



**DRY CLEANING MACHINE REGISTRATION FORM**

- This form replaces Data Form D.
- Use one form **each** machine for registration.
- All fields are required unless otherwise noted. Please type or print.

**Mail to:**  
 BAAQMD  
 Engineering Division  
 939 Ellis Street,  
 San Francisco, CA 94109  
 Tel: (415) 749-4990

**1. Registration Qualification** – Do not use this form, if this machine uses halogenated solvent (e.g., Perchloroethylene, Perc).

To qualify for registration, is the gross usage or expected usage of all petroleum and non-halogenated solvent at all dry cleaning machines at this facility less than 200 gallons in any consecutive 12-month period?  Yes  No

**2. Facility Information**

Facility Name	BAAQMD Facility ID (Existing facility only)
Facility Address (Street address and city)	

**3. General Information**

Device/Operation Name (The name how you want the device to be identified)
Device/Operation Description (Optional)

Is this device currently operating?  Yes  No  
 If yes, what was the initial date of operation?  (MM/DD/YYYY)

**4. Machine Information** – Refer to your vendor or equipment documents.

Manufacturer	Model
Drum Capacity (pounds)	

**5. Material/Solvent Used** – List all solvents used at this device. Typically, only one solvent is used for a specific machine.

Name of solvent

**6. Payment** – Submit payment with your forms.

Pay by credit card or check. Please make your checks payable to "BAAQMD". For credit card payments, fill out and submit a "Credit Card Payment Form" which is available on the BAAQMD website.

- **Dry Cleaning Machine Registration fee**      **\$272 per machine**

You will be invoiced separately for any adjustments. See BAAQMD Regulation 3, Schedule R for current fees.

**7. Certification/Signature** of person responsible for the information on this form.

This form contains confidential information.  No  Yes (If Yes, see instructions.)

***I hereby certify that I am authorized to complete this form for the facility and that all information contained herein is true and correct.***

Name	Title	
Signature	Date	Phone (xxx) xxx-xxxx

**BAAQMD Office Use Only** – Skip this section

Device ID	Emissions Train, if any



## Instructions: Dry Cleaner Registration Form

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- Introduction** Use the following instructions to help guide you through the ***Dry Cleaner Registration form***. If you are a new facility (you do not have an existing permit with BAAQMD), please submit a ***Facility Creation and Contacts form***.
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- Registration Qualification** This form should be submitted for all new or previously unregistered dry cleaning machines. To qualify for registration:
- The dry cleaning machine must use only petroleum or non-halogenated solvent
  - The gross usage of petroleum and non-halogenated solvent from all dry cleaning machines at this located must be less than 200 gallons in any consecutive 12-month period.
- If you do not qualify for Registration, we may require additional information.
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- Facility Information** **BAAQMD Facility ID** - If you are an existing facility, fill out this field so that BAAQMD can associate your changes to your facility. The facility ID is available on your current permit or invoice issued by BAAQMD. It may be referred as a Plant or Site number.
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- General Information** **Device/Operation Name** – This is the name you associate to your dry cleaning machine.
- Device or Operation Description** – This is your description of the device or operation. This field can be used to distinguish it with other similar devices (e.g. ID numbers, location), make, model and other similar information.
- Date of Operation** – Provide the operational status of your dry cleaning machine, including an initial operation date if currently in use.
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- Machine Information** Refer to your vendor or equipment documents.
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- Material Used** List all solvents used for the dry cleaning machine. Refer to your vendor or equipment documents. Most machines operate on one type of solvent.
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- Fees** To expedite your application, include payment of fees with your application. **The BAAQMD periodically updates fees on July 1st.** We will send you an invoice if fees need to be adjusted. See BAAQMD Regulation 3, Schedule R.
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- Still need help?** Call the Engineering Division at (415) 749-4990.
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