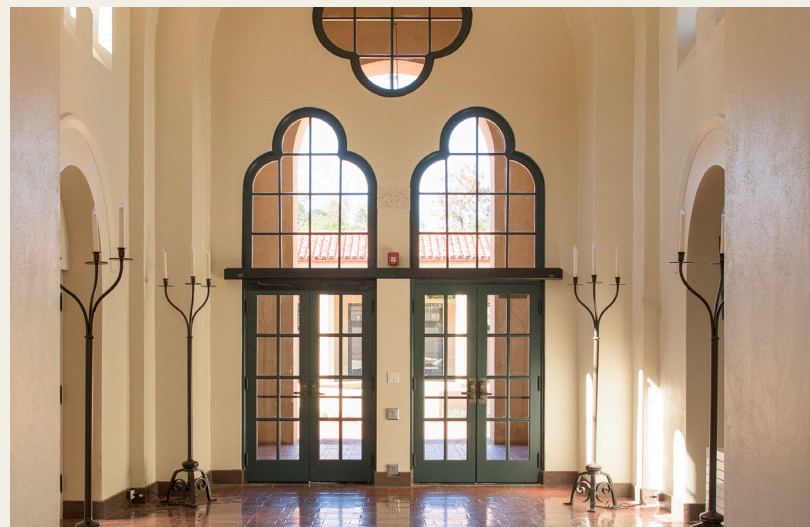
The core team, consisting of representatives from SUDPS, Student Affairs, and the Office of the General Counsel reviews information about matters brought to the attention of the Threat Assessment and Management Team. An expanded team can be activated to ensure the university can respond with an appropriate strategy and breadth of resources to reach a resolution. Expanded members may include representatives from: the Faculty and Staff Help Center, Ombuds, Human Resources (University, Medical School, SLAC), General Counsel, Risk Management, the Office of the President, and other departments, depending on the situation.

The responsibilities of the University Threat Assessment and Management team are to:

- Proactively develop procedures for response to actual or potential violence.
- Serve as a resource to develop appropriate response strategies.
- Review and coordinate training materials and programs.
- Periodically review and update Stanford's workplace violence policy.
- Develop contacts with outside threat assessment professionals.
- Keep current on legal issues related to workplace and academic safety and incident response.
- Stay abreast of developing trends both domestically and internationally.
- Deploy future forecasting models to anticipate developments.

## Threat Assessment Training & Outreach

Representatives of the Threat Assessment and Management team provide training on response and evaluation procedures to staff and faculty. For more information on threat assessment training for your unit, visit [safety.stanford.edu](https://safety.stanford.edu) or email [TAM4safety@stanford.edu](mailto:TAM4safety@stanford.edu)







# Reacting to a Threat of Violence

A modest amount of planning and preparation can go a long way in the unlikely event that you are faced with an active threat, whether the person or persons are unarmed or armed with a gun, knife, or any weapon. Maintaining awareness of your surroundings will give you optimal time to put those preparations into action.

The following information is provided for your consideration and encompasses some general best practices. Since varying circumstances could require different responses, it will be up to you to familiarize yourself with some of your options in advance, including alternate escape routes, and to determine the best course of action for your safety.

**If an active threat is nearby ► *Flee the area, if it is safe to do so.***

- Don't take time to gather your belongings.
- Quickly put distance and buildings between you and the threat. Leave the area.
- If you have information that will assist the police, such as the suspect description or location, call 9-1-1 or 9-9-1-1 from a campus phone.

**If escape is not an option ► *Shelter in place and take steps to increase your safety, and if possible, others around you.***

- Lock and barricade doors. Seek cover (with others, if possible) by placing as much material as possible between you and the threat. Even if you can't prevent the door from being opened, block entry as best as you can.
- Turn off lights (to make the area appear unoccupied).
- Close blinds and/or block windows.

- Keep other occupants calm, quiet, and out of sight.
- Silence cell phones (turn off vibration as well) but do not turn them completely off.
- As soon as it is safe to do so, notify law enforcement by calling 9-1-1 or 9-9-1-1 from a campus phone.
- Remain concealed until the threat has passed or you have been advised by law enforcement that you can exit.
- Do not sound the fire alarms unless there is a fire. Evacuation during an active threat event could place people in harm's way.

**If confronted by an attacker ► *Do everything in your power to overcome the threat.***

- Fight back and do whatever it takes to survive.
- Attack aggressively and in coordination with others, when possible.
- Throw objects or improvise other weapons (backpacks or bags, fire extinguisher, office equipment, hot liquids keys, pens, etc.).
- Do not approach emergency responders; let them come to you. Raise both your hands over your head and follow the directions of law enforcement. Emergency responders may not be able to distinguish between victims and the person posing the threat.

## Resources

### SUDPS Active Threat Response Presentation

SUDPS staff provided 42 presentations to over 1,300 faculty, staff, students, and contract employees in 2017. Email [community-outreach@lists.stanford.edu](mailto:community-outreach@lists.stanford.edu) to schedule a presentation for your group.



## SUDPS Active Threat Response Video and Resources

Visit the SUDPS webpage for a short animated video and links to additional resources to help you be prepared.

[police.stanford.edu/active-threat.html](http://police.stanford.edu/active-threat.html)

**Active Shooter Preparedness** (U.S. Department of Homeland Security)

[dhs.gov/active-shooter-preparedness](http://dhs.gov/active-shooter-preparedness)

See pages 10-11 for additional resources available from the Department of Public Safety.

## International Travel Assistance

Reporting crimes in other countries may require additional considerations, such as cultural, religious, and political principles in the region. Consultation with program administrators and trip leaders is recommended prior to contacting any local authority.

For a list of contact numbers relevant to Stanford international travel assistance programs, visit [internationaltravel.stanford.edu/emergencies](http://internationaltravel.stanford.edu/emergencies)

If you are traveling internationally and you find yourself in need of immediate assistance, including situations in which you experience a medical emergency, there is political

upheaval or a threat of violent protests and you need to get to safety, or a disaster threatens your wellbeing, Stanford may have resources to assist you. Information on the following resources can be found at [international.stanford.edu/help-travelers](http://international.stanford.edu/help-travelers)

## Personal Travel Locator & Emergency Record

- Available for either business or leisure related travel
- Input your travel plans and contact information online so you can be located in the event of an emergency
- Store vital personal health, medical history, and vaccination information online so both you and medical providers can access it in case of an emergency

## Information Services

- Available for either business or leisure related travel
- Receive recommendations for vaccinations and reminder alerts when follow-up boosters are required
- Access country-specific information on disease prevention, hospital locations, translation services, and referrals to English-speaking doctors
- Get medical and security travel alerts, global security reports and risk ratings by country via email

## Medical Assistance Services

- Available for either business or leisure related travel
- Access clinics and doctor referrals around the world (Charges may apply)

## Evacuation Services for Medical or Other Emergencies

- Available for Stanford University academic, business or research related travel or participation in Stanford University programs
- Receive evacuation services in the event of a medical, natural hazard or political emergency.





# Alcohol and Controlled Substances

The unlawful manufacture, distribution, dispensation, possession and/or use of controlled substances or the unlawful possession, use or distribution of alcohol is prohibited on the Stanford campus, in the workplace or as part of any of the University's activities.

The Stanford Department of Public Safety enforces state and local laws pertaining to alcohol and drugs on the Stanford University campus. Separate from criminal sanctions, dangerous drinking and behaviors associated with controlled substances may be subject to University disciplinary sanctions up to, and including, termination of employment of staff or expulsion of students. For students, violations of law or policy may also be referred to the Office of Alcohol Policy & Education (OAPE), for individual students, and the Organization Conduct Board, for student groups. Other Offices reporting to the Vice Provost for Student Affairs may also take action.

The Office of Alcohol Policy and Education (OAPE) oversees, manages, and holds authority for the application of the University's Student Alcohol Policy (see page 39). It coordinates and implements programs and activities for students who do not drink alcohol or drink lightly, provides party planning registration and advising, and develops resources and services for students who need help for themselves or others related to alcohol use, in accordance with sections 120(a) through (d) of the Higher Education Opportunity Act.

(collectively called controlled substances<sup>12</sup>) and alcohol are major contributors to serious health problems and social and civic concerns. The health risks associated with the use of illicit drugs and the abuse of controlled substances and alcohol include various physical and mental consequences, including addiction, severe disability, and death.

Information concerning the effects of alcohol and specific drugs is available from the Office of Alcohol Policy and Education at [650-725-5947](tel:650-725-5947).

## The Stanford Alcohol and Drug Program

**Vision:** A Stanford community that fosters inclusion by promoting a safe, fun and responsible social living and learning environment, taking into account the diverse population of students and varying levels of student development.

**Mission:** To reduce high-risk drinking and its related negative consequences among Stanford students and increase social outlets that support non-drinkers and light drinkers by providing collaborative, cutting-edge, empirically-proven educational strategies and programs.

### Goals:

1. Enhance alcohol education and risk reduction efforts across campus
2. Provide clarity and consistency in the application of the Student Alcohol Policy
3. Create ongoing social outlets for students that deemphasize alcohol
4. Shift campus culture away from hard liquor consumption in the form of shots
5. Collect data to assess trends and evaluate needs on an ongoing basis

## Stanford Policy

As stated in Administrative Guide 2.2.8, *Controlled Substances and Alcohol*, it is the policy of Stanford University to maintain a drug-free campus. It is widely recognized that the misuse and abuse of controlled substances, illegal drugs

<sup>12</sup> Controlled substances, defined in 21 U.S.C. § 812, include, but are not limited to, substances like marijuana, heroin, cocaine, and amphetamines.

Information and links to resources and campus policies can be found at [alcohol.stanford.edu/](https://alcohol.stanford.edu/) and at [adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-8](https://adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-8)

Comprehensive information on policies and alcohol and other drug efforts are sent to all Stanford students, faculty, staff and affiliates via the Annual Safety, Security, and Fire Report. Prior to distribution, OAPE reviews and provides updates as necessary. In addition, University Human Resources (UHR) issues the Annual Policy Update for Stanford employees, which includes information on the University's controlled substances and alcohol policy.

OAPE facilitates a comprehensive program for safety, alternatives to high-risk activities, policy compliance planning and oversight, and campus community resources.

Specifically, OAPE manages:

- Cardinal Nights Alcohol-Free Programming
- 5-SURE Safe Rides Program
- 5-SURE on Foot Safe Walks
- Bystander Intervention Program
- Party Planning Guidelines and Policies
- Student Alcohol Policy Oversight
- Marijuana Policy Statement Oversight
- Parent Education
- Peer Health Educators
- Education and Outreach Services
- 1:1 sessions
- High-risk group education
- Trainings
- Online education

Copies of the Drug Free Schools and Communities Act biennial reports are housed within the Stanford Office of Alcohol Policy & Education within the Division of Student Affairs.

The biennial report contains:

- Alcohol and other drugs program vision, mission and goals
- Outline of alcohol and other drugs programs and outreach services
- Survey data
- Program evaluation data
- Program usage and impact data
- Trends and high-risk concerns data
- Health effects of alcohol and drug information

## *Student Alcohol Policy*

**Stanford University does not tolerate reckless drinking — lawful or unlawful — and its consequent harmful behaviors.** As stated in the Student Alcohol Policy, “Members of the Stanford community are expected to abide by all federal, state, and local laws, including those governing alcohol consumption and distribution. Under California law, it is illegal for anyone under the age of 21 to purchase alcohol or to possess alcohol in a public space. It is also illegal for anyone to furnish alcohol to an individual under the age of 21.” Additionally, all members of the Stanford community are expected to make healthy choices concerning their personal use of alcohol, including understanding the physical and behavioral effects of alcohol misuse and preventive measures to ensure their own safety and that of their peers.





# Alcohol and Controlled Substances

In addition to the sections below, the full text of the Stanford University Student Alcohol Policy is available at [alcohol.stanford.edu/home/stanford-university-student-alcohol-policy](http://alcohol.stanford.edu/home/stanford-university-student-alcohol-policy).

## California Alcohol & Other Drugs Laws

### Distilled Liquor/Hard Alcohol Container Policy

The following restriction goes beyond state law requirements, and for the avoidance of doubt this policy applies to all coterminal and undergraduate students living in undergraduate housing: Distilled liquor/spirits/hard alcohol (alcohol by volume 20 percent and above; 40 proof) bottles, containers, etc. 750 mL and above are prohibited in undergraduate student residences (rooms, common spaces, etc.) and in the possession of undergraduate students in university public spaces. Failure to comply will result in referral to a Residence Dean and the Office of Alcohol Policy and Education (OAPE) for administrative actions. Continued or concerning behavior may result in removal from university housing or referral to the Office of Community Standards. Distilled liquor/spirits/hard alcohol in bottles, containers, etc. smaller than 750 mL that are allowed under this policy for people 21 years of age or older must be contained and stored in the original bottle, container, etc. in which it was purchased from a licensed establishment.

### Hard Alcohol and Parties

All parties must be registered with the University, and the availability of alcohol is regulated by party planning guidelines coordinated by OAPE. Distilled liquor/spirits/hard alcohol (alcohol by volume 20 percent and above; 40 proof) is prohibited at all categories of undergraduate student parties. Beer and wine are the only alcoholic beverages that can be present at all on-campus undergraduate student parties. Any group or residence that includes undergraduate members is subject to this policy restriction. Groups and residences that are 100 percent graduate student in membership are exempt and may have hard alcohol in the form of mixed drinks at registered “members” parties. Shots of hard alcohol are prohibited at all parties.

### Applicable Laws

**Penal Code § 647(f)** Any person who is found in any public place under the influence of intoxicating liquor, any drug, controlled substance, toluene, or any combination of any intoxicating liquor, drug, controlled substance, or toluene, in a condition that he or she is unable to exercise care for his or her own safety or the safety of others, is guilty of a misdemeanor.

**Vehicle Code § 23152** It is unlawful for persons to operate a motor vehicle while under the influence of alcohol or other intoxicants or with a blood alcohol concentration (BAC) of .08% or higher. *Note: Golf carts are motor vehicles.*

**Vehicle Code § 23223** No driver or passenger may possess an open container of an alcoholic beverage while in a motor vehicle.

**Vehicle Code § 23225** It is unlawful for an owner or driver of a motor vehicle to allow an open container of alcohol in the passenger area.

**Vehicle Code § 21200.5** It is unlawful to ride a bicycle under the influence of alcohol, drugs, or both.

**Business and Professions Code § 25662** A person *under the age of 21* who possesses an alcoholic beverage in any public place or any place open to the public is guilty of a misdemeanor.

**Business and Professions Code § 25658(a)** Any person who furnishes, gives, or sells any alcoholic beverage to someone *under the age of 21* is guilty of a misdemeanor.

**Business and Professions Code § 25658.5** Any person *under the age of 21* who attempts to purchase an alcoholic beverage is guilty of an infraction.

**Vehicle Code § 23136(a)** It is unlawful for a person *under the age of 21* to drive a vehicle when he or she has a BAC of .01% or higher, and a violation of **§ 23140** when he or she has a BAC of .05% or higher.

For additional information and links to the full text of applicable California laws, see page 44.



## Stanford Marijuana Policy

Stanford University receives federal funding for various uses, including research and student financial aid. As such, Stanford must comply with federal law, including all current federal drug laws. Therefore, even though California has legalized marijuana for recreational use for individuals over the age of 21, the possession, use, storage and cultivation of marijuana (as defined below) is prohibited on Stanford University property for all faculty, staff and students under the university Controlled Substances and Alcohol Policy (Administrative Guide 2.2.8). This includes off-campus housing that is operated under university oversight and policies.

For purposes of this policy marijuana (cannabis) is defined here and includes the following non-exhaustive prohibited products: Marijuana or cannabis refers to the dried leaves, flowers, stems, resin and seeds from the hemp plant, *Cannabis sativa*. The plant contains the mind-altering chemical *delta-9-tetrahydrocannabinol* (THC) and other related compounds. Extracts with high amounts of THC can also be made from the cannabis plant. Cannabis can be manufactured into edible forms such as chocolate, cookies, candies, etc. Compounds can be smoked, vaporized and used as topical products such as creams or oils.

**Penal Code § 647(f)** Any person who is found in any public place under the influence of intoxicating liquor, any drug, controlled substance, toluene, or any combination of any intoxicating liquor, drug, controlled substance, or toluene, in a condition that he or she is unable to exercise care for his or her own safety or the safety of others, is guilty of a misdemeanor.

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For the full university marijuana policy statement and a list of frequently asked questions, refer to the OAPE webpage at [alcohol.stanford.edu/sites/default/files/stanford\\_university\\_marijuana\\_policy\\_statement\\_november\\_2016.pdf](http://alcohol.stanford.edu/sites/default/files/stanford_university_marijuana_policy_statement_november_2016.pdf).

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# Alcohol and Controlled Substances

## Programs

The Office of Alcohol Policy and Education, reporting to the Vice-Provost for Student Affairs (VPSA), is responsible for implementing and administering drug and alcohol related programs for students. Employee & Labor Relations in University Human Resources, reporting to the Vice-President for Human Resources, is responsible for coordinating and maintaining the controlled substances and alcohol policy for employees, which is reviewed periodically.

Every year OAPE evaluates their program activities and provides summary reports to senior leadership as appropriate (e.g. VPSA, Office of Development, Residential Education, etc.), and to external agencies as required by law (e.g. *Santa Clara County Ordinance on Social Host Responsibility*).

### Cardinal Nights (OAPE)

Cardinal Nights offers popular social events where students are able to engage with their peers in a fun, welcoming environment free from alcohol and other substances. During the academic year on Thursday, Friday, and Saturday nights, students have the opportunity to participate in the wide range of options for having fun on the weekend. Cardinal Nights is managed by OAPE.

### Individual Consultation (OAPE)

Students can meet privately with an alcohol educator to discuss alcohol and drug issues. This may be for personal growth, helping friends or family, class research, or options and referrals for more intensive treatment.

### Education Workshops and Seminars (OAPE)

Our educational offerings examine alcohol and its cultural role on college campuses. We explore the question “Why do we drink?” and deconstruct common misperceptions and myths regarding urges/decisions to use alcohol or drugs. Students learn about how alcohol and drugs impact their social, physical, and emotional wellbeing.

### Stanford Alcohol Education Seminar (OAPE)

This seminar is for students concerned about alcohol use. The seminar focuses on alcohol and may address other drugs. Students either refer themselves or are referred by a Residence Dean or other faculty or staff member. Students complete the following two-step process for this private seminar.

#### 1. Individual Screening Assessment

An appointment is made for initial screening with an OAPE educator. During the appointment, students discuss their drinking and/or drug behavior, receive feedback on their use patterns, and receive a standardized behavioral assessment (about one hour).

#### 2. Group Seminar

The group seminar brings all screened students together for an interactive discussion about alcohol and drugs. We define social and abusive drinking and explore current research in the field. Exercises provide an opportunity in which we discuss motivations for drinking, as well as the negative consequences of misuse. The seminar is three hours in length.

### Attendance of Education Courses/Trainings (2017)

Program	
Alcohol Training for Student Staff	317
Students educated via OAPE programs	1500+
Online Alcohol EDU training for first-year students	1,722

### iThrive (Vaden Health Center)

Services include individual counseling and broad-based educational courses and programs designed to educate and empower students to make informed, healthy decisions about lifestyle, wellness, and health behaviors.

### The Bridge Peer Counseling Center

At the Bridge Peer Counseling Center, trained peer counselors provide free and anonymous counseling to Stanford students.

## Standards of Conduct, Policies and Procedures

Stanford University maintains extensive standards, policies and published information on alcohol and other drugs. These include the University Administrative Guide, the SU Student Alcohol Policy and reference materials on the OAPE website, [alcohol.stanford.edu](http://alcohol.stanford.edu). The Faculty Staff Help Center, a division of University Human Resources, provides employee-related resources and information on its Preventing Alcohol and Drug Abuse website.

