




UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

April 6, 2015

**MEMORANDUM**

**SUBJECT:** Project Notification: Oversight of Clean Water State Revolving Loan Funds  
Project No. OA-FY15-0153

**FROM:** Janet Kasper, Director   
Contracts and Assistance Agreement Audits  
Office of Audit

**TO:** Ken Kopocis, Deputy Assistant Administrator  
Office of Water

Heather McTeer Toney, Administrator  
EPA Region 4

The Office of Inspector General (OIG) for the U.S. Environmental Protection Agency (EPA) is beginning preliminary research on the EPA oversight of the Clean Water State Revolving Fund (CWSRF). Our objectives are to determine if EPA regional offices are providing sufficient oversight of state CWSRF programs, and are EPA regional offices following EPA guidance when providing oversight. This project is included in our annual plan.

The OIG plans to conduct work at EPA Region 4 and Office of Water in Washington, D.C. Depending on the results of preliminary research, we may conduct additional work at other EPA regional offices. Applicable generally accepted government auditing standards will be used in conducting our project. The anticipated benefits of this project are to identify business process improvements, which will lead to improvements in the CWSRF program.

We will contact you to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates on a regular basis.

To ensure the success and timely completion of this project, please provide the following information to Mary Anne Strasser prior to the initial meeting:

- EPA's annual review guidance for CWSRF programs in effect for annual reviews conducted in fiscal year 2014.
- Program Evaluation Reports for annual reviews conducted in fiscal year 2014 for all Region 4 states. .

We respectfully note that the OIG is authorized by the Inspector General Act of 1978 to have timely access to personnel and all materials necessary to complete its objectives. We will request your resolution if an agency employee or contractor refuses to provide requested records to the OIG, or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the Semiannual Report to Congress.

The project will be supervised by Mary Anne Strasser. Should you or your staff have any questions, please contact me at (312) 886-3059 or [kasper.janet@epa.gov](mailto:kasper.janet@epa.gov), or Mary Anne Strasser at (303) 312-6972 or [strasser.maryanne@epa.gov](mailto:strasser.maryanne@epa.gov).

cc: Michael Shapiro, Principal Deputy Assistant Administrator  
Marilyn Ramos, Audit Follow-Up Coordinator, Office of Water  
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