



Stanford Recreation Facility Access Card Form

Human Resources

Mailing Address:
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Stanford, CA 94305-5513

Email: HRBenefits@stanfordhealthcare.org
eFax#: 650.887.2322

Access to the Stanford University recreational facilities is provided to all SHC and LPCH employees who wish to enroll in this voluntary benefit. You must be an employee of SHC or LPCH to be eligible for this benefit.

- Access to the following Stanford recreational facilities:
Arrillaga Outdoor Education and Recreation Center (AOERC), Arrillaga Center for Sports and Recreation (ACSR), Avery Aquatic Center (AAC), Cobb Track and Angell Field, Ford Center, Tennis Courts: Taube South, and West Campus
- Payment in full is due upon enrollment. **Enrollment must be received by the 10th of the month for access to begin on the 1st of the following month.**
- There are no refunds once enrollment has been processed. Please note that when your employment with the hospital ends your access to the athletic facilities will terminate.
- Annual Enrollment fee is **\$712.62**. Employees may purchase daily access passes. For daily passes, contact Stanford Recreation directly: <http://cardinalrec.stanford.edu/facilities/facility-access/#hospitalemployee>.
- Questions? Please contact Human Resources at **650.723.4748** (Mon-Fri, 5am-5pm Pacific) or send an email to HRBenefits@stanfordhealthcare.org.

Payment Options

- Option 1: Enrollment January 1st – December 31st
Payment: **\$712.62** (New Hire employees - number of months from beginning of enrollment through December x \$59.39) = _____
- Option 2: Enrollment January 1st – June 30th
Payment: **\$356.31** (New Hire Employees - number of months from beginning of enrollment through June x 59.39) = _____
- Option 2: Enrollment July 1st – December 31st
Payment: **\$356.31** (New Hire Employees - number of months from beginning of enrollment through December x 59.39) = _____

Make Check payable to SHC

- Submit this enrollment form and payment to HR by mail, email, or fax (see information on top of the form)
- Pick up Access Card* at the Stanford ID Card Office at Tressider Union (459 Lagunita Drive, 2nd Floor, next to the Ticket Office | Hours: M-F 8am-1230pm / 1pm-5pm | 650-498-2273) the last week of the month: <https://itservices.stanford.edu/service/campuscard>. (***\$20 Access Card Fee to the ID Card Office**)

Employee Name: _____

Employee ID: _____ Phone number: _____

Email: _____

Employee Signature _____ Date: _____