DFSCA Regulatory Requirement	Stanford Standards, Policies, and Procedures
<p>A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.</p>	<p>Descriptions of health risks are provided in the <b>Alcohol &amp; Drug Info</b> section at <a href="http://alcohol.stanford.edu/alcohol-and-other-drugs">alcohol.stanford.edu/alcohol-and-other-drugs</a></p> <p>The <b>Faculty Staff Help Center</b> provides employees information on health risks and the effects of alcohol and drugs in the workplace on their <a href="#">Preventing Alcohol and Drug Abuse website</a>.</p>
<p>Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities.</p>	<p><b>University Administrative Guide Memo (AGM) 2.2.8</b> Controlled Substances and Alcohol <a href="http://adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-8">adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-8</a></p> <p>The Fundamental Standard, a student policy <a href="http://communitystandards.stanford.edu/student-conduct-process/honor-code-and-fundamental-standard">communitystandards.stanford.edu/student-conduct-process/honor-code-and-fundamental-standard</a></p> <p>The <b>SU Student Alcohol Policy</b> has additional policies at <a href="http://alcohol.stanford.edu/home/stanford-university-student-alcohol-policy">alcohol.stanford.edu/home/stanford-university-student-alcohol-policy</a></p> <p>This document clarifies the University’s expectations and approach related to the use of alcohol by students.</p> <p><i>Preamble</i>  <i>The Fundamental Standard has set the standard of conduct for students at Stanford since 1896. It states: “Students at Stanford are expected to show both within and without the University such respect for order, morality, personal honor and the rights of others as is demanded of good citizens.” Implicit in the Standard is the understanding that students are responsible for making their own decisions and accepting the consequences of those decisions.</i></p> <p><i>The University is committed to the health, safety and well-being of each member of the Stanford community. In order to further student learning, development and success and to promote the University’s academic mission, Stanford fosters an environment of personal and collective responsibility and respectful citizenship. This means that all members of the university community—students, faculty and staff—have a role in safeguarding a healthy learning environment free of the consequences of alcohol misuse...</i></p>





# Alcohol and Controlled Substances

DFSCA Regulatory Requirement	Stanford Standards, Policies, and Procedures
<p>A description of the applicable legal sanctions under local, State or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.</p>	<p>The <b>AGM 2.2.8</b>, section 5. Legal Sanctions            The unlawful manufacture, distribution, dispensing, possession, and/or use of a controlled substance or alcohol is regulated by a number of federal, state and local laws. These laws impose legal sanctions for both misdemeanor and felony convictions. Criminal penalties for convictions can range from fines and probation to denial or revocation of federal benefits (such as student loans) to imprisonment and forfeiture of personal and real property. Full text at <a href="http://adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-8#anchor-23">adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-8#anchor-23</a>  <a href="http://alcohol.stanford.edu/home/stanford-university-student-alcohol-policy-403">alcohol.stanford.edu/home/stanford-university-student-alcohol-policy 403</a></p> <p><b>Health and Safety Code §11550</b> - Use or under the influence of controlled substances. Full text at <a href="http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=HSC&amp;sectionNum=11550">leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=HSC&amp;sectionNum=11550</a></p> <p><b>Health and Safety Code §11357</b> - Possession of greater than 1 oz. of marijuana  <b>Health and Safety Code §11357.5</b> - Furnishing, distribution, sale of, or giving synthetic cannabis  <b>Health and Safety Code §11362.3</b> - (1) Smoking or ingesting cannabis products in a public place or (2) in a location where smoking tobacco is prohibited, or (7) while driving. Full text at <a href="http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&amp;division=10.&amp;title=&amp;part=&amp;chapter=6.&amp;article=2">leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&amp;division=10.&amp;title=&amp;part=&amp;chapter=6.&amp;article=2</a></p> <p><b>Health and Safety Code §11401</b> - Controlled substance analogs will be treated the same as other controlled substance classification  <a href="http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&amp;division=10.&amp;title=&amp;part=&amp;chapter=6.5.&amp;article=">leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&amp;division=10.&amp;title=&amp;part=&amp;chapter=6.5.&amp;article=</a></p>
<p>A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to students and employees.</p>	<p>The Office of Alcohol Policy and Education website, <a href="http://alcohol.stanford.edu/students">alcohol.stanford.edu/students</a>, includes a list of on-campus and off campus resources.</p>
<p>A disciplinary sanction may include the completion of an appropriate rehabilitation program.</p>	<p><b>AGM 2.2.8</b>, section 2. Policy, sub-section d. Rehabilitation states: “Successful completion of an appropriate rehabilitation program (including participation in aftercare) may be considered evidence of eligibility for continued or future employment or for reinstatement of student status.”</p>



Photo: Linda A. Cicero / Stanford News Service

DFSCA Regulatory Requirement	Stanford Standards, Policies, and Procedures
<p>A clear statement that the Institution will impose disciplinary sanctions on students and employees (consistent with local, State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violation of the standards of conduct.</p>	<p><b>AGM 2.2.8</b>, section 2. Policy, states, “Violation of this policy may result in disciplinary sanctions up to and including termination of employment or expulsion. Violations may also be referred to the appropriate authorities for prosecution.”</p> <p>Per the <b>SU Student Alcohol Policy</b>, section Alcohol Policy Violations, the Office of Alcohol Policy and Education will work with various offices to address violations of the University’s alcohol policy as determined by the specifics of each situation.</p>
<p>Education and Awareness</p> <p>The annual distribution in writing to each student who is taking one or more classes for any kind of academic credit except for continuing education units, regardless of the length of the student’s program of study, and employee.</p>	<p>Each fall the Department of Public Safety (DPS) issues the annual Safety, Security, and Fire Report via an email to all students and employees (including faculty) at the University to fulfill the Clery Act annual security reporting requirement. The report includes an “alcohol and controlled substances” section covering the annual notification requirements of DFSCA. The Report distribution list is based on a point-in-time extract by University Information Technology Systems Administration from the LDAP (Lightweight Directory Access Protocol). The LDAP is a software that enables searching of all student and employee directory information in Stanford University’s central information systems.</p> <p>In coordination with DPS, OAPE reviews and updates annually the “Alcohol and controlled substances” section of the Safety, Security, and Fire Report prior to distribution.</p> <p>In addition, University Human Resources issues the Annual Policy Update for Stanford employees, which includes information on the University’s controlled substances and alcohol policy.</p>





# Alcohol and Controlled Substances

DFSCA Regulatory Requirement	Stanford Standards, Policies, and Procedures
Program Evaluation and Guidance	
A biennial review by the Institution of its program to determine its effectiveness and implement changes to the program if they are needed.	<p>Each year, Stanford collects and reports on alcohol and drug use data related to undergraduate students to track trends, behaviors, attitudes and negative consequences. The report also includes results of the annual alcohol and drug behaviors and attitudes survey. The report is delivered to the Dean of Students and Vice Provost for Student Affairs and is evaluated with senior leadership.</p> <p>A report is delivered annually to campus stakeholders (Housing, Residential Education, Graduate Life Office, Fire Marshal, Stanford Police, Risk Management, Office of General Counsel, etc.). The report includes statistics on party planning, number of registered parties, categories of parties, grad versus undergrad parties, on campus versus off campus parties, etc.</p> <p>A report on underage drinking is delivered annually to the Santa Clara County Department of Alcohol and Drug Services in compliance with Stanford's exemption from the Santa Clara County Ordinance on Social Host Responsibility.</p> <p>All alcohol and drug initiatives run out of the Office of Alcohol Policy &amp; Education have structured program evaluation mechanisms. This data is used to improve programs/policies and measure impact on campus.</p> <p>Each year students participate in the university Alcohol Advisory Board to provide input to senior leadership.</p> <p>Local Human Resources offices, in consultation with Employee &amp; Labor Relations, ensures that employees are given support to access the protected leave available to them when seeking treatment and that employees who violate Stanford policy are subject to discipline up to and including termination of employment.</p>



Photo: Linda A. Cicero / Stanford News Service



## Alcohol & Drugs Effects

A comprehensive catalog of alcohol and drug effects, information and safety concerns can be found at: [alcohol.stanford.edu/alcohol-and-other-drugs](http://alcohol.stanford.edu/alcohol-and-other-drugs)

On-campus and off-campus resources can be found at: [alcohol.stanford.edu/alcohol-drug-info/staying-safe/resources](http://alcohol.stanford.edu/alcohol-drug-info/staying-safe/resources)

Drug Type	Examples	Effects	Risks
Alcohol	Beer, wine, hard liquor	Depressant – slowed central nervous system functioning; Impairments in reaction time, judgment, coordination and memory	Dependency Overdose Accidents Death
Cannabis	Marijuana products (joints, blunts, edibles, tinctures, wax, etc.)	Distorted sense of time, space, memory and impaired coordination	Dependency Accidents
Stimulants	Cocaine, methamphetamine, nicotine	Increase central nervous system functioning. Elevated heart rate, hyperactivity, agitation, exhaustion, anxiety and depression	Dependency Overdose Death Accidents
Hallucinogens	LSD, acid, mushrooms	Distorted sense of reality, time, space, perceptions and sensations.	Dependency Psychosis Accidents
Prescription drugs	Pain medications, stimulant medications	Over exaggerated effects of the medications. Feelings of euphoria. Impairments in reaction time, judgment, coordination and memory.	Dependency Overdose Accidents Death



Photo: Linda A. Cicero / Stanford News Service





# Prohibited Sexual Conduct

Acts of sexual assault, dating violence, domestic violence, and stalking are unacceptable and will not be tolerated at Stanford University (Administrative Guide 1.7.3 and 2.2.11). Under Title IX, sexual assault, dating violence, domestic violence, and stalking are severe forms of sexual harassment, which is also prohibited (Administrative Guide 1.7.1). Hereafter, sexual assault, dating violence, domestic violence, stalking, retaliation related to Prohibited Sexual Conduct allegations, and violation of a University directive or court order relating to Prohibited Sexual Conduct will be referred to collectively as “Prohibited Sexual Conduct.”

The University will continue to evaluate Prohibited Sexual Conduct policies and associated definitions. The policy references and definitions herein are accurate at the time of release and subject to revision. Please see the online Safety, Security and Fire Report at [police.stanford.edu/security-report.html](https://police.stanford.edu/security-report.html) for updates.

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## Stanford Policies Reference Guide

### Conduct Expectations

- Fundamental Standard (students only) - [communitystandards.stanford.edu/student-conduct-process/honor-code-and-fundamental-standard](https://communitystandards.stanford.edu/student-conduct-process/honor-code-and-fundamental-standard)
- Code of Conduct - [adminguide.stanford.edu/chapter-1/subchapter-1/policy-1-1-1](https://adminguide.stanford.edu/chapter-1/subchapter-1/policy-1-1-1)
- Prohibited Sexual Conduct & Sexual Assault Policy - [adminguide.stanford.edu/chapter-1/subchapter-7/policy-1-7-3](https://adminguide.stanford.edu/chapter-1/subchapter-7/policy-1-7-3)
- Sexual Harassment Policy - [adminguide.stanford.edu/chapter-1/subchapter-7/policy-1-7-1](https://adminguide.stanford.edu/chapter-1/subchapter-7/policy-1-7-1)
- Consensual Sexual or Romantic Relationships in the Workplace & Educational Setting Policy - [adminguide.stanford.edu/chapter-1/subchapter-7/policy-1-7-2](https://adminguide.stanford.edu/chapter-1/subchapter-7/policy-1-7-2)
- Violence in the Workplace - [adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-11](https://adminguide.stanford.edu/chapter-2/subchapter-2/policy-2-2-11)

### Disciplinary Processes

- Stanford Student Title IX Investigation & Hearing (student respondent) [stanford.app.box.com/v/student-title-ix-process](https://stanford.app.box.com/v/student-title-ix-process)
- Stanford Title IX Administrative Process (student complainant/non-student respondent) [stanford.app.box.com/v/TIXAdministrativePolicy](https://stanford.app.box.com/v/TIXAdministrativePolicy)
- Addressing Conduct and Performance Issues (staff) - [adminguide.stanford.edu/chapter-2/subchapter-1/policy-2-1-16](https://adminguide.stanford.edu/chapter-2/subchapter-1/policy-2-1-16)
- Faculty Handbook - Statement on Faculty Discipline (faculty) [facultyhandbook.stanford.edu/4-core-policy-statements#4.3](https://facultyhandbook.stanford.edu/4-core-policy-statements#4.3)

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## Definitions

Federal and state laws, regulations, and University policies each provide definitions for sexual assault, dating violence, domestic violence, and stalking (collectively “Prohibited Sexual Conduct”). Sometimes, these definitions differ from one another. State definitions are used by police and prosecutors to determine if a crime has been committed. Stanford generally models its definitions from state law, but there are some differences. University policy definitions are used to determine whether there has been the commission of an act of Prohibited Sexual Conduct and these definitions control whether University remedies or discipline will be imposed. The definitions prescribed by the Clery Act, a federal law, are used by all institutions in the United States to classify and report crimes under the Clery Act. The definitions that were in effect for the years reported in this publication are on pages 79-80. It is important to note the definitions in order to better understand how to interpret the statistical data. For a comparison of federal (Clery), state, and University policy definitions, see pages 87-91.

## What to Do If You Have Experienced a Sexual Assault or Other Prohibited Sexual Conduct - The First Three Steps

### Address Individual and Community Safety / Seek Medical Attention

An individual's immediate safety and the safety of the community are the highest priorities. If an individual needs immediate medical attention or if there is an imminent threat to that person or others, call 9-1-1 or 9-9-1-1 from a campus phone.

### Seek Support and Explore Options

The University strongly encourages persons who have been subjected to Prohibited Sexual Conduct to seek support from professional resources either on- or off-campus. University staff will provide written notification about on- and off-campus resources to persons reporting incidents of Prohibited Sexual Conduct. For a list of resources, see the "Resources" section on page 50, or see the resources listed at [sexualviolencesupport.stanford.edu](https://sexualviolencesupport.stanford.edu) and [wellness.stanford.edu](https://wellness.stanford.edu). When determining which resource to consult, be aware that some University staff, including faculty and residence staff, are obligated to report acts of Prohibited Sexual Conduct to the university and/or local police. There are confidential resources on- and off-campus to help individuals decide their next steps.

Individuals who wish to report a concern to the University may contact the Title IX Coordinator ([titleix@stanford.edu](mailto:titleix@stanford.edu)) or seek assistance from resources not listed as confidential. These staff will protect your privacy by limiting the people with whom they share what you tell them.

### Collect & Preserve Evidence / Obtain a SAFE Exam<sup>13</sup>

Individuals who have experienced a sexual assault are encouraged to have a Sexual Assault Forensic Exam (SAFE) performed by a trained medical professional, as soon as possible, after the assault. The medical professional will address an individual's medical needs related to the assault

<sup>13</sup> A Sexual Assault Forensic Exam may also be referred to as a medical-legal exam, a SART (Sexual Assault Response Team) exam, or a Sexual Assault Nurse Exam (SANE).

as well as collect evidence in accordance with established protocols. In order to preserve evidence, individuals are advised not to shower, wash, wipe, change clothes, or brush their teeth prior to the exam, if possible. An exam is still recommended even if one or more of these actions have been performed.

Individuals who are uncertain about whether they want to pursue criminal or other remedies are encouraged to obtain a SAFE exam because participating in the exam allows for the collection and preservation of evidence that might be useful should individuals decide they want to pursue any type of action at a later date. In Santa Clara County, SAFE exams are performed at the Santa Clara Valley Medical Center (SCVMC) in San Jose. SAFE exams will be performed at no cost to a victim of sexual assault. A victim does not need to file a police report in order to obtain a SAFE exam. By law, hospitals are required to notify the police if a person reports having been sexually assaulted or the victim of any crime in which a physical injury has been sustained.<sup>14</sup> Hospitals will notify the police agency that has jurisdictional responsibility where the assault took place. Victims have the option to speak with the police or not. The ability to have a SAFE exam performed is not dependent upon speaking with the police or filing a police report. If a victim needs assistance traveling to the SCVMC, a University staff person will provide assistance.

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#### For Assistance with a Sexual Assault Forensic Exam, call:

Stanford University Confidential Support Team

**650-725-9955** (24/7) or **650-736-6933** (during business hours)

YWCA Silicon Valley Rape Crisis/Domestic Violence Hotline

**650-493-7273** or **408-287-3000**

Department of Public Safety

**9-1-1** or **650-723-9633** (during business hours)

SCVMC Sexual Assault Response Team (SART) Office

**408-885-6466**

SCVMC Emergency Department **408-885-5000**

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To collect and preserve evidence of Prohibited Sexual Conduct other than sexual assault, photograph injuries; retain emails, text messages, and phone records; and maintain a journal or other means to document incidents.

<sup>14</sup> California Penal Code § 11160





# Prohibited Sexual Conduct

## Resources

The University is committed to providing information regarding on- and off-campus services and resources to all involved parties. A comprehensive website dedicated to sexual violence awareness, prevention, and support can be found at [sexualviolencesupport.stanford.edu](http://sexualviolencesupport.stanford.edu). Additionally, [wellness.stanford.edu](http://wellness.stanford.edu) provides links to on- and off-campus resources. The University will provide written notification to students and employees about counseling, health, mental health, advocacy, legal assistance, visa and immigration assistance, student financial aid assistance, and other services that are available to victims both on campus and in the community.

### Confidential Campus Resources

The six resources below have the ability to keep a victim's name confidential and anonymous. Reporting an incident of Prohibited Sexual Conduct to one of these resources will not lead to a University or police investigation.<sup>15</sup>

- Stanford Confidential Support Team **650-725-9955**
- YWCA Silicon Valley Rape Crisis/Domestic Violence Hotline **650-493-7273**  
or **408-287-3000**
- Counseling and Psychological Services (CAPS, for students) **650-723-3785**
- Faculty Staff Help Center (for faculty, staff, and post-docs) **650-723-4577**
- Office for Religious Life **650-723-1762**
- University & S.O.M Ombuds (See page 51, & footnote 18)

The remainder of the campus resources listed below and on the following page may have specific requirements for reporting and cannot guarantee confidentiality. See the individual footnotes for details.

### Medical Resources<sup>16</sup>

- Vaden Health Center **650-498-2336, ext. 1**
- Stanford Health Care Emergency Department **650-723-5111**
- Santa Clara Valley Medical Center (SAFE exam<sup>17</sup>) **408-885-5000**

<sup>15</sup> Pursuant to California Penal Code §§ 11165.7, 11166, and 11167, persons who meet the definition of a mandated reporter must report incidents of child abuse and neglect. A person under the age of 18 years of age is considered to be a child.

<sup>16</sup> Pursuant to California Penal Code §11160, medical clinicians are required to notify the police if they observe physical injuries they believe were caused by assaultive conduct, including sexual assault.

<sup>17</sup> See pages 49 and 55 for additional information.



## General Campus Resources:<sup>18</sup>

- Sexual Assault & Relationship Abuse Education & Response Office (SARA) **650-725-1056** [sara.stanford.edu](http://sara.stanford.edu)  
**650-721-4211**, [saraoffice@stanford.edu](mailto:saraoffice@stanford.edu)  
**650-497-4955**, [titleix@stanford.edu](mailto:titleix@stanford.edu)
- Title IX Office/Title IX Coordinator  
[titleix.stanford.edu](http://titleix.stanford.edu)
- Residential Education/House Staff **650-725-2800**  
(Residence Deans, Resident Assistants, Peer Health Educators, Residence Fellows)  
*If there is no answer or if you have an urgent, after-hours issue, contact the campus operator at **650-723-2300** and ask to be connected to the Undergraduate Residence Dean on call.*
- Graduate Life Office Deans **650-736-7078**  
*If there is no answer or if you have an urgent, after-hours issue, call the 24-hour pager: **650-723-8222**, pager ID **25085***
- Office of Community Standards **650-725-2485**
- Bechtel International Center (for international students)  
Shalini Bhutani, Asst. Vice Provost, Executive Director [sbhutani@stanford.edu](mailto:sbhutani@stanford.edu)
- ASSU Legal Counseling Office **650-375-2481**  
[assu.stanford.edu/legal-counseling-office](http://assu.stanford.edu/legal-counseling-office)
- Sexual Harassment Policy Office **650-724-2120**  
[harass.stanford.edu](http://harass.stanford.edu)
- Human Resources **650-723-5604**  
[hr.stanford.edu](http://hr.stanford.edu) or [cardinalatwork.stanford.edu](http://cardinalatwork.stanford.edu)
- The Department of Public Safety **650-723-9633**  
[police.stanford.edu](http://police.stanford.edu)
- University Ombuds **650-723-3682**
- School of Medicine Ombuds **650-498-5744**

## Off-Campus Resources

- YWCA Silicon Valley Rape Crisis/Domestic Violence Hotline **650-493-7273, 408-287-3000**
- YWCA Support Line for Domestic Violence, Sexual Assault, and Human Trafficking **800-572-2782**
- Planned Parenthood Mountain View **650-948-0807**
- Next Door Solutions to Domestic Violence **408-279-2962**
- Community Solutions **877-363-7238**
- Santa Clara County District Attorney's Office Sexual Assault Investigations Team **408-792-2793**
- Santa Clara County District Attorney's Office Domestic Violence Investigations Team **408-792-2537**
- National Domestic Violence Hotline **1-800-799-SAFE (7233)**
- Rape, Abuse & Incest National Network Hotline **1-800-656-HOPE (4673)**

<sup>18</sup> These resources are obligated to report Prohibited Conduct to the Title IX Office, when a student is involved. Some of these individuals may also be required to notify the police. See pages 16-21 for more information about reporting obligations and information that is required to be reported to law enforcement.





