

To sign up to join the Library Concierge Program Project Site:

1. Go to <http://CourseWork.stanford.edu>.
2. Log in using your SUNet ID (red button in upper right corner).
3. Click on **Membership** in the left column.
4. Click on the **Join a Site** link under the **Site Membership** heading at the top of the page.
5. In the **Search for a Site** box, enter "Library" to find the "Library Concierge Project" site.
6. Click the **Join** link under "Library Concierge Project."
7. There should now be a "Library Concierge Project" tab in the top banner next to **My Workspace**.

If the "Library Concierge Project" tab does not display next to **My Workspace**:

1. Click on **Preferences** in the left column.
2. In the **My Active Sites** box scroll down until you see "Library Concierge Project".
3. Single click to select it, then use the ^ arrow button to the left to move the tab to the top.
4. Click **Update Preferences** to save.
5. You will not see any changes until you click **Home** in the left column.

Once you have joined the site, click on the "**Library Concierge Project**" tab at the top of the page. Then click on **Sign-up** on the left-hand side of the site, and select 1 of the 3 sessions of "Concierge 6: Digital Library Initiatives.