# Prohibited Sexual Conduct

## Statement of Principles

Stanford University and Stanford University Department of Public Safety are committed to the following principles regarding response to sexual assaults.

**Improving communication, coordination, and collaboration:** Enhance communication, coordination, and collaboration to remedy sexual assault and violence and hate crimes, and to respect the victim's confidential information.

**Championing campus and community safety:** Receive trauma-informed training to assist in the recognition that any allegation regarding sexual misconduct requires sensitive treatment and also directly impacts the real and perceived safety of all members of the campus community. Such training should also include trauma-informed interviewing techniques.

**Upholding the civil rights, civil liberties, and victim's rights:** Comply with state and federal laws in a manner that protects individuals' civil rights and liberties, while prosecuting crimes, championing justice for victims and protecting the legal rights of both the complainants and the accused; conduct thorough investigations in a manner that is fair and impartial; recognize explicitly the distinctions between criminal law and civil law and campus investigation and disciplinary proceedings in the handling of sexual violence that arise under both state and federal statutory frameworks.

**Centering the victim's needs in responses to sexual assault:** Institute specialized, trauma-informed responses developed in consultation with campus and community-based victim advocates.

**Ensuring accountability and auditing:** In an effort to promote greater transparency, implement means to self-monitor, record, and accurately maintain all reports of Part 1 violent crimes, hate crimes, and sexual assaults, their outcomes, and processes, while maintaining confidentiality where the law requires confidentiality.





## *Confidentiality of Information*

The University will make reasonable and appropriate efforts to preserve an individual's privacy and protect the confidentiality of information. Because of laws relating to reporting and other state and federal laws, the University cannot guarantee confidentiality to those who report incidents of Prohibited Sexual Conduct except where those reports are privileged communications with those in legally protected roles (see "Confidential Campus Resources" on page 50).

The University has an obligation to evaluate, and sometimes investigate, reports of Prohibited Sexual Conduct made to non-confidential resources. If a victim requests confidentiality, the University's ability to respond may be limited, including pursuing discipline against the accused; although, where feasible, the University will take reasonable steps to prevent Prohibited Sexual Conduct and limit its effects. It is not always possible to provide confidentiality depending on the seriousness of the allegation and other factors, which will be weighed by the University in conjunction with an individual's request for confidentiality. These factors include circumstances that suggest an increased risk of the accused committing additional acts of sexual violence or other violence, whether the sexual violence was perpetrated with a weapon or with extreme force, the age of the student, and the ability of the University to obtain evidence by other means. The University takes seriously requests for confidentiality, while at the same time considering its responsibility to provide a safe and nondiscriminatory environment for all students and the University community.

In responding to a report, the University will maintain as confidential any accommodations and protective measures taken on behalf of a victim or impacted party, to the extent that such confidentiality will not impair the actions taken in the response. If a formal University investigation is conducted against a student, staff, or faculty member, then the accused will be provided with a summary of the concern and will be given an opportunity to respond.

During University investigations, the identities of impacted parties and witnesses are generally shared with the accused. Exceptions to maintaining confidentiality are set by law; for example, physicians and nurses who treat any physical injury sustained during a sexual assault are required to report it to law enforcement. Also, physicians, nurses, psychologists, psychiatrists, teachers, and social workers must report a sexual assault committed against a minor.

In California, per Penal Code § 293(a), a police officer is required to ask a victim of certain specified crimes, including some forms of sexual assault and domestic violence, if he or she wants his or her name to remain confidential. If a victim elects to have his or her name remain confidential, the police will not list the victim's name in a crime log or release it to university officials without the victim's permission (Penal Code § 293(d)). If the District Attorney elects to prosecute a sexual assault, the name of an adult victim may be subject to disclosure.

A victim or impacted party's personally identifiable information will not be included in publicly available documentation required by the Clery Act, such as the crime log.



Photo: Linda A. Cicero / Stanford News Service





## Prohibited Sexual Conduct

### Reporting a Crime to the Police

Sexual assault, violence in any form, violation of a court order, and stalking (as defined by the Penal Code) are crimes. The Department of Public Safety encourages an individual who has been subjected to Prohibited Sexual Conduct, especially criminal misconduct, to report the incident to the police department of jurisdiction where the incident occurred.

The University will assist victims in reporting incidents of criminal Prohibited Sexual Conduct to the local law enforcement agency, if the victim chooses to report the matter to the police. A person who has been subjected to Prohibited Sexual Conduct is not obligated to report to the police and may choose not to file a report with the police.

The Stanford University Department of Public Safety (SUDPS) is a multi-service agency providing law enforcement, security, safety, crime prevention, and emergency services on campus. If you have an emergency, call **9-1-1**, or **9-9-1-1** from a campus telephone. During normal business hours, the department can be reached at **650-723-9633**. After hours, the non-emergency phone number is **650-329-2413**. Tell the dispatcher that you need to speak to the Watch Commander regarding a personal matter.

If you have been sexually assaulted and are uncertain about whether you want to report the crime for purposes of criminal prosecution, you may discuss the process and ask questions over the phone with a SUDPS deputy without providing personally identifying information about yourself or the alleged perpetrator. If the crime occurred in the University's Clery geography,<sup>19</sup> this discussion may result in the crime being counted for purposes of a Clery statistical report but does not constitute the filing of a police report for the purposes of investigation and prosecution.

If a victim would like support in filing a police report for a crime that occurred in a different jurisdiction, SUDPS will assist to the extent possible. SUDPS submits investigative reports for crimes that occurred on the main campus to

the Santa Clara County District Attorney's Office, which is responsible for prosecution. Information about the criminal investigations process is on page 55.

### Victims' Rights

The California Constitution confers certain rights to victims of crime (Marsy's Law). Examples of these rights include, but are not limited to:

**Fairness and Respect** To be treated with fairness and respect for one's privacy and dignity, and to be free from intimidation, harassment, and abuse throughout the criminal or juvenile justice process.

**Protection from the Defendant** To be reasonably protected from the defendant and persons acting on behalf of the defendant.

**Prevention of Disclosure of Confidential Information** To prevent the disclosure of confidential information or records to the defendant, the defendant's attorney, or any other person acting on behalf of the defendant, which could be used to locate or harass the victim or the victim's family or which disclose confidential communications made in the course of medical or counseling treatment, or which are otherwise privileged or confidential by law.

**To refuse an interview**, deposition, or discovery request by the defendant, the defendant's attorney, or any person acting on behalf of the defendant, and to set reasonable conditions on the conduct of any such interview to which the victim consents.

For a full list of these rights as well as victim resources for many different types of crime, refer to <https://www.sccgov.org/sites/da/VictimServices/VSU/Pages/default.aspx>.

Also refer to page 50 for additional information of written rights and resources provided to Impacted Parties and other participants in administrative or criminal investigations. Each investigation will require its own course of action.

<sup>19</sup> See pages 78-79 for definitions of geographic categories for which crime statistics must be recorded under the Clery Act.



## Police/Criminal Investigation



In general, when a person reports Prohibited Sexual Conduct to a police department, an on-duty deputy or police officer will obtain a preliminary statement from the victim in order to ascertain the type of crime that occurred. In California, if the crime being reported is a sexual assault, the deputy or police officer must offer the victim the opportunity to have a trained advocate present for the interview.<sup>20</sup>

If the crime is a sexual assault and the assault occurred within 72-96 hours of the report being made to the police, the officer or deputy will offer the victim the opportunity to participate in a SAFE<sup>21</sup> exam to collect and preserve evidence (see section on page 49 *What To Do If You Have Experienced a Sexual Assault...*). This exam is performed at a hospital and will be administered by a trained health care professional. SAFE exams are comprehensive and can take several hours to perform. The medical practitioner will explain each step of the process to the victim. Police officers are not present in the exam room during the exam. The police will drive a victim to and from the hospital for the SAFE exam.

Due to the length of time required to complete a SAFE exam, most victims will want to go home or to a place that feels safe after the exam. To support the victim's wishes, the in-depth investigatory interview, to be conducted by a deputy with trauma-informed interview training, will be scheduled for a later date and time. Some victims choose to provide a more in-depth statement immediately after the SAFE exam and some prefer to give an in-depth

<sup>20</sup> There are a number of statutory provisions related to the presence of an advocate to support victims of sexual assault: California Penal Code § 264.2 provides a victim with the right to have an advocate and a support person present at any evidentiary, medical or physical exam, or interview conducted by law enforcement authorities or district attorneys. Additionally, § 264.2 requires the notification of a local rape crisis center whenever a victim is transported to the hospital for a medical-legal exam. California Evidence Code § 1035.4 provides confidentiality for communications between the victim and a sexual assault counselor in the course of their relationship in consultation; however, disclosure may be compelled by the court when relevant to a legal proceeding.

<sup>21</sup> Also referred to as a medical-legal exam, SART exam, or SANE exam.





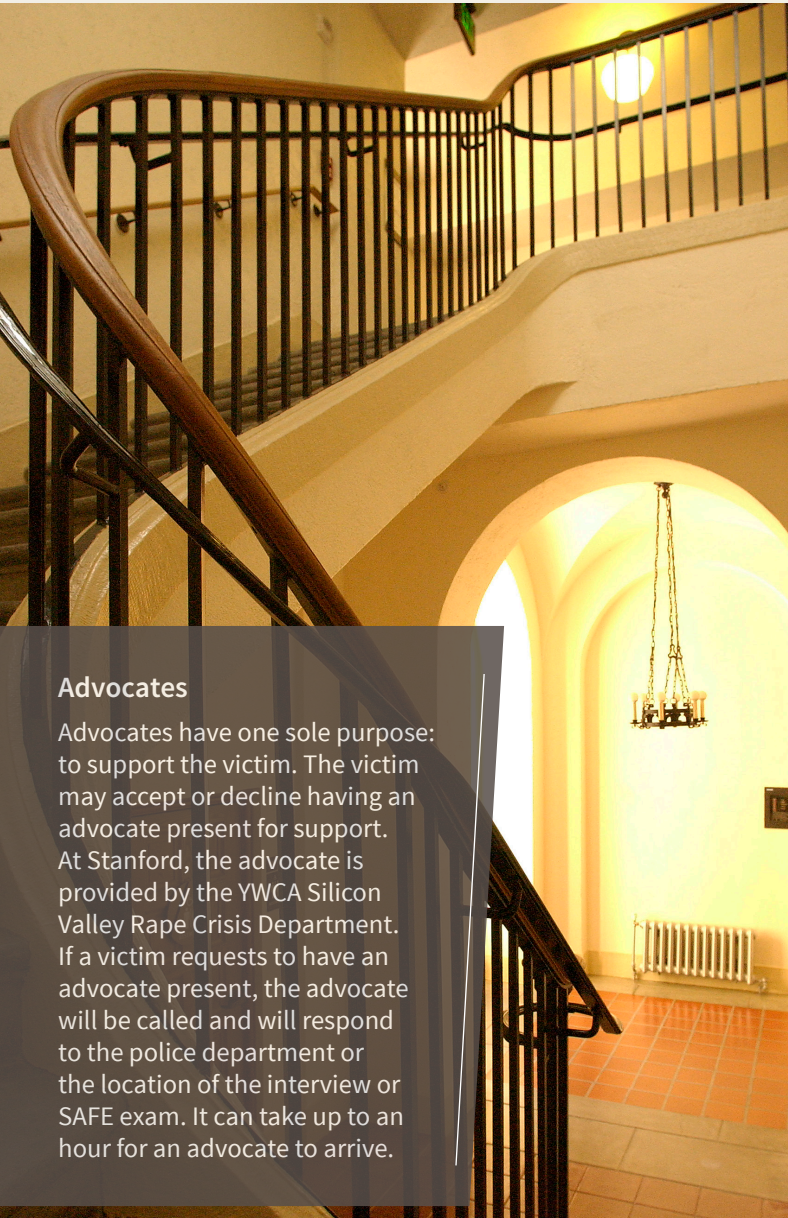
# Prohibited Sexual Conduct

statement before the exam. Police will adjust the interview schedule according to the victim’s level of comfort and expressed preferences. In order to conduct a thorough and comprehensive investigation, multiple interviews may need to take place.

Additionally, Stanford and the County of Santa Clara have entered into a memorandum of understanding to support victims of sexual violence and to provide mutual cooperation. If a victim prefers, a joint interview with SUDPS and Title IX can be arranged.

At the conclusion of the investigation, reports that occur within the jurisdiction of the SUDPS will be forwarded to the Santa Clara County District Attorney’s Office for review. The District Attorney’s Office determines if criminal charges will be filed.

## Reporting Prohibited Sexual Conduct to Stanford



### Advocates

Advocates have one sole purpose: to support the victim. The victim may accept or decline having an advocate present for support. At Stanford, the advocate is provided by the YWCA Silicon Valley Rape Crisis Department. If a victim requests to have an advocate present, the advocate will be called and will respond to the police department or the location of the interview or SAFE exam. It can take up to an hour for an advocate to arrive.

An individual who has been subjected to Prohibited Sexual Conduct has the option to notify law enforcement authorities and have the matter investigated by the campus police or agency with jurisdiction. Additionally or alternatively, an individual who has been subjected to Prohibited Sexual Conduct on campus or in association with a University-sponsored event may report the incident to the University for a University (internal) investigation. When University staff in non-confidential roles become aware of a student who has been subjected to Prohibited Sexual Conduct, the incident will be reported to the Title IX Office.

### Student-Involved Incidents

Reports of Prohibited Sexual Conduct involving a student or students should be reported to Stanford’s Title IX Coordinator. Students who would like support with this process may contact the SARA Office.

- ▶ Title IX Office / Title IX Coordinator  
[650-497-4955](tel:650-497-4955), [titleix@stanford.edu](mailto:titleix@stanford.edu)
- ▶ SARA: Office of Sexual Assault & Relationship Abuse Education & Response  
[650-725-1056](tel:650-725-1056), [saraoffice@stanford.edu](mailto:saraoffice@stanford.edu)  
[sara.stanford.edu](http://sara.stanford.edu)
- ▶ Callisto [stanford.callistocampus.org](http://stanford.callistocampus.org)

### Faculty, Staff, and Third-Party Incidents (no student involvement)

Reports of Prohibited Sexual Conduct involving faculty, staff, and third parties, and in which there is no student involved, should be reported to:

Sexual Harassment Policy Office  
[650-724-2120](tel:650-724-2120) or [harass@stanford.edu](mailto:harass@stanford.edu)  
[harass.stanford.edu](http://harass.stanford.edu)

A criminal investigation is separate from Stanford's own internal investigative processes, and the two distinct processes may proceed simultaneously. In some cases, the University process may be delayed at the request of law enforcement. An individual who has been subjected to Prohibited Sexual Conduct may also decline to notify police or University authorities. University employees who become aware of Prohibited Sexual Conduct may be obligated to report the conduct to the University.

## The Callisto Reporting Tool

In response to student requests, Stanford has partnered with Callisto to provide another reporting option for Stanford students who experience Prohibited Sexual Conduct.

Callisto allows a complainant to securely record information about the incident and make choices about what they wish to do with the information. The Callisto tool can send the information directly to the university Title IX Coordinator, or the information can be stored until another complainant identifies the same respondent, which is called Matching. When cases are matched, the stored information is forwarded to the Title IX Coordinator. Alternately, the information can be stored while the complainant considers their options and how best to obtain the help they need.

Callisto does not release any information to the University until the complainant decides to send it out or the matching takes place. Callisto does not forward information to the Police.

To use Callisto or to learn more about it, go to [Stanford.callistocampus.org](https://stanford.callistocampus.org).

## Employees Required to Report Prohibited Conduct

Various state and federal laws mandate that certain university employees report certain types of conduct. Refer to pages 14-15 for information about the mandated reporting of child abuse and neglect. Responsible

Employees and Campus Security Authorities (CSA's), defined below, are two classifications that apply to University employees and affiliates with reporting obligations.

If you have questions about your legal obligations, contact the Office of the General Counsel at [ogc.stanford.edu/contact](https://ogc.stanford.edu/contact) or 650-723-9611.

### Responsible Employee (Title IX)

Per federal law, except for University-recognized confidential resources (see *Confidential Resources* on page 50), certain university faculty and staff, including student staff, with knowledge of concerns relating to Prohibited Conduct are expected to report any allegations of Prohibited Conduct involving students to the Title IX Coordinator.

Staff who are required to report Prohibited Conduct to the Title IX Office include: (i) supervisors; (ii) staff within Residential Education; (iii) Vice Provost for Student Affairs; (iv) Vice Provost for Undergraduate Education; (v) Vice Provost for Graduate Education; and (vi) staff and faculty who have responsibility for working with students in the following capacities: (a) teaching, (b) advising, (c) coaching, or (d) mentoring.

Reports should be provided to the Title IX Office / Title IX Coordinator at [titleix@stanford.edu](mailto:titleix@stanford.edu), or 650-497-4955.

### Campus Security Authority (Clery Act)

A Campus Security Authority who receives a report of a sexual assault, a violent crime, a hate crime, or an attempt to commit one of these crimes shall immediately, or as soon as practicably possible, notify the local law enforcement agency.

See pages 16-21 for more detailed information about CSA reporting obligations.





# Prohibited Sexual Conduct

## University Response To Reports of Prohibited Conduct

### Overview

The University's first priority is to ensure a victim's immediate safety and the safety of the community. If a victim needs medical attention or if there is an imminent threat to the victim or others, call 9-1-1 or 9-9-1-1 from a campus phone.

Tending to a victim's physical and emotional well-being is the next priority. University staff should encourage a victim to seek support from professional resources either on- or off-campus and provide a written list of resources. See pages 50-51 for a detailed list of on- and off-campus resources.

When a report of Prohibited Sexual Conduct is made to a non-confidential University resource, the University resource will promptly notify either the Title IX Coordinator (when the incident involves a student) or the Sexual Harassment Policy Office (when the incident involves faculty, staff, or third parties, and there are no students directly involved). If the person receiving the report is a Campus Security Authority and the crime being reported is a sexual assault, another violent crime, a hate crime, or an attempt of any of the preceding crimes, then the CSA must, as soon as practically possible, notify local law enforcement where the crime took place. For more information about CSA obligations, refer to pages 16-21.<sup>22</sup>

The Title IX Coordinator or staff from the Sexual Harassment Policy Office will evaluate the situation and determine if interim safety measures and other accommodations, such as housing, academic, or work assignments, need to be implemented. Consultation with other departments – such as the Office of the General Counsel, Student Affairs, and Human Resources – may occur. The parties will be provided with written rights and options when prohibited conduct is reported.

<sup>22</sup> A victim may elect to have their identity withheld from the required notification to the police. If the victim wishes to remain anonymous to the police, the name of the alleged assailant shall also be withheld, per CA Education Code § 67380(6)(A).

In all instances, consideration will be given to respecting the privacy of persons and information. At the investigation phase, information will only be shared with a limited, need-to-know, group of personnel who have responsibilities for managing the situation.

Per federal law, the University has an obligation to assess all reports of Prohibited Sexual Conduct and redress the effects. Reports of Prohibited Sexual Conduct will be formally investigated by the University (subject to the balancing test described in the section “Confidentiality of Information” on page 53).

The victim's wishes will be considered when implementing interim safety measures. If the circumstances indicate that there is a threat to others in the community, the University may opt to undertake a University proceeding even if the victim declines to participate. The University's ability to impose discipline (on-going sanctions) for students may be limited if a victim elects to not participate in the University's disciplinary process. For more information about each of these processes, refer to the *University Investigations and Proceedings* section on the following page. After an alleged act of Prohibited Sexual Conduct, if requested by the victim and reasonably available, the University will provide interim safety measures, and dependent upon the outcome of the investigation, ongoing accommodations that can include changes to academic and living situations.

Victims of Prohibited Sexual Conduct or those who have been threatened with harm may be entitled to court-ordered protection against the person who committed or threatened harm. Beyond court ordered options, the University might also issue a “No Contact” or similar directive as an interim measure prior to an investigation or as an ongoing accommodation. Following a determination of responsibility, the University may also issue a Stay Away Letter prohibiting a person from coming onto Stanford's private property enforced under trespass laws. Refer to the *Court Issued Protective/Restraining Orders & University No Contact/Stay Away Letters* section on pages 71-72 for more information.

## University Investigations & Proceedings

In addition to any criminal or civil proceedings, the University may hold its own proceedings. A proceeding is a formal investigatory and resolution process conducted by the University, the type of which is determined by the nature of the alleged violation of University policy, that entitles the victim (Complainant) and the accused (Responding Party) certain rights and responsibilities (see pages 61-62). Proceedings shall provide a prompt, fair, and impartial investigation and resolution in accordance with university policy. Proceedings shall be conducted by officials who receive annual training on the University's Title IX policies and procedures and issues related to sexual violence, including sexual assault, relationship (dating and domestic) violence and stalking and how to conduct an investigation and hearing process. Specifically, the training covers trauma-informed methods for how to interview individuals subjected to sexual violence, evidentiary standard, consent and the potential impact of alcohol/drugs, appropriate remedies and sanctions, how to weigh evidence and judge credibility, types of sexual violence, the effects of trauma, and awareness of cultural differences.

### Student-Related Proceedings

The Title IX Coordinator evaluates reports of alleged Prohibited Sexual Conduct and determines if interim safety measures are appropriate and whether to conduct a Title IX investigation. In order for a student to be disciplined (e.g., suspension, expulsion), a student disciplinary hearing must take place. The standard of proof is preponderance of the evidence.<sup>23</sup> For more information about these proceedings, refer to the information beginning on the following page. In the event the Complainant is a student and the Responding Party is a faculty or staff member or other university affiliate, the Title IX investigation will be the basis for discipline, a disciplinary proceeding or sanction. Refer to the next section for more information.

<sup>23</sup> The preponderance of evidence standard requires that evidence demonstrate that it is more likely than not that a violation occurred. This standard is applied in compliance with CA Ed. Code § 67386(a)(3).

### Faculty and Staff Proceedings

Any entity conducting an investigation of a University faculty or staff member for Prohibited Sexual Conduct that does not involve students should consult with the Sexual Harassment Policy Office. If a student is involved, the investigator must also consult with the Title IX Coordinator.

See page 66 for additional information on proceedings with a non-student Respondent.

## Title IX Investigation And Hearing

Stanford University has developed the Title IX Investigation and Hearing process as part of its commitment to address sexual violence. The process, effective February 1, 2016, arises out of the April 2015 Report of the Provost's Task Force on Sexual Assault Policies and Practices, which included recommendations for a new streamlined Title IX student investigation and disciplinary process on a pilot basis. This process sets forth fair and equitable procedures to review and adjudicate sexual violence allegations made against students.

This process will be relied on to implement legal obligations in conjunction with Administrative Guide 1.7.3, which prohibits the following conduct: Sexual Harassment, Sexual Assault, Relationship Violence (domestic violence and dating violence), and Stalking. This process will also be used to address complaints of retaliation/intimidation and violations of University or court-ordered directives related to the aforementioned conduct (collectively, Prohibited Sexual Conduct). Additionally, this process may also address related policy and Fundamental Standard charges that stem from the same allegations as the charged Prohibited Sexual Conduct.





# Prohibited Sexual Conduct

## Overview

The Student Title IX Process starts with an investigation phase undertaken by the Title IX Office. Following the investigation, the Title IX Coordinator will make a decision about whether to charge the Responding Student with Prohibited Sexual Conduct. A decision not to charge can be appealed. Generally, a matter that is charged will go into the hearing process; however, in certain instances, where the Title IX Coordinator finds there is not a significant dispute among the parties and the Title IX Office about the proper outcome, the Title IX Office may suggest a non-hearing resolution.

If a matter proceeds to a hearing, both parties will have an opportunity to review and object to the evidence. Any objections will be heard by a third-party Evidentiary Specialist. The evidence and each party's response to the hearing file will go to a panel of three trained decision-makers comprised of faculty, staff, and graduate students. A finding of responsibility must be unanimous as must be a decision to expel. A sanction less than expulsion can be reached on a majority vote. Both parties have the right to appeal a panel's decision on responsibility and/or sanctions.

There is no specific time frame for individuals who have experienced Prohibited Conduct to make a formal University report pursuant to this process. Individuals are, however, encouraged to make a report soon after the incident in question in order to maximize the University's ability to investigate and reach a finding.

## Confidentiality

Should the University become aware of a concern that Prohibited Sexual Conduct is alleged to have occurred, the Title IX Coordinator has an obligation to review the available information and determine whether to proceed to an investigation. The Complainant may ask the University not to disclose the Complainant's identity to the Responding Student. Should a Complainant make such a request for confidentiality, the Title IX Coordinator will inform the Complainant that the University's ability to respond to the allegations and investigate may be limited if the request is granted. A Complainant who initially requests confidentiality is not prohibited from later waiving confidentiality and requesting that the University conduct a full investigation.

The Title IX Coordinator will inform the Complainant that due to federal and state laws, it is not always possible to guarantee confidentiality regarding incidents of Prohibited Sexual Conduct. Under those laws, the University's decision to share information with others is subject to a balancing test that requires the University to consider a range of factors when a Complainant's request for confidentiality would preclude a meaningful investigation or potential discipline of the Responding Student.

These factors include, but are not limited to:

- multiple reports of Prohibited Sexual Conduct relating to a single Responding Student;
- a report that Prohibited Sexual Conduct involved a weapon, physical restraint or battery;
- the age of the Complainant; and
- the availability of other University means to obtain relevant evidence.

If a request for confidentiality is granted, the Title IX Office will retain information regarding the report, including the name of the Responding Student (if known), in its internal database for tracking purposes, noting that the report was not fully investigated. Even under circumstances where confidentiality is granted and there is no adjudicated finding of the matter, there are support resources and services available to assist such students.

If the Title IX Coordinator determines that the University cannot honor the request for confidentiality and must disclose the Complainant's identity to the Responding Student and pursue an investigation, it will inform the Complainant before making this disclosure and put in place Interim Measures as necessary to protect the Complainant and the Stanford community.

## Interim Measures

Once an individual has come forward with a concern of Prohibited Sexual Conduct or the Title IX Coordinator is otherwise made aware of such a concern, the University will promptly take steps to ensure that the Complainant has equal access to the University's educational programs and activities and to protect the Complainant as necessary, including taking Interim Measures before the final outcome of an investigation.

Interim Measures are determined on a case-by-case basis and may include housing accommodations, counseling services, academic accommodations, no-contact directives, stay-away letters/campus bans, escorts, limitations on extracurricular or athletic activities, and removal from the University community.

## **Support During the Investigation & Hearing Process**

Parties are encouraged to seek the help of a Support Person during this process. The University has identified and trained staff members to serve as Support Persons for students. For example, all Residence Deans and Graduate Life Deans are able to serve as Support Persons. Or, a party may elect to identify an attorney to serve as their Support Person. The University has identified local attorneys who are willing to advise the Complainant or the Responding Student going through the process for a total of nine hours of consultation. The Support Person serves as an advisor to the party. While an advisor may offer guidance to a party, each party is expected to submit their own work, which should be signed by the party attesting it is their work.

The Support Person may not speak or advocate on behalf of the party in University proceedings. Stanford students are expected to speak for themselves and express themselves, including in writing, on all matters relating to University concerns, including Title IX-related matters and Prohibited Conduct. Only one Support Person will be allowed to accompany a party into the hearing room. Each party may elect to identify an attorney to serve as their Support Person, and to accompany them in the hearing room. While a Support Person may be an attorney, the attorney has no different role in the process and serves as a Support Person in the same capacity as a non-attorney.

## **Responsibilities & Rights of the Parties & Witnesses**

During an investigation and hearing under this process, the parties and witnesses have the following responsibilities and rights.

### **A. Responsibilities of the Parties and Witnesses**

1. The responsibility to be truthful, to cooperate with the process, and to follow the directions of University

staff and agents responsible for administering this process

2. The responsibility not to retaliate against or intimidate any individual who has reported a Title IX concern or who has participated as a party or witness in the process
3. The responsibility to keep confidential (by not disseminating beyond Support Persons or advisors) documents and materials received from the University during this process and, as part of this responsibility, to destroy, when so directed by the University, all documents provided by the University, except for Outcome Letters

### **B. Rights of the Parties and Witnesses**

1. The right to be reasonably protected from retaliation and intimidation where one has reported a Title IX concern or participated as a party or witness in the process
2. The right not to be disciplined for drug and alcohol violations (relating to voluntary ingestion) or similar Fundamental Standard offenses in connection with the reported incident that do not place the health or safety of any other person at risk

### **C. Rights of the Parties**

1. The right to a Support Person to advise the party
2. The right to receive a written Notice of Concern that provides sufficient detail about the allegations and the applicable University policies for the Responding Student to be able to respond and for both parties to understand the scope of the investigation
3. The right to decline to give a statement about the allegations or attend a hearing
4. The right to participate in the investigation, including by identifying witnesses and identifying and/or providing relevant information to the investigator
5. The right to receive a written Notice of Charge or a No Charge Decision
6. The right to review the Hearing File at the point of a Charge or No Charge Decision
7. The right to object to the inclusion or exclusion of information or witnesses in the post-charge





# Prohibited Sexual Conduct

Hearing File, including by requesting a review by an Evidentiary Specialist

8. The right to have the matter heard by a neutral Hearing Panel consisting of three trained panelists who will determine the matter using a preponderance of the evidence standard and who will not prejudge the outcome of a case because there has been a charge
9. The right to receive an Outcome Letter
10. The right to appeal the outcome
11. The right to receive an Appeal Outcome Letter

In a circumstance in which the complainant is deceased, the next of kin shall receive written notification of the outcome of the investigation and hearing process.

## Formal Investigation

The formal investigation phase begins when the Title IX Coordinator issues a Notice of Concern. After the Notice of Concern is issued, the Title IX Coordinator will assign an Investigator to the matter.

The Investigator may gather information about the allegation(s) in multiple ways. The Investigator may collect documents and other information and may also interview parties and/or witnesses. In addition, a Complainant or Responding Student may:

- submit documentary information to the Investigator;
- submit a list of witnesses to be interviewed by the Investigator; and/or
- request that the Investigator attempt to collect documents and other information that are not accessible to the requesting party.

## Potential Outcomes of Investigation: No Charge Decision, Non-Hearing Resolution or Charge Decision, Withdrawal of Complaint

Following an investigation, or possibly during the investigation in the event of a Non-Hearing Resolution or withdrawal of the complaint, the Title IX Office will adopt one of the following options:

**1. No Charge Decision** If the Title IX Coordinator concludes that a reasonable Hearing Panel could not find by

preponderance of the evidence that the alleged Prohibited Conduct occurred, no charge will issue, and the Title IX Coordinator will issue an Outcome Letter. The Outcome Letter can be appealed.

**2. Non-Hearing Resolution** If the Title IX Coordinator concludes that a reasonable Hearing Panel could find by a preponderance of the evidence that the alleged Prohibited Sexual Conduct occurred, but there is not a significant dispute among the parties and the Title IX Office about the proper outcome of the matter (including administrative remedies and disciplinary sanctions), the Title IX Office may suggest to the parties a resolution without a hearing. In no case shall the parties be required to engage in discussions together regarding a proposed resolution.

- A non-hearing resolution is not available if a party objects to such a resolution.
- Non-hearing resolutions will result in an Outcome Letter.
- The administrative remedies and disciplinary sanctions will have the same force and effect as though they were imposed following a hearing.
- Non-hearing resolutions cannot be appealed.

**3. Charge Decision** If the Title IX Coordinator concludes that a reasonable Hearing Panel could find by a preponderance of the evidence that the alleged Prohibited Sexual Conduct occurred and that a Non-Hearing Resolution option is not feasible, the Title IX Coordinator will notify both the Complainant and the Responding Student in writing that the matter has been charged and referred to a Hearing Panel to decide the matter.

Specifically, the Charge Letter will contain (1) the specific allegations of Prohibited Sexual Conduct; and (2) the applicable University Policy.

**4. Withdrawal of a Complaint** A Complainant may notify the Title IX Coordinator at any time that the Complainant does not wish to proceed with the investigation and/or hearing process. If such a request is received, the Title IX Coordinator will inform the Complainant that the University's ability to respond to the allegation may be limited if the allegations are withdrawn. If a Complainant withdraws a concern, the Title IX Coordinator will engage in the same balancing test as she would if the Complainant requested confidentiality to determine whether to terminate the investigation or hearing.

## Hearing Schedule

Generally, the University will seek to reach a Non-Hearing Resolution or to complete a hearing within 60 calendar days from the date of issuance of the Notice of Concern, although the University will not compromise a thorough and fair process in order to meet the 60-day guideline. Additionally, the University will seek to conclude any post-hearing appeal and to issue the Appeal Outcome Letter within 15 calendar days after receipt of all appeal materials from the parties. These timelines may be extended for University breaks or other reasonable delays, such as extensions granted to the parties upon a showing of good cause. Written notice of and the reason for a delay will be provided to all parties. If a deadline falls on a weekend or holiday, there will be an automatic extension to the next business day.

The University will strive to complete an investigation and make a charging decision within 20 calendar days. The Complainant and Responding Party will receive notification of the outcome of the investigation and/or hearing, simultaneously and in writing, including procedures for or changes due to appeal, and upon results becoming final.

## Extensions

Extensions are only granted for good cause. A request for an extension must be made, in writing and with reasons provided, to the Hearing Coordinator. The Hearing Coordinator will endeavor to respond to an extension request promptly, in writing, ideally within 24 hours.

## Hearing Panel

Each case will be heard by a panel of three trained panelists, selected from a pool consisting of faculty, staff and graduate students appointed by the Provost. The panelist pool will be diverse and representative of the Stanford community. For the selection of faculty panelists, the Provost will receive candidates from the Faculty Senate Committee on Committees. For the selection of graduate student panelists, the Provost will review candidates with the Graduate Student Council. No panel will include more than two individuals of any of these categories, and it is not necessary for any particular group to be represented on a panel.

The Hearing Panel will meet with the parties and witnesses for the purpose of making findings of fact. The names of the panelists will be provided to the parties in advance of the hearing. No person who has a conflict of interest may serve on the Hearing Panel. A conflict of interest exists if the panelist has prior involvement in or knowledge of the allegations at issue in the case, has a personal relationship with one of the parties or witnesses, or has some other source of bias.

Using a preponderance of the evidence standard, the Hearing Panel will determine responsibility based on the contents of the Hearing File and the parties' and witnesses' statements and responses to questions. A finding that the Responding Student has violated university policy or a university directive must be unanimous.

## Sanction

Upon a finding of responsibility, the process will move to the Sanction Phase. The parties may submit a statement regarding discipline that is no more than 1,500 words in length. This document is the opportunity for the parties to suggest disciplinary outcomes and to provide aggravating or mitigating circumstances for the Hearing Panel to consider. The Hearing Coordinator will set a date for the Hearing Panel to meet for the Sanction Phase. The parties do not meet with the Hearing Panel during this phase. At the Sanction Phase, the Hearing Panel will receive:

- the sanction statements;
- notice of the interim measures that were in place during the process; and
- notice of any disciplinary history of the Responding Student.

The sanction determination will be provided to the Title IX Coordinator who will determine the appropriate remedies. The Title IX Coordinator will then issue written Outcome Letters to the parties that will include a description of the sanctions and the remedies. The Title IX Coordinator will provide the Office of Community Standards with copies of the Outcome Letters for the purpose of maintaining a disciplinary record for the responsible student.





# Prohibited Sexual Conduct

As outlined in the Stanford Student Judicial Charter, and further defined in the Stanford Student Conduct Penalty Code, sanctions that can be imposed for students include:

- Formal warning
- Probation
- Counseling and education
- Deprivation of rights and privileges
- Loss of a university staff position
- Monetary restitution
- Community service
- Delayed degree conferral
- Suspension or conditional suspension
- No contact order
- Expulsion / campus ban

## Appeal

The parties may appeal the Outcome Letter. Each party may submit a written appeal of up to 6,000 words in length, which will be shared with the other party. The parties must submit the appeal by the date determined by the Hearing Coordinator, generally 10 calendar days from the receipt of the Outcome Letter. The grounds for appeal are limited to the following:

1. Were there any procedural irregularities that substantially affected the outcome of the matter to the detriment of the appealing party?
2. Was there any substantive new evidence that was not available at the time of the no charge decision or hearing and that could not have been available based on reasonable and diligent inquiry that would substantially affect the outcome of the decision?



3. Is the decision on the findings one that a reasonable Investigator (in an appeal of a no charge decision) or Hearing Panel (in an appeal of a finding of responsibility and/or sanction) might have made?
4. For matters that proceeded to sanctioning and imposition of remedies, are the sanction and/or remedies ones that could have been issued by a reasonable person given the findings of the case?

For matters in which the decision of the Appeal Officer is to uphold a determination to expel a student, the Provost will have the final review of the matter. Both the Responding Student and Complainant are permitted to write a letter to the Provost of no more than 3,000 words in opposition to or support of the expulsion.

During this process and after a Responding Student has been found responsible for engaging in Prohibited Conduct, if there is a new allegation that the Responding Student has violated a Court Order or University Directive relating to the matter, the Title IX Coordinator will expeditiously investigate the concern.

## *Non-Student Respondents*

If after assessing a concern, the Title IX Coordinator determines there is sufficient basis to initiate a Title IX investigation, the Title IX Coordinator or designee will meet with the Complainant, when possible, to provide information about a Title IX investigation. A copy of this procedure will be provided to the Impacted Party. Before beginning an investigation, the Title IX Coordinator will contact the Complainant and request consent from the Impacted Party to proceed to an investigation. An investigation may still go forward even if the Impacted Party declines to consent.

That letter states that, in such cases, institutions should balance factors including:

- The seriousness of the alleged harassment
- The Impacted Party's age
- Whether there have been other harassment complaints about the same individual; and
- The Respondent's rights to receive information about the allegations if the information is maintained by the school as an "education record" under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g; 34 C.F.R. Part 99.

Upon notice of any concern regarding Prohibited Sexual Conduct, the Title IX Coordinator or her designee will assess whether a formal Title IX investigation will be conducted under this Procedure; that is, whether the allegation(s), if true, would rise to the level of Prohibited Sexual Conduct and, if so, whether a formal investigation is appropriate under the circumstances. In circumstances in which the Title IX Coordinator determines that there is no ongoing risk of harm to the community and that Interim Measures, such as a No Contact letter, have redressed the concerns, the Title IX Coordinator may forgo a formal investigation.

If the determination is that no further action is necessary or that the Interim Measures will remain in place as ongoing Accommodations, the Complainant will be provided an Outcome Letter. To the extent appropriate under this policy and if involved in the assessment, the Respondent will also be provided an Outcome Letter. To the extent that the Outcome Letter states that the University will not investigate a matter, that determination may be appealed. The purposes of an investigation are to determine:

- Whether Prohibited Sexual Conduct has occurred
- Whether there is an ongoing risk of harm for further Prohibited Sexual Conduct (and, if so, what steps should be taken to prevent its recurrence)
- Whether accommodations for the Impacted Party need to be put in place to redress the effects of Prohibited Sexual Conduct





# Prohibited Sexual Conduct

- Whether accommodations or safety measures should be put in place to make the Stanford community safe
- Whether system-wide or local changes to policies, practices, or training should be considered and implemented

## Time Frame of a Title IX Investigation

A Title IX Investigation should normally be completed within 60 calendar days after the University has notice of an allegation of Prohibited Conduct. The Title IX Coordinator or her designee may extend this time frame for good cause, including University breaks.

## Respondent is Faculty Member

For concerns in which the Respondent is a faculty member, Stanford University has designated Jill Thomas, as the University's Title IX Coordinator, or her designee, and the Cognizant Dean (or Senior Associate Dean or equivalent) of the Respondent's school, or his or her designee, to work jointly and manage concerns and make decisions jointly under this Procedure. Stanford University has designated Sally Dickson (Emerita Associate Vice Provost and Dean of Educational Resources) or her designee, and the Dean of the Respondent's school (or equivalent) or his or her designee, to work jointly and decide appeals under this Procedure, when the Respondent is a faculty member. Some matters may be referred into the faculty discipline process

## Respondent is Staff Member

For concerns in which the Respondent is a staff member, Stanford University has designated Jill Thomas as the University's Title IX Coordinator, or her designee, and the responsible Human Resources manager of the Respondent, or his or her designee, to work jointly and manage concerns and make decisions jointly under this Procedure. Stanford University has designated Sally Dickson (Emerita Associate Vice Provost and Dean of Educational Resources) or her designee, and Elizabeth Zacharias (Vice President, Human Resources) or her designee to work jointly and decide appeals under this Procedure, when the Respondent is a staff member.

## Respondent is Post Doc, Fellow, or other member of the Stanford Community

For concerns in which the Respondent falls into this category, the Title IX Coordinator, in consultation with others and after consideration of the specific circumstances of the matter, will determine whether it is appropriate to include a joint decision-maker.

## Investigation Process

**A. Assigning an Investigator** When a determination is made to proceed with a Title IX investigation, the Title IX Coordinator will investigate or will assign an investigator or investigators. The Title IX Coordinator can delegate all or part of her responsibilities under this policy.

**B. Standard of Review** This Title IX investigation procedure will determine findings of fact using the "preponderance of the evidence" standard (i.e. it is more likely than not that the Prohibited Sexual Conduct occurred).

**C. Cooperation** All Stanford University faculty, staff, students and community members are expected to cooperate in the investigation process, although students have the right not to incriminate themselves.

**D. Notice of Investigation** At the outset of an investigation, the investigator will advise the Respondent of the allegations against him or her in writing (Notice of Investigation) and a copy of the Notice of Investigation will be provided to the Impacted Party.

**E. Opportunity to Participate** Both the Respondent and the Complainant will have an opportunity to respond to the Notice of Investigation in writing and in a meeting with the investigator. Both parties have the right to request that the investigator meet with relevant witnesses and evaluate relevant documentary or other evidence.

**F. Support Persons** Students may have a support person accompany him or her through the process. A support person may not speak for the student. All other parties may have a support person if the matter involves an allegation of sexual assault.

**G. Evidentiary Determinations** The investigator has broad discretion in determining whether an offered witness or documentary evidence would be relevant or helpful to a determination. For example, some reasons an investigator might decline to speak to an offered witness include: there is not a sufficient basis that the person could have relevant information to the factual determination; the information to be solicited would be repetitive; and there are concerns about balancing confidentiality concerns against the importance of the information. Similarly, some reasons that an investigator might decline to seek or review documentary evidence include: the University does not have the expertise to consider scientific evidence; the information is repetitive; cost considerations must be balanced against the importance of the information; and confidentiality concerns must be balanced against the importance of the information.

**H. Review of Title IX Coordinator** In the event the investigator is not the Title IX Coordinator, the investigator may provide a written report to the Title IX Coordinator as appropriate to assist the decision-maker. In such cases, the Title IX Coordinator will review the report and may request further review from the investigator, or may ask for additional information directly from parties or witnesses.

**I. Investigation Outcome** Upon completion of the investigation and review of all materials, the Title IX Coordinator or her designee will issue each party a written Outcome Letter including finding(s) of fact, and, if applicable, any actions the University will take to provide accommodations to the Impacted Party or safety measure(s) for the University community. The letter will also describe whether any systemic remedies are being considered or implemented. Additionally, the letter may include a recommendation that the matter be referred for disciplinary review by another University process, such as the Faculty Discipline Process (for faculty, see page 68). An Outcome Letter will be provided to both parties, although the content of each letter may be modified subject to the limitations of FERPA and other relevant federal or state privacy laws. Where Prohibited Sexual Conduct has been found to have occurred by the Respondent, the Outcome Letter will be provided to the Respondent's supervisor, HR manager or Dean, as appropriate under the circumstances.

## Appeal

If the Impacted Party or the Respondent is dissatisfied with final determinations made under this policy, that person may file an appeal. The Appeal should be filed in writing with the Title IX Coordinator within five business days of the Outcome Letter, unless there is good cause for an extension. A delay in filing the Appeal may be grounds for rejection of that Appeal.

The Appeal should follow the standards for review provided here and the Appeal should state the remedy sought by the appealing party. The Appeal will be forwarded to Sally Dickson, the University's designated Title IX Appeal Officer, who may attempt to resolve the matter informally, or may refer the matter (or any part of it) to another designee or other University administrator to resolve the matter. The Appeal review should be completed within 20 business days unless there is good cause for an extension, including University breaks. The appeal decision will be provided in writing and the appeal decision is final. For the avoidance of doubt, the appeal process under this policy will serve as the grievance process required under Title IX.

**Grounds for Appeal-** The grounds for the Appeal will usually be limited to the following considerations:

- Is there new compelling evidence that was not available at the time of the initial review? Were the proper criteria brought to bear on the decision? Were improper or extraneous facts or criteria brought to bear that substantially affected the decision to the detriment of the Impacted Party or the Respondent?
- Were there any procedural irregularities that substantially affected the outcome of the matter to the detriment of the Impacted Party or the Respondent?
- Given the proper facts, criteria, and procedures, was the decision one that a person in the position of the decision-maker might reasonably have made?





# Prohibited Sexual Conduct

## Disciplinary and Administrative Proceedings

### Staff and Faculty Proceedings

In many cases, there is an option, where appropriate, for the parties to agree to informal resolution. Beyond such an agreement, there are policies that guide investigation and administrative review that can lead to disciplinary action. Stanford has two bargaining unit contracts that outline disciplinary proceedings. The University honors the contracts in applicable circumstances. Other employee groups on campus have applicable processes outlined and referenced below.

In cases in which the Impacted Party is not a student, the University will follow the guidelines provided in Administrative Guide 1.7.1, *Sexual Harassment*; 1.7.2, *Consensual Sexual or Romantic Relationships in the Workplace and Educational Setting*; and 1.7.3, *Prohibited Sexual Conduct: Sexual Misconduct, Sexual Assault, Stalking, Relationship Violence, Violation of University or Court Directives, Student-on-Student Sexual Harassment and Retaliation*. See page 48 for web links to these sections.

### Staff Discipline and Sanctions

Staff are held accountable for policy violations by the local Human Resources Administrator. Additionally, employees can be subject to Administrative Guide policy 2.1.16, *Addressing Conduct and Performance Issues*, or Administrative Guide policy 2.1.11, the *Grievance Policy*. In all cases, the employee shall act as their own representative, and the standard of proof is the preponderance of the evidence. In some cases, the services of an outside investigator may be obtained. In the Administrative Review Process and the formal grievance processes, the case review will be completed by the Vice President of Human Resources or his or her designee.

Staff members are subject to sanctions, including counseling and education, loss of a position, and termination.

For additional information on addressing conduct and performance issues, visit [adminguide.stanford.edu/chapter-2/subchapter-1/policy-2-1-16](http://adminguide.stanford.edu/chapter-2/subchapter-1/policy-2-1-16).

For additional information on the formal grievance process, visit [adminguide.stanford.edu/chapter-2/subchapter-1/policy-2-1-11](http://adminguide.stanford.edu/chapter-2/subchapter-1/policy-2-1-11).

## Faculty Discipline and Sanctions

The following procedure is excerpted from the Statement on Faculty Discipline, section 4.3 of the Faculty Handbook. For the complete text, go to [facultyhandbook.stanford.edu](http://facultyhandbook.stanford.edu)

These disciplinary procedures are invoked when the Provost formally charges a faculty member with professional misconduct that is serious enough to warrant a sanction. The Provost may charge a faculty member with professional misconduct only for actions taken in association with the faculty member's academic duties and responsibilities.

A faculty member charged under these procedures may be subject to sanctions including but not limited to the following: censure; a fine and/or a temporary reduction in pay; suspension from the University without pay for a specified period; indefinite reduction in pay; dismissal from the University.

### Process

Charges will be brought on behalf of the University by the Provost, following the factual investigation. When charges are brought against a faculty member, he or she must be notified of the charges in confidence and given an opportunity to reply. If the matter cannot be settled by agreement (requiring the President's approval), and the faculty member wishes to contest the charges, the Provost shall prepare a written statement of the charges and proposed sanction(s) for the faculty member and the Advisory Board.

The faculty member must file with the Board a statement setting forth the defenses proposed, any factual allegations that are specifically disputed, and any additional factual matters. The University ordinarily has 10 days to reply to this statement.

If the Advisory Board determines that there is a dispute about material issues of historical fact, the Board will notify the parties of such issues(s) and will select a qualified Hearing Officer from outside the University to hold an Evidentiary Hearing. If the Board determines that there is no dispute about material issues of historical fact, the Board will proceed to schedule the Final Hearing.

At the Evidentiary Hearing, the Hearing Officer will hear evidence and will then make detailed findings of historical fact, which are submitted to the Board.

Any witness shall be guaranteed the right in the Evidentiary Hearing to invoke the privilege (a) not to incriminate himself or herself in answer to any question, and (b) not to divulge a confidential communication from a University employee or student made with the understanding of all parties to the communication that it would be kept confidential.

After the Hearing Officer has submitted the findings of fact to the Advisory Board, the Board will schedule a Final Hearing. Each party has the opportunity to file a written brief, not later than one week before the scheduled start of the Final Hearing, regarding the charges, evidence, findings of fact, and proposed sanctions, among other procedural issues.

Within one week after the Final Hearing before the Advisory Board, either party may file a written reply, which is limited to the issues raised by the opposing brief and the opposing party's oral argument. The Advisory Board will affirm those of the Hearing Officer's findings of historical fact that it concludes are supported by substantial evidence, and such findings will thereafter be final and binding upon the President and Board of Trustees.

A finding of professional misconduct requires that a majority of the members of the Advisory Board concludes that the faculty member has committed misconduct. The advisory Board will notify the President of their decision by majority vote.

If the President does not accept the decision of the Advisory Board, he or she will resubmit the case to the Board for reconsideration with a statement of questions or objections. The Board will then reconsider the case in the light of such questions or objections, hold (if necessary) further hearings and receive new evidence, and either render a new decision or state the reasons for its decision to reaffirm its original decision.

After study of the Board's reconsidered decision, the President may make a final decision different from that of the Board only if the President determines that the faculty member or the University was denied a fair hearing or that the Board's decision (as to whether there has been professional misconduct and/or as to the sanction) was not one which a decision-making body in the position of the Board might reasonably have made.

If the President's decision requires dismissal, such decision is not effective until it has been approved by the Board of Trustees.

The faculty member has the right to have an advisor of his or her choice accompany him or her during the hearings, the rights of confrontation and cross-examination, and the right to refuse to testify in the hearings.

## *Retaliation*

It is a violation of University policy to retaliate against any person making a complaint of Prohibited Sexual Conduct or against any person cooperating in the investigation of (including testifying as a witness to) any allegation of Prohibited Sexual Conduct. Retaliation should be reported promptly to the Title IX Coordinator (for cases involving students) or to the Sexual Harassment Policy Office (for cases involving faculty/staff and no students).





# Prohibited Sexual Conduct

## Safety Measures

### Students

In accordance with the Stanford Student Title IX Investigation and Hearing Process,<sup>24</sup> which is the University's Title IX grievance procedure, the University will take steps to prevent the recurrence of Prohibited Sexual Conduct (including sexual harassment, sexual assault, dating violence, domestic violence and stalking)<sup>25</sup> through safety measures. Additionally, the University will redress the effects of Prohibited Sexual Conduct through appropriate accommodations and will provide written notice of available options and assistance in protective measures or changes to academic, living, transportation, and working situations.

To the extent reasonable and feasible, the University will consult with the Complainant and Responding Student in determining accommodations and safety measures. Appropriate actions may include:

- Housing reassignments
- Class reassignments
- No-contact directives
- Limitation on extracurricular or athletic activities
- Removal from the University community
- Referral to a University disciplinary process
- Review or revision of University policies or practices
- Assistance managing court-issued protective orders
- Academic accommodations
- Training

<sup>24</sup> The full text of the February 1, 2016 Stanford Student Title IX Investigation and Hearing Process at [stanford.app.box.com/v/student-title-ix-process](https://stanford.app.box.com/v/student-title-ix-process)

<sup>25</sup> Ibid. Additional information in Administrative Guide 1.7.3.

Even if the University decides not to confront the Responding Student because of the Complainant's request for confidentiality, the University may pursue other reasonable steps to limit the effects of the alleged harassment and prevent its recurrence, in light of the Complainant's request for confidentiality.

### Staff and Faculty

The Sexual Harassment Policy Office will evaluate the need for and recommend interim safety measures when faculty and staff have been subjected to or are alleged to have committed Prohibited Sexual Conduct. Interim safety measures may include:

- Work accommodations or reassignments
- No Contact directives
- Review or revision of University policies or practices
- Referral to a University disciplinary process
- Assistance with managing a court-issued protective or restraining order
- Training

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For more information about general violence prevention on campus, please see Stanford's Violence Prevention website at [safety.stanford.edu](https://safety.stanford.edu).

For information about relationship violence, go to [sexualviolencesupport.stanford.edu](https://sexualviolencesupport.stanford.edu).

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## Protective/Restraining Orders, No Contact & Stay-Away Letters

**If you believe you are in imminent danger and need immediate protection, call 9-1-1 (or 9-9-1-1 from a campus phone) and ask the police if you are eligible to receive an Emergency Protective Restraining Order. Calling the police will trigger a formal report with the police but not the University.**

### General Information

Victims of Prohibited Sexual Conduct or those who have been threatened with harm may be entitled to court-ordered protection against the person who committed or threatened harm. Except in cases of emergency, Stanford community members considering a restraining order may consult with a member of the University Threat Assessment Team to receive help in assessing the threat.

The University also has an attorney in the Office of the General Counsel, Angeline Covey, who specializes in Workplace Violence Restraining Orders; if such a restraining order should be considered in your circumstance, you may be referred to speak to her or you may ask to confer with her. The University will provide reasonable accommodations as feasible to students, faculty, staff, and post docs who need to be absent from class or work to obtain court orders; advance notice and arrangements for the absence are expected, except in the case of an emergency.

Beyond court-ordered options, the University might also issue its own No Contact order or directive describing how parties to an investigation should give each other space during the pendency of the investigation. When the accused has no connection to the University, or following a determination of responsibility, Stanford may also issue a university “Stay Away” letter. Unlike a court-ordered restraining order, which is focused on preventing contact between an individual and the protected party, a university “Stay Away” letter prohibits a person from coming onto Stanford’s private property and is enforced under trespass laws.

### For Assistance in Assessing Options:

#### ► Students should contact:

Sexual Assault & Relationship Violence Education and Prevention **650-725-1056, 650-725-9129**  
[sara.stanford.edu](mailto:sara.stanford.edu)

Brenda McComb, Interim Associate Vice Provost for Student Affairs **650-723-9929**  
[bmccomb@stanford.edu](mailto:bmccomb@stanford.edu)

#### ► Faculty, Staff, and Post Docs should contact:

Brenda Berlin, University Ombuds  
[berlinb@stanford.edu](mailto:berlinb@stanford.edu)

James Laflin, School of Medicine Ombuds  
**650-498-5744, [jlaflin@stanford.edu](mailto:jlaflin@stanford.edu)**

or

Human Resources:

*University HR:* **650-725-8356**

*School of Medicine HR:* **650-725-5154**

*SLAC:* **650-926-2358**







# Prohibited Sexual Conduct

## Restraining Order Options

A restraining order (also called a “protective order”)<sup>26</sup> is a court order that can protect someone from being physically or sexually abused, threatened, stalked, or harassed. The person getting the restraining order is called the “protected person.” The person the restraining order is against is the “restrained person.” Sometimes, restraining orders include other “protected persons” like family or household members of the protected person.

### What does a restraining order do?

In general restraining orders can include:

**1. Personal conduct orders** These are orders to stop specific acts against everyone named in the restraining order as a “protected person.” Some of the things that the restrained person can be ordered to stop are:

- Contacting, calling, or sending any messages (including email);
- Attacking, striking, or battering;
- Stalking, threatening, harassing;
- Sexually assaulting;
- Destroying personal property; or
- Disturbing the peace of the protected people.

**2. Stay-away orders** These are orders to keep the restrained person a certain distance away (like 50 or 100 yards) from:

- The protected person or persons;
- His or her children’s schools or places of child care;
- Where the protected person lives;
- His or her vehicle;
- His or her place of work;
- Other important places where he or she goes.

**3. Residence exclusion (“kick-out” or “move-out”) orders** These are orders telling the restrained person to move out

from where the protected person lives and to take only clothing and personal belongings until the court hearing. These orders can only be asked for in domestic violence or elder or dependent adult abuse restraining order cases.

### Restrained individuals are subject to potential restrictions and consequences, including:

- He or she will not be able to go to certain places or to do certain things.
- He or she might have to move out of his or her home.
- It may affect his or her ability to see his or her children.
- He or she will generally not be able to own a gun. (And he or she will have to turn in, sell or store any guns they have now and not be able to buy a gun while the restraining order is in effect.)
- It may affect his or her immigration status if he or she is trying to get a green card or a visa.
- If the restrained person violates (breaks) the restraining order, he or she may go to jail, pay a fine, or both.

### Types of restraining orders

There are four kinds of orders:

- 1. Domestic Violence Restraining Order**
- 2. Civil Harassment Restraining Order**
- 3. Elder or Dependent Adult Abuse Restraining Order**
- 4. Workplace Violence Restraining Order**

**1. Domestic Violence Restraining Order** You can ask for a domestic violence restraining order if:

- Someone has abused you, **AND**
- You have a close relationship with that person (married or registered domestic partners, divorced, separated, dating or used to date, have a child together, or live together or used to live together, but more than roommates), or you are closely related (parent, child, brother, sister, grandmother, grandfather, in-law).

<sup>26</sup> The information in this section about restraining orders is from the California Courts website at [courts.ca.gov/1260.htm](https://courts.ca.gov/1260.htm)

**2. Civil Harassment Restraining Order** You can ask for a civil harassment restraining order if you are being harassed, stalked, abused, or threatened by someone you are not as close to as is required under domestic violence cases, like a roommate, a neighbor, or more distant family members like cousins, aunts or uncles, or nieces or nephews.

**3. Elder or Dependent Adult Abuse Restraining Order** You can ask for an elder or dependent adult abuse restraining order if:

- You are 65 or older, **OR**
- You are between 18 and 64 and have certain mental or physical disabilities that keep you from being able to do normal activities or protect yourself; **AND**
- You are a victim of:
  - Physical or financial abuse,
  - Neglect or abandonment,
  - Treatment that has physically or mentally hurt you, **OR**
  - Deprivation by a caregiver of basic things or services you need so you will not suffer physically, mentally, or emotionally.

**4. Workplace Violence Restraining Order** You can ask for a workplace violence restraining order if:

- You are an employer, **AND**
- You ask for a restraining order to protect an employee who has suffered stalking, serious harassment, violence, or a credible (real) threat of violence at the workplace.

An employee **CANNOT** ask for a Workplace Violence Restraining Order. If the employee wants to protect him or herself, he or she can ask for a Civil Harassment Restraining Order (or a domestic violence restraining order if the abuser is a partner/spouse or former partner/spouse or close family member).

### Overview

Stanford University provides education and awareness programs to prevent the occurrence of dating violence, domestic violence, sexual assault, and stalking<sup>27</sup> (Prohibited Conduct). These comprehensive programs are responsive to community needs, culturally relevant, inclusive of diverse communities and identities, and informed by research. Programming initiatives are assessed for value, effectiveness, or outcome, and consider environmental risks and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

Programs to address Prohibited Conduct include both primary prevention and awareness programs directed at incoming students and new employees as well as ongoing prevention programs and awareness campaigns directed at all members of the campus community.

Primary prevention programs are aimed at reinforcing the university's declaration that dating violence, domestic violence, sexual assault, and stalking are Prohibited Conduct and in many instances also constitute criminal acts.<sup>28</sup>

Stanford's primary prevention programs and awareness campaigns include educational information on the causes and consequences of sexual violence, prevention strategies, and bystander intervention (see next section). Risk reduction behaviors that promote safety for individuals and the community are also discussed.

Additionally, Stanford provides ongoing prevention programs and awareness campaigns that include information on community building, bystander intervention, and risk reduction strategies.

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<sup>27</sup> Specific definitions for each of these behaviors, as defined in the Violence Against Women Act (VAWA) Re-authorization of 2013, can be found on pages 79-80. These definitions are used in Stanford's prevention programs, in addition to California state definitions.

<sup>28</sup> The California statutory definitions of dating violence, domestic violence, sexual assault, and stalking are listed on pages 87-91.





# Prohibited Sexual Conduct

Furthermore, these programs and campaigns reinforce to the community the procedures that the University will follow in response to a report of dating violence, domestic violence, sexual assault, and stalking. This includes the provision of accommodations and other resources for the impacted parties; resources, where appropriate, for the responding party; and the opportunity to pursue a criminal or administrative complaint.

Stanford's ongoing prevention programs and awareness campaigns include educational initiatives and sustainable strategies that are focused on increasing understanding and skills to prevent all forms of Prohibited Sexual Conduct. A range of strategies is utilized to engage audiences throughout the institution.

The University actively participates in the national "It's On Us" campaign, encouraging all students to recognize that everyone has a role in preventing sexual assault. Go to [www.itsonus.org](http://www.itsonus.org) for more information, and watch Stanford Athletes take a stance for prevention at <https://youtu.be/LUsqpiE6z8I>.

## Bystander Intervention

Bystander intervention is the use of safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

There are several safe and effective options that a person can employ to intervene and stop inappropriate and potentially criminal behavior, including creating a distraction by using appropriate humor or interjecting in a conversation, directly confronting the potential perpetrator, or enlisting others to help intervene when you sense that someone may be at risk of harm. If you see or suspect that a crime has or is about to occur, seek help or call the police. Administrative Guide policy 1.7.3 provides more information about bystander intervention strategies.

## Risk Reduction

Individual preventive measures are risk reduction behaviors designed to decrease perpetration and bystander inaction and to increase empowerment for those who may be at risk. These measures promote safety and help individuals and communities address conditions that may facilitate violence. For instance, consider strategies for safety and accountability when planning activities or attending events with friends. Establish an agreement that no one will attempt to intimately engage with someone who may have over-consumed alcohol or other substances. If there is a possibility that you might be separated, agree to periodically check in with each other either in person or via text message. You can also agree to not leave the event until everyone is accounted for and safe and that everyone will either leave together or continue to check in on anyone who remains at the event. If you become uncomfortable with a situation or the people involved, trust your instincts and take action or get help to increase your sense of safety and empowerment.

For more information, see the *Bystander Tips* on the Title IX website at [titleix.stanford.edu/bystander-tips](http://titleix.stanford.edu/bystander-tips).

## Education Programs for Students

The **Stanford Office of Sexual Assault & Relationship Abuse Education & Response (SARA)** develops and contributes to a wide range of programs, projects, and events to increase awareness about interpersonal violence and meet the needs of Stanford students, faculty, and staff. Programs promote healthy sexuality and relationships, dispel myths about consent<sup>29</sup> and sexual and relationship violence, examine and critique traditional gender roles, provide guidance on risk reduction, advise students of the university response and available resources, and explore how each of us can become empowered to end sexual and relationship violence.

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<sup>29</sup> See page 86 for the California statutory and university administrative definition of consent



Photo: Linda A. Cicero / Stanford News Service

Programming efforts include a wide range of related topics including:

- Sexual Misconduct and Sexual Assault
- Relationship Abuse
- Bystander Intervention
- Understanding Sexual Consent
- Defining Manhood & Masculinity from an Anti-Violence Perspective

For more information on these programs, go to [sara.stanford.edu/prevention-education-and-outreach](http://sara.stanford.edu/prevention-education-and-outreach).

In August of 2014, the University began providing online primary prevention<sup>30</sup> training to all incoming undergraduate and graduate students. This training covers the topics of sexual assault, dating and domestic violence<sup>31</sup>, bystander intervention, and making healthy choices on matters such as alcohol use. The online training is a supplement to the ongoing in-person trainings and campaigns featured throughout the academic year.

In 2017, SARA provided education and outreach to over 1,700 incoming first-year and transfer students and more than 200 members of the Greek life community. Additionally, training was provided to Resident Assistants, Residence and Graduate Life Deans, Row Managers, Peer Counselors, Residence Fellows, and Graduate Community Assistants. See the table on pages 76-77 for additional details.

In addition to programming and education, the SARA office provides consultations, advising, and resource referrals to Stanford students who have experienced sexual or relationship violence, regardless of the location where the incident(s) occurred.

<sup>30</sup> Primary prevention programs are programming, initiatives, and strategies implemented in an effort to stop dating and domestic violence, sexual assault, and stalking through positive and healthy behaviors.

<sup>31</sup> See pages 87-91 for the federal (VAWA) and state definitions of these crimes.

## Education Programs For Staff

In 2017, over 7,000 staff supervisors and faculty members completed at least two hours of AB1825 state-mandated sexual harassment awareness training administered online by the Sexual Harassment Policy Office (SHPO). The training program includes material required by the VAWA Reauthorization of 2013, covering forms of sexual violence, resources at Stanford, and our Responsible Employees' obligation to report sexual misconduct that occurs in the campus community. On September 9, 2014, Gov. Brown approved Assembly Bill No. 2053 that required AB1825 training to include the prevention of abusive conduct. For purposes of this training, "abusive conduct" means conduct of an employer or employee in the workplace, with malice, that a reasonable person would find hostile, offensive, and unrelated to an employer's legitimate business interests. The prevention of abusive conduct was included as part of the 2017 training program. Compliance with the biennial training requirement is tracked by this office.

Additionally, over 1,200 non-supervisory staff (including academic staff) received harassment prevention training administered by the SHPO. An interactive online course and instructor-led classroom sessions were offered. Both programs incorporated material on recognizing, reporting, and responding to sexual assault and other forms of prohibited sexual conduct in the campus community.

Since October 2014, all new employees are expected to complete the online harassment prevention course. This course includes information required by the VAWA Reauthorization of 2013 and covers forms of sexual violence, resources at Stanford, and how employees can prevent and report sexual misconduct that occurs in the campus community. More than 900 individuals completed the training in 2017.





# Prohibited Sexual Conduct

## Program Descriptions

The following is a list of programs offered by Stanford University in 2017.

<b>Program</b>	<b>Date(s)</b>	<b>Attendees</b>	<b>Topic(s)</b>
Sexual Harassment Prevention Online and live course	Ongoing	Staff Supervisors, Faculty and Academic Staff	Sexual harassment & prohibited conduct, including sexual assault, dating and domestic violence, and stalking; consensual relationships; reporting procedures
Addressing Sexual Misconduct in the Stanford Community Online course	Ongoing	Newly hired non-supervisory staff, including academic staff	Identifying and eliminating sexual violence, dating and domestic violence, sexual harassment and gender discrimination; how to prevent and report sexual misconduct
Sexual Harassment Awareness	Ongoing	Select fellows, course assistants, & teaching assistants; select graduate students.; pre- collegiate summer instructors & counselors, BOSP staff	Sexual harassment and sexual assault awareness; how to report sexual misconduct; resources, consensual relationships
Quarterly Sexual Harassment Advisor Briefing	Ongoing	Designated Staff and Faculty	Workplace investigations, Transgender inclusivity, Clery Act compliance, EEOC workplace harassment
Storytelling & Sex-positivity	5/9/2017	Undergrads	Conversation about sex-positivity through story with peers
Face-to-FaceTime: Intimacy in the Age of [Dis]Connection	5/11/17	Undergrads	Interactive, collaborative intimacy project for Sex Week
SafeBridge training	5/17/17	Undergrad SafeBridge participants	Training for SafeBridge organization on trauma-informed care and how to integrate that into their web application tool
Open House New Student Orientation	9/19/17 9/21/17	Incoming first-year students, incoming graduate students	Information on prevention programs, investigative and disciplinary processes, and resources
Upstander Training	2/1/17	Undergrads	Bystander intervention training and role-play
Stanford Anti-Violence Education	Fall Quarter	First-year students	Consent, violence awareness
SARA/Title IX programs workshop	8/30/17 8/31/17 9/7/17 9/20/17	BEAM, Stanford Law School, GSB Advisors, English Dept. graduate students	Title IX and SARA resources, policy, response to reports, educational initiatives
One Love	10/19/17	Fraternity and Sorority students	Campus resources, relationship abuse
Title IX & SARA Resources Training	5/30/17 6/13/17 6/19/17 9/7/17 9/27/17 11/14/17 11/15/17 12/7/17	Stanford Students	Campus resources for response and support
Sexual Violence in our Communities	1/19/17	Stanford students	Identifying and eliminating sexual violence, perceived issues in human sexuality
A Wild Party Discussion Panel	4/21/17	Stanford Students	Relationship violence awareness, as seen in the musical theater performance

<b>Program</b>	<b>Date(s)</b>	<b>Attendees</b>	<b>Topic(s)</b>
<i>Building Healthy Relationships</i>	2/16/17 7/10/17 7/12/17 7/13/17 7/20/17	<i>Stanford students, Summer Program students</i>	<i>Develop skills to build healthy behaviors in relationships and recognize unhealthy and abusive behaviors</i>
<i>Student Services Training</i>	5/10/17	<i>Student Services Center staff</i>	<i>Title IX and SARA resources, policy, response to reports, educational initiatives</i>
<i>Residential Education Title IX Training</i>	9/11/17 9/12/17 9/13/17 9/14/17	<i>Undergraduate student residential staff</i>	<i>Title IX and consensual relationships policies, bystander intervention, investigations, providing support, bystander scenarios</i>
<i>Sexual Assault Awareness Month Programs, Take Back the Night</i>	4/19/17 4/25/17 4/26/17	<i>Stanford students and community</i>	<i>Sexual Assault awareness among students and community organizations</i>
<i>Beyond Sex-Ed</i>	9/25/17 9/26/17	<i>Stanford Undergrads</i>	<i>Relationships, sexuality, and consent</i>
<i>Resource training</i>	10/26/17 11/1/17 12/7/17	<i>Peer Health Educators, Bridge Counselors, interns</i>	<i>How to connect students with campus resources</i>
<i>Trans Resources at Stanford</i>	4/10/17	<i>Stanford students and community</i>	<i>Provide information on SARA office resources specific to trans students</i>
<i>Strengthening the Band Community</i>	9/18/17	<i>Stanford Student band members</i>	<i>Creating a culture of consent, boundaries</i>
<i>Bing Overseas Study Program</i>	2/14/17 9/14/17	<i>BOSP staff</i>	<i>Title IX and University policy, reporting obligations</i>
<i>Graduate Community Assistant Training</i>	5/16/17	<i>Graduate Community Assistants</i>	<i>Title IX and consensual relationships policies, bystander intervention, investigations, CSA responsibilities, bystander scenario practice</i>





# Crime Statistics 2015-2017

## The Jeanne Clery Act and Higher Education Opportunity Act

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Opportunity Act require that institutions of higher education produce an annual report containing crime statistics, fire incident statistics, and safety policies. The safety policies and guidance contained in the annual report provide information to enable individuals to make informed decisions about their personal safety and enhance the safety of the community through their actions. Additionally, fire incident and safety systems information assists residents in emergency planning. The statistical information in this report allows members of the campus community to be informed about criminal activity occurring within and immediately surrounding the geographical boundaries of the campus and any related buildings owned or operated by the University.

## Gathering & Reporting Statistical Information<sup>32</sup>

For each calendar year, an SUDPS committee gathers statistical crime data from its own records and from information provided by the Office of the Vice Provost for Student Affairs, Title IX, and other designated Campus Security Authorities (CSA's). Fire incident statistics are obtained from the Stanford University Fire Marshal's Office. Because they have local police jurisdiction over some locations where Stanford facilities are located, the Santa Clara County and San Mateo County Sheriff's Offices, the Palo Alto Police Department, and other law enforcement agencies are asked to provide Clery-reportable crime statistics for the required geographical areas. Crime statistics are requested annually from all jurisdictions in which Stanford University maintains property for educational purposes, whether it is owned, rented, or leased.

It is not uncommon for multiple sources, including CSA's, to report the same incident to the Clery Compliance Coordinator. To minimize the potential for counting an incident more than once and to ensure crimes and

<sup>32</sup> For additional information, see corresponding note on page 84.

locations are properly categorized, the University requires CSA's and other persons who provide information about Clery-reportable crimes to provide their name and contact information so that the Clery Compliance Coordinator can follow up, if needed. A victim may request confidentiality when making a report.

University officials at each of the separate campuses, including the foreign campuses,<sup>33</sup> gather the required crime statistics from their own records and from local law enforcement agencies. The statistics from foreign and branch campuses are forwarded to SUDPS. As required by federal law, SUDPS reports this information on an annual basis to the United States Department of Education Office of Postsecondary Education. A team of trained university staff review the information provided by CSA's to ensure incidents are properly classified and counted.

## Clery Act Definitions

### Locations<sup>34</sup>

**Campus:** "Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls;" and "Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes." (34 CFR § 668.46(a))

**Student Residences:** "Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes

<sup>33</sup> See corresponding note on page 84 for definitions.

<sup>34</sup> See corresponding note on page 84 for definitions.

up the campus is considered an on-campus student housing facility.” (34 CFR § 668.41(a)) Reported statistics are from all student residences, including fraternity, sorority, and other row houses as a subset of the *campus* statistics.

**Non-campus:** “Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution” (34 CFR § 668.46(a)). A Stanford example of a non-campus area is off-campus graduate housing.

**Public property:** “All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus” (34 CFR § 668.46(a)). These statistics are provided by the law enforcement agency having jurisdiction where the property is located and Campus Security Authorities, where applicable.

## Clery Crime Statistics Definitions

This Safety, Security, and Fire Report includes crime statistics using updated definitions and categories as provided by the re-authorizations of the *Violence Against Women Act* and the *Higher Education Opportunity Act*. Data reported for calendar years 2015 through 2017 are based upon the definitions below.

Crime statistic definitions in this section are prescribed by the Clery Act and may differ from the California Penal Code sections. For a comparison of federal and state definitions, see pages 87-91.

**Murder / Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape (See also **sex offenses**).

**Sex Offenses:** Any sexual act directed against another person without the consent<sup>35</sup> of the victim, including instances where the victim is incapable of giving consent. These offenses are rape, fondling, incest and statutory rape (sometimes used interchangeably with sexual assault).

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by the sex organ of another person, without the consent of the victim.<sup>36</sup>

**Fondling:** The touching of private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity. Private body parts are generally considered to be the genitals, breasts, and buttocks.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory rape:** Sexual intercourse with a person who is under the statutory age of consent. In California, the statutory age of consent is eighteen.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (*The criminal act need not result in injury to be counted as aggravated assault when a gun, knife, or other weapon is used in the commission of the crime.*)

**Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or a theft.<sup>37</sup>

<sup>35</sup> See corresponding note on page 84.

<sup>36</sup> See corresponding note on page 84.

<sup>37</sup> See corresponding note on page 85.





## Crime Statistics 2015-2017

**Theft - Motor Vehicle:** The theft or attempted theft of a motor vehicle, including automobiles, trucks, motorcycles, golf carts, and mopeds.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another.

**Hate Crimes:** Any of the herein listed crimes and any other crime involving bodily injury, theft, intimidation, assault, or destruction/damage/vandalism, in which the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of the Clery Act, the categories of bias that may serve to determine that a crime is a hate crime include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

**Liquor Laws:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Driving under the influence and drunkenness violations are excluded.

**Drug Laws:** Violations of laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapons Laws:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.

**Unfounded:** A statistical requirement beginning in 2015; an unfounded report is any Clery-reportable crime that was reported in good faith and determined, by a law enforcement investigation, to be false or baseless.

### VAWA Offenses

The following crimes are defined in the 2013 reauthorization of the Violence Against Women Act. Statistics for these crimes are incorporated into reporting for Clery Act compliance (see page 82).

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; where the existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating Violence is not limited to sexual or physical abuse or the threat of such abuse. (If an act of violence meets the definition of domestic violence, then the act is classified as Domestic Violence rather than Dating Violence).<sup>38</sup>

**Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of California, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of California.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

For the purposes of the stalking definition—

**Course of conduct** means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about a person or interferes with a person's property.

**Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.

**Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

<sup>38</sup> See corresponding note on page 85.

## Crimes Reported to the Police and Campus Security Authorities 2015 - 2017

Statistics in the following table are based upon the definitions stated in the reauthorizations of the Higher Education Opportunity Act and Violence Against Women Act in 2013. See pages 79-80 for the applicable definitions. Refer to the next page for the individual sex offense statistics.

Crime	Year	Student Residences <small>A subset of Campus</small>	Campus <small>Incl. Student Residences</small>	Non-Campus	Public Property	Total <small>Campus+Non-Campus+Public Property</small>	Unfounded <small>See page 80 for details</small>
<i>Murder / Non-negligent manslaughter</i>	2015	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
<i>Negligent manslaughter</i>	2015	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
<i>Total Sex Offenses</i>	2015	25	38	1	0	39	1
	2016	34	45	0	0	45	0
	2017	23	39	3	0	42	0
<i>Robbery</i>	2015	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2017	0	2	0	0	2	0
<i>Aggravated Assault</i>	2015	0	0	0	0	0	0
	2016	2	3	0	1	4	0
	2017	0	1	0	0	1	0
<i>Burglary</i>	2015	20	54	3	0	57	3
	2016	20	54	2	0	56	1
	2017	27	52	13	0	65	1
<i>Theft- Motor Vehicles and Golf Carts</i>	2015	0	36	0	0	36	4
	2016	0	33	2	0	35	0
	2017	0	30	2	0	32	0
<i>Arson</i>	2015	0	0	0	0	0	0
	2016	0	2	0	1	3	0
	2017	0	0	0	0	0	0





# Crime Statistics 2015-2017

## VAWA Crimes 2015 - 2017

Crime	Year	Student Residences <small>A subset of Campus</small>	Campus <small>Incl. Student Residences</small>	Non-Campus	Public Property	Total <small>On-Campus+Non-Campus+Public Property</small>	Unfounded <small>See page 80 for details</small>
<i>Rape (including sodomy, sexual assault w/object, oral copulation)</i>	2015	18	25	0	0	25	0
	2016	26	34*	0	0	34	0
	2017	12	15	3	0	18	0
<i>Fondling</i>	2015	7	11	0	0	11	1
	2016	8	12	0	0	12	0
	2017	11	24	0	0	24	0
<i>Incest</i>	2015	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
<i>Statutory Rape</i>	2015	0	2	1	0	3	0
	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
<b>Total Sex Offenses</b>	2015	25	38	1	0	39	1
	2016	34	46*	0	0	46	0
	2017	23	39	3	0	42	0
<i>Dating Violence</i>	2015	0	1	0	0	1	0
	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
<i>Domestic Violence</i>	2015	9	10	2	0	12	0
	2016	6	8	0	1	9	0
	2017	2	7	0	0	7	0
<i>Stalking</i>	2015	6	18	0	0	18	0
	2016	9	21	0	0	21	0
	2017	4	12	0	0	12	0

## Arrests 2015 - 2017<sup>^</sup>

Crime	Year	Student Residences <small>A subset of Campus</small>	Campus <small>Incl. Student Residences</small>	Non-Campus	Public Property	Total <small>On-Campus+Non-Campus+Public Property</small>	Unfounded <small>See page 80 for details</small>
<i>Liquor Law <sup>^</sup></i>	2015	0	70	0	0	70	0
	2016	0	62	0	0	62	0
	2017	0	26	0	0	26	0
<i>Drug Violations</i>	2015	0	17	1	2	20	0
	2016	0	17	1	5	23	0
	2017	0	10	0	3	13	0
<i>Weapon Possession</i>	2015	0	4	0	0	4	0
	2016	0	5	0	0	5	0
	2017	0	9	0	0	9	0

<sup>^</sup> If both an arrest and disciplinary referral are made, only the arrest is counted.

\* During the annual statistical review, one rape was found to have been counted only in the Student Residences category. It has been added to the Campus count.

## Disciplinary Actions 2015 - 2017

Violation	Year	Student Residences <small>A subset of Campus</small>	Campus <small>Incl. Student Residences</small>	Non-Campus	Public Property	Total <small>On-Campus+Non-Campus+Public Property</small>
<i>Liquor Law<sup>^</sup></i>	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
<i>Drug Violation</i>	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	2	0	0	2
<i>Weapon Possession</i>	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0

<sup>^</sup> If both an arrest and disciplinary referral are made, only the arrest is counted.

## Hate Crimes (2015-2017)

2015- There were two hate crimes reported in 2015. One incident of vandalism with a religious bias occurred in which swastikas were spray-painted on walls of an on-campus fraternity that has members of the Jewish faith. The second hate crime involved an individual riding his bike through a group playing mini golf on campus. One of the group raised his golf club as if to hit the cyclist while using a homophobic slur, which is categorized as an attempted simple assault based on sexual orientation.

2016 - There were eight hate crimes reported in 2016. Five of those cases were vandalism incidents based on religion in which swastikas were painted on signs in various locations on campus.<sup>39</sup> There was another vandalism case in which a racial epithet was marked on a restroom mirror. There was one reported case of a threat of physical violence that targeted an individual based on perceived sexual orientation. There was one reported battery targeting an individual based on race.

2017 - There were 22 hate crimes reported in 2017. All 22 cases were vandalism incidents based on religion in which swastikas were painted on signs or surfaces in various locations on campus; eight locations were counted as student residences.

## Unfounded Crimes (2015-2017)

As noted in the above table, there were three unfounded burglaries, four unfounded auto thefts, and one unfounded fondling in 2015. All three burglaries were unfounded after property originally reported as missing was later located by the reporting parties. See definition on page 80.

Three of the four unfounded auto thefts involved employees using a golf cart for work purposes without properly signing them out. The final unfounded auto theft involved an individual who forgot where they parked their vehicle. These reports were subsequently unfounded by the police.

An alleged report of fondling was received by a CSA via an email survey. When the alleged victim was contacted, the victim was unaware of the survey and stated that someone else must have entered the victim's personal information and the narrative of the alleged fondling. The report was subsequently unfounded by the police.

As noted in the above table, there was one unfounded burglary in 2016. The property reported burglarized was later found inside the residence.

In 2017, there was one burglary unfounded; the item reported stolen from the residence had been misplaced by the owner.

<sup>39</sup> During the annual statistical review, two swastika cases were found unreported in the 2016 ASR, updating the previously published total of three swastika cases to five.





# Crime Statistics 2015-2017

## Crime Statistics Notes

32. *Crime and fire statistics reported in this publication are for the main Stanford University campus, located in unincorporated Santa Clara County. Stanford Health Care and the Lucile Packard Children's Hospital are separate legal entities from Stanford University and from each other. The Stanford Health Care Adult Hospital at Stanford and the Lucile Packard Children's Hospital at Stanford are physically contiguous to the Stanford University campus. Because of their proximity to the Stanford University campus, and because medical students receive training at these medical facilities, the Department of Education has advised Stanford University to count Clery-reportable incidents occurring at the Stanford Health Care Adult Hospital at Stanford and the Lucile Packard Children's Hospital at Stanford as "on campus" crimes. Incidents at the Stanford Linear Accelerator National Laboratory (SLAC), located in San Mateo County, are also counted as taking place on the Stanford University Campus.*
- Also included in this publication are statistics for locations which Stanford University owns or controls, which are used by students, which are not contiguous to campus, and which do not meet the definition of a separate campus (see next note for definition). These locations could be a student residence in a neighboring city or an academic building in another county, for example. Incidents that occur at these locations are considered "non-campus" and are included in the statistics compiled in the main campus publication. The counting and reporting of data contained in this publication is performed in accordance with guidance contained in the Handbook for Campus Safety and Security Reporting, produced by the U.S. Department of Education and the Code of Federal Regulations.*
33. *A separate campus is a Clery term that defines a location owned or controlled by the institution, which is not reasonably contiguous to the main campus, has an organized program of study and has on-site administrators. A branch campus is a type of separate campus. To be considered a branch campus, the location must be geographically apart and independent from the main campus. Further, it must be permanent in nature, have its own faculty and administrative organization and offer courses leading to a degree or credential. A foreign campus is another type of separate campus. A location will be classified as a foreign campus if the location is in a country other than the U.S.; a U.S.-based institution owns or controls the property or facility; there is an organized program of study; and there are administrative personnel on site.*
34. *See location details in #32 above.*
35. *The Clery Act does not provide a federal definition of consent. See page 86 for the California Penal Code definition of consent as well the California Education Code definition that Stanford has adopted for university proceedings.*
36. *According to the FBI Uniform Crime Reporting System, Part 1 Crimes are crimes against persons or property. In situations in which more than one crime is committed, the hierarchy rule of the FBI Uniform Crime Reporting system requires only that the most serious offense be recorded for a single incident. As an exception to this rule, a sexual assault will always be recorded in the institution's annual statistics when a murder occurs in the same single incident. Furthermore, beginning in 2013 with the passage of the Violence Against Women Act, crimes that meet the definitions of dating violence, domestic violence, stalking, arson, and hate crimes will always be counted separately.*



37. *The Burglary of each room is a separate offense. This means that if an offender unlawfully enters five dorm rooms on one floor of a student housing facility for the purpose of taking something, this incident counts as five Burglaries. Similarly, if a burglar enters five separate bedrooms accessible from a single point of entry, such as a suite, then this single incident counts as five burglaries.*
38. *Most incidents of Dating Violence are subsumed by the definition of Domestic Violence, if both state and federal definitions are considered. When an incident satisfies both definitions, it will be classified as Domestic Violence only. For statistical recording, each incident is counted once.*







# State and Federal Legal Definitions

## Consent

There are a number of considerations surrounding the issue of consent in the investigation and reporting of sex offenses. In procedures convened by the Office of Community Standards or the Title IX Office, the definition from the Stanford University Administrative Guide, in compliance with California Education Code § 67386, applies. The California Penal Code definition of consent is the standard used for criminal investigations and prosecutions in the state of California.

Stanford University Administrative Guide 1.7.3	CA Penal Code
<p><b>"Yes Means Yes":</b> Consent is an affirmative act or statement by each person that is informed, freely given and mutually understood. It is the responsibility of each person involved in a sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. Lack of protest or resistance does not mean consent, nor does silence mean consent. Consent to one act by itself does not constitute consent to another act. The existence of a dating relationship between the persons involved, or the fact of past sexual relations, should never by itself be assumed to be an indicator of consent. Whether one has taken advantage of a position of influence over another may be a factor in determining consent.</p> <p><i>This consent definition is compliant with California Education Code § 67386.</i></p>	<p><b>§ 261.6</b> In prosecutions under Section 261 [<i>rape</i>], 262 [<i>spousal rape</i>], 286 [<i>sodomy</i>], 288a [<i>oral copulation</i>] or 289 [<i>penetration by a foreign object</i>], in which consent is an issue, "consent" shall be defined to mean positive cooperation in an act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved.</p> <p>A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a prosecution under Section 261, 262, 286, 288(a) or 289.</p> <p>Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of consent.</p> <p><b>§ 261.5</b> (a) Unlawful sexual intercourse is an act of sexual intercourse accomplished with a person who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a "minor" is a person under the age of 18 years and an "adult" is a person who is at least 18 years of age. (b) Any person who engages in an act of unlawful sexual intercourse with a minor who is not more than three years older or three years younger than the perpetrator, is guilty of a misdemeanor. (c) Any person who engages in an act of unlawful sexual intercourse with a minor who is more than three years younger than the perpetrator is guilty of either a misdemeanor or a felony, and shall be punished by imprisonment in a county jail not exceeding one year [...].</p>

## Comparison of Federal (Clery) & State Laws

Crime definitions provided by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Violence Against Women Act can differ from the California Penal Code statutes that are enforced by California agencies. The following table compares the federal definitions, codified for Clery Act purposes in C.F.R § 668.46(c), with the California statutes for similar crimes. This list is intended to be illustrative, not exhaustive.

Clery Act / VAWA	CA Penal Code
<b>Aggravated Assault</b> is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. <i>(The criminal act need not result in injury when a gun, knife, or other weapon is used in the commission of the crime.)</i>	<b>§ 245(a) - "Assault with a deadly weapon or by force likely to cause great bodily injury"</b> (1) Any person who commits an assault upon the person of another with a deadly weapon or instrument other than a firearm [...]. (2) Any person who commits an assault upon the person of another with a firearm [...]. (4) Any person who commits an assault upon the person of another by any means of force likely to produce great bodily injury [...].
<b>Arson</b> is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, vehicle or aircraft, or personal property of another.	<b>§ 451</b> - A person is guilty of <b>arson</b> when he or she willfully and maliciously sets fire to or burns or causes to be burned or who aids, counsels, or procures the burning of, any structure, forest land, or property.
<b>Burglary (structure)</b> is the unlawful entry into a building or other structure with the intent to commit a felony or theft.	<b>§ 459</b> - Every person who enters any house, room, apartment, tenement, shop, warehouse, store, [...] vehicle as defined by the Vehicle Code, [...] with the intent to commit a grand or petit larceny or any felony is guilty of a <b>burglary</b> .







# State and Federal Legal Definitions

Clery Act / VAWA	CA Penal Code
<p><b>Dating Violence:</b> Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; where the existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship; Dating Violence is not limited to sexual or physical abuse or the threat of such abuse. If an act of violence meets the definition of domestic violence (below), then the act is classified as Domestic Violence rather than dating violence.</p> <p><b>Domestic Violence:</b> A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of California, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of California.</p>	<p><b>§ 242</b> - A <b>battery</b> is any willful and unlawful use of force or violence upon the person of another.</p> <p><b>§ 243(e)(1)</b> - A <b>battery</b> committed against a spouse, a person with whom the defendant is cohabiting, a person who is the parent of the defendant's child, former spouse, fiancé, or fiancée, or a person with whom the defendant currently has, or has previously had, a dating or engagement relationship.</p> <p><b>§ 273.5(a)</b> - Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony [...].</p> <p>(b) Subdivision (a) shall apply if the victim is or was one or more of the following:</p> <ol style="list-style-type: none"> <li>(1) The offender's spouse or former spouse.</li> <li>(2) The offender's cohabitant or former cohabitant.</li> <li>(3) The offender's fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship.</li> </ol> <p><b>§ 13700(b)</b> - "<b>Domestic violence</b>" means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, "cohabitant" means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to, (1) sexual relations between the parties while sharing the same living quarters, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as husband and wife, (5) the continuity of the relationship, and (6) the length of the relationship.</p>
<p><b>Fondling</b> is the touching of private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.</p>	<p><b>§ 243.4(b)</b> - Any person who touches an intimate part of another person who is institutionalized for medical treatment and who is seriously disabled or medically incapacitated, if the touching is against the will of the person touched, and if the touching is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of <b>sexual battery</b> [...].</p> <p><b>§ 243.4(e)(1)</b> - Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of misdemeanor <b>sexual battery</b> [...].</p>

Clery Act / VAWA	CA Penal Code
<p>A <b>hate crime</b> is any crime involving bodily injury, theft, intimidation, assault or destruction/damage/vandalism reported to the police or a campus security authority in which the victim is intentionally selected because of the actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability of the victim.</p>	<p>§ 422.55(a) - “<b>Hate crime</b>” means a criminal act committed, in whole or in part, because of one or more of the following actual or perceived characteristics of the victim:</p> <ol style="list-style-type: none"> <li>(1) Disability.</li> <li>(2) Gender.</li> <li>(3) Nationality.</li> <li>(4) Race or ethnicity.</li> <li>(5) Religion.</li> <li>(6) Sexual Orientation.</li> <li>(7) Association with a person or group with one or more of these perceived or actual characteristics.</li> </ol>
<p><b>Incest</b> is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.</p>	<p>§ 285 - Persons being within the degrees of consanguinity within which marriages are declared by law to be incestuous and void, who intermarry with each other, or who being 14 years of age or older, commit fornication or adultery with each other, are punishable by imprisonment in the state prison.</p>
<p><b>Murder</b> is the willful killing of one human being by another.</p>	<p>§ 187(a) - <b>Murder</b> is the unlawful killing of a human being, or a fetus, with malice forethought.</p>
<p><b>Negligent manslaughter</b> is the killing of another person through gross negligence.</p>	<p>§ 192 - <b>Manslaughter</b> is the unlawful killing of a human being without malice.</p> <p>§ 192(b) Involuntary - in the commission of an unlawful act, not amounting to a felony; or in a commission of a lawful act which might produce death, in an unlawful manner, or without due caution and circumspection.</p>



Photo: Linda A. Cicero / Stanford News Service





## State and Federal Legal Definitions

Clery Act / VAWA	CA Penal Code
<p><b>Rape</b> is the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by the sex organ of another person, without the consent of the victim.</p>	<p><b>§ 261(a) - Rape</b> is an act of sexual intercourse accomplished with a person not the spouse of the perpetrator, under any of the following circumstances:</p> <ol style="list-style-type: none"> <li>(1) Where a person is incapable, because of mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act. [...]</li> <li>(2) Where it is accomplished against a person's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the person or another.</li> <li>(3) Where a person is prevented from resisting by any intoxicating or anesthetic substance, and this condition was known, or reasonably should have been known by the accused.</li> <li>(4) Where a person is at the time unconscious of the nature of the act, and this is known to the accused. [...]</li> <li>(5) Where the person submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with the intent to induce the belief.</li> <li>(6) Where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or another person, and there is reasonable belief that the perpetrator will execute the threat. [...]</li> <li>(7) Where the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official. [...]</li> </ol> <p><b>§ 263</b> - The essential guilt of <b>rape</b> consists in the outrage to the person and feelings of the victim of the rape. Any sexual penetration, no matter how slight, is sufficient to complete the crime.</p> <p>Pursuant to Penal Code 263.1, as of January 1, 2017, all forms of non-consensual sexual assault may be considered rape for the purposes of the gravity of the offense and support of survivors. Some of the crimes which would be classified as rape pursuant to Violence Against Women Act include (list is illustrative not exhaustive):</p> <p><b>§ 286(a) - Sodomy</b> is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy.</p> <p><b>§ 288a - Oral copulation</b> is the act of copulating the mouth of one person with the sexual organ or anus of another person.</p> <p><b>§ 289(a)(1)(A) - Penetration by foreign object.</b> Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person [...]</p> <p>(k)(2) "Foreign object, substance, instrument, or device" shall include any part of the body, except a sexual organ.</p> <p>(k)(3) "Unknown object" shall include any foreign object, substance, instrument, or device, or any part of the body, including a penis, when it is not known whether penetration was by a penis or by a foreign object, substance, instrument, or device, or by any other part of the body.</p>
<p><b>Statutory rape</b> is sexual intercourse with a person who is under the statutory age of consent.</p>	<p><b>§ 261.5(a) - Unlawful intercourse</b> is an act of sexual intercourse accomplished with someone who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a "minor" is a person under the age of 18 years and an "adult" is a person who is at least 18 years of age.</p>

Clery Act / VAWA	CA Penal Code
<p><b>Sexual assault:</b> a forcible or non-forcible sex-offense that meets the (Clery/federal) definition of rape, fondling, incest, or statutory rape.</p>	<p>The definition of sexual assault in the CA Penal Code can vary depending on the Title, Chapter, and Section within the Penal Code. Penal Code sections that match the Clery/VAWA definition of sexual assault include, but are not limited to, the following (this list is intended to be illustrative not comprehensive):</p> <ul style="list-style-type: none"> <li>§ 220- Assault with intent to commit mayhem or specified sex offenses; assault of a person under 18 years of age with intent to commit specified sex offenses</li> <li>§ 261- Rape</li> <li>§ 261.5- Unlawful Sexual Intercourse with a minor</li> <li>§ 262- Spousal Rape</li> <li>§ 264.1- Punishment for aiding or abetting rape</li> <li>§ 266c- Inducing consent to a sexual act by fraud or fear</li> <li>§ 269- Aggravated sexual assault of a child</li> <li>§ 285- Incest</li> <li>§ 286- Sodomy</li> <li>§ 288- Lewd or lascivious acts involving children</li> <li>§ 288.5- Continuous sexual abuse of a child</li> <li>§ 288a- Oral Copulation</li> <li>§ 289- Penetration by foreign object</li> <li>§ 647.6- Annoying or molesting children</li> <li>§ 243.4(b) - Any person who touches an intimate part of another person who is institutionalized for medical treatment and who is seriously disabled or medically incapacitated, if the touching is against the will of the person touched, and if the touching is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of <b>sexual battery</b> [...].</li> </ul> <p>Per § 263.1, all forms of nonconsensual sexual assault may be considered rape for the purposes of the gravity of the offense and the support of survivors.</p>
<p><b>Stalking:</b> Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.</p> <p>For the purposes of this definition—</p> <p><b>Course of conduct</b> means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.</p> <p><b>Reasonable person</b> means a reasonable person under similar circumstances and with similar identities to the victim.</p> <p><b>Substantial emotional distress</b> means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.</p>	<p>§ 646.9(a) - Any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of <b>stalking</b>...</p>





# Fire Safety Report

## A Message from Stanford Fire Marshal's Office

The primary goals of the Stanford University Fire Marshal's Office (SUFMO) are to:

- Ensure a high level of fire protection for the Stanford community.
- Support Stanford's core mission of teaching, learning, and researching by effecting institutional compliance with fire codes and regulations.
- Work strategically with external agencies to achieve equitable interpretation and application of codes to minimize undue constraints on operational efficiency.

Stanford University is subject to numerous codes and standards which regulate the design, construction, and use of buildings with the intent of preventing fires and protecting life and property. Governing jurisdictions include the cities of Palo Alto, Menlo Park, Redwood City, Newark, and Pacific Grove, the counties of San Mateo and Santa Clara, as well as the Office of Statewide Health Planning and Development (OSHPD).

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Always call **9-1-1** or **9-9-1-1** from a campus phone to report a fire to the fire department, even if it has already been extinguished.

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## SUFMO Outreach Programs

SUFMO's employees serve the main campus, the School of Medicine, and the Hopkins Marine Station. The Fire Extinguisher Technicians provide fire extinguisher services for the University and the SLAC National Accelerator Laboratory.

- **Fire extinguisher training** is available quarterly, free of charge, to all faculty, staff, and students. Additionally, SUFMO provides Resident and Community Assistants with extinguisher training annually, and provides training for residential, dining, custodial, and facilities staff.
- **Student housing evacuation drills** are scheduled during the Fall Quarter.
- **Building evacuation drills** are scheduled monthly with the on-campus children's day care centers, and an annual drill is scheduled for the Hoover Tower high rise.

Fire safety training is offered throughout the year. Individual departments are encouraged to request training from the Fire Marshal's Office to address staff and faculty safety preparations.

## Smoke-Free Environment



Stanford University prohibits smoking in classrooms and offices, all enclosed buildings and facilities, covered walkways, University vehicles, during indoor or outdoor athletic events, during other University sponsored or designated indoor or outdoor events, and outdoor areas designated by signage posted as "smoking prohibited" areas.

In University residences, prohibited areas include all interior common areas, individual rooms and apartments, covered walkways, stairwells, balconies, outdoor areas where smoke may drift into buildings, and during organized indoor and outdoor events near the residences (*Administrative Guide 2.2.6*)

## Prohibited Items:



**Candles, torches, hookahs, incense, and any other open flame devices** are strictly prohibited in and around the residences because of the risk they pose to life and property.



**Appliances with open heating elements**, such as hot plates and toasters, are not allowed in student rooms.\* Cooking is only permitted in designated kitchens and kitchenettes. Never leave anything on the stove unattended, especially oil!

*\*Except for electric heaters provided by Student Housing.*



**Halogen lamps** are strictly prohibited in University housing because of fire hazard concerns and high energy usage.



**Barbecue grills** of any kind, propane cylinders, charcoal, or starter fluids are not allowed inside residences, on balconies or decks, or in stairwells.



**Holiday trees and decorations** must be treated with a flame-retardant solution or process approved by the State Fire Marshal. Call SUFMO at 650-725-3268 for more information.

Additional SU Housing fire safety policies can be found in the **Residence Agreement:** [studenthousing.stanford.edu/apply/residence-agreement](https://studenthousing.stanford.edu/apply/residence-agreement).

## Fire Safety System Improvements

Four new fire safety systems were installed in 2017.

Four new sprinkler systems were installed in 2017.

Stanford has made a commitment to install automatic fire sprinkler systems in all graduate housing facilities and will continue with this installation process in the coming years. All five midrise residential facilities have fully installed sprinkler systems. There are four graduate resident high-rise facilities under construction; those four facilities will be completed in 2020 and will be fully protected by fire alarm and fire sprinkler systems.

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*All campus buildings are encouraged to conduct evacuation drills annually.*

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# Student Housing Fire Statistics

Residences in this list are identified by the naming conventions in effect in 2017.

		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Munger Bldg 1	566 Arguello Way	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Munger Bldg 2	895 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Munger Bldg 3	610 Bowdoin Lane	2015	7/30/15	Unintentional/Trash Bin Fire	Yes	\$100- 999	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Munger Bldg 4	555 Salvatierra	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Munger - Jacobsen-Sorensen	554 Salvatierra	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Mars	553 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Lathrop / Muwekma-Tah-Ruk	543 Lasuen Mall	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Storey	544 Lasuen Mall	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Sigma Chi Omega	550 Lasuen Mall	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Colombae	549 Lasuen Mall	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Sigma Nu	557 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Lagunita	326 Santa Teresa	2015	12/9/15	Unintentional/Electrical Rm. Fire	No	\$1,000- 9,999	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Roble Hall	374 Santa Teresa	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Florence Moore Hall	436 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Theta Delta Chi	675 Lomita Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

Residences in this list are identified by the naming conventions in effect in 2017.

		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
680 Lomita	680 Lomita Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
1047 Campus Drive	1047 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Kappa Sigma	1035 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Jerry	658 Lomita Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Kappa Alpha	664 Lomita Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Enchanted Broccoli Forest	1115 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Narnia	1135 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Moore South (BOB)	566 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Moore North (Casa Italiana)	562 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Xanadu	558 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Treat	554 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Murray	566 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Yost	574 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Griffin	251 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Jenkins	251 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





# Student Housing Fire Statistics

Residences in this list are identified by the naming conventions in effect in 2017.

		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Anderson	251 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Marx	251 Governor's Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Potter	236 Santa Teresa	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Adams	236 Santa Teresa	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Robinson	236 Santa Teresa	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Schiff	236 Santa Teresa	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
R. Lyman Grad Bldg 1	121 Campus Drive	2015	10/18/14	Unintentional/Cooking	No	\$100- 999	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
R. Lyman Grad Bldg 3	121 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Branner Hall	655 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Toyon Hall	455 Arguello Way	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Crothers Memorial	621 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Crothers Hall	609 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Wilbur Hall	658 Escondido Rd.	2015	8/6/15	Unintentional/battery charger	No	\$1,000- 9,999	0	0
			10/4/15	Unintentional/ lamp fire	No	\$0	0	0
		2016	No Fires	-	-	0	0	0
			2017	No Fires	-	-	0	0
Stern Hall	618 Escondido Rd.	2015	5/20/15	Charring paper for artistic effect	No	\$0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Kimball Hall	673 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Ng House	684 Serra Street	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

Residences in this list are identified by the naming conventions in effect in 2017.

		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Castano	685 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Lantana	750 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	10/10/16	Unintentional/Kitchen Fire	No	\$0-99	0	0
		2017	No Fires	-	-	0	0	0
Schwab Residential Center	680 Serra Street	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 1	1 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 2	2 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 3	3 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 4	4 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 7	7 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 15	15 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 16	16 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 17	17 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 18	18 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 19	19 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 20	20 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 21	21 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 22	22 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 23	23 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





# Student Housing Fire Statistics

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village I, Unit 24	24 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 25	25 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 26	26 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 27	27 Olmsted Rd.	2015	11/8/15	Unintentional/Cooking	No	\$100- 999	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 28	28 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 29	29 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 30	30 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 31	31 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 32	32 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 33	33 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 34	34 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 35	35 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 36	36 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Studio 3	37 Angell Court	2015	No Fires	--	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 38	38 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 39	39 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 40	40 Angell Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village I, Unit 41	380 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 42	362 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 49	49 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 50	50 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 52	52 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 53	53 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village I, Unit 54	54 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 55	55 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 56	56 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 57	57 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 58	58 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 59	59 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 60	60 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 61	61 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 62	62 Abrams Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido II, Abrams Midrise	63 Abrams Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 64	64 Abrams Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





# Student Housing Fire Statistics

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village II, Unit 65	65 Abrams Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 66	66 Abrams Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 67	67 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 68	68 Olmsted Rd.	2015	11/6/15	Unintentional/Cooking	No	\$0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 69	69 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 70	70 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 71	71 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 72	72 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 73	73 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Barnes Midrise	74 Barnes Court	2015	8/20/15	Unintentional/Door access ctrl	No	\$1,000- 9,999	0	0
		2016	11/4/16	Unintentional/Kitchen Fire	No	\$0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 75	75 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 76	76 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 77	77 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 78	78 Barnes Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 79	79 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 80	80 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	4/20/17	Unintentional/Kitchen Fire	No	\$1,000- 9,999	0	0
Escondido Village II, Unit 81	81 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village II, Unit 82	82 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 83	83 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 84	84 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 85	85 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 86	86 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Hulme Midrise	87 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 88	88 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 89	89 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 90	90 Hulme Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 91	91 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 92	92 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 93	93 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 94	94 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 95	95 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 96	96 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 97	97 Thoburn Court	2015	No Fires	-	-	0	0	0
		2016	5/9/16	Unintentional/Kitchen Fire	-	\$1,000-9,999	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village II, Unit 98	98 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village III, Unit 99	99 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 100	100 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 101	101 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Hoskins Midrise	102 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 103	103 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 104	104 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 105	105 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 106	106 Hoskins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 107	107 McFarland Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 108	108 McFarland Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, McFarland Midrise	109 McFarland Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 110	110 McFarland Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 111	111 McFarland Court	2015	1/16/15	Unintentional/Cooking	No	\$0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 112	112 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 113	113 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 114	114 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village III, Unit 115	115 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village IV, Unit 116	116 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 117	117 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 118	118 Jenkins Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Quillen Highrise	119 Quillen Court	2015	No Fires-	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 120	120 Quillen Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 121	121 Quillen Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 122	122 Blackwelder Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 123	123 Blackwelder Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 124	124 Blackwelder Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Unit 125	125 Blackwelder Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village IV, Blackwelder Highrise	126 Blackwelder Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 127	127 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 128	128 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 129	129 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 130	130 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 131	131 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 132	132 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





# Student Housing Fire Statistics

Residences in this list are identified by the naming conventions in effect in 2017.

		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Escondido Village V, Unit 133	133 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 134	134 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 135	135 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 136	136 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 137	137 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 138	138 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 139	139 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 140	140 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 141	141 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 142	142 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 143	143 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Unit 144	144 Ayrshire Farm Lane	2015	1/1/15	Unintentional/Cooking	No	\$100- 999	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village V, Mirrielees Highrise	730 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	1/19/16	Unintentional/Laundry Fire	No	\$0	0	0
		2016	6/26/16	Unintentional /Kitchen Fire	Yes	\$10,000-24,999	1	0
		2017	8/10/17	Unintentional /Kitchen Fire	Yes	\$10,000-24,999	1	0
Rains - Bldg 201	201 Rosse Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 202	202 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 206	206 Rosse Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Rains - Bldg 207	207 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 208	208 Rosse Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 209	209 Running Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 212	212 Pine Hill Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 213	213 Pine Hill Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 214	214 Pine Hill Court	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 215	215 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 216	216 Rosse Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 217	217 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 218	218 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 220	220 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 221	221 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 222	222 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 223	223 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 224	224 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 225	225 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 226	226 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





# Student Housing Fire Statistics

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Rains - Bldg 227	227 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 228	228 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 229	229 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 232	232 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 233	233 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 234	234 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 235	235 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 236	236 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 237	237 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Rains - Bldg 238	238 Ayrshire Farm Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Studio 4	51 Dudley Lane	2015	No Fires	-	-	0	0	0
		2016	11/6/16	Unintentional/Kitchen Fire	No	\$0	0	0
		2017	11/4/17	Unintentional/Kitchen Fire	Yes	\$50,000-99,000	0	0
Studio 6	334 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Studio 5	344 Olmsted Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Studio 2	729 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Studio 1	736 Escondido Rd.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Kappa Alpha Theta	585 Cowell Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Zeta Alpha Pi	710 Bowdoin Street	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0

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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
Delta Delta Delta	702 Bowdoin Street	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Pi Beta Phi	517 Cowell Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Terra	539 Cowell Lane	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
576 Alvarado	576 Alvarado Row	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Hammarskjold House	592 Alvarado Row	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Slavianski Dom	650 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Lasuen	572 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Phi Sig	1018 Campus Drive	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Grove	584 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Kairos	586 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Phi Kappa Psi	592 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
La Maison Francaise	610 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Haus Mitteleuropa	620 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Durand	634 Mayfield Ave.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Cooksey (Synergy)	550 San Juan St.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Roth	713 Santa Ynez St.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0





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		Calendar Year	Date of Incident	Nature of Fire	Alarm/Sprinkler Activation	Est. Damages	Injuries From Fire	Deaths From Fire
717 Dolores	717 Dolores St.	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village - Rosse	14 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village - Hastorf	10 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village - Lieberman	5 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Escondido Village - Miller	6 Comstock Circle	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0
Highland Hall	650 Serra Street	2015	No Fires	-	-	0	0	0
		2016	No Fires	-	-	0	0	0
		2017	No Fires	-	-	0	0	0











# Student Housing Fire Safety Systems

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Munger Bldg 1	566 Arguello Way	Y	Y	Y	N	Y	Y	Y	1
Munger Bldg 2	895 Campus Drive	Y	Y	Y	N	Y	Y	Y	1
Munger Bldg 3	610 Bowdoin Lane	Y	Y	Y	N	Y	Y	Y	1
Munger Bldg 4	555 Salvatierra	Y	Y	Y	Y	Y	Y	Y	1
Munger Jacobsen-Sorensen Hall	554 Salvatierra	Y	Y	Y	N	Y	Y	Y	1
Mars	553 Mayfield	Y	Y	Y	Y	Y	Y	Y	1
Lathrop / Muwekma-Tah-Ruk	543 Lasuen Mall	Y	Y	Y	Y	Y	Y	Y	1
Storey House	544 Lasuen Mall	Y	Y	Y	Y	Y	Y	Y	1
Sigma Chi	550 Lasuen Mall	Y	Y	Y	Y	Y	Y	Y	1
Colombae House	549 Lasuen Mall	Y	Y	Y	Y	Y	Y	Y	1
Sigma Nu	557 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1
Lagunita	326 Santa Teresa St.	Y	Y	Y	N	Y	Y	Y	1
Roble Hall	374 Santa Teresa St.	Y	Y	Y	N	Y	Y	Y	1
Florence Moore Hall	436 Mayfield Ave.	Y	Y	Y	N	Y	Y	Y	1
Theta Delta Chi	675 Lomita Drive	Y	Y	Y	Y	Y	Y	Y	4
680 Lomita	680 Lomita Drive	Y	Y	Y	Y	Y	Y	Y	4
1047 Campus Drive	1047 Campus Drive	Y	Y	Y	Y	Y	Y	Y	3
Kappa Sigma	1035 Campus Drive	Y	Y	Y	Y	Y	Y	Y	3
Jerry	658 Lomita Court	Y	Y	Y	Y	Y	Y	Y	3
Kappa Alpha	664 Lomita Court	Y	Y	Y	Y	Y	Y	Y	3
Enchanted Broccoli Forest	1115 Campus Drive	Y	Y	Y	Y	Y	Y	Y	4
Narnia	1135 Campus Drive	Y	Y	Y	Y	Y	Y	Y	4
Moore South (BOB)	566 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1
Moore North (Casa Italiana)	562 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1
Xanadu	558 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1
Treat House	554 Governor's Ave.	Y	Y	Y	Y	Y	Y	Y	1
Murray	566 Governor's Ave.	Y	Y	Y	Y	Y	Y	Y	1
Yost House	574 Governor's Ave.	Y	Y	Y	Y	Y	Y	Y	1
Griffin House	251 Governor's Ave.	Y	Y	Y	N	Y	Y	Y	1

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Jenkins House	251 Governor's Ave.	Y	Y	Y	N	Y	Y	Y	1
Anderson House	251 Governor's Ave.	Y	Y	Y	N	Y	Y	Y	1
Marx House	251 Governor's Ave.	Y	Y	Y	N	Y	Y	Y	1
Potter House	236 Santa Teresa	Y	Y	Y	N	Y	Y	Y	1
Adams House	236 Santa Teresa	Y	Y	Y	N	Y	Y	Y	1
Robinson House	236 Santa Teresa	Y	Y	Y	N	Y	Y	Y	1
Schiff House	236 Santa Teresa	Y	Y	Y	N	Y	Y	Y	1
R. Lyman Grad Bldg 1	121 Campus Drive	Y	Y	Y	N	Y	Y	Y	1
R. Lyman Grad Bldg 3	121 Campus Drive	Y	Y	Y	N	Y	Y	Y	1
Branner Hall	655 Escondido Rd.	Y	Y	Y	Y	Y	Y	Y	1
Toyon Hall	455 Arguello Way	Y	Y	Y	N	Y	Y	Y	1
Crothers Memorial	621 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Crothers Hall	609 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Wilbur Hall	658 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Stern Hall	618 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Kimball Hall	673 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Ng	684 Serra St.	Y	Y	Y	N	Y	Y	Y	4
Castano	685 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Lantana	750 Campus Drive	Y	Y	Y	N	Y	Y	Y	1
Schwab Residential Center	680 Serra Street	Y	Y	Y	N	Y	Y	Y	1
Escondido Village I, Unit 1	1 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 2	2 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 3	3 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 4	4 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 7	7 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 15	15 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 16	16 Comstock Circle	N	N	N	N	Y	Y	N	0





# Student Housing Fire Safety Systems

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Escondido Village I, Unit 17	17 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 18	18 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 19	19 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 20	20 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 21	21 Comstock Circle	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 22	22 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 23	23 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 24	24 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 25	25 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 26	26 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 27	27 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 28	28 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 29	29 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 30	30 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 31	31 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 32	32 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 33	33 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 34	34 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 35	35 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 36	36 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 38	38 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 39	39 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 40	40 Angell Court	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 41	380 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 42	362 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 49	49 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 50	50 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 52	52 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 53	53 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village I, Unit 54	54 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 55	55 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 56	56 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 57	57 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 58	58 Dudley Lane	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 59	59 Dudley Lane	N	N	N	N	Y	Y	N	0

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Escondido Village II, Unit 60	60 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 61	61 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 62	62 Abrams Court	N	N	N	N	Y	Y	N	0
Escondido II Abrams Midrise	63 Abrams Court	Y	Y	Y	N	Y	Y	Y	1
Escondido Village II, Unit 64	64 Abrams Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 65	65 Abrams Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 66	66 Abrams Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 67	67 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 68	68 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 69	69 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 70	70 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 71	71 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 72	72 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 70	73 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Barnes Mid-rise	74 Barnes Court	Y	Y	Y	N	Y	Y	Y	1
Escondido Village II, Unit 75	75 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 76	76 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 77	77 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 78	78 Barnes Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 79	79 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 80	80 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 81	81 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 82	82 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 83	83 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 84	84 Hulme Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 85	85 Hulme Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 86	86 Hulme Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Hulme Midrise	87 Hulme Court	Y	Y	Y	N	Y	Y	Y	1
Escondido Village II, Unit 88	88 Hulme Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 89	89 Hulme Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 90	90 Hulme Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 91	91 Thoburn Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 92	92 Thoburn Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 93	93 Thoburn Court	N	N	N	N	Y	Y	N	0





# Student Housing Fire Safety Systems

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Escondido Village II, Unit 94	94 Thoburn Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 95	95 Thoburn Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 96	96 Thoburn Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 97	97 Thoburn Court	N	N	N	N	Y	Y	N	0
Escondido Village II, Unit 98	98 Olmsted Rd.	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 99	99 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 100	100 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 101	101 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Hoskins Midrise	102 Hoskins Court	Y	Y	10%	N	Y	Y	Y	1
Escondido Village III, Unit 103	103 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 104	104 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 105	105 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 106	106 Hoskins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 107	107 McFarland Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 108	108 McFarland Court	N	N	N	N	Y	Y	N	0
Escondido Village III, McFarland Midrise	109 McFarland Court	Y	Y	Y	N	Y	Y	Y	1
Escondido Village III, Unit 110	110 McFarland Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 111	111 McFarland Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 112	112 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 113	113 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 114	114 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village III, Unit 115	115 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 116	116 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 117	117 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 118	118 Jenkins Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Quillen Highrise	119 Quillen Court	Y	Y	10%	N	Y	Y	Y	1
Escondido Village IV, Unit 120	120 Quillen Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 121	121 Quillen Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 122	122 Blackwelder Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 123	123 Blackwelder Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 124	124 Blackwelder Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Unit 125	125 Blackwelder Court	N	N	N	N	Y	Y	N	0
Escondido Village IV, Blackwelder Highrise	126 Blackwelder Court	Y	Y	10%	N	Y	Y	Y	1

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Escondido Village V, Unit 127	127 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 128	128 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 129	129 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 130	130 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 131	131 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 132	132 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 133	133 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 134	134 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 135	135 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 136	136 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 137	137 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 138	138 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 139	139 Running Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 140	140 Ayrshire Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 141	141 Ayrshire Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 142	142 Ayrshire Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 143	143 Ayrshire Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Unit 144	144 Ayrshire Farm Lane	N	N	N	N	Y	Y	N	0
Escondido Village V, Mirrieles Highrise	730 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 201	201 Rosse Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 202	202 Running Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 206	206 Rosse Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 207	207 Running Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 208	208 Rosse Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 209	209 Running Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 212	212 Pine Hill Court	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 213	213 Pine Hill Court	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 214	214 Pine Hill Court	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 215	215 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 216	216 Rosse Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 217	217 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 218	218 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 220	220 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 221	221 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 222	222 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1





## Student Housing Fire Safety Systems

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
Rains - Bldg 223	223 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 224	224 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 225	225 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 226	226 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 227	227 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 228	228 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 229	229 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 232	232 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 233	233 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 234	234 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 235	235 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 236	236 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 237	237 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Rains - Bldg 238	238 Ayrshire Farm Lane	Y	Y	Y	N	Y	Y	Y	1
Studio 3	37 Angell Court	Y	Y	Y	N	Y	Y	Y	1
Studio 4	51 Dudley Lane	Y	Y	Y	N	Y	Y	Y	1
Studio 6	334 Olmsted Rd.	Y	Y	Y	N	Y	Y	Y	1
Studio 5	344 Olmsted Rd.	Y	Y	Y	N	Y	Y	Y	1
Studio 2	729 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Studio 1	736 Escondido Rd.	Y	Y	Y	N	Y	Y	Y	1
Kappa Alpha Theta	585 Cowell Lane	Y	Y	Y	Y	Y	Y	Y	4
Zeta Alpha Pi	710 Bowdoin St.	Y	Y	Y	Y	Y	Y	Y	4
Delta Delta Delta	702 Bowdoin St.	Y	Y	Y	Y	Y	Y	Y	4
Pi Beta Phi	517 Cowell Lane	Y	Y	Y	Y	Y	Y	Y	4
Terra	539 Cowell Lane	Y	Y	Y	Y	Y	Y	Y	4
576 Alvarado	576 Alvarado Row	Y	Y	Y	Y	Y	Y	Y	1
Hammarkjold House	592 Alvarado Row	Y	Y	Y	Y	Y	Y	Y	1
Slavianski Dom	650 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1
Phi Sig	1018 Campus Drive	Y	Y	Y	Y	Y	Y	Y	3
Grove	584 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	4
Kairos	586 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	3
Phi Kappa Psi	592 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1

		Fire Alarm Smoke Detection	Fire Alarm Manual Pull Stations	Fire Sprinkler System	Kitchen Hood Fire Suppression	Smoke Alarms	Fire Extinguishers	Evacuation Plans	Evacuation Drills per Calendar Year
La Maison Francaise	610 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	2
Haus Mitteleuropa	620 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	1
Durand House	634 Mayfield Ave.	Y	Y	Y	Y	Y	Y	Y	4
Cooksey (Synergy)	550 San Juan St.	Y	Y	Y	Y	Y	Y	Y	3
Roth	713 Santa Ynez St.	Y	Y	Y	Y	Y	Y	Y	3
717 Dolores	717 Dolores St.	Y	Y	Y	Y	Y	Y	Y	1
Escondido Village - Rosse	14 Comstock Circle	Y	Y	Y	N	Y	Y	Y	1
Escondido Village - Hastorf	10 Comstock Circle	Y	Y	Y	N	Y	Y	Y	1
Escondido Village - Lieberman	5 Comstock Circle	Y	Y	Y	N	Y	Y	Y	1
Escondido Village - Miller	6 Comstock Circle	Y	Y	Y	N	Y	Y	Y	1
Highland Hall	650 Serra St.	Y	Y	Y	N	Y	Y	Y	1